



HUMAN RESOURCES DEPARTMENT ■ 9770 CULVER BLVD. ■ CULVER CITY, CA 90232 ■ 310-253-5651

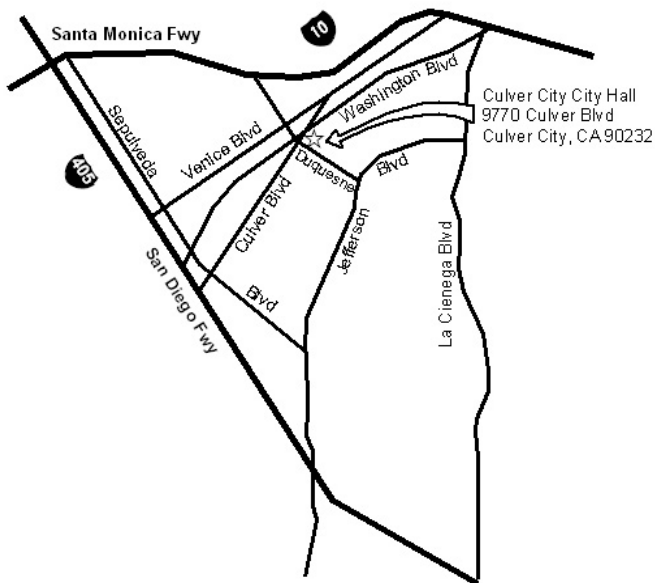
**FIREFIGHTER (Job Code #500/501)**  
**MONTHLY SALARY**

THE CITY OF CULVER CITY	
<p>Culver City is a Charter City incorporated in 1917, and is a destination filled with outdoor cafes, unique shops and galleries opening onto pedestrian-friendly boulevards. Culver City has a dedicated staff of approximately 700+ employees with an overall operating budget of over \$235 million. The City provides a full range of municipal services including Fire, Police, Community Development, Public Works, Parks, Recreation and Community Services, and Transportation.</p>	
HOW TO APPLY	
<p><b>Filing deadline: 5:00 p.m., [DATE]</b></p> <p>A complete application, including copies of relevant degrees and/or certificates must be submitted for consideration. Please note: Individuals that submit incomplete application materials may not receive full consideration for the position. Applicants may download a City application at: <a href="http://www.culvercity.org/jobs">www.culvercity.org/jobs</a>.</p>	
THE POSITION	
<p>This position is responsible for firefighting, lifesaving and rescue services, fire inspection and prevention, and other fire services under the direction of a Fire Captain or Fire Marshal, depending upon assignment. The position of firefighter is assigned to a fire response company as a Firefighter or Firefighter / Paramedic or to the Fire Prevention Division to function as a Fire Inspector.</p>	
MINIMUM REQUIREMENTS	
<p>Any combination of training and experience that could likely provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be: Graduation from high school or equivalent and experience in a work environment involving equipment usage, public contact, and physical activity. Candidates are required to meet the standards set forth in the Fire Department's Tattoo Policy (Rules and Regulations 205.28, see page 4 for Uniform &amp; Grooming Standards).</p>	
LICENSE AND CERTIFICATES	
<ul style="list-style-type: none"><li>• Possession of a valid California Class "C" driver license is required at time of appointment (hire) and Firefighter endorsement by completion of probationary period.</li><li>• Possession of a valid certificate or card as proof of participation in Consolidated Physical Ability Test (also known as the Firefighter Physical Ability Test or Biddle) or Candidate Physical Ability Test (CPAT) is required at time of appointment (hire).</li><li>• Possession of a valid EMT-1 Certificate by completion of probationary period (<i>not applicable if you currently possess a paramedic license</i>).</li><li>• <b>Candidate will be required to attend a Motion Picture/Television – Fire Safety Officer training course within the first twelve (12) months of employment. The twelve (12) month period may be extended at the discretion of the Fire Chief based on course availability.</b></li><li>• Current State of California Paramedic License or proof of current registration as a paramedic with the National Registry of Emergency Medical Technicians is highly desired</li><li>• Completion of a State of California Firefighter I Academy or Firefighter I Certification.</li></ul> <p><b>Include copies of relevant licenses and/or certificates with complete application form</b> Candidates are required to meet the standards and requirements for the job posting. For more information on CPAT testing locations, please go to the <a href="http://California Firefighter Joint Apprenticeship Committee">California Firefighter Joint Apprenticeship Committee</a> website.</p>	
EXAMINATION PROCEDURES	
<p>Applicants must receive a passing score on all examination components in order to be placed on the eligible list. <b>Please note:</b> There is a six (6) month waiting period to re-test; therefore, applicants who have participated in the examination process within the preceding six (6) months will be deferred and will need to re-apply after the six (6) month waiting period.</p>	
COMPONENT	WEIGHT
• <b>[Written Test]: To assess reading comprehension, reasoning and decision-making skills, mathematical ability and mechanical aptitude.</b>	25%
• <b>[Oral Appraisal Interview]: To evaluate the candidate's preparation, situational judgement, knowledge, communication skills, and personal qualities.</b>	75%

