



10349 HERITAGE PARK DR #3
SANTA FE SPRINGS, CA 90670
562-803-1883 Fax 562-946-4341



Quotation

QUOTE DATE	QUOTE NUMBER
01/10/2017	S5383010
ORDER TO: BR14 ONESOURCE DISTRIBUTORS, LLC 10349 HERITAGE PARK DR #3 SANTA FE SPRINGS, CA 90670 562-803-1883 Fax 562-946-4341	PAGE NO. 1 of 5

QUOTE TO:

CITY OF CULVER CITY PUBLIC WORKS
PUBLIC WORKS DEPT - ADMIN.
9770 CULVER BLVD.
CULVER CITY, CA 90232

SHIP TO:

CITY OF CULVER CITY PUBLIC WORKS
CENTRAL RECEIVING & DELIVERIES
9815 JEFFERSON BLVD.
CULVER CITY, CA 90232

CUSTOMER NUMBER		CUSTOMER ORDER NUMBER		RELEASE NUMBER		SALESPERSON			
107601		POLES				Holly Feinstein			
WRITER		SHIP VIA		TERMS		SHIP DATE		FREIGHT EXEMPT	
WLINTON		N3A - RTE N3A		NET 30 DAYS		01/10/2017		Yes	
NUM	ORDER QTY	DESCRIPTION				UNIT PRICE		EXT PRICE	
1	3ea	^22CT10 MIX (343I) BLK/WHT DARK MATRIX, EXPOSED FINISH W/AMERSHIELD AG COAT & CONCRETE HH COVER W/46087PA ALUM TENON RING, 7"DIA X 1-3/4" TALL PTD BLK (PA) (PER AMERON DWG# SK040297E) *** INCLUDES DELIVERY TO SITE, OFF-LOADING BY OTHERS INCLUDES ANCHOR BOLTS *****				2852.000/EA		8556.00	
2	9ea	^1J328SPL MIX (373I) LA BLK/WHT, EXPOSED FINISH W/AMERSHIELD AG COAT & SPECIAL BASEPLATE W/RADIAL SLOTS @ 15-1/4" BC & 46050, 8' SGL ALUM DAVIT ARM ASSEMBLY *** INCLUDES DELIVERY, OFF-LOADING BY OTHERS *** INCLUDES ANCHOR BOLTS *****				3548.000/ea		31932.00	

THIS IS A QUOTATION
Prices are subject to change without notice.
APPLICABLE TAXES EXTRA!

Returns are subject to the OneSource Returns Policy which can be found at
www.1sourcedist.com or by contacting a OneSource Representative.
Payment terms subject to credit evaluation and customer credit availability

** Continued on Next Page *

Subtotal	
S&H Charges	
Amount Due	



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107601		POLES				Holly Feinstein			
WRITER		SHIP VIA		TERMS		SHIP DATE		FREIGHT EXEMPT	
WLINTON		N3A - RTE N3A		NET 30 DAYS		01/10/2017		Yes	
NUM	ORDER QTY	DESCRIPTION				UNIT PRICE		EXT PRICE	
3	3ea	^4B119 MIX (373I) LA BLK/WHT, EXPOSED FINISH W/AMERSHIELD AG COAT & 1AP4A, 4' SGL ALUM PIPE ARM ASSEMBLY (PER AMERON DWG# 1602-013) *** INCLUDES DELIVERY, OFF-LOADING BY OTHERS *** INCLUDES ANCHOR BOLTS *****				1763.000/ea		5289.00	
4	1ea	1999 15FB-12 W/12 LMA 12' GV POLE AND MAST ARM *** INCLUDES DELIVERY, OFF-LOADING BY OTHERS *** INCLUDES ANCHOR BOLTS *****				1623.000/ea		1623.00	

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CUSTOMER NUMBER		CUSTOMER ORDER NUMBER	RELEASE NUMBER		SALESPERSON
107601		POLES			Holly Feinstein
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT EXEMPT
WLINTON		N3A - RTE N3A	NET 30 DAYS	01/10/2017	Yes
NUM	ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
6	2ea	^AMERON 1C225SPL MIX (373I) LA BLK/WHT, EXPOSED FINISH W/AMERSHIELD AG COAT & SPECIAL BASEPLATE W/RADIAL SLOTS AT 15-1/4" BC & MOD-BA, CUT POLE TOP TO LENGTH WITH 46050, 8' SGL ALUM DAVIT ARM ASSEMBLY (PER AMERON DWG# 1206-001A) *** INCLUDES DELIVERY, OFF-LOADING BY OTHERS *** INCLUDES ANCHOR BOLTS *****		3449.000/ea	6898.00

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Subtotal	
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107601		POLES			Holly Feinstein
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT EXEMPT
WLINTON		N3A - RTE N3A	NET 30 DAYS	01/10/2017	Yes
NUM	ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
8	2ea	^AMERON 1J322SPL MIX (373I) LA BLK/WHT, EXPOSED FINISH W/AMERSHIELD AG COAT & SPECIAL BASEPLATE W/RADIAL SLOTS AT 15-1/4" BC & 46050, 8' SGL ALUM DAVIT ARM ASSEMBLY (PER AMERON DWG# SK071500B) *** INCLUDES DELIVERY, OFF-LOADING BY OTHERS *** INCLUDES ANCHOR BOLTS *****		3408.000/ea	6816.00

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Subtotal	
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107601		POLES		Holly Feinstein	
WRITER		SHIP VIA	TERMS	SHIP DATE	FREIGHT EXEMPT
WLINTON		N3A - RTE N3A	NET 30 DAYS	01/10/2017	Yes
NUM	ORDER QTY	DESCRIPTION		UNIT PRICE	EXT PRICE
11	2ea	UNION METAL 401A 401A DESIGN SERIES STEEL OCTAFLUTE ORNAMENTAL LIGHTING STANDARD C/W 26FT NOMINAL MOUNTING HEIGHT. TAPERED STEEL OCTAFLUTR SHAFT, HAND HOLE, SPIKED POLE TOP, SINGLE SIMPLEX MOUNTED 6FT ARM W/SCROLL, LEAF COVERS, AND CAST SHOE BASE W/10" BOLT CIRCLE ARRANGED FOR EXISTING 1" ANCHOR BOLTS FINISH - POWDER COATED GREEN *** APPROX 14-16 WEEKS *** *** Subtotal... 65898.00 Sales Tax.. 6260.31 =====		2392.000/ea	4784.00
		Total..... 72158.31 *** *** TAXES NOT INCLUDED			

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Payment terms subject to credit evaluation and customer credit availability

Subtotal	65898.00
S&H Charges	0.00
Amount Due	65898.00

CITY OF SANTA MONICA

Date: 1/23/2017

Blanket Purchase Order

Page - 1 of 3

CHANGE ORDEROrder Number ~~26819~~ OF

Branch/Plant 014523

Shipped From: One Source Distributors
3951 Oceanic Drive
Oceanside CA 92056

Ship/Bill To: Facilities Maintenance - Facilities Srvc
2500 Michigan Ave
Santa Monica CA 90404

Vendor Number: 289950

Ordered 8/15/2016

Requested 8/15/2016

Requisition No.

8/30/16 Redistributed funds per email request from Kyla Johnson dated 8/30/16. -DT

12/6/16 REDISTRIBUTED FUNDS PER EMAIL REQUEST FROM KORI JONES DATED 12/5/16. -DT

✓ 1/23/17 INCREASED PURCHASE ORDER PER 53610-OA. -DT

Line	Rev	Description / Supplier Item	Account Number	Qty	Unit Price	PR UM	Extended Price	Request Date	Order No	Ty
13	3	STREET LIGHT MAINTENANCE	014212.566330		.00	EA	91,741.78	8/15/2016		

INCREASED BY \$91,533

Vendor to provide electrical and street lighting supplies as required by Facilities Services through 06/30/17.

All in accordance with Bid #4195 dated 4/27/15 which is made a part of hereof as set forth in full hereon approved by City Council on 7/28/15 (Item 3-G).

Exercising Year 2 renewal option at 2% to 10% price increase.

One additional one year renewal option is available as follows commencing on the date of City Council approval.

Year 3 (7/28/17-7/27/18): 2% to 10% price increase

A new blanket purchase order will be issued at the beginning of each fiscal year (July 1st) for the term of the agreement.

City Contact: Manny Pina / manny.pina@smgov.net

IMPORTANT INSTRUCTIONS - TRANSPORTATION CHARGES MUST BE PREPAID ON ALL PURCHASES WHERE F.O.B. POINT IS OTHER THAN SANTA MONICA, CA. THESE CHARGES MAY BE ADDED TO VENDOR'S INVOICE AND SHOWN AS SEPARATE ITEM.

- THE ATTACHED TERMS AND CONDITIONS ARE HEREBY INCORPORATED BY REFERENCE.

✓ VENDOR DOES NOT REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE FOR THIS PURCHASE ORDER.

___ VENDOR DOES REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE. VENDOR'S LICENSE NUMBER IS _____

DT
DIANA THARAVEJ, STAFF ASSISTANT III
TEL: (310) 458-8215 FAX: (310) 393-6142

1/23/17
DATE

Araceli
ARACELI ESPARZA, PURCHASING MANAGER

DT0001
Print Fiscal Order (OF)

CITY OF SANTA MONICA

Date: 1/23/2017

Blanket Purchase Order

Page - 2 of 3

Order Number 26819 OF

Branch/Plant 014523

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3951 Oceanic Drive
Oceanside CA 92056

Ship/Bill To: Facilities Maintenance - Facilities Srvc
2500 Michigan Ave
Santa Monica CA 90404

Vendor Number: 289950

Ordered 8/16/2016

Requested 8/15/2016

Requisition No.

