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CITY OF CULVER CITY FINANCE ADVISORY COMMITTEE

REGULAR MEETING OF THE
CITY OF CULVER CITY
FINANCE ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

October 12, 2022
7:00 p.m.

CALL TO ORDER & ROLL CALL

Chair Lachman called the regular meeting of the City of Culver City Finance Advisory Committee to order at 7:02 p.m. in the Patacchia Conference Room at City Hall.

Members Present: ANDREW LACHMAN, Chair
 DARREL MENTHE, Vice Chair
 MARC BAUER, Member
 ANNE DIGA JACOBSEN, Member
 JOHNNIE GRIFFING, Member
 KEITH JONES, Member*
 KEVIN LACHOFF, Member
 ROBERT QUINN, Member

*Member Jones joined the meeting at 7:09 p.m.

Absent: ALEC DEMATTOS, Member

Staff Present: Lisa Soghor, Chief Financial Officer
 Melissa Zak, Associate Analyst

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Pledge of Allegiance

Member Quinn led the Pledge of Allegiance.

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Public Comment for Items NOT on the Agenda

Chair Lachman invited public comment.

Melissa Zak, Associate Analyst, indicated that no public comment had been received.

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Receipt and Filing of Correspondence

Melissa Zak indicated that no correspondence had been received.

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Consent Calendar Items

None.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

(1) Receive reports from the Government Efficiency Ad Hoc Subcommittee; (2) Receive reports from the Assets Ad Hoc Subcommittee; (3) Receive reports from the Structural Revenue Review Subcommittee; (4) Discuss reports' recommendations and determine next steps; and (5) Provide direction to staff, if deemed appropriate

Chair Lachman indicated nothing to report from the Government Efficiency Ad Hoc Subcommittee; he received agreement that Member Bauer would serve as the lead for the Assets Ad Hoc Subcommittee; he indicated that he would serve as the lead for the Revenue Subcommittee; received agreement that Member Griffing would serve as the lead for the Government Efficiency Subcommittee; and he encouraged all Subcommittees to schedule a meeting before the next regular Committee meeting.

Discussion ensued between staff and Committee Members regarding agreement by Member Bauer to serve as the lead on the Assets Subcommittee; purpose of the Subcommittee; and the recently formed Subcommittee to formulate a letter to the City Council.

Member Jones joined the meeting.

Member Lachoff agreed to serve on the Revenue Subcommittee.

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Item A-2

FAC – Receive an Update on the Culver City Economic Recovery Task Force

Member Lachoff reported that there had not been a meeting of the Economic Recovery Task Force and therefore there was nothing to report.

Discussion ensued between staff and Committee Members regarding the official renaming of the Economy Recovery Task Force to the Economic Vitality Task Force with meetings to be held on a quarterly basis.

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Item A-3

FAC - (1) Approval of Measure CC and C Sales Tax Status Reports for Transmittal to City Council; and (2) Approval of Measure RE Status Report for Transmittal to City Council

Lisa Soghor, Chief Finance Officer, provided a status report on Measures CC and C sales tax revenue.

Discussion ensued between staff and Committee Members regarding the expectation of higher numbers than in 2019 for the third quarter; the statewide consensus forecast; and end of year projections.

Lisa Soghor provided a status report on Real Property Transfer Tax.

Discussion ensued between staff and Committee Members regarding the effect of interest rates on the market; breaking out revenue between commercial and residential sales; staff agreement to research whether certain data can be made available publicly; clarification that Measure CC sunsets in 2033; and staff agreement to research the sunset date for Measure C.

MOVED BY MEMBER LACHOFF AND SECONDED BY VICE CHAIR MENTHE THAT THE FINANCE ADVSORY COMMITTEE AUTHORIZE TRANSMITTAL OF THE MEASURE CC, C, AND RE STATUS REPORTS TO CITY COUNCIL.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BAUER, JACOBSEN, GRIFFING, JONES, LACHOFF, LACHMAN,
 MENTHE, QUINN
NOES: NONE
ABSENT: DEMATTOS

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Item A-4

**FAC – (1) Discuss Finance Advisory Committee Bylaws; (and, if necessary)
(2) Recommend Proposed Amendments for Transmittal to City Council**

Committee Members had no suggestions for changes to the bylaws.