**Equal Opportunity Employer**

Note: Proof of U.S. citizenship, alien residency, or authorization to work in the U.S. will be required before appointment to this position. Special assistance for persons with disabilities is available to help with the application and examination process upon request. Request should be made to Human Resources Department, 9770 Culver Blvd., Culver City, CA 90232-0507, (310) 253-5640, Women, Minorities & Disabled Encouraged to Apply.

The provisions of this bulletin do not constitute a contract, express or implied, and any provisions in this bulletin may be modified or revoked without notice.



#### THE CITY:

The City of Culver City, with a population of 40,000, is 8 miles from the Civic Center of Los Angeles and 5 miles from the Pacific Ocean, near the intersection of the Santa Monica and San Diego Freeways. Culver City is a “charter” city, governed by a 5-member City Council and managed by a City Manager, assisted by 10 department heads.

#### SELECTION PROCESS:

- 1) Official City employment application form completed (demonstrating possession of minimum qualifications), signed, and filed by 5:00 p.m., on or before filing date (filing time may vary if noted on reverse side of this form).
- 2) Successful completion of all parts of the examination process which may include one (1) or more of the following: written, appraisal interview, or performance, and physical agility. Applicants will be notified as to date, time, and location for each part.
- 3) Successful completion of all parts of a background check: conviction record, fingerprint check, proof of age, medical examination and loyalty oath.
- 4) All applicants who have successfully completed all stages of the recruitment process and received a final passing score will be placed on an eligible list, ranked according to final score.
- 5) Top five (5) ranks from eligible list will be referred for consideration in filling vacancies. The top three (3) ranks will be used for Promotional Examinations.

#### VETERAN’S PREFERENCE:

Proof of honorable discharge (DD214) must be submitted by final filing date to claim veteran’s preference. Reserve duty, including active reserve training duty, does not meet eligibility requirements for entitlement to veteran’s preference. (Veteran’s preference does not apply to promotional exams).

#### SENIORITY PREFERENCE:

Seniority points will be computed in accordance with Civil Service Rules and Regulations.

#### FRINGE BENEFITS:

These are typical benefits, but may vary by negotiated agreements with employee bargaining units. Please refer to the appropriate MOU for this position by visiting: [www.culvercity.org](http://www.culvercity.org)

#### RETIREMENT:

City participates in CalPERS\* retirement plan (Public Employees Retirement System). Retirement benefit depends upon date of appointment (hire) and associated employee bargaining unit.

#### DEFERRED COMPENSATION:

Employees may voluntarily contribute to a city sponsored deferred compensation plan.

#### HEALTH BENEFITS:

Choice of health, dental, vision and life plans are available for employees and dependents. Some employee contribution may be required.

#### LEAVE BENEFITS:

Include holidays, in-lieu time, sick and vacation.

#### UNIFORMS

Those employees required to wear uniforms will be either: (a) reimbursed for uniform articles; or (b) furnished uniforms depending upon classification.

#### CREDIT UNION AVAILABLE

\* In the event an employee leaves City Service prior to retirement, this contribution, including interest, is remitted to the employee upon application to the retirement system.