8/30/16 Redistributed funds per email request from Kyla Johnson dated 8/30/16. -DT

12/6/16 REDISTRIBUTED FUNDS PER EMAIL REQUEST FROM KORI JONES DATED 12/5/16. -DT

1/23/17 INCREASED PURCHASE ORDER PER 53610-OA. -DT

Line	Rev	Description/ Supplier Item	Account Number	Qty	Unit	PR	Extended Price	Request	Order	Ty
					Price	UM		Date	No	

Invoicing: Kyla Johnson / kyla.johnson@smgov.net

Payment Terms: 2% 25 NET 30

Vendor Contact: Holly Feinstein

Vendor Phone: 562-803-1883 or 310-600-4837

Vendor Fax: 562-946-4341

Vendor E-Mail: hfeinstein@1sourcedist.com / hsholly@pacbell.net

This Purchase Order and/or its terms and conditions, and any referenced attachments, when accepted by the Contractor either in writing or shipment of all or any portion of the material or the commencement of performance of any portion of the services covered hereunder, constitutes the entire contract between Contractor and City concerning its subject matter, and neither any contrary or additional conditions specified by Contractor nor any subsequent amendment or supplement shall have any effect without City's written approval.

Subtotal 91,741.78

Tax Group Summa

IMPORTANT INSTRUCTIONS - TRANSPORTATION CHARGES MUST BE PREPAID ON ALL PURCHASES WHERE F.O.B. POINT IS OTHER THAN SANTA MONICA, CA. THESE CHARGES MAY BE ADDED TO VENDOR'S INVOICE AND SHOWN AS SEPARATE ITEM.

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DT
DIANA THARAVEJ, STAFF ASSISTANT III
TEL: (310) 458-8215 FAX: (310) 393-6142

DATE

ae
ARACELI ESPARZA, PURCHASING MANAGER

DT0001
Print Fiscal Order (OF)

CITY OF SANTA MONICA

Date: 1/23/2017

Blanket Purchase Order

Page - 3 of 3

Order Number 26819 OF

Branch/Plant 014523

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3951 Oceanic Drive
Oceanside CA 92056

Ship/Bill To: Facilities Maintenance - Facilities Srvc
2500 Michigan Ave
Santa Monica CA 90404

Vendor Number: 289950

Ordered	Requested	Requisition No.
8/15/2016	8/15/2016	

8/30/16 Redistributed funds per email request from Kyla Johnson dated 8/30/16. -DT

12/6/16 REDISTRIBUTED FUNDS PER EMAIL REQUEST FROM KORI JONES DATED 12/5/16. -DT

1/23/17 INCREASED PURCHASE ORDER PER 53610-OA. -DT

Line	Rev	Description / Supplier Item	Account Number	Qty	Unit	PR	Extended Price	Request	Order	Ty
					Price	UM		Date	No	
950		9.500 %	91,741.78	8,715.47						

Term	Net 30 Days (Override)	Tax Rate	Sales Tax	Total Order: \$
			8,715.47	<u>100,457.25</u>

IMPORTANT INSTRUCTIONS - TRANSPORTATION CHARGES MUST BE PREPAID ON ALL PURCHASES WHERE F.O.B. POINT IS OTHER THAN SANTA MONICA, CA. THESE CHARGES MAY BE ADDED TO VENDOR'S INVOICE AND SHOWN AS SEPARATE ITEM.

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☒ VENDOR DOES NOT REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE FOR THIS PURCHASE ORDER.

☐ VENDOR DOES REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE. VENDOR'S LICENSE NUMBER IS _____

Diana Reiz
DIANA THARAVEJ, STAFF ASSISTANT III

TEL: (310) 458-8215 FAX: (310) 393-6142

Araceli Esparza
ARACELI ESPARZA, PURCHASING MANAGER

1/23/17
DATE

DT0001
Print Fiscal Order (OF)

CITY OF SANTA MONICA

Date: 8/28/2015

Blanket Purchase Order

Page - 1 of 2

Order Number 25480 OF

Branch/Plant 014523

Shipped From: One Source Distributors
3951 Oceanic Drive
Oceanside CA 92056

Ship/Bill To: Facilities Maintenance - Facilities Srvc
2500 Michigan Ave
Santa Monica CA 90404

Vendor Number: 289950

Ordered 8/28/2015 Requested 8/28/2015 Requisition No. 00050624 OG

Line	Rev	Description / Supplier Item	Account Number	Qty	Unit Price	PR UM	Extended Price	Request Date	Order No	Ty
1	0	SPEC DEPT SUPPLIES	014523.544010		.00	EA	200,000.00	8/28/2015	00050624	OG
2	0	SPEC DEPT SUPPLIES	014523.544010		.00	EA	3,000.00	8/28/2015	00050624	OG
3	0	SPEC DEPT SUPPLIES	014523.544010		.00	EA	2,715.00	8/28/2015	00050624	OG

Vendor to provide electrical and street lighting supplies as required by Facilities Services through 06/30/16.

All in accordance with Bid #4195 dated 4/27/15 which is made a part of hereof as set forth in full hereon approved by City Council on 7/28/15 (Item 3-G).

Two additional one year renewal options are available as follows commencing on the date of City Council approval.

Year 2 (7/28/16-7/27/17): 2% to 10% price increase

Year 3 (7/28/17-7/27/18): 2% to 10% price increase

A new blanket purchase order will be issued at the beginning of each fiscal year (July 1st) for the term of the agreement.

IMPORTANT INSTRUCTIONS - TRANSPORTATION CHARGES MUST BE PREPAID ON ALL PURCHASES WHERE F.O.B. POINT IS OTHER THAN SANTA MONICA, CA. THESE CHARGES MAY BE ADDED TO VENDOR'S INVOICE AND SHOWN AS SEPARATE ITEM.
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☒ VENDOR DOES NOT REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE FOR THIS PURCHASE ORDER.

☐ VENDOR DOES REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE. VENDOR'S LICENSE NUMBER IS _____


REGINA BENAVIDES, SR. BUYER

TEL: (310) 458-2211 FAX: (310) 393-6142

8/28/15
DATE


ARACELI ESPARZA, PURCHASING MANAGER

RS0004
PRINT A FISCAL ORDER

CITY OF SANTA MONICA

Date: 8/28/2015

Blanket Purchase Order

Page - 2 of 2

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Branch/Plant 014523

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Oceanside, CA 92056

Ship/Bill To: Facilities Maintenance - Facilities Srvc
2500 Michigan Ave
Santa Monica CA 90404

Vendor Number: 289950

Ordered: 8/28/2015

Requested: 8/28/2015

Requisition No. 00050624 OG

Line	Rev	Description / Supplier Item	Account Number	Qty	Unit Price	PR	Extended Price	Request Date	Order No	Ty
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Payment Terms: 2% 25 NET 30

Vendor Contact: Holly Feinstein

Vendor Phone: 562-803-1883 or 310-600-4837

Vendor Fax: 562-946-4341

Vendor E-Mail: hfeinstein@1sourcedist.com / itsholly@pacbell.net

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Subtotal 205,715.00

Tax Group Summary

950	9.500 %	203,000.00	19,285.00
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Term Net 30 Days (Override)	Tax Rate	Sales Tax	19,285.00	Total Order: \$	225,000.00
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VENDOR DOES REQUIRE A CITY OF SANTA MONICA BUSINESS LICENSE. VENDOR'S LICENSE NUMBER IS

Regina Benavides
REGINA BENAVIDES, SR. BUYER

TEL: (310) 458-2211 FAX: (310) 393-6142

Araceli Esparza
ARACELI ESPARZA, PURCHASING MANAGER

8/28/15

DATE

R86001
PRINT A FISCAL ORDER



CITY OF SANTA MONICA INVITATION TO BID

CITY OF SANTA MONICA - PROCUREMENT
1717 4TH STREET, SUITE 250
SANTA MONICA, CA 90401

BID # 4195

ONE SOURCE DISTRIBUTORS

Name of Company

10349 HERITAGE PARK DRIVE # 3

Mailing Address

SANTA FE SPRINGS, CA 90670

City, State & Zip

**BID DESCRIPTION: PROVIDE ELECTRICAL AND STREET LIGHTING SUPPLIES, AS
REQUIRED BY FACILITIES SERVICES**

VENDOR QUERIES DUE 4/22/15

Questions regarding this bid are due 4/22/15 no later than 3:00 p.m. Pacific Time.

ADDENDUM POSTED ON LINE 4/24/15

Responses to inquiries received will be posted online by 3:00 p.m. Pacific Time.

BID CLOSE DATE 3:00 PM (Pacific Time) 4/29/15

Bid packages containing all forms, specifications, terms and conditions may be obtained on the **CITY'S ONLINE VENDOR PORTAL**. The website for this Notice of Inviting Bids and related documents is: Planet Bids or <http://vendors.planetbids.com/SantaMonica/bidsearch4.cfm>.

**CITY OF SANTA MONICA
NOTICE INVITING BIDS**

Notice is hereby given that sealed proposals of Bid No. **4195** shall be received to provide electrical and street lighting supplies, as required by Facilities Services, per the attached terms, conditions and specifications. Bids will be received at the Procurement Office, City of Santa Monica, 1717 4th Street, Suite 250, Santa Monica, California, until **3:00 PM (Pacific Time) April 29, 2015**, and will be opened (bid opening) and read publicly after said time on the above date.

MAILED bids should be addressed as follows or by delivery by hand or courier or next day delivery to:

**CITY OF SANTA MONICA - PROCUREMENT
ATTENTION: REGINA BENAVIDES
CITY OF SANTA MONICA
1717 4TH STREET, SUITE 250
SANTA MONICA, CALIFORNIA 90401**

The sealed envelope containing the bid should be properly identified with Bid No. **4195** and **APRIL 29, 2015** and arrive in Procurement, City of Santa Monica ("Procurement") by the specified date and bid opening time. Telephone, telegraphic or other electronic bids will not be accepted. Late bids are not accepted regardless of postmark and will be returned unopened to the sender.

