

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
PARKS, RECREATION AND  
COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

August 2, 2016  
7:00 P.M.

**Call to Order & Roll Call**

Chair Zeidman called the meeting of the Parks, Recreation and Community Services Commission to order at 7:01 P.M.

Present: Chair Scott Zeidman  
Vice Chair Kay Heineman  
Commissioner Scott Garland  
Commissioner William Rickards  
Commissioner Laura Stuart

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**Pledge of Allegiance**

Marcus Tiggs, Chair of the Fiesta La Ballona Committee, led the Pledge of Allegiance.

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**Public Comment for Items NOT on the Agenda**

Chair Zeidman invited public participation.

The following members of the audience addressed the Commission:

Marcus Tiggs invited everyone to attend Fiesta La Ballona from August 26-28 and discussed the schedule; entertainment; transportation; advertising; vendors; and sponsorships.

Discussion ensued between Mr. Tiggs and Commissioners regarding opening ceremonies; entertainment; the theme; Fiestapalooza; and the aquacade.

Deborah De La Cruz discussed recent issues with the C3 Sunshine program and she asked that the Commission investigate the matter.

Discussion ensued between staff and Commissioners regarding Brown Act issues and advice from the City Attorney not to discuss the matter due to the potential for litigation.

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## **Consent Calendar**

Item C-1

### **Meeting Minutes - July 5, 2016**

MOVED BY VICE CHAIR HEINEMAN AND SECONDED BY COMMISSIONER GARLAND THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE THE MINUTES FOR THE REGULAR MEETING OF JULY 5, 2016. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GARLAND, HEINEMAN, ZEIDMAN  
NOES: NONE  
ABSTAIN: RICKARDS, STUART

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## **Action Items**

Item A-1

**(1) Administration of the Oath of Office to the Reappointed Parks, Recreation and Community Services Commission Member; and (2) Selection of Chair and Vice Chair of the Parks, Recreation and Community Services Commission**

Patricia Mooney, Senior Management Analyst, administered the Oath of Office to reappointed Parks, Recreation and Community Services Commissioner William Rickards.

MOVED BY COMMISSIONER STUART, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: APPOINT KAY HEINEMAN TO SERVE AS CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR THE 2016-2017 FISCAL YEAR.

MOVED BY COMMISSIONER GARLAND, SECONDED BY COMMISSIONER RICKARDS AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: APPOINT LAURA STUART TO SERVE AS VICE CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR THE 2016-2017 FISCAL YEAR.

Vice Chair Stuart noted the changes that the Commission has gone through over the past five years and looked toward the future to accomplish many things.

Chair Heineman felt the Commission needed to be more proactive and she discussed Community Conversations and monitoring and reporting on park conditions.

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Item A-2

**(1) Adoption of Motions Appointing Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) [If Desired] Formation/Dissolution of Certain PRCS Commission Ad Hoc Subcommittees, including the Formation of the Commissioner Summit Ad Hoc Subcommittee; and, (3) [If Desired] Adoption of Motions Appointing Commissioners to the Newly Formed/Remaining Ad Hoc Subcommittees**

Discussion ensued between staff and Commissioners regarding duties of certain positions; those who want to continue serving; and background on the Sponsorship/Financial Support Subcommittee with a suggestion to suspend that Committee until after the Commissioner Summit.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MAKE THE FOLLOWING APPOINTMENTS AND REAPPOINTMENTS:

1. ASSOCIATIONS:

1A) CALIFORNIA ASSOCIATION OF PARKS & RECREATION  
COMMISSIONERS AND BOARD MEMBERS  
CHAIR HEINEMAN - DELEGATE  
COMMISSIONER GARLAND - ALTERNATE

1B) BALLONA CREEK RENAISSANCE  
VICE CHAIR STUART - DELEGATE  
COMMISSIONER RICKARDS - ALTERNATE

1C) CULVER CITY SENIOR CITIZENS ASSOCIATION BOARD OF  
DIRECTORS  
CHAIR HEINEMAN - DELEGATE  
VICE CHAIR STUART - ALTERNATE

2. CITY COMMITTEES:

2A) COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE  
COMMISSIONER ZEIDMAN - DELEGATE  
COMMISSIONER GARLAND - ALTERNATE

2B) DISABILITY ADVISORY COMMITTEE  
COMMISSIONER GARLAND - DELEGATE  
COMMISSIONER ZEIDMAN - ALTERNATE

3. AD HOC SUBCOMMITTEES

3A) SPONSORSHIP/FINANCIAL SUPPORT  
POSTPONED UNTIL AFTER THE PROPOSED COMMISSIONER SUMMIT

3B) YOUTH SPORTS ADVISORY  
COMMISSIONER GARLAND AND COMMISSIONER ZEIDMAN

3C) COMMUNITY CONVERSATIONS - TOPIC #7  
COMMISSIONER GARLAND AND COMMISSIONER RICKARDS

3D) CHILD CARE PROGRAMS  
VICE CHAIR STUART AND CHAIR HEINEMAN

Discussion ensued between Commissioners regarding whether to hold a Commissioner Summit; overlapping responsibilities; origination of the item; establishing goals for the Summit; and the level of interest from other Commissions.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS RECREATION AND COMMUNITY SERVICES COMMISSION CREATE THE COMMISSIONER SUMMIT AD HOC SUBCOMMITTEE.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT VICE CHAIR STUART AND COMMISSIONER RICKARDS TO SERVE ON THE COMMISSIONER SUMMIT AD HOC SUBCOMMITTEE.

