Culver CITY

INTEROFFICE MEMORANDUM
EMPLOYEE RECOGNITION FOR OUTSTANDING JOB PERFORMANCE

DATE: 05/15/2024

TO: JOHN NACHBAR, CITY MANAGER

FROM: Mark E. Muenzer, Planning and Development Director

SUBJECT: **Outstanding Job Performance Recognition from the Planning and Development Department for Gordon Gardner, Building and Safety Inspector**

BACKGROUND

Gordon Gardner, Building and Safety Inspector, is being recognized by the Planning and Development Department for Outstanding Job Performance.

Gordon Gardner has worked for the Planning and Development Department, Building Safety Division since 2019, and is one of two (2) full-time building inspectors. Gordon is a dependable person on the Building Safety team. He is extremely knowledgeable with electrical codes and respectfully interacts with the public while performing both electrical inspections and plan reviews. Gordon is a team player, takes pride in his work, and doesn't hesitate to lend a hand. Gordon played an integral role in the inspection of the Ivy Station, Brick & Machine, and the Sony Scenic Arts development projects.

AUTHORITY

According to Civil Service Rule 15.2 and 15.3, employees exemplifying outstanding job performance criteria may be recognized for their performance through the Outstanding Job Performance Recognition program. The program allows for single awards or a combination of any of the outlined recognition awards.

RECOMMENDATION TO APPROVE

That the City Manager approve the Outstanding Job Performance Recognition award pursuant to Civil Service Rule 15.4 for Gordon Gardner to receive one (1) working day off with pay and a cash award of $1,000.

Approved by,

John Nachbar, City Manager

05/20/2024
Date