Bids must be submitted on forms supplied by the City of Santa Monica. Bid packages containing all forms, specifications, terms and conditions may be obtained on the **CITY'S ONLINE VENDOR PORTAL**. The website for this Notice of Inviting Bids and related documents is: Planet Bids or <http://vendors.planetbids.com/SantaMonica/bidsearch4.cfm>.

FAIR EMPLOYMENT AND HOUSING ACT

Bidder agrees in accordance with California Labor Code sections 1735 and 1777.6, and the California Fair Employment and Housing Act, California Government Code sections 12900 et seq. that in the hiring of common or skilled labor for the performance of any work contemplated under this Notice Inviting Bids, no contractor, material supplier or vendor shall, by reason of age (over 40), ancestry, color, mental or physical disability, sex, gender identity and expression, marital status, medical condition (cancer or genetic characteristics), national origin, race, religious belief, or sexual orientation, discriminate against any person who is qualified and available to perform the work to which such employment relates. Bidder further agrees to be in compliance with the City of Santa Monica's Non-Discriminatory Policy.

Dated this 10th day of April, 2015

APPROVED AS TO FORM:


Marsha Jones Moutrie
CITY ATTORNEY

CITY OF SANTA MONICA


Elaine M. Polachek
INTERIM CITY MANAGER

PUBLISHED: In Santa Monica Daily Press on 4/15/15 and 4/16/15.
BID #4195

INSTRUCTIONS TO BIDDER

BID AWARD

The City reserves the right to award the bid to separate bidders on any of the items as provided in and set forth in the bidder's proposal form furnished by the City. It is further understood that if the bidder to whom any award is made fails to enter into a contract with the City, award may be made to the next best bidder, who shall be bound to perform as if she, he or it received the award in the first instance.

BEST BIDDER:

The award, if any, will be made to the best bidder(s). In evaluating whether a bidder(s) is (are) the best bidder(s) pursuant to the Santa Monica Municipal Code, City staff may utilize some or all of the following criteria:

- (1) Price.
- (2) The quality of the material or services offered.
- (3) The ability, capacity, and skill of the bidder(s) to perform the contract or provide the materials or services.
- (4) The capacity of the bidder(s) to perform the contract or provide the service promptly, within the time specified, and without delay or interference.
- (5) The sufficiency of the bidder's financial resources.
- (6) The character, integrity, reputation, judgment, training, experience, and efficiency of the bidder.
- (7) The ability of the bidder(s) to provide such future maintenance or service as may be needed.
- (8) Any other factor which will further the intent set forth in Section 608 of the City Charter.

The City of Santa Monica (the "City") shall have absolute discretion in determining the applicability and weight or relative weight of some or all of the criteria listed above and is not required to select the lowest monetary bidder.

BID FORMS

Bids must be submitted on forms supplied by the City of Santa Monica and in accordance with the specifications, terms and conditions contained therein. Bid packages containing all forms, specifications, terms and conditions may be obtained on the **CITY'S ONLINE VENDOR PORTAL**. The website for this Notice of Inviting Bids and related documents is: Planet Bids or <http://vendors.planetbids.com/SantaMonica/bidsearch4.cfm>. All project correspondence will be posted on the Planet Bids website. It is the responsibility of Bidders to check the website regularly for information updates and Bid clarifications, as well as any addenda. There is no charge for bid package and specifications.

BID OPENING

Bids are opened publicly in the City of Santa Monica Procurement Office; 1717 4th Street, Suite 250, Santa Monica CA 90401 and interested parties are invited to attend. Bids will be opened in the Finance Department, Conference Room.

BID RESULTS/RECOMMENDED AWARD

A tabulation of bids received and recommended award will be posted on the **CITY'S ONLINE VENDOR PORTAL**. The website is: Planet Bids or <http://vendors.planetbids.com/SantaMonica/bidsearch4.cfm>.

BID WITHDRAWAL

Bids submitted may be withdrawn by written request received before the hour set for the opening. After that time, no bidder may withdraw a bid for a period of ninety (90) days from the date of opening. A successful bidder may not withdraw his, her or its bid at any time.

INFORMED BIDDER

Before submitting bids, bidders shall fully inform themselves as to the conditions, requirements and specifications of the work or materials specified. Failure to do so will be at bidders' own risk. Bidders cannot secure relief on the plea of error or mistake.

LATE BIDS

It is the bidder's responsibility to ensure that any bid submitted shall have sufficient time to be received by the Procurement Office prior to bid opening time. **Late bids will be returned to the bidder unopened.**

NO BID

If unable to bid, please complete and return the attached No Bid Form to the Procurement office.

NUMBER OF RESPONSES

Bidders may submit multiple bids, if desired. The City is not recommending or suggesting that bidders submit multiple bids. The City is merely stating an available option. If a bidder chooses to submit multiple bids, each must be entirely separate from the others. The City will not collate, merge, or otherwise manipulate the bidder's bids.

ORAL CHANGES

Any material changes and addenda will be issued in writing. Do not rely upon oral explanations on the meaning of the specifications or interpretations of the terms.

ORIGINAL DOCUMENTS

Bidder shall complete and return the following documents in original page order and format:

- Bid Form (including pricing)
- Bid Addenda if issued
- Non-Discrimination Policy Acknowledgment
- Non-Collusion Declaration (this does **not** need to be notarized)
- Oaks Initiative Disclosure Form
- State of Arizona Disclosure Form
- Certification Regarding Debarment

The following documents will **only** be required from successful bidder:

- Business License (if applicable)

The entire bid does **not** need to be returned. The foregoing is provided as a courtesy only. Bidders should read the bid carefully for document requirements. All documents contained in this Notice Inviting Bids will be incorporated into any contract entered into with a successful bidder.

PROTEST DEADLINE

All parties wishing to file a protest shall comply with the procedures set forth in Santa Monica Municipal Code section 2.24.105 found here. Bidder may file a written protest with the Purchasing Agent no more than seven calendar days following the posting of award recommendation on the City's online vendor portal website.

RECEIVING TIME

The receiving time in the Procurement Office will be the governing time for acceptability of bids. Bids will not be accepted by telephone or facsimile machine. **ALL BIDS** must bear original signatures and figures.

**TERMS AND CONDITIONS FOR PURCHASE ORDERS
(FOR GOODS)**

1. **PURCHASE OF GOODS.** City agrees to purchase, and Vendor agrees to sell, the goods ("Goods") set forth in (i) the City's Notice Inviting Bids or other written solicitation of bids by the Purchasing Agent ("City's Bid Documents") and (ii) Vendor's Bid in response thereto ("Vendor's Bid"). The City's Bid Documents and the Vendor's Bid shall be referred to collectively as the "Bid Documents." The Goods shall be in compliance with all of the standards and specifications set forth in the Bid Documents. In the event of any conflict, the order of precedence shall be as follows: (i) specifications set forth in this Purchase Order; (ii) City's Bid Documents; and (iii) Vendor's Bid. There shall be no substitution of Goods without the prior written authorization of the Purchasing Agent.
2. **ADHERENCE TO ALL LOCAL, STATE, AND FEDERAL LAWS AND REQUIREMENTS**
The Vendor must comply with all laws of the State of California and the United States, and all ordinances, rules and regulations enacted or issued by City.
3. **CANCELLATION AND TERMINATION.** The City reserves the right to cancel any portion of this Purchase Order at any time prior to the delivery of Goods. If Vendor fails or refuses to perform any of the provisions of this Purchase Order, and if the default is not cured within a period of five days after the City's written notice of default specifying the nature of the default, City may immediately terminate this Purchase Order by written notice to Vendor. The City has the option, at its sole discretion and without cause, of terminating this Purchase Order by giving ten days' written notice to Vendor. Upon termination of this Purchase Order, City will pay Vendor any compensation earned and unpaid up to the effective date of termination.
4. **CHANGES.** The City has the right, by written notice, to change the quantity or specifications of the Goods ordered and the terms of, shipment or packaging of Goods. Upon receipt of any notice, the Vendor will proceed promptly to make the changes in accordance with the terms of the notice. If any change causes an increase or decrease in the cost or performance or in the time required for performance, an equitable adjustment must be negotiated promptly and the contract modified in writing accordingly. The Vendor must deliver to the City as promptly as possible, and in any event within 30 days after receipt of change notice, a statement showing the effect of any change in the delivery dates and prices; the statement must be supplemented within 30 days by detailed specification of the amount of the price adjustment and supporting cost figures. The Vendor's failure to submit the statements within the time limits stated will constitute its consent to perform the change without increase in price, without claim for material rendered obsolete and without change in delivery schedules.
5. **DELIVERY DATE.** The Goods must be shipped and must arrive at the destination specified on the Purchase Order as "Ship/Bill To" by or before the request date specified therein ("Required Delivery Date"). Any failure by the Vendor to meet the Required Delivery Date will constitute a material default of this Purchase Order and the City may cancel any Goods not delivered in a timely manner. The Vendor must notify the City immediately if the Vendor reasonably believes the Vendor will not be able to meet the Required Delivery Date for any reason and provide the City with a schedule that the Vendor reasonably believes it will be able to meet.
6. **DELIVERY RISK OF LOSS.** All orders will be F.O.B. destination if not otherwise specified. Risk of loss or damage to the Goods shall remain with the Vendor until the Goods have been delivered to and accepted by the City. All Goods will be received by the City subject to its right of inspection, rejection, and revocation of acceptance under the Uniform Commercial Code. The City will be allowed a reasonable period of time to inspect the Goods and to notify Vendor

of any nonconformance with the terms and conditions of the specifications. The City may reject any Goods that do not conform to the terms and conditions of the Bid Documents. Any Goods rejected may be returned to the Vendor at the Vendor's risk and expense.

