

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE  
CULVER CITY DISABILITY ADVISORY COMMITTEE

REGULAR MEETING OF THE  
DISABILITY ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

December 14, 2016  
6:30 P.M.

**Call To Order & Roll Call**

The meeting of the Disability Advisory Committee was called to order at 6:30 P.M. at the Culver City Senior Center.

**Members Present:** DR. JAY SHERY, Chair  
DR. ROBERT MONTGOMERY, Vice Chair  
BARBARA EFFROS-SCHWARTZ, Member\*  
N. JOHN HASEGAWA, Member  
KO KO NAING, Member  
MARCY SOOKNE, Member

\*Member Effros-Schwartz arrived at 6:51 P.M.

**Absent:** DR. JANET CAMERON HOULT, Member  
SUSAN OSBORNE, Member  
ROBYN TENENSAP, Member

**Staff Present:** Darren Uhl, Disability Services Specialist

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**Community Announcements By DAC Members/Information Items  
From Staff**

Chair Shery asked that the meeting be adjourned in memory of Charles Houlton.

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**Public Comment for Items NOT On the Agenda**

Chair Shery invited public comment.

No cards were received and no speakers came forward.

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**Receipt of Correspondence**

Darren Uhl, Disability Services Specialist, reported that Member Hoult had dropped off the report on the Community Development Block Grant (CDBG) Committee meeting but had to leave; email had been received from Members Osborne and Tenensap regarding absences; and he relayed an invitation to all DAC Members to attend the 12<sup>th</sup> Annual Dr. Martin Luther King Jr. Celebration on January 14, 2017 at the Senior Center.

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**Consent Calendar**

Item C-1

**Meeting Minutes**

THE DAC PASSED A MOTION APPROVING THE MINUTES FOR THE MEETING OF OCTOBER 12, 2016 AS PRESENTED (ABSENT MEMBERS EFFROS-SCHWARTZ, HOULT, OSBORNE AND TENENSAP).

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**Order of the Agenda**

Chair Shery introduced Linda Gamberg of The Exceptional Children's Foundation.

Linda Gamberg, The Exceptional Children's Foundation, announced their recent move; discussed expanded programs; she provided a factsheet and brochure with program information; discussed a change of focus to create pathways for employment; and she invited speakers to address program participants on employment opportunities.

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**Action Items**

Item A-1

**Administration of the Oath of Office to Re-Appointed  
Committee Member**

Member Effros-Schwartz arrived at 6:51 P.M.

Darren Uhl, Disability Advisory Specialist, administered the Oath of Office to re-appointed DAC Member Barbara Effros-Schwartz.

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Item A-2

**Public Works Department ADA Self-Evaluation & Transition  
Plan**

Darren Uhl, Disability Advisory Specialist, discussed the ADA Self-Evaluation and Transition Plan noting that surveys should be turned in by December 23; the survey of the Veterans Memorial and Senior Center; conflicts with the timing of combining the public meeting with the DAC meeting; the ability of the DAC to conduct a special meeting; and he agreed to include Alex Lee in the process.

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Item A-3

**Community Development Block Grant Report from DAC  
Representative and Alternate to the CDBG Advisory Committee**

Darren Uhl, Disability Services Specialist, provided a summary of the detailed report submitted by Member Hoult on the CDBG Advisory Committee meeting of November 3, 2016.

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Item A-4

**Review of Proposed DAC Bylaws Slated for Approval by City  
Council at their Meeting of January 9, 2017**

Chair Shery introduced the item.

Discussion ensued between staff and Committee Members regarding corrections to typographical errors; a correction to the number of members serving on the Committee; standard City formats; and consideration of the proposed bylaws at the January 9, 2017 City Council meeting.

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Item A-5

**Review of Disability Awareness Month Activities**

Discussion ensued between staff and Committee Members regarding the proposed date for the 2017 Festival; appreciation to the Girl Scouts for their work at the 2016 Festival; increased awareness; community commendations and awards; education; Wheelchair Basketball at the High School; the number of volunteers and attendees; health issues that arise at the last minute; resource booths; disability emergency management; integration with the City of Los Angeles; the Office of Emergency Management; funding; and the earthquake drill.

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**Public Comment for Items NOT On the Agenda (Continued)**

None.

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**Items from Disability Advisory Committee Members**

Discussion ensued between staff and Committee Members regarding the Disability Film Festival; targeted partnerships for the film event; the importance of drawing in young people; and a suggestion to set up an ad hoc subcommittee to work on the item with a report back to the DAC in February.

The DAC appointed Members Effros-Schwartz, Naing and Sookne to serve on an ad hoc subcommittee to explore the possibilities of a 2017 Disability Film Series event.

Member Naing reported free training in Microsoft Word and Excel for people with documented disabilities and he agreed to email information to interested Committee Members.

Discussion ensued between staff and Committee Members regarding members of the Parkinson's Group who need help with technology; assistive technology; quarterly help with technology at the Senior Center; the partnership with the Center for the Partially Sighted and free adaptive technology training for people with low vision on Mondays; and activities of the Parkinson's Support Group.

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### **Adjournment**

There being no further business, at 7:40 P.M., the Disability Advisory Committee adjourned its meeting in memory of Charles P. Hoult (husband of DAC member Dr. Janet Hoult) to a meeting on Wednesday, February 8, 2017 at 6:30 P.M. in the Senior Center Conference Room.

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Darren Uhl  
SECRETARY of the Culver City Disability Advisory Committee  
Culver City, California

APPROVED

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Dr. Jay Shery  
CHAIR of the Disability Advisory Committee, Culver City,  
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
DEPUTY CITY CLERK

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Date