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Item A-5

(1) Review the correspondence drafted by the Council Correspondence Ad Hoc Subcommittee; (2) edit if necessary; and (3) approve the final version of the letter to be submitted to City Council

Vice Chair Menthe provided an update on the work of the Council Correspondence Ad Hoc Subcommittee; discussed creation of a draft letter; goals of the FAC; Citizen Advisory Committees; disappointments with respect to revenue measures; and providing space on the City Council agenda for reports from Committees, Boards, and Commissions (CBCs) to allow for a public process.

Discussion ensued between staff and Committee Members regarding the joint City Council meetings; presenting possible solutions; identifying guidelines for when a referral to the Committee would be appropriate; the FAC as serving at the will of the City Council; and the current situation as allowing for greater flexibility rather than defining everything precisely.

Chair Lachman invited public comment.

The following member of the public addressed the Committee:

Jane Leonard provided background on herself; expressed support for the well-written letter; discussed the fact that CBCs have been relegated to sometimes as little as 90 seconds during Public Comment for Items NOT On the Agenda at City Council meetings to provide a report; the need to identify space or time to allow for

reports; allowing for joint meetings as issues arise; concern that CBCs are being sidelined; things to work on together; and she indicated that she would be making similar comments regarding the Parks, Recreation, and Community Services Commission.

Additional discussion ensued between Committee Members regarding direction to the Subcommittee to make changes and submit the letter; agreement to insert the following language before the last sentence: "At times, a joint FAC/City Council meeting could also be appropriate, as has been done with other Committees and Commissions, particularly when revenue matters are concerned."; agreement to add: "...and other considerations to enhance the system of participatory advisory Committees." to the last sentence; staff transmission of the letter to the City Council; appreciation for the well-crafted letter; the emphasis on the lack of dialogue in Public Comment; setting the tone for the letter; providing history, concerns, and concrete and reasonable solutions; a suggestion to propose that Council Subcommittees allow participation; Brown Act Subcommittees vs. Ad Hoc Subcommittees; providing a roadmap for the next City Council; finding a way to indicate that at times a joint FAC/Council meeting or involving FAC participation in Ad Hoc Committees on revenue could also be appropriate; adding a sentence to indicate: "Further, when the City Council creates Ad Hoc Subcommittees on revenue measures, inviting FAC participation could be a significant benefit."; the role for the Advisory Committee to play; Committees that do a lot of work; concern that the work of the CBCs gets lost unless a particular Council Member is aware of it and specifically brings it to a Subcommittee; the disconnect; the experiences of other Commissions and Committees; a letter submitted by the Bicycle and Pedestrian Advisory Committee earlier in the year expressing concern with being cut out of a decision; unanimity among the Committee; and agreement to the Bylaws in the letter and to indicate "In fact, our General Duties as specified in Section 3a 2-3 of the Bylaws state that the FAC advise and recommend on methodology related to the reduction of City expenditures as well as methods to increase or diversify of City revenue."

MOVED BY MEMBER JACOBSEN AND SECONDED BY MEMBER JONES
THAT THE FINANCE ADVSORY COMMITTEE TRANSMIT THE LETTER TO
THE CITY COUNCIL WITH THE AGREED UPON CHANGES AND ADDITIONS.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BAUER, JACOBSEN, GRIFFING, JONES, LACHOFF, LACHMAN,
 MENTHE, QUINN
NOES: NONE
ABSENT: DEMATTOS

Discussion ensued between Committee Members regarding appreciation to the Subcommittee for the work; next steps; timing; a suggestion to share the letter with other CBCs; strategy; the importance of sending a reasonable message; and

agreement that the letter be transmitted to the City Council with the FAC Chair to speak under Public Comment.

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Item A-6

Discussion of November 9, 2022 Agenda

Discussion ensued between staff and Committee Members regarding clarification that the November meeting would be held in the Armstrong Room.

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Public Comment – Items NOT on the Agenda (Continued)

Chair Lachman invited public comment.

Lisa Soghor indicated that no additional public comment had been received.

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Items from Committee Members/Staff

Lisa Soghor discussed recruiting efforts and succession planning.

Discussion ensued between staff and Committee Members regarding the changing job market; improving recruitment efforts; the new Human Resources Director; transitioning CBCs to hybrid meetings; and appreciation for the work of the Vice Chair.

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Adjournment

There being no further business, at 8:08 p.m., the City of Culver City Finance Advisory Committee adjourned their meeting to November 9, 2022.

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Melissa Zak
SECRETARY of the Culver City Finance Advisory Committee
Culver City, California

APPROVED

Andrew Lachman
CHAIR of the Finance Advisory Committee, Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date