7. DISCOUNTS. The date used as the basis for discount calculation shall be computed from the date of receipt of invoice or Goods, whichever is later.
8. DISCRIMINATION. The Vendor may not discriminate in the provision of services hereunder because of race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability and must comply fully with City's nondiscrimination policy as set forth in the City's Bid Documents.
9. FORCE MAJEURE (ACTS OF GOD)
In the event performance under a contract awarded pursuant to this Notice Inviting Bids is delayed or suspended, and if such failure arises out of causes beyond the control of and without fault or negligence of the successful bidder, the successful bidder shall notify the City, in writing, within twenty-four (24) hours, after the commencement of the delay. Such causes may include, but are not limited to, Acts of God, war, or acts of public enemy, acts of any governmental entity in its sovereign or contractual capacity, fires, floods, epidemics, strikes and unusually severe weather.
10. GOVERNING LAW; JURISDICTION. This Purchase Order shall be construed in accordance with and governed by the laws of the State of California. The purchase of Goods shall take place in Santa Monica, California. For any dispute arising from this Purchase Order, the parties consent to jurisdiction and venue in either, Los Angeles Superior Court, West District, or the United States District Court for the Central District of California.
11. INDEMNITY. The Vendor assumes all responsibility for, and agrees to undertake, to protect, indemnify, defend and hold harmless the City, the City Council, each of its members, present and future, and its officers, employees, agents (collectively, the "City"), from any and all liabilities, losses, claims, suits, judgments and causes of action for damage to property and injuries to persons, including death, and from any cost and expense, including recall expenses and attorney fees, arising out of or related to (i) Goods provided pursuant to this Purchase Order, (ii) Vendor's negligence; (iii) allegations that the Goods are defective in manufacture or design; and (iv) any patent related to the Goods.
12. INTERPRETATION. The terms of this Purchase Order should be construed in accordance with the meaning of the language used and should not be construed for or against either party by reason of the authorship of this Purchase Order or any other rule of construction that might otherwise apply.
13. INTEGRATION; AMENDMENT. This Purchase Order represents the entire understanding of the City and the Vendor as to those matters contained herein. No prior oral or written understanding will be of any force or effect with respect to the terms of this Purchase Order. The Purchase Order may not be modified except in writing through an amended Purchase Order.
14. INVOICES. An invoice must be mailed to the City at the address specified in the Purchase Order as "Ship/Bill To" no later than the 5th day after shipment is made. Individual invoices must be issued for each shipment against each Purchase Order. Invoices must contain the Purchase Order number, description of Goods, unit price, quantities billed, extended totals, and applicable taxes as set forth in Section 8 of this Purchase Order.

15. LICENSES, PERMITS AND CERTIFICATES. The Vendor, at its sole expense, must obtain, and maintain during the term of this Purchase Order, all required business and professional permits, licenses and certificates.
16. NONTRANSFERABILITY. The Vendor may not transfer or assign this Purchase Order, without the prior written approval of the Purchasing Agent, which may be withheld in his/her sole discretion.
17. PACKING AND SHIPPING. All deliveries must be shipped F.O.B. destination. Deliveries must be made as specified, without charge, for boxing, crating or storage unless otherwise specified. Goods must be suitably packed to secure lowest transportation costs and, in accordance with the requirements of common carriers, in a manner to assure against damage from weather or transportation. The City's order numbers and symbols must be plainly marked on all invoices, packages and shipping orders. Packing lists specifying the quantity, description, and Purchase Order Number must accompany each box or packing shipment. The City's count or weight will be final and conclusive on shipments not accompanied by packing lists. Shipments for two or more destinations when so directed by the City will be shipped in separate boxes or containers for each destination, at no charge.
18. PURCHASE PRICE. The purchase price for the Goods shall be the amount set forth in this Purchase Order. Vendor represents that the prices quoted to or paid by the City will not exceed current prices charged to any other customer by the Vendor on the Execution Date for items that are the same or substantially similar to the Goods, taking into consideration the quantity under consideration, and the Vendor will forthwith refund any amounts paid by the City in excess of the price.
19. TAXES. The Vendor must separately state on all invoices any taxes imposed by the local, state or federal state government applicable to furnishing of Goods; provided, however, where a tax exemption is available, the tax must be subtracted from the total price and identified. Unless otherwise set forth in the Purchase Order, the purchase price will be considered to include state and city sales or use tax.
20. WAIVER. A waiver of any breach of this Purchase Order may not be deemed a waiver of any subsequent breach of the same or any other term, covenant, or condition of this Purchase Order.
21. WARRANTY. The Vendor warrants that all Goods will conform to applicable specifications, drawings, description, and samples, and will be merchantable, of good workmanship in material, and free from defect. Unless manufactured pursuant to detailed design furnished by the City, the Vendor assumes design responsibility and warrants the Goods to be free from design defect and suitable for the purposes intended by the City, and that such Goods shall conform to applicable specifications. The Vendor's warranties, together with its service guarantees, must run to the City and its customers or users of the Goods and must *not* be deemed exclusive. The City's inspection, approval, acceptance, use of, and payment for all or any part of the Goods must in no way affect its warranty rights whether or not a breach of warranty had become evident in time.

**CITY OF SANTA MONICA
BUSINESS LICENSE**

WHO NEEDS A BUSINESS LICENSE?

1. Is this vendor physically located in of Santa Monica?
☒ **Yes** (*Vendor must have a Business License*)
☐ **No** (*Continue to the next question.*)
2. Does this vendor physically come into the City of Santa Monica to conduct business and/or make deliveries?
☒ **Yes** (*Vendor must have an Out-of City Business License*)
☐ **No** (*STOP, no license needed*)

ADDITIONAL REQUIREMENTS:

- If this vendor is located in or comes into the City of Santa Monica to conduct business, in addition to having a CITY OF SANTA MONICA BUSINESS LICENSE, they will be required to have insurance (see agreement for descriptions).

The business license documentation is only required from the successful Bidder.

BID SPECIFICATIONS/SCOPE OF WORK

BID# 4195

Bidders shall review any plans/specifications prior to submitting a bid AND report any errors and omissions to Procurement at least three (3) business days prior to the bid opening date.

FURNISH AND DELIVER ELECTRICAL AND STREET LIGHTING SUPPLIES AS REQUIRED BY FACILITIES SERVICES. THE CITY IS SEEKING VENDORS THAT CAN DELIVER PRODUCTS TO THE ELECTRICAL SHOP (2500 MICHIGAN AVENUE, SANTA MONICA, CA 90404) AND OTHER CITY LOCATIONS AS NEEDED.

BACKGROUND

The City of Santa Monica is seeking bids from one or more vendors to provide a broad variety of electrical and street lighting supplies. Selected vendor(s) will be awarded blanket purchase orders authorizing staff to purchase items on account. Ability to offer online ordering on account (not using a credit card) is desirable.

Products shall be delivered to the following locations:

- City Yards - 2500 Michigan Avenue, Santa Monica, CA 90404 (primary location).
- Public Safety Facility – 333 Olympic Drive, Santa Monica, CA 90401.
- Santa Monica Public Library – 601 Santa Monica Blvd., Santa Monica, CA 90401.
- Other City facilities, as specified.

ORDERS

Division staff will place orders throughout the agreement period as needed. Due to limited storage space, small orders for delivery may be required. Vendors able to fulfill smaller orders will be given extra consideration. There is no guaranteed minimum usage and actual orders will vary, but the Electrical Shop orders approximately \$215K in supplies per year to include:

- Conduit / conduit / emt pipe / pvc pipe
- Emergency lighting / exit signage
- Hand dryers & associated parts
- Light fixtures, bulbs, ballasts, motion sensors, switches and timers
- Outlets / receptacles, cover plates
- Power strips
- Pull boxes & covers
- Street light poles
- Street light ballasts, fixtures, photocells, starters and lamps (high pressure sodium, mercury vapor, metal halide)
- Wire
- Anchor kits, breakers, capacitors, clamps, transformers, wire nuts, etc.

TERM

The term shall be from the date of award through June 30, 2016. It is strongly recommended that vendors offer two one-year renewal options to extend the purchase agreement with the City through June 30, 2018 on the renewal option page below.

AUTHORIZED DISTRIBUTOR

Any successful bidder must be an Authorized Distributor for the product he, she or it offers, or with must submit documentation from an authorized distributor that he, she or it has purchased the specified product/equipment from that distributor and that the distributor will honor all of the manufacturer's warranties.

BRAND NAMES/DEVIATIONS/LATEST MODEL

Bidder must state brand name and/or manufacturer of each item proposed in this bid. All guarantees and/or warranties must also be stated.

Parts and materials must be latest model or current date and meet specifications. This provision excludes surplus, remanufactured and used products, unless such material proposed is in lieu of items called for.

Bids will be considered on equipment or material complying substantially with specifications **provided each deviation is stated and substitution is described, including technical data when applicable, in a letter attached to bid.**

Any manufacturer's names, trade names, brand names, model or catalog numbers used in these specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item; such bids shall state brand name and number and include detailed specifications.

COMPLIANCE OR DEVIATION TO SPECIFICATIONS

It is understood that the material, equipment or service offered by the bidder will meet all requirements of the specifications in this Notice Inviting Bids, unless deviations therefrom are **clearly indicated in the pages of this Notice Inviting Bids, or in an attachment entitled "Exceptions to Specifications"** submitted and signed by bidder or bidder's authorized representative. In order for the bid to be considered, bidder shall include an explanation for each item to which an exception is taken, giving in detail the extent of the exception and the reason for such exception. Although submittal of a brochure or other manufacturer literature is desirable as additional information, submittal of a brochure or other manufacturer literature as substitution for the compliance/deviation information described above shall not be deemed to be in compliance with this requirement, and may be grounds for rejection of a bid. Bidder shall submit with his, her or its bid full descriptive data, including make and model specifications, general drawings (if applicable), brochures and any other information on the material specified herein.

