

THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY
THE CITY COUNCIL, CULVER CITY HOUSING AUTHORITY BOARD,
CULVER CITY PARKING AUTHORITY BOARD AND SUCCESSOR AGENCY
TO THE CULVER CITY REDEVELOPMENT AGENCY BOARD

REGULAR MEETING OF THE
CITY COUNCIL, CULVER CITY
HOUSING AUTHORITY BOARD,
CULVER CITY PARKING AUTHORITY BOARD AND
SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD
CULVER CITY, CALIFORNIA

June 27, 2016
7:00 p.m.

Call to Order & Roll Call

Vice Mayor Cooper called the meeting of the City Council, Culver City Housing Authority Board, Culver City Parking Authority Board and the Successor Agency to the Culver City Redevelopment Agency Board to order at 7:00 p.m. in the Mike Balkman Chambers at City Hall.

Present: Jeffrey Cooper, Vice Mayor
Göran Eriksson, Council Member
Thomas Small, Council Member

Absent: Jim B. Clarke, Mayor
Meghan Sahli-Wells, Council Member

Note: The City Council also sits as Members of the Governing Board(s) convened as part of the meeting.

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Invocation/Pledge of Allegiance

The invocation was led by John Nachbar, City Manager and Kay Heineman led the Pledge of Allegiance.

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**Community Announcements by City Council Members/
Information Items from Staff**

MOVED BY COUNCIL MEMBER SMALL AND SECONDED BY COUNCIL MEMBER ERIKSSON THAT WHEN THIS MEETING IS ADJOURNED THAT IT BE ADJOURNED IN MEMORY OF URAL KELLEY LAUDERDALE, FATHER OF CULVER CITY EMPLOYEE TIFFANY LAUDERDALE.

THE MOTON CARRIED BY THE FOLLOWING VOTE:

AYES: COOPER, ERIKSSON, SMALL
NOES: NONE
ABSENT: CLARKE, SAHLI-WELLS

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Joint Public Comment - Items Not on the Agenda

Vice Mayor Cooper invited public comment.

The following members of the audience addressed the City Council:

Dan Hernandez, Parks, Recreation and Community Services Director, reported that the Culver City Municipal Plunge had made the Best of L.A. List as one of the Six Best Public Pools in Los Angeles.

Laura Boccaletti, Culver City Public Theatre, announced the 18th season of free public theatre in Carlson Park Saturdays and Sundays from July 16 - August 21 supported by the Culver City Performing Arts Grant and patrons.

Marcus Tiggs, Fiesta La Ballona Committee, invited everyone to Fiesta La Ballona from August 26-28; discussed the schedule; he noted there was still a little bit of room for more vendors; he thanked volunteers and sponsors; and read a list of participating sponsors.

Myrna Weber, Culver City Senior Citizens Association, reported securing a renewable grant from Wells Fargo for the Senior Center.

Paulette Greenberg reported distributing a copy of an email exchange between staff and Council Members before the March 14, 2016 meeting where a study was ordered to determine whether the intrusion level in the 10700 block of Farragut justified permit only parking restrictions; she noted that the email showed that the City Engineer and Traffic Engineer had warned that the study was designed to fail; she expressed concern with Council Member Weissman's motivations and actions; suppression of a discussion of the two-hour parking restrictions; the parking study; the code of silence by staff; whether staff had properly served the City Council or residents; wasted money on the parking study; the unfairness of the study; irrefutable evidence of malfeasance; and she questioned what the new City Council would do to remedy the situation.

Vice Mayor Cooper indicated that staff and Council Members had received her letter and were formulating a response.

Dr. Janet Hault discussed taking the required ethics training course online; thanked the City Council for her reappointment to the Disability Advisory Committee; discussed her previous experience on the Landlord Tenant Mediation Board; the role of ethics in politics; the priority of serving the citizens of the City; and she read a poem about ethical behavior and Fair Political Practices.

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Receipt and Filing of Correspondence

None.

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Consent Calendar

Jeremy Green, Deputy City Clerk, indicated that a small clerical error had been corrected in the minutes.

MOVED BY COUNCIL MEMBER SMALL AND SECONDED BY COUNCIL MEMBER ERIKSSON THAT THE CITY COUNCIL APPROVE CONSENT CALENDAR ITEMS C-1 THROUGH C-8, C-10, C-13 AND 14.

THE MOTON CARRIED BY THE FOLLOWING VOTE:

AYES: COOPER, ERIKSSON, SMALL
NOES: NONE
ABSENT: CLARKE, SAHLI-WELLS

Item C-1

CC:HA:SA:PA - Meeting Minutes

THAT THE CITY COUNCIL, CULVER CITY HOUSING AUTHORITY BOARD, CULVER CITY PARKING AUTHORITY BOARD, AND SUCCESSOR AGENCY TO THE CULVER CITY REDEVELOPMENT AGENCY BOARD: APPROVE MINUTES FOR THE REGULAR MEETING OF JUNE 13, 2016.

