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RESOLUTION NO. 2016-R

**RESOLUTION OF THE DISASTER COUNCIL OF THE
CITY OF CULVER CITY DELEGATING TO CERTAIN
EMPLOYEES OF THE CITY OF CULVER CITY THE
AUTHORITY TO ADMINISTER THE OATH OF OFFICE TO
DISASTER SERVICE WORKERS.**

WHEREAS, the California Emergency Services Act, Government Code Sections 8550 *et seq.*, provides authority for local agencies to create a Disaster Council by ordinance, which Disaster Council shall have the authority to register and administer the oath of office to Disaster Service Workers as provided by California law (Labor Code §§3211.9 *et seq.* and Government Code §3102); and

WHEREAS, the Disaster Council of the City of Culver City is an accredited disaster council that has been created by ordinance and is empowered to register Disaster Service Workers pursuant to Section 3.09.015 of the Culver City Municipal Code; and

WHEREAS, the Culver City Municipal Code authorizes the Disaster Council to delegate the act of registering volunteer Disaster Service Workers to others through the City of Culver City Emergency Operations Plan; and

WHEREAS, as the appointing power for volunteer Disaster Service Workers, the Disaster Council may administer the oath of office to volunteer Disaster Service Workers or delegate to others the authority in writing to administer the oath of office to volunteer Disaster Service Workers pursuant to Section 3104 of the Government Code.

NOW, THEREFORE, the Disaster Council of the City of Culver City does hereby resolve as follows:

1. In addition to those officers who may administer the oath of office pursuant to state law, the Disaster Council hereby delegates to City of Culver City department heads, certain senior management as designated by the City Manager, the City Clerk's

1 department, and all employees in Human Resources, the authority to administer the oath
2 of office to any volunteer Disaster Service Workers for the City of Culver City, which oath of
3 office must be administered prior to a Disaster Service Worker being registered as such by
4 the Disaster Council or its designees.

5 2. The Disaster Council hereby directs the City of Culver City department
6 heads, certain senior management as designated by the City Manager, the City Clerk's
7 department, and all employees in Human Resources, that upon registering a Disaster
8 Service Worker, the completed registration form documenting that the oath of office has
9 been taken by a Disaster Service Worker shall be filed with the City Clerk of the City of
10 Culver City.
11

12 3. This Resolution shall take effect immediately upon its adoption.

13 APPROVED and ADOPTED this ____ day of _____ 2016.
14

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16 _____
JIM B. CLARKE, CHAIR
City of Culver City Disaster Council
Culver City, California
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19 ATTEST:

APPROVED AS TO FORM:

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21 _____
JEREMY GREEN, Deputy City Clerk
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CAROL A. SCHWAB, City Attorney
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