DETERMINATION OF SUBSTITUTIONS

The City reserves the right to determine as to whether any substitutions or deviations are within the intent of the bid specifications and will reasonably meet the service requirements of the City. Furnishing catalog sheets with technical data will not be accepted as proper notice of a substitution or a deviation from the specifications.

If the specification allows for "approved equal", bidder must provide all information with their bid in order for the City to determine if the product offered is an equal to the brand specified and/or meets the technical specifications. The City reserves the right to determine whether the

substitution is equal to the brand specified or the stated technical specifications. The decision of the City regarding equality shall be final.

DELIVERY TIME

Delivery time will be a factor in award of bid, where a maximum time for delivery is stipulated herein. Delivery time must be shown on the Bid Proposal.

ESCALATION & DE-ESCALATION OF BID PRICE

During the life of a contract awarded pursuant to this Notice Inviting Bids, including any extensions thereof, there may be a general published manufacturer's price change OR a general market change, as evidenced by prices paid by other governmental entities or private organizations, in either the cost of materials or labor of the product or service specified herein. Within thirty (30) calendar days of a DECREASE in price, a successful bidder shall have an AFFIRMATIVE DUTY to (1) notify the City of market, manufacturer or laborer decreases in prices; and (2) to extend the full decrease to the City. Failure of a successful bidder to notify the City and/or extend such decrease(s) may be considered a breach of contract.

In event of an INCREASE in price, the City may allow, upon presentation of suitable proof and thirty (30) calendar days' advanced written notice, an increase over bid price. Increases will apply only to products or services affected by an increase in raw material, labor, or other like cost factors. No increase will be allowed earlier than sixty (60) calendar days from date of contract award, including thirty (30) calendar days' advanced written notice.

MANUFACTURER'S WARRANTY

Bids shall be accompanied by a copy or description of the manufacturer's warranty for the item(s) proposed. The description shall include the length and scope of the warranty, and will be evaluated as a factor in award of bid.

NEW AND UNUSED

Unless specifically provided to the contrary, all items and material specified are new and unused and have the current production year. Bids which are received for other than the current production year, or for items and materials which have been previously used, will be rejected.

SANTA MONICA NAME

Successful bidder is specifically denied the right of using in any form or medium the name of the City of Santa Monica for public advertising unless express permission is granted by the City.

VENDOR WARRANTY

Any successful bidder shall fully warrant all materials, equipment, including, without limitation, any optional equipment purchased by the City under the terms of this Notice Inviting Bids, against poor and inferior quality equipment and materials, for a period of not less than one (1) year from date of the final acceptance by the City.

While under warranty, any successful bidder shall repair or replace inoperable equipment or material in a timely manner so as to minimize the possible disruption of City operations resulting from said inoperable equipment or material.

BID FORM**PROPOSAL TO THE HONORABLE CITY COUNCIL
OF THE CITY OF SANTA MONICA, CALIFORNIA**

The undersigned declares that the published Notice Inviting Bid No. 4195 dated April 29, 2015 and this proposal have been read and understood and proposes and agrees to furnish and deliver to the City of Santa Monica the items listed below in accordance per the terms, conditions, and specifications herein and that the following prices will be accepted as payment in full for the amount shown below.

ONE SOURCE DISTRIBUTORS

Name of Company

10349 HERITAGE PARK DRIVE #3

Mailing Address

SANTA FE SPRINGS, CA 90670

City, State & Zip

I. GENERAL INFORMATION**BUSINESS LICENSE NUMBER:**

If the successful bidder is required to possess a City of Santa Monica Business License, the successful bidder must obtain the business license prior to performing any work or services, and the City may delay payment of any sums due until such license has been obtained.

CALIFORNIA SALES TAX:

The City will pay all applicable taxes.

FEDERAL EXCISE TAX:

The City is exempt from Federal Excise Tax and an exemption certificate if necessary will be furnished to the successful bidder(s).

RIGHTS RESERVED:

The City further reserves the right to reject any or all bids, to waive any informality or irregularity in any bid or the bidding procedure, and to delete any items of work in the award of contract.

II. BID AWARD

The City reserves the right to increase or decrease the quantity of any item or omit items as may be deemed necessary or to delete any items of work in the award of contract, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price.

III. PAYMENT TERMS

Goods or services are paid within thirty (30) days of delivery and receipt of an appropriate invoice.

IV. RECYCLING / BID SUBMISSION SUSTAINABILITY GUIDELINES

When submitting documents to the City of Santa Monica, vendors are required to comply with the following guidelines:

- All submittals and copies shall be printed on 100% post-consumer waste recycled content or tree free paper. The minimum requirements for recycled content are as follows:
 - 20 lb paper – 100% post-consumer recycled content.
 - Color bond paper, cover stock – minimum 30% post-consumer recycled content.
 - Glossy paper – minimum 15% post-consumer recycled content.
- All copies shall be double sided.
- Report covers or binders shall be recyclable, made from recycled materials and easily removable to allow for recycling of the report pages.
- The use of plastic covers or dividers should be avoided.

These guidelines were developed as part of Santa Monica's Sustainable City Program to promote waste reduction and resource conservation within the community. Thank you for your cooperation.

V. BID SUBMITTAL

Submit three copies of your bid -- one original and two photocopies.

Mark the envelope with the bid number so that it may be properly recorded in time for the bid opening. No faxes or e-mails will be accepted.

Bid proposals will not be considered for award unless submitted on the bid proposal forms furnished by City of Santa Monica, completely filled out, properly signed by the bidder, and delivered in a **sealed envelope** plainly marked:

BID #4195: PROVIDE ELECTRICAL AND STREET LIGHTING SUPPLIES, AS REQUIRED BY FACILITIES SERVICES

PROCUREMENT
ATTENTION: REGINA BENAVIDES
CITY OF SANTA MONICA
1717 4TH STREET, SUITE 250
SANTA MONICA, CALIFORNIA 90401

GENERAL QUESTIONS

#	GENERAL QUESTIONS	
1.	PLEASE INDICATE WHICH PURCHASE OPTIONS YOUR COMPANY PROVIDES (CHECK ONE OR MORE):	<input checked="" type="checkbox"/> DELIVERY SERVICE <input checked="" type="checkbox"/> ONLINE ORDERING (ON ACCOUNT)
2.	PLEASE LIST YOUR FIRM'S BUSINESS TAX ID #:	# <u>51-0580609</u>
3.	PLEASE INDICATE THE TYPES OF PRODUCTS YOUR COMPANY OFFERS:	<input checked="" type="checkbox"/> CONDUIT / EMT PIPE / PVC PIPE <input checked="" type="checkbox"/> EMERGENCY LIGHTING / EXIT SIGNAGE <input checked="" type="checkbox"/> HAND DRYERS & PARTS <input checked="" type="checkbox"/> LIGHTING FIXTURES, BULBS, BALLASTS, SENSORS, TIMERS <input checked="" type="checkbox"/> OUTLETS / RECEPTACLES / COVER PLATES <input checked="" type="checkbox"/> POWER STRIPS <input checked="" type="checkbox"/> PULL BOXES & COVERS <input checked="" type="checkbox"/> STREET LIGHT POLES & FIXTURES <input checked="" type="checkbox"/> STREET LIGHT BALLASTS, LAMPS, PHOTOCELLS & STARTERS <input checked="" type="checkbox"/> WIRE (AWG)
4.	FOR DELIVERIES, HOW LONG WILL IN-STOCK ITEMS TAKE TO BE DELIVERED TO SANTA MONICA AFTER RECEIPT OF ORDER?	_____ DAYS <u>INSTOCK ITEMS ARE DELIVERED NEXT DAY.</u>
5.	PLEASE INDICATE YOUR METHOD OF DELIVERY (SHIP TO LOCATION WILL GENERALLY BE 2500 MICHIGAN AVENUE, SANTA MONICA, CA 90404):	<input checked="" type="checkbox"/> COMPANY TRUCK <input checked="" type="checkbox"/> COMMON CARRIER (UPS, FEDEX, USPS, ETC.) <input checked="" type="checkbox"/> OTHER (PLEASE LIST: <u>COURIER SERVICE</u>)
6.	PLEASE INDICATE IF YOUR FIRM OFFERS FREE DELIVERY OF ITEMS (SELECT ONE):	<input checked="" type="checkbox"/> FREE DELIVERY - NO MINIMUM ORDER <input type="checkbox"/> FREE DELIVERY WITH MINIMUM ORDER OF \$ _____ <input type="checkbox"/> FREE DELIVERY IS NOT OFFERED - SHIPPING CHARGES APPLY

WE OFFER FREE SHIPPING ON INSTOCK ITEMS AND IN MOST CASES. ANY ADDITIONAL CHARGES OR FEES WILL BE PASSED ALONG FROM MANUFACTURERS ON A CASE BY CASE BASIS AND COULD INCLUDE FREIGHT, SET UP AND OR PAINT ON CUSTOM FIXTURES.

