## **RESOLUTION NO. 2016-R**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CULVER CITY, CALIFORNIA, AUTHORIZING DESTRUCTION OF CERTAIN FILES IN THE HUMAN RESOURCES DEPARTMENT, WHICH ARE MORE THAN TWO (2) YEARS OLD.

WHEREAS, the Human Resources Director has certified that certain records in the custody of the Human Resources Department, as set forth in Exhibit "A," attached hereto and incorporated herein by reference, have been retained for all legally required retention periods; and

WHEREAS, the City Attorney has approved and consented to the destruction of these records as required by law.

NOW, THEREFORE, the City Council of the City of Culver City, California, DOES HEREBY resolve as follows:

As authorized by California Government Code §§ 34090 and with the consent of the City Attorney, the City Council hereby approves the destruction by the Human Resources Director, or his or her designee, of the records set forth in Exhibit "A."

APPROVED and ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

JIM B. CLARKE, Mayor City of Culver City, California

ATTEST: APPROVED AS TO FORM:

JEREMY GREEN, Deputy City Clerk CAROL A. SCHWAB, City Attorney

A16-00873

## **EXHIBIT "A"**

Eligible List	<u>Exam #</u>	Expiration Date
Administrative Clerk	1456	7/1/2014
Bus Operator	1455	6/24/2014
Fire Captain (Promotional)	1467	8/28/2014
GIS Intern	1444	9/1/2014
Management Analyst (Promotional)	1464	7/30/2014
Mechanic	1440	6/19/2014
Mechanic (Promotional)	1442	6/19/2014
Payroll Technician (Promotional)	1412	6/21/2014
Police Officer Recruit (Pre-Service/Academy Graduate)	1452	8/15/2014
Police Recruit	1453	8/20/2014
Sanitation Driver	1404	6/20/2014
Senior Management Analyst/Budget Analyst	1459	8/28/2014

I hereby certify that the records	listed in this Exhibit	"A" has been retain	ined for all legally
required retention periods.			

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**Administrative Services Director** 

Approved for Destruction:

CAROL SCHWAB

City Attorney

Dated