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Item A-3

**(1) Review and Comment on Version Two of the Draft Correspondence Presented by the Parks, Recreation and Community Services Commission Child Care Programs Ad Hoc Subcommittee; and, (2) [If Desired] Finalize the Correspondence and Approve Its Distribution to the City Council**

Discussion ensued between Commissioners regarding correction to the name of the Chair and the time frame for submission to the City Council.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY VICE CHAIR STUART AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: FINALIZE THE CORRESPONDENCE, AND APPROVE ITS DISTRIBUTION TO THE CITY COUNCIL AS AMENDED TO UPDATE THE NAME FOR THE COMMISSION CHAIR.

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Item A-4

**Schedule a Parks, Recreation and Community Services Commission Tour of Culver City Parks and Facilities**

Discussion ensued between staff and Commissioners regarding potential dates.

MOVED BY COMMISSIONER GARLAND, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION SCHEDULE A PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION TOUR OF CULVER CITY PARKS AND FACILITIES AT 9 A.M. ON OCTOBER 22, 2016.

Additional discussion ensued between Commissioners regarding visiting all of the parks vs. visiting targeted parks; attendance by Patrick Reynolds; in depth visits; the length of the tour; and those parks undergoing maintenance.

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Item A-5

**Informational Item Regarding the Parks, Recreation and  
Community Services Department Fiscal Year 2016/2017  
Adopted Budget**

Daniel Hernandez, Parks, Recreation and Community Services Director, presented a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the Studio Estates Improvement District; the Facilities Planning Reserve Fund; prioritization; safety; community input; Veterans Auditorium improvements; donors and sponsors; the Syd Kronenthal Estate donation; the Counseling Services allocation; the Senior Center Courtyard Renovation; and Senior Center Association shading support.

MOVED BY VICE CHAIR STUART, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT ON THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2016/2017 ADOPTED BUDGET.

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Item A-6

**(Standing Item) Updates from the Parks, Recreation and  
Community Services Commission Ad Hoc Subcommittees and  
Representative Appointees to Outside Associations and City  
Committees**

Commissioner Garland discussed the proposed Community Conversation on Race, Religion, and Culture: Living in Harmony Within Our Community; addressing the problem of hate in society; pinpointing a specific topic; and he suggested moving the next Community Conversation on

Programming forward to allow for additional time to research the proposed conversation on hatred.

Discussion ensued between staff and Commissioners regarding the community survey and outreach necessary for the Community Conversation on Programming; postponing the Community Conversation on Race, Religion, and Culture: Living in Harmony Within Our Community, or reconsidering the topic; the implications and observations that could emerge; support of the topic from the School Board; narrowing the focus to children; approaching the Community Conversation as a teaching opportunity; respectful communication; and additional work to be done on the topic.

Chair Heineman provided an update on the work of the Culver City Senior Center Association Board of Directors and the activities at the Senior Center.

Responding to inquiry, Chair Heineman discussed requirements to be a member of the Senior Center Association Board.

MOVED BY COMMISSIONER ZEIDMAN, SECONDED BY COMMISSIONER GARLAND AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-7

**(Standing Item) Review of Upcoming Agenda Items to be Considered by the Parks, Recreation and Community Services (PRCS) Commission and its Ad Hoc Subcommittees**

Discussion ensued between staff and Commissioners regarding postponement of the Community Conversation; beginning the rotation of staff presentations; funds for the Syd Kronenthal Park renovations; Capital Improvement Project updates; and scheduling a broad discussion of the Community Conversation on Race, Religion, and Culture: Living in Harmony Within Our Community in September.

MOVED BY COMMISSIONER GARLAND, SECONDED BY COMMISSIONER ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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**Public Comment - Items Not on the Agenda**

Chair Heineman invited public comment.

The following member of the audience addressed the Commission:

Rose Parekh discussed the need for a family friendly pool in the City; the impacted nature of the Plunge; forming a committee to establish a family friendly pool in the City; and she asked for direction from the Commission on how to move forward.

Vice Chair Stuart offered to share her experiences helping to establish the Dog Park with Ms. Parekh after the meeting.

Discussion ensued between Commissioners and the speaker regarding procedures for discussing an item; extending free-swim hours at The Plunge; the ability to agendize an item; and appreciation for the feedback.

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**Receipt and Filing of Correspondence**

Patricia Mooney, Senior Management Analyst, distributed correspondence to Commissioners from the Culver City Senior Center Association Board of Directors thanking the City for purchasing and installing the new audiovisual equipment at the Senior Center.

Daniel Hernandez, Parks, Recreation and Community Services Director, reported that the correspondence had been distributed to Council Members.

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### **Items From Staff**

Daniel Hernandez, Parks, Recreation and Community Service Director, reported that National Night Out was underway and very successful so far; the Estate of Syd Kronenthal donated \$10,000 for the Veterans Auditorium retrofit; the success of the Fox Hills Community Clean Up Day; and he recognized the service of Diego Cevallos over the past 7 years noting that had taken a job as Aquatics Coordinator in the City of Burbank.

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### **Items From Commissioners**

Discussion ensued between staff and Council Members regarding pool programming; freeing up time for drop-in swim; building another pool; water amenity parks; limited options; expanding weekend hours for drop-in swim; use of passive space; partnerships with the School District; bond money; expanding the ability during the school year to offer pool access; year-round programs; having an auxiliary pool for drop-in swim; funding for capital improvements; fundraising; maintenance and operations; ongoing funding; and staff agreed to create a rough estimate of costs.

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### **Adjournment**

There being no further business, at 8:25 P.M., the Parks, Recreation and Community Services Commission adjourned to the next regular meeting to be held on Tuesday, September 6, 2016.

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APPROVED \_\_\_\_\_

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Kay Heineman  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the  
State of California that, on the date below written, these  
minutes were filed in the Office of the City Clerk, Culver  
City, California and constitute the Official Minutes of said  
meeting.

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Jeremy Green  
DEPUTY CITY CLERK

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Date