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Item C-2

CC - (1) Acceptance of Work Performed by New Vision Construction Corporation in the amount of \$134,486; (2) Authorization to File a Notice of Completion; and, (3) Authorization to Release the Retention Payment after Expiration of the 35-Day Lien Period, for the Citywide Water Conservation Program, PO-002

THAT THE CITY COUNCIL:

1. ACCEPT THE WORK PERFORMED BY NEW VISION CONSTRUCTION CORPORATION IN THE AMOUNT OF \$134,486;
2. AUTHORIZE THE FILING OF A NOTICE OF COMPLETION; AND,
3. AUTHORIZE RELEASE OF THE 5% RETENTION PAYMENT IN THE AMOUNT OF \$6,724 TO NEW VISION CONSTRUCTION CORPORATION UPON EXPIRATION OF THE 35-DAY LIEN PERIOD.

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Item C-3

CC - Approval of the Final Plans and Specifications and Authorization to Publish a Notice Inviting Bids for the Transfer Station Interior Building Renovation Project, PZ948

THAT THE CITY COUNCIL:

1. APPROVE THE FINAL PLANS AND SPECIFICATIONS FOR THE TRANSFER STATION INTERIOR BUILDING RENOVATION PROJECT, PZ948; AND
2. AUTHORIZE THE PUBLICATION OF A NOTICE INVITING BIDS FOR THE TRANSFER STATION INTERIOR BUILDING RENOVATION PROJECT, PZ948.

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Item C-4

CC - Approval of Special Permits to Allow Animals in Veterans Memorial Park for Entertainment or Exhibition Purposes (Petting Zoo, Pony Rides and K-9 Demonstration) on August 26, 27, and 28, 2016, During the Fiesta La Ballona

THAT THE CITY COUNCIL: APPROVE THE FOLLOWING SPECIAL PERMITS TO ALLOW ANIMALS IN VETERANS MEMORIAL PARK FOR ENTERTAINMENT PURPOSES DURING THE FIESTA LA BALLONA ON AUGUST 26, 27, AND 28, 2016, (1) FRECKLE FARMS FOR A PETTING ZOO AND PONY RIDES; AND, (2) CULVER CITY POLICE DEPARTMENT FOR A POLICE K-9 DEMONSTRATION.

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Item C-5

CC - Adoption of a Resolution Approving an Encroachment Agreement with Zayo Group for Use of Culver City Public Right-of-Way to Install Fiber Optic Cable in Various Locations in Culver City

THAT THE CITY COUNCIL:

1. ADOPT A RESOLUTION APPROVING AN ENCROACHMENT AGREEMENT WITH ZAYO GROUP FOR PROPOSED FIBER OPTIC TELECOMMUNICATION CABLE IN THE PUBLIC RIGHT-OF-WAY NEAR 3900 OVERLAND AVENUE AND BEYOND AS SHOWN IN THE ATTACHED SYSTEM EXHIBIT; AND,
2. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
3. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-6

CC - Award of a Contract to R.E. Schultz Construction, Inc., as the Lowest Responsive and Responsible Bidder, in an Amount Not-To-Exceed \$87,096.00 (\$72,580.00 Base Bid, Plus \$14,516.00 in Change Order Authority) for the Construction of the Syd Kronenthal Park Age 2 - 5 Playground Rehabilitation Project, PZ831

THAT THE CITY COUNCIL:

1. AWARD A CONTRACT TO R.E. SHULTZ CONSTRUCTION, INC., AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, IN AN AMOUNT NOT-TO-EXCEED \$87,096.00 (\$72,580.00 BASE BID, PLUS \$14,516.00 IN CHANGE ORDER AUTHORITY) FOR THE CONSTRUCTION OF THE SYD KRONENTHAL PARK AGE 2 - 5 PLAYGROUND REHABILITATION PROJECT, PZ831; AND,
2. AUTHORIZE THE PARKS DIVISION MANAGER TO APPROVE CHANGE ORDERS IN AN AMOUNT NOT-TO-EXCEED \$14,516.00, IF NECESSARY; AND,
3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
4. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-7

CC - Approval of the Submission of an Application for \$13,579.00 in Grant Funds Made Available Through the US Department of Justice, Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2016 Local Solicitation

THAT THE CITY COUNCIL:

1. APPROVE THE SUBMISSION OF AN APPLICATION FOR GRANT FUNDS IN THE AMOUNT OF \$13,579.00 THROUGH THE FY 2016 DEPARTMENT OF JUSTICE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM LOCAL SOLICITATION FOR STRATEGIC PLANNING AND DEVELOPMENT;
2. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
3. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-8

CC - Adoption of a Resolution Authorizing the Destruction of Certain Documents in the Transportation Department

THAT THE CITY COUNCIL: ADOPT A RESOLUTION AUTHORIZING THE TRANSPORTATION DEPARTMENT TO DESTROY CERTAIN RECORDS AS LISTED IN EXHIBIT A OF THE PROPOSED RESOLUTION.