PRICING

PRICING		
PLEASE PROVIDE PRICING FOR THE FOLLOWING ITEMS TO BE DELIVERED TO 2500 MICHIGAN AVENUE, SANTA MONICA, CA 90404. PLEASE DO NOT QUOTE SUBSTITUTES - INDICATE "N/A" IF YOUR COMPANY DOES NOT OFFER AN ITEM LISTED BELOW. PLEASE INCLUDE SHIPPING, BUT DO NOT INCLUDE TAX ON THE PRICE QUOTES. TAX SHALL BE CHARGED ON INVOICES - CURRENTLY 9.5%.		
#	ITEM DESCRIPTION	UNIT PRICE - DELIVERED
1.	Advance 150W S55 high pressure sodium lamp ballast (71A81272-001D). <i>71A8172-001D</i>	\$ <i>33.15 6A</i>
2.	Advance Optanium instant start electronic ballast 120-277V 60Hz for 2x32W T8 lamps (IOP2P32LWN - CASE OF 30).	\$ PER CASE OF 30 <i>30 x \$92.10 = \$2763.00</i>
3.	Advance Centium programmed start electronic ballast 120-277V 60Hz for 2x28W T5 lamps (ICN-2S28-N - CASE OF 30).	\$ PER CASE OF 30 <i>30 x \$189.50 = \$5685.00</i>
4.	Ameron decorative octagonal baseplate 22'-2" light pole (4B1-22).	\$ <i>\$2010.53</i>
5.	Cree Edge Area Luminaire Type V medium adjustable arm mount 202W color temp 4000K (ARE-EDG-5M-AA-12-E-UL-BZ-525).	\$ <i>\$1266.57</i>
6.	Cree XSP Series LED Street/Area Luminaire double module Version C - 139W color temp 4000K (BXSP-C-HT-2ME-F-40K-UL-SV-R).	\$ <i>\$436.79</i>
7.	General Electric Lucalox series 150W high pressure sodium encapsulated ballast 95703. Series 6.6A 20kV / std load. ANSI lamp HPS/S54. (ENC10SXS6027).	\$ <i>\$191.58</i>
8.	General Electric starter - misc ballast access 70W-150W HPS 52 thru 55V - 019036 35-216701-03 remote start aid series ASM+ insul+ instr. (35-967410-49).	\$ <i>\$111.26</i>
9.	Lithonia 2' x 4' LED recessed troffer 29.6W color temp 4000K (2GTL4LP840).	\$ <i>\$98.95</i>
10.	Myers electrical service pedestal 100A main stainless steel construction NEMA 3R (MEUG16-M100 SCE 120/240 1PH).	\$ <i>\$1596.88</i>

#	ITEM/DESCRIPTION	UNIT PRICE - DELIVERED
11.	Oldcastle Christy electrical pull box - reinforced concrete 11-3/4" x 22-1/4" x 12" (N16 - PALLET OF 20).	\$ PER PALLET OF 20 $20 \times \$26.59 = 531.80$
12.	Oldcastle Christy electrical pull box composite lid with "STREET LIGHTING" engraved on lid (NIGR - PALLET OF 40)	\$ PER PALLET OF 40 $40 \times \$21.37 = 854.80$
13.	Philips Alto 32W fluorescent 48" lamp 4100K F32T8/TL/741 (281576 - CASE OF 30)	\$ PER CASE OF 30 $30 \times \$1.37 = 41.10$
14.	Philips Alto 200W high pressure sodium lamp with mogul base, clear (C200S66/alto - CASE OF 12).	\$ PER CASE OF 12 $12 \times \$7.91 = 94.92$
15.	Philips Gardco 73W LED parking garage & canopy light 4000K (STK-G3-MR-5-2-73VAR-NW).	\$ \$486.38
16.	Philips LED U-bent lamp 16.5T8/22.5-3500 IF-6U 10/1 120-277V 60Hz replacement (452672).	\$ \$16.84
17.	Philips MHC100/U/ED28/HR/4K metal halide lamp with mogul base.	\$ \$18.78
18.	Philips PAR38 19W dimmable LED lamp 3000K 1,250 lumens (19PAR38/F25 3000 DIM AF SO).	\$ \$18.95
19.	RAB 78W LED flood light fixture 4000K (FXLED78TN).	\$ \$410.00
20.	TCP dimmable 12W LED PAR30 lamp 4100K 875 lumens (LED12P30SD41KFL).	\$ \$23.67

PRICING - OTHER QUESTIONS																
21.	Please indicate if any discounts are given for bulk purchases of items listed above (list item(s), quantities and pricing):	ALL ITEMS QUOTED INCLUDE BEST PRICE WITH BULK PURCHASE DISCOUNTS														
22.	Please indicate brands / % discount offered off MSRP for other electrical / street lighting materials (if any):	<table border="1"> <thead> <tr> <th>BRAND</th> <th>DISCOUNT OFFERED</th> </tr> </thead> <tbody> <tr> <td>VANANUS</td> <td>10% - 27%</td> </tr> <tr> <td colspan="2">MSRP SUBJECT TO CHANGE, DISCOUNTS REMAIN THE SAME</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	BRAND	DISCOUNT OFFERED	VANANUS	10% - 27%	MSRP SUBJECT TO CHANGE, DISCOUNTS REMAIN THE SAME									
BRAND	DISCOUNT OFFERED															
VANANUS	10% - 27%															
MSRP SUBJECT TO CHANGE, DISCOUNTS REMAIN THE SAME																
23.	Please indicate any additional bid comments (if any):	ONE SOURCE PRICE INCREASE BASED ON MANUFACTURERS INCREASE. OVERALL PRICE INCREASE WILL NOT EXCEED PERCENTAGES LISTED IN ADDENDUM														

Payment discounts of twenty (20) or more days will be considered in award of bid. The City will not take discounts, which are not earned

Payment Terms 2% 25 DAYS NET 30
 Enter payment discount terms; otherwise net thirty (30) days will apply.

Please describe any additional fees & charges not listed above (i.e. freight, fuel surcharges):

Additional charges or fees will be passed along from manufacturers on a case by case basis and could include freight, set up and or paint on custom fixtures

RENEWAL OPTIONS

The City desires the right and option to extend any contract hereunder for additional one-year renewal periods from date of expiration at the same price, terms and conditions, as specified below from date of expiration at the same price, terms and conditions.

PERIOD 2 (First Annual Renewal Option):

_____ No renewal option offered

_____ Same price, terms, and conditions offered

_____ % ☒ Increase / ☐ Decrease (select one) of previous year's price for all areas or options. Increases in pricing greater than the CPI will be subject to presentation of suitable and thirty (30) days' advance written notice (see "Escalation & De-Escalation of Bid Price" page 11)

If no selection is made, it will be assumed that the percentage is an increase of the previous year's prices.

Specify alternate terms and conditions if applicable. please see Addendum

PERIOD 3 (Second Annual Renewal Option):

_____ No renewal option offered

_____ Same price, terms, and conditions offered

_____ % ☒ Increase / ☐ Decrease (select one) of previous year's price for all areas or options. Increases in pricing greater than the CPI will be subject to presentation of suitable and thirty (30) days' advance written notice (see "Escalation & De-Escalation of Bid Price" page 11)

If no selection is made, it will be assumed that the percentage is an increase of the previous year's prices.

Specify alternate terms and conditions if applicable. please see Addendum

BID ACCEPTANCE PERIOD

Unless otherwise specified in this Notice Inviting Bids, prices are firm for a period of ninety (90) days from the bid opening date.

BIDDER AGREEMENT

By submitting a signed bid, bidder shall have acknowledged and agreed to all the terms and conditions set forth in all documents which make up this Notice Inviting Bids.

BID AWARD CRITERIA

Bids are awarded based on the best bidder and may be contingent upon City Council approval. Bids are evaluated based on pricing, availability, experience, and references.

CORRECTION OF ERRORS OR DISCREPANCIES

The following rules shall apply to the correction of errors or discrepancies in bids:

- A. In the event a discrepancy in a bid is discovered prior to the award of the contract, the following rules shall apply to the correction of the discrepancy:
1. In the case of a discrepancy between a unit price and an extended price, the unit price shall prevail and the extended price shall be corrected accordingly.
 2. If the total bid price does not equal the sum of the extended prices, the extended prices shall prevail and the total bid price shall be adjusted accordingly.
 3. Discrepancies between the unit price and the extended price shall be corrected prior to corrections or adjustments between the extended prices and the total bid price.
 4. If the extended prices or the total bid price are adjusted according to these rules, the adjusted total bid price shall prevail over the written or numeric total bid price stated in the bid.
 5. In the case of a discrepancy between the numerical bid price and the written bid price, the price that conforms to an accurate sum of the extended prices shall prevail.
 6. If the total bid price of any bid is adjusted, the adjusted total bid price shall be used to determine the lowest bid.
- B. If no discrepancies are discovered prior to the award of the contract, the contract shall be awarded on the basis of the total bid stated in writing.

F.O.B. POINT & SHIPPING CHARGES

All prices shall be quoted F.O.B. destination, Santa Monica, California and all shipping, handling and freight charges shall be shown separately on the Bid Proposal.

NOTICE TO PROCEED

The issuance of a purchase order will act as a notice to proceed. Vendor is advised not to perform work or provide materials without first obtaining a purchase order. The City will not allow payment for any work performed or goods delivered prior to the execution date of the contract or issue date of the Purchase Order.

VII. RIGHTS RESERVED

The City reserves the right to award the bid to separate bidders on any of the items as provided in and set forth in the bidder's proposal. It is further understood that if the bidder to whom any award is made fails to enter into a contract, award may be made to the next best bidder, who shall be bound to perform as if she, he or it received the award in the first instance.



(Attachment A)

City of Santa Monica
Oaks Initiative Disclosure Form

All persons or entities receiving public benefits defined below from the City of Santa Monica shall provide the names of trustees, directors, partners and officers and names of those with more than a 10% equity, participation or revenue interest. This information is required by City Charter Article XXII—Taxpayer Protection.

Name of Entity: ONE SOURCE DISTRIBUTORS LLC

NAME(S) OF PERSONS OR ENTITIES RECEIVING PUBLIC BENEFIT:

ONE SOURCE DISTRIBUTORS LLC

NAME(S) OF TRUSTEES, DIRECTORS, PARTNERS, AND OFFICERS:

DAVID GABRIEL - DIRECTOR
ROBERT ZAMARRIPA - DIRECTOR / CHAIRMAN / CEO
MIKE SMITH - PRESIDENT & COO
TIM WALSH - SVP - COO
KATHY RUSKO - TREASURER PAUL TRUDEL - GENERAL COUNSEL
SECRETARY

NAME(S) OF THOSE WITH MORE THAN A 10% EQUITY, PARTICIPATION OR REVENUE INTEREST:

Public benefits include:

1. Personal services contracts in excess of \$25,000 over any 12-month period;
2. Sale of material, equipment or supplies to the City in excess of \$25,000 over a 12-month period;
3. Purchase, sale or lease of real property to or from the City in excess of \$25,000 over a 12-month period;
4. Non-competitive franchise awards with gross revenue of \$50,000 or more in any 12-month period;
5. Land use variance, special use permit, or other exception to an established land use plan, where the decision has a value in excess of \$25,000;
6. Tax "abatement, exception, or benefit" of a value in excess of \$5,000 in any 12-month period; or
7. Payment of "cash or specie" of a net value to the recipient of \$10,000 in any 12-month period.

