

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE  
CITY OF CULVER CITY FINANCE ADVISORY COMMITTEE

REGULAR MEETING OF THE  
CITY OF CULVER CITY  
FINANCE ADVISORY COMMITTEE  
CULVER CITY, CALIFORNIA

September 14, 2022  
7:00 p.m.

**CALL TO ORDER & ROLL CALL**

Chair Lachman called the regular meeting of the City of Culver City Finance Advisory Committee to order at 7:00 p.m. in the Patacchia Conference Room at City Hall.

**Members Present:**        ANDREW LACHMAN, Chair  
                                     MARC BAUER, Member  
                                     ALEC DEMATTOS, Member  
                                     ANNE DIGA JACOBSEN, Member  
                                     JOHNNIE GRIFFING, Member  
                                     KEVIN LACHOFF, Member

**Absent:**                        DARREL MENTHE, Vice Chair  
                                     KEITH JONES, Member  
                                     ROBERT QUINN, Member

**Staff Present:**                Lisa Soghor, Chief Financial Officer  
                                     John Figueroa, Senior Account Clerk

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**Pledge of Allegiance**

Member deMattos led the Pledge of Allegiance.

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**Public Comment for Items NOT on the Agenda**

Chair Lachman invited public comment.

John Figueroa, Senior Account Clerk, indicated that no public comment had been received.

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### **Receipt and Filing of Correspondence**

John Figueroa indicated that no correspondence had been received.

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### **Consent Calendar Items**

#### **Item C-1**

### **Approval of July 13, 2022 Meeting Minutes**

MOVED BY MEMBER GRIFFING AND SECONDED BY MEMBER DEMATTOS THAT THE FINANCE ADVISORY COMMITTEE APPROVE MINUTES FOR THE MEETING OF JULY 13, 2022.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:       BAUER, DEMATTOS, GRIFFING, LACHOFF, LACHMAN  
NOES:       NONE  
ABSENT:     JONES, MENTHE, QUINN  
ABSTAIN:    JACOBSEN

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### **Order of the Agenda**

No changes were made.

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## **Action Items**

### **Item A-1**

**(1) Receive reports from the Government Efficiency Ad Hoc Subcommittee; (2) Receive reports from the Assets Ad Hoc Subcommittee; (3) Receive reports