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Item C-10

(Out of Sequence)

CC - Adoption of a Resolution Authorizing the Execution of an Agreement with the Los Angeles County Department of Community and Senior Services, and the Acceptance of Grant Funds in the Amount of \$206,942 per Fiscal Year, for the Elderly Nutrition Program Grant for Fiscal Year 2016/2017 through Fiscal Year 2019/2020

THAT THE CITY COUNCIL:

1. ADOPT A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE LOS ANGELES COUNTY DEPARTMENT OF COMMUNITY AND SENIOR SERVICES, AND THE ACCEPTANCE OF GRANT FUNDS IN THE AMOUNT OF \$206,942 PER FISCAL YEAR, FOR THE ELDERLY NUTRITION PROGRAM (ENP) GRANT FOR FISCAL YEAR 2016/2017 THROUGH FISCAL YEAR 2019/2020.

2. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND

3. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-13
(Out of Sequence)

CC - Award of a Construction Contract to HP Communications, Inc. as the Lowest Responsive and Responsible Bidder, in an Amount Not-to-Exceed \$4,306,246 and Change Order Authority in an Amount Not-to-Exceed \$645,937 (15%), for the Municipal Fiber Network, Project No. PT-003

THAT THE CITY COUNCIL:

1. AWARD A CONSTRUCTION CONTRACT TO HP COMMUNICATIONS, INC., AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, IN AN AMOUNT NOT-TO-EXCEED \$4,306,246 AND CHANGE ORDER AUTHORITY IN AN AMOUNT NOT-TO-EXCEED \$645,937 (15% OF CONSTRUCTION BID), FOR THE MUNICIPAL FIBER NETWORK, PROJECT NO. PT-003;

2. AUTHORIZE THE PUBLIC WORKS DIRECTOR/CITY ENGINEER TO APPROVE CHANGE ORDERS IN AN AMOUNT NOT-TO-EXCEED \$645,659, IF NECESSARY;

3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,

4, AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-14

CC - Approval of a Settlement Agreement to Relocate David K's T-Shirt Printing Located at 8926 Venice Boulevard

THAT THE CITY COUNCIL:

1. APPROVE AN AGREEMENT WITH DAVID K'S T-SHIRT PRINTING TO RELOCATE THE BUSINESS AT 8926 VENICE BOULEVARD;
2. AUTHORIZE THE CITY ATTORNEY AND CITY SPECIAL COUNSEL TO PREPARE THE NECESSARY DOCUMENTS; AND,
3. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

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Item C-9
(Out of Sequence)

CC - Adoption of a Resolution Granting a Permit to the Exchange Club to Conduct a Beer and Wine Garden in Veterans Memorial Park during the 2016 Fiesta La Ballona

Council Member Eriksson reported that he had resigned as a Board Member of the Exchange Club before becoming a Council Member noting that he had checked with the City Attorney who indicated that there would not be a conflict of interest for him to vote on item C-9.

THAT THE CITY COUNCIL: ADOPT A RESOLUTION GRANTING A PERMIT TO THE CULVER CITY EXCHANGE CLUB TO CONDUCT A BEER AND WINE GARDEN IN VETERANS MEMORIAL PARK DURING THE 2016 FIESTA LA BALLONA.

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Item C-11
(Out of Sequence)

CC:SA:HA:PA - (1) Waiver of Formal Competitive Bidding Procedures; and (2) Approval of an Amendment to the Existing Professional Services Agreement with Marina Landscape to Provide Landscape Maintenance Services, and Additional, As-Needed Services on a Contingency Basis for a One-Year Term Ending on June 30, 2017 in an Amount Not-To-Exceed \$299,034.26

Council Member Eriksson asked that as part of the motion that staff be asked to have the bidding process happen for the next year.

Vice Mayor Cooper and Council Member Small indicated that they lived within the area and questioned whether that constituted a conflict of interest.

Discussion ensued between staff and Council Members regarding votes required to pass the item; holding the item for consideration at a future date; whether the contract is specific to certain areas or to the dollar amount; and the City-wide nature of the contract.