Prepared by: Nelly Feinstein

Signature: Nelly Feinstein

Date: 4/25/14

Title: SALES

FOR CITY USE ONLY:

Bid/PO/Contract # _____ Permit # _____

Oaks Initiative Notice

CITY OF SANTA MONICA

NOTICE TO APPLICANTS, BIDDERS, PROPOSERS AND OTHERS SEEKING DISCRETIONARY PERMITS, CONTRACTS, OR OTHER BENEFITS FROM THE CITY OF SANTA MONICA

Santa Monica's voters adopted a City Charter amendment commonly known as the Oaks Initiative. It prohibits a public official from receiving specified personal benefits from a person or entity after the official votes, or otherwise takes official action, to award a "public benefit" to that person or entity. Examples of a "public benefit" include public contracts to provide goods or services worth more than \$25,000 or a land use approval worth more than \$25,000.

The Oaks Initiative requires the City to provide this note and information about the Initiative's requirements. An information sheet on the Oaks Initiative is attached. You may obtain a full copy of the Initiative's text from the City Clerk.

In order to facilitate compliance with the requirements of the Oaks Initiative, the City compiles and maintains certain information. That information includes the name of any person who is seeking a "public benefit." If the "public benefit" is sought by an entity, rather than an individual person, the information includes the name of every: (a) trustee, (b) director, (c) partner, (d) officers, or (e) ten percent interest in the entity. Therefore, if you are seeking a "public benefit" covered by the Oaks Initiative, you must supply that information on the attached form (Attachment A).



(Attachment A)

**City of Santa Monica
Oaks Initiative Disclosure Form**

All persons or entities receiving public benefits defined below from the City of Santa Monica shall provide the names of trustees, directors, partners and officers and names of those with more than a 10% equity, participation or revenue interest. This information is required by City Charter Article XXII—Taxpayer Protection.

Name of Entity: ONE SOURCE DISTRIBUTORS LLC

NAME(S) OF PERSONS OR ENTITIES RECEIVING PUBLIC BENEFIT:

ONE SOURCE DISTRIBUTORS LLC

NAME(S) OF TRUSTEES, DIRECTORS, PARTNERS, AND OFFICERS:

DAVID GABRIEL - DIRECTOR
ROBERT ZAMARRA - CHAIRMAN & CEO
MIKE SMITH - PRESIDENT & COO
TIM WALSH - SENIOR VICE PRESIDENT & CFO
ANDY WARING - TREASURER PAUL TRUDEL - SECRETARY

NAME(S) OF THOSE WITH MORE THAN A 10% EQUITY, PARTICIPATION OR REVENUE INTEREST:

Public benefits include:

1. Personal services contracts in excess of \$25,000 over any 12-month period;
2. Sale of material, equipment or supplies to the City in excess of \$25,000 over a 12-month period;
3. Purchase, sale or lease of real property to or from the City in excess of \$25,000 over a 12-month period;
4. Non-competitive franchise awards with gross revenue of \$50,000 or more in any 12-month period;
5. Land use variance, special use permit, or other exception to an established land use plan, where the decision has a value in excess of \$25,000;
6. Tax "abatement, exception, or benefit" of a value in excess of \$5,000 in any 12-month period; or
7. Payment of "cash or specie" of a net value to the recipient of \$10,000 in any 12-month period.

Prepared by: Holly Feinstein Signature: Holly Feinstein
Date: 3/25/16 Title: SALES

FOR CITY USE ONLY:

Bid/PO/Contract # _____ Permit # _____

(1/06)

Addendum
Bid #4195
Renewal Options

Year two:

General Electric 2% increase of previous years prices not to exceed 6%

Philips – Fluorescent not to exceed 10% increase, all others not to exceed 5%

Advance – subject to increase not to exceed 7%

Ameron – not to exceed 5%

Myers – not to exceed 4%

Cree – not to exceed 4%

Christy – not to exceed 2%

Lithonia – not to exceed 2%

Year three:

General Electric 2% increase of previous years prices not to exceed 6%

Philips – Fluorescent not to exceed 10% increase, all others not to exceed 5%

Advance – subject to increase not to exceed 7%

Ameron – not to exceed 5%

Myers – not to exceed 4%

Cree – not to exceed 4%

Christy – not to exceed 2%

Lithonia – not to exceed 2%

Each bidder may bid on any or all of the above listed items, or any combination of such items, and the City reserves the right to award on the best bid as to each item whether such bid be by the same bidder or different bidders. The City of Santa Monica reserves the right to reject any and all bids and to waive all minor irregularities.

The undersigned has checked carefully all of the documents contained in this Notice Inviting Bids and understands that the City will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

The representations herein are made under penalty of perjury.

We hereby offer to sell the City of Santa Monica the above material and/or service at the prices shown and under the terms and conditions printed hereon or attached or referenced.

Dated this 27th Day of APRIL

Name of bidder ONE SOURCE DISTRIBUTORS

Name of representative HOLLY FEINSTEIN

Signature/Title Holly Feinstein
SALES

Business Address 10349 HERITAGE PARK DR #3
SANTA FE SPRINGS CA 90670

City, State, and Zip Code

Telephone/Fax 562 803 1883
or 562 946 4341

E-mail HFEINSTEIN@1SOURCEDIST.COM



City of Santa Monica Non-Discrimination Policy Acknowledgment

A. Discrimination.

Discrimination in the provision of services may include, but not be limited to the following:

- (a) Denying any person any service, or benefit or the availability of a facility.
 - (b) Providing any service, or benefit to any person which is not equivalent, or in a non-equivalent manner or at a non-equivalent time, from that provided to others.
 - (c) Subjecting any persons to segregation or separate treatment in any manner related to the receipt of any service.
 - (d) Restricting any person in any way in the enjoyment of any advantage or privilege enjoyed by others receiving any service or benefit.
 - (e) Treating any person differently from others in determining admission, enrollment, quota, eligibility, membership, or any other requirement or condition which persons must meet in order to be provided any service or benefit.
- (1) Contractor shall take affirmative action to ensure that intended beneficiaries of this Agreement are provided services without regard to race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability.
- (2) Contractor shall further establish and maintain written procedures under which any person applying for or receiving services hereunder, may seek resolution from Contractor of a complaint with respect to any alleged discrimination in the provision of services by Contractor's personnel.

At any time any person applies for services under this Agreement, he or she shall be advised by Contractor of these procedures. A copy of these procedures shall be posted by Contractor in a conspicuous place, available and open to the public, in each of Contractor's facilities where services are provided hereunder.

B. Non-discrimination in Employment

- (1) Contractor certifies and agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability in accordance with the requirements of City, State or Federal law. Contractor shall take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability, in accordance with the requirements of City, State and Federal law. Such shall include, but not be limited to, the following:
- (a) Employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation.
 - (b) Selection for training, including apprenticeship.

- (2) Contractor agrees to post in conspicuous places in each of Contractor's facilities providing services hereunder, available and open to employees and applicants for employment, notices setting forth the provisions of this non-discrimination policy.
- (3) Contractor shall, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability, in accordance with the requirements of City, State or Federal law.
- (4) Contractor shall send to each labor union or representative coworkers with which it has a collective bargaining agreement or other contract or understanding a notice advising the labor union or workers' representative of Contractor's commitments under this non-discrimination policy.
- (5) Contractor certifies and agrees that it will deal with its sub-contractors, bidders, or vendors without regard to race, color, religion, national origin, ancestry, sex, age, sexual orientation, marital status, AIDS or disability, in accordance with the requirements of City, State and Federal law.
- (6) In accordance with applicable State and Federal law, Contractor shall allow duly authorized representatives of the County, State, and Federal government access to its employment records during regular business hours in order to verify compliance with this non-discrimination policy. Contractor shall provide other information and records as the representatives may require in order to verify compliance with this non-discrimination policy.
- (7) If City finds that any of the provisions of this non-discrimination policy have been violated, the same shall constitute a material breach of agreement upon which City may determine to cancel, terminate, or suspend this Agreement. While City reserves the right to determine independently that this nondiscrimination policy has been violated, in addition, a determination by the California Fair Employment and Housing Commission or the Federal Equal Employment Opportunity Commission that Contractor has violated State or Federal non-discrimination laws shall constitute a finding by City that Contractor has violated the provisions of this non-discrimination policy.
- (8) The parties agree that in the event Contractor violates any of the non-discrimination policies set forth herein, City shall be entitled, at its option, to the sum of five hundred dollars (\$500) pursuant to Civil Code Section 1671 as liquidated damages in lieu of canceling, terminating or suspending this Agreement.
- (9) Contractor hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), all requirements imposed by applicable Federal Regulations, and all guidelines and interpretations issued pursuant thereto, to the end that no qualified disabled person shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity of the Contractor receiving Federal Financial Assistance.

Holly Feinstein 4/27/15
Signature/Date

ONE SOURCE DISTRIBUTORS
Name of Bidder



NON COLLUSION AFFIDAVIT TO ACCOMPANY PROPOSALS OR BIDS

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)

HOLLY FEINSTEIN being first duly sworn, deposes, and says: that He/she is:

SALES REPRESENTATIVE

(Insert "Sole Owner," "A Partner," "President," "Secretary," or other proper title)

of ONE SOURCE DISTRIBUTORS
(Insert name of bidder)

Who submits herewith to the City of Santa Monica the attached proposal; that He, She, It, or They is (are) the person(s) whose name(s) is (are) (strike out words not appropriate) signed to the hereto attached proposal; that said proposal is genuine; that the same is not sham or collusive; that all statements of fact therein are true; that such proposal was not made in the interest or on behalf of any person, partnership, company, association, organization or corporation not therein named or disclosed.

