


Culver CITY

INTEROFFICE MEMORANDUM

DATE: December 16, 2016

TO: John M. Nachbar, City Manager

FROM: Charles D. Herbertson, Director of Public Works/City Engineer 

SUBJECT: Public Works Department "Employee of the Year"
Merit Days and Cash Award to Jose Rodriguez

CC: Jose Rodriguez, Heavy Equipment Operator
Mauricio Alvarenga, Solid Waste & Recycling Operations
Supervisor
Kim Braun, Environmental Programs & Operations Manager
Serena Wright, Human Resources Director (for inclusion in Mr. Rodriguez's personnel file)

At the Public Works Department annual holiday celebration held on 12/15/16, I presented Jose Rodriguez, Heavy Equipment Operator, with the Public Works Department Employee of the Year award. This award was given in acknowledgement of Mr. Rodriguez's exemplary work performance during the 2016 calendar year.

Mr. Rodriguez is a Loader Operator at the City's refuse transfer station. In this capacity he directs day to day operation of the transfer station floor which involves the unloading of 40 to 60 trucks per day and the movement of up to 450 tons of solid waste and recycled material. The transfer station is a hectic and busy pressure packed place. Mr. Rodriguez's experience and knowledge helps the operation to run smoothly, efficiently and safely on a daily basis. Over the course of the last year Mr. Rodriguez has ensured this with his outstanding work ethic, always being at work on time and not taking one sick day over the entire year. In addition, he often comes in early and stays late when needed to get the job done.

Mr. Rodriguez is a mentor to other employees. He is always willing to share his extensive knowledge of transfer station operations with other employees and is more than willing to help other employees or

management with his quick response to requests and the thorough nature with which he performs his job duties, ensuring there are no loose ends for others to worry about.

Mr. Rodriguez is a long term employee of the City having served the people of Culver City for 30 years. He plans to retire soon and he will leave big shoes to fill. His many years of dedicated service deserve this recognition.

For all of the above and more, I am proud to recognize Mr. Rodriguez as the 2016 Public Works Department Employee of the Year. In recognition of Mr. Rodriguez's outstanding efforts over this past year, I recommend he receive three (3) working days off with pay and \$1000, pursuant to Civil Service Rule 15, Employee Recognition and Incentive Program for Outstanding Job Performance: Sections 2a, 3b, 3d, 3f and 3g.



Approved
John M. Nachbar, City Manager