THAT THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE HOUSING AUTHORITY AND THE PARKING AUTHORITY BOARDS:

1. PURSUANT TO CULVER CITY MUNICIPAL CODE SECTION 3.07.075(E) (3), WAIVE THE FORMAL COMPETITIVE BIDDING PROCEDURES WITH THE UNDERSTANDING THAT COMPETITIVE BIDDING PROCEDURES WILL BE UNDERTAKEN IN 2017; AND,
2. APPROVE AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH MARINA LANDSCAPE TO PROVIDE LANDSCAPE MAINTENANCE SERVICES, AND ADDITIONAL AS-NEEDED SERVICES ON A CONTINGENCY BASIS FOR A ONE-YEAR TERM ENDING ON JUNE 30, 2017 IN AN AMOUNT NOT-TO-EXCEED \$299,034.26; AND,
3. AUTHORIZE THE CITY ATTORNEY/GENERAL COUNSEL TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
4. AUTHORIZE THE CITY MANAGER/EXECUTIVE DIRECTOR TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY, THE SUCCESSOR AGENCY, THE HOUSING AUTHORITY, AND THE PARKING AUTHORITY BOARDS.

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Item C-12

CC - (1) Waiver of Formal Competitive Bidding Procedures; and (2) Approval of a Two-Year Professional Services Agreement with Kristi Callan to Provide Minutes Transcription Services for Meetings of the City Council, Other Council Bodies, Commissions, Committees, and Boards, in an Amount Not-To-Exceed \$40,980 Annually

Council Member Eriksson asked that it be added to the motion that the position be put out to bid when the extension expires.

THAT THE CITY COUNCIL:

1. PURSUANT TO CCMC SECTION 3.07.075.E.3, WAIVE FORMAL COMPETITIVE BIDDING PROCEDURES WITH THE UNDERSTANDING THAT COMPETITIVE BIDDING PROCEDURES WILL BE UNDERTAKEN IN 2018; AND,
2. APPROVE A TWO-YEAR PROFESSIONAL SERVICES AGREEMENT WITH MS. KRISTI CALLAN FOR MINUTE TRANSCRIPTION SERVICES IN AN AMOUNT NOT TO EXCEED \$40,980, ANNUALLY; AND,
3. AUTHORIZE THE CITY ATTORNEY TO REVIEW/PREPARE THE NECESSARY DOCUMENTS; AND,
4. AUTHORIZE THE CITY MANAGER TO EXECUTE SUCH DOCUMENTS ON BEHALF OF THE CITY.

MOVED BY COUNCIL MEMBER SMALL AND SECONDED BY COUNCIL MEMBER ERIKSSON THAT THE CITY COUNCIL APPROVE ITEMS C-9, C-11 AND C-12.

THE MOTON CARRIED BY THE FOLLOWING VOTE:

AYES: COOPER, ERIKSSON, SMALL
NOES: NONE
ABSENT: CLARKE, SAHLI-WELLS

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Order of the Agenda

No changes were made.

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Public Comment - Items Not on the Agenda

Vice Mayor Cooper invited public comment.

The following member of the audience addressed the City Council:

Dorsay Dujon, Make Music LA, discussed the event that took place on June 21, 2016, and asked that the City Council consider participating more fully in 2017; she observed resistance to free outdoor music in the City; discussed permitting issues; the actions of the City of Santa Monica and the City of Los Angeles; she questioned what could be done to help the process; the contribution of the City to the arts; and she asked for assistance.

Vice Mayor Cooper discussed the process; noted that there was plenty of art and culture in the City already; and he indicated that Ms. DeJeune could speak with staff for assistance.

Ms. Dujon discussed the concept of the event; she clarified that Make Music LA was not producing an event; and she confirmed that she had previously come before the Cultural Affairs Commission to discuss the item.

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Items from Council Members

Vice Mayor Cooper wished everyone a safe July 4, encouraged everyone to attend the Fireworks Show at West Los Angeles College, and he discussed the upcoming music series in the City Hall Courtyard.

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Adjournment

There being no further business, at 7:30 p.m., the City Council, Housing Authority Board, Parking Authority Board and Successor Agency to the Culver City Redevelopment Agency Board adjourned its meeting in the memory of Ural Kelly Lauderdale.

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Jeremy Green

DEPUTY CITY CLERK of Culver City, California
EX-OFFICIO DEPUTY CLERK of the City Council and DEPUTY
SECRETARY of the Successor Agency to the Culver City
Redevelopment Agency Board, Culver City Parking Authority
Board, and Culver City Housing Authority Board
Culver City, California

JIM B. CLARKE

MAYOR of Culver City, California and CHAIR of the
Successor Agency to the Culver City Redevelopment Agency
Board, Culver City Parking Authority Board and Culver City
Housing Authority Board