


# Culver CITY

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## MEMORANDUM

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DATE: December 21, 2016

TO: JOHN NACHBAR, CITY MANAGER 

FROM: SOL BLUMENFELD, COMMUNITY DEVELOPMENT DIRECTOR

RE: RECOGNITION OF GLENN HEALD EXCELLENT WORK 2016

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Please favorably consider my request that Glenn Heald receive a one-time merit pay cash award of \$1000 in recognition of his excellent city service over the past year pursuant to Civil Service Rule 15.4. Glenn has done an outstanding job in his project management responsibilities in the Community Development Department Economic Development Division and has successfully worked on the following projects:

- Spur Parking OPA Execution, Coordination with Hayden Tract Property Owner Association, Construction of Spur Parking Project
- Ivy Station Implementation Agreement Coordination with Lowe Real Estate Group on Conditions Precedent to Property Transfer, Oversight Board and SA Approval of Property Transfer, Environmental Remediation
- DBA Coordination
- Farmers Market Administration
- Market Hall Project Submittal, Entitlement Coordination, Participation in Draft Implementation and Parking License Agreements and Public Outreach
- Baldwin Project Conditions Precedent to Closing, Property Transfer and Entitlement Coordination

In particular, Glenn should be recognized for his fine work ensuring the Spur parking bid and construction documents were properly prepared by the City, the project was successfully bid and constructed pursuant to the proposed 90 day construction schedule, coordinated work with surrounding property owners, arranged for temporary relocated Spur parking with Apple at one of their nearby unoccupied properties, ensured timely review of RFI's and change orders and ensured that the project was completed on time and under budget. Though it required several years to get to the complicated project to the point of construction, Glenn ensured it took only 90 days to successfully complete. The project is outstanding example of the City's economic development work in the Hayden Tract.