Affiant further deposes and says: that the bidder has not directly or indirectly by agreement, communication or conference with anyone attempted to induce action prejudicial to the interests of the public body which is to award the contract or of any other bidder, or anyone else interested in the proposed contract; that the bidder has not in any manner sought by collusion to secure for himself, herself, itself, or themselves, an advantage over any other bidder. (strike out words not appropriate)

Affiant further deposes and says that prior to the public opening and reading of bids the said bidder:

- (a) Did not, directly or indirectly, induce or solicit anyone else to submit a false or sham bid;
- (b) Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham bid, or that anyone should refrain from bidding or withdraw his/her bid;
- (c) Did not, in any manner, directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix any overhead, profit or cost element of his, her, its, their price, or of that of anyone else; and
- (d) Did not, directly or indirectly, submit his, her, its, or their bid price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid, depository, or to any member or agent thereof, or to any individual or group of individuals, except to the awarding authority or to any person or persons who have a partnership or other financial interest with said bidder in his, her, its, or their business. (strike out words not appropriate)

I declare under penalty of perjury that the foregoing is true and correct.

Holly Feinstein 4/23/15
Signature/Date

ONE SOURCE
Name of Bidder

DISTRIBUTORS

**CITY OF SANTA MONICA
OAKS INITIATIVE NOTICE**

**NOTICE TO APPLICANTS, BIDDERS, PROPOSERS
AND OTHERS SEEKING DISCRETIONARY PERMITS, CONTRACTS, OR OTHER
BENEFITS FROM THE CITY OF SANTA MONICA**

Santa Monica's voters adopted a City Charter amendment commonly known as the Oaks Initiative. It prohibits a public official from receiving specified personal benefits from a person or entity after the official votes, or otherwise takes official action, to award a "public benefit" to that person or entity. Examples of a "public benefit" include public contracts to provide goods or services worth more than \$25,000 or a land use approval worth more than \$25,000.

The Oaks Initiative requires the City to provide this note and information about the Initiative's requirements. An information sheet on the Oaks Initiative is attached. You may obtain a full copy of the Initiative's text from the City Clerk.

In order to facilitate compliance with the requirements of the Oaks Initiative, the City compiles and maintains certain information. That information includes the name of any person who is seeking a "public benefit." If the "public benefit" is sought by an entity, rather than an individual person, the information includes the name of every: (a) trustee, (b) director, (c) partner, (d) officer, or (e) ten percent interest in the entity. Therefore, if you are seeking a "public benefit" covered by the Oaks Initiative, you must supply that information on the Oaks Initiative Disclosure Form.



CITY OF SANTA MONICA
OAKS INITIATIVE DISCLOSURE FORM

All persons or entities receiving public benefits defined below from the City of Santa Monica shall provide the names of trustees, directors, partners, and officers, and names of those with more than a 10% equity, participation or revenue interest. This information is required by City Charter Article XXII—Taxpayer Protection.

Name of Entity: ONE SOURCE DISTRIBUTORS

Name(s) of persons or entities receiving public benefit:

Name(s) of trustees, directors, partners, and officers:

Name(s) of those with more than a 10% equity, participation, or revenue interest:

Public benefits include:

1. Personal services contracts in excess of \$25,000 over any 12-month period;
2. Sale of material, equipment or supplies to the City in excess of \$25,000 over a 12-month period;
3. Purchase, sale or lease of real property to or from the City in excess of \$25,000 over a 12-month period;
4. Non-competitive franchise awards with gross revenue of \$50,000 or more in any 12-month period;
5. Land use variance, special use permit, or other exception to an established land use plan, where the decision has a value in excess of \$25,000;
6. Tax "abatement, exception, or benefit" of a value in excess of \$5,000 in any 12-month period; or
7. Payment of "cash or specie" of a net value to the recipient of \$10,000 in any 12-month period.

Prepared by: HOLLY FEINSTEIN Signature: Holly Feinstein

Date: 4/27/15 Title: SALES

FOR CITY USE ONLY:

Bid/PO/Contract # _____ Permit # _____

**CITY OF SANTA MONICA
CITY POLICY ON DOING BUSINESS WITH ARIZONA FIRMS**

**NOTICE TO APPLICANTS, BIDDERS, PROPOSERS AND OTHERS SEEKING TO DO
BUSINESS WITH THE CITY OF SANTA MONICA**

The City Council of the City of Santa Monica adopted Resolution No. 10479 (CCS) on May 25, 2010, which requires a review of all current and likely future agreements and contracts with Arizona-based businesses to examine the feasibility of acquiring such products and services elsewhere while the Arizona law remains in effect.

Additionally, vendors offering goods or services to the City of Santa Monica must complete and sign the attached disclosure form; this applies to all solicitations, including but not limited to, bids and proposals. Please review, sign and submit the form with your bid packet prior to the closing date of bid.

Contractors that do not have headquarters in the State of Arizona and those that will not be working with Arizona-headquartered subcontractors to provide goods and/or services as specified in this solicitation will take priority in the bidding process.

NOTE: Headquarter location or residency may not be considered as a factor if prohibited by applicable law.

Failure to return this form or inability to certify as to its provisions will render your bid or proposal non-responsive.

State of Arizona Disclosure Form - see next page.



CITY OF SANTA MONICA
STATE OF ARIZONA DISCLOSURE FORM

TO BE COMPLETED BY ALL VENDORS PROVIDING GOODS AND SERVICES TO
THE CITY OF SANTA MONICA

Headquarter location or residency may not be considered as a factor if prohibited by applicable law.

Please check the appropriate boxes below.

Our company's headquarters are located in the State of Arizona.

☐ Yes ☒ No

Goods or services pertaining to this solicitation will be provided by a subcontractor whose business is headquartered in the State of Arizona.

☐ Yes ☒ No

If the response to the statement above was "yes", please list any and all subcontractors headquartered in the State of Arizona that may be providing goods or services (pertaining to this solicitation) to the City of Santa Monica. If more than one, attach a list of additional subcontractors, including the physical address of each location.

Name of Subcontractor: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

*** PORTION BELOW TO BE COMPLETED BY ALL VENDORS ***

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed: Holly Feinstein Date: 4/27/15

Printed name: HOLLY FEINSTEIN Title: SALES

Name of Company: ONE SOURCE DISTRIBUTORS

Street Address of Headquarters: 10349 HERITAGE PARK DR #3

City: SANTA FE SPRINGS State: CA Zip Code: 90670

Telephone # (including area code) 562 803 1333 Email: HFEINSTEIN@1SOURCE
DIST.COM

FOR CITY USE ONLY
NOTES: _____



**CITY OF SANTA MONICA
CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED
DEBARMENT
AND OTHER RESPONSIBILITY MATTERS**

This certification must be completed for your bid/proposal to be considered.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) The Bidder and/or any of its Principals, contractors, subcontractors and sub recipients are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of or voluntarily excluded from participating in contracts by any Federal agency and are not presently on the Excluded Parties List System (EPLS) or being considered for the EPLS OR ineligible to work on contracts for violations of California Labor Code Sections 1777.1 or 1777.7;
- 2) "Principals," for the purpose of this certification, means officer; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar position). ;
- 3) The Bidder also certifies that if awarded a contract it shall provide immediate written notice to the City of Santa Monica if, at any time, the Bidder learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances;
- 4) A certification that any of the items in this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Bidder's responsibility. Failure of the Bidder to furnish a certification or provide such additional information as requested by City of Santa Monica may render the Bidder non-responsive;
- 5) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of an Bidder is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings; and
- 6) The certification of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Bidder knowingly rendered an erroneous certification, in addition to other remedies available to the City, the City of Santa Monica may terminate the contract resulting from this solicitation for default and pursue any other available legal remedies.

By signing below, I declare under penalties of perjury that the foregoing certifications and assurances, any other statements made by me are true and correct.

Name (printed): Holly Feinstein Title: SALES

Signature: Holly Feinstein Date: 4/27/15

Name of Company: ONESOURCE DISTRIBUTORS Bid No.: # 4195

CITY OF SANTA MONICA
NO BID FORM

Name of Company

Bid# 4195

Name of Company Representative

Signature

To: All Bidders

Please respond to the attached bid request. If you need any assistance or the specifications are not clear, please contact the Procurement Office immediately.

Note: If you are not going to respond to the bid request, please check the appropriate box below and fax this letter to 310-393-6142.

☐ Cannot furnish goods or services as specified (indicate why):

☐ Not interested. Please remove our company from the bid list.

☐ Other – state reason that no bid is being submitted.

Thank you,

Regina Benavides
Senior Buyer

 Santa Monica

Procurement
1717 Fourth Street, Suite 250
Santa Monica, CA 90401
Telephone: 310-458-8281
Fax: 310-393-6142

April 24, 2015

Bid No. 4195

ADDENDUM NO. 2

This addendum includes all questions that were submitted via email prior to the deadline for submitting questions. Please acknowledge receipt of this addendum by signing and returning with your proposal.

Emailed Questions and Answers

1. The bid says no not quote substitutes so "approved equals" are not allowed correct?

A. Yes, please do not quote substitutes.

If there are any questions regarding this addendum, please submit to Regina Benavides at

Acknowledged By:

ONE SOURCE DISTRIBUTORS
COMPANY
HOLLY FEINSTEIN
NAME OF REPRESENTATIVE
SALES REP
TITLE OF REPRESENTATIVE
310 600 4837
PHONE NUMBER
HFEINSTEIN@ZSOURCEDIST.
EMAIL COM