

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

SPECIAL MEETING OF THE
PARKS, RECREATION AND
COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

January 10, 2017
7:00 P.M.

Call to Order & Roll Call

Chair Heineman called the special meeting of the Parks,
Recreation and Community Services Commission to order at
7:00 P.M.

Present: Chair Kay Heineman
Vice Chair Laura Stuart
Commissioner William Rickards
Commissioner Scott Zeidman

Absent: Commissioner Scott Garland

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Pledge of Allegiance

The Commission recited the Pledge of Allegiance.

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Public Comment for Items NOT on the Agenda

Chair Heineman invited public participation.

Steven Fisher, Martin Luther King Jr. Celebration
Committee, invited everyone to attend the 12th Annual City
of Culver City Dr. Martin Luther King, Jr. Celebration on
January 14, 2017 at the Culver City Senior Center; he
discussed the schedule and planned events; and he thanked
staff for their support.

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Consent Calendar

Item C-1

Meeting Minutes - December 6, 2016

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR STUART THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF DECEMBER 6, 2016.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, STUART, ZEIDMAN
NOES: NONE
ABSENT: GARLAND

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

Discussion Regarding the Size and/or Temperament Restrictions for the Enclosures in The Boneyard (aka, the Culver City Off-Leash Dog Park) at Culver City Park

Discussion ensued between staff and Commissioners regarding the staff report; appreciation for the opportunity to consider size and temperament restrictions; and support for the current situation.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR STUART THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, STUART, ZEIDMAN
NOES: NONE
ABSENT: GARLAND

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Item A-2

(1) Review the Parks, Recreation and Community Services (PRCS) Department Fiscal Year 2016/2017 Adopted Budget; (2) Hear Public Comment on the PRCS Department Budget, If Any; and, (3) Discuss and (If Desired) Approve Potential Topics for the PRCS Commission's Fiscal Year 2017/2018 Budget Recommendations to the City Council

Daniel Hernandez, Parks, Recreation and Community Services Director, reported that budget direction had not been received yet; discussed increases in allocations received last year; and he provided an overview of the total budget.

Discussion ensued between staff and Commissioners regarding the continuing need for a grant writer and additional recreational staff; the backlog of capital projects; field lighting; prioritization of projects; the Lindberg Park walking path; carryover funding; reminding the City Council about carryover items; survey responses; a request to remind the School District about the survey; drafting a letter to the City Council with 2017-2018 budget year recommendations; additional staffing; grant writing; funding for Winter Break programs; including facility rental fees in the discussion; the administrative assistant position; and agreement that the City Council letter be ready for the February Commission meeting.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR STUART THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION:

1. AGENDIZE REVIEW OF THE DRAFT LETTER OF BUDGET RECOMMENDATIONS TO THE CITY COUNCIL FOR THE FEBRUARY 7, 2017; AND

2. RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, STUART, ZEIDMAN
NOES: NONE
ABSENT: GARLAND

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Item A-3

Planning Session: Continuing In-Depth Discussion of Parks, Recreation and Community Services Commission Community Conversations - Topic #7, with the Working Title, "Growing Up In or Attending School In Culver City: A Continuing Conversation on Culture and Race," which is Tentatively Scheduled for February 7, 2017

Commissioner Rickards discussed the draft flier and the distribution list; moderation of the Conversation by Carlos Valverde, Ed.D., teacher of Intercultural Studies at Culver City High School; and student participation in the discussion.

Discussion ensued between staff and Commissioners regarding distribution of fliers to staff, Commissions, the City Council and the School Board; notification of school parents; the final revision of the title to: Growing Up Intercultural in Culver City; participants; format; alternative ways of disseminating information; and Commission consensus to defer consideration of the January Commission meeting minutes to the March meeting.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR STUART THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, STUART, ZEIDMAN
NOES: NONE
ABSENT: GARLAND

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Item A-4

(Standing Item) Review of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and its Ad Hoc Subcommittees

Chair Heineman reported that the Culver City Senior Citizens Association Board had met on January 9, 2017 and

she noted appointments made; discussed distribution of holiday certificates; and she announced the Nifty Nineties event on February 17.

Discussion ensued between staff and Commissioners regarding the renovation of the Senior Center patio, and the number of members that are over 90 years old and those over 100 years old.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER GARLAND THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, STUART, ZEIDMAN
NOES: NONE
ABSENT: GARLAND

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Item A-5

(Standing Item) Review of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and its Ad Hoc Subcommittees

Discussion ensued between staff and Commissioners regarding the joint meeting with the City Council; deferring regular business to allow for the maximum amount of time with the City Council; review of the draft letter to the City Council; items from Commissioners; conducting business after the Community Conversation at the February meeting; the Master Plan; and uncertainty as to whether Vice Chair Stuart will be able to attend the February Commission meeting.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER GARLAND THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, STUART, ZEIDMAN
NOES: NONE
ABSENT: GARLAND

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Public Comment - Items Not on the Agenda

Chair Heineman invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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Items from Staff

Daniel Hernandez, Parks, Recreation and Community Services Director, reported on the completion of the Syd Kronenthal playground equipment project; discussed the Winter Break Camp; interviews for the Aquatics Coordinator position; recruitment for the full-time Recreation Coordinator position; and he reminded everyone of the Martin Luther King Jr. Day events scheduled for January 14 at the Senior Center.

Discussion ensued between staff and Commissioners regarding the Winter Break Camp program; the Syd Kronenthal project; the Tellefson Neighborhood meeting scheduled for January 17; potential improvements at Tellefson Park; and the KaBoom equipment.

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Items From Commissioners

None.

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Adjournment

There being no further business, at 7:52 P.M., the Parks, Recreation and Community Services Commission adjourned to a meeting to be held on Tuesday, February 7, 2017 at 7:00 P.M.

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Patricia A. Mooney
ATTENDING SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

Kay Heineman
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
DEPUTY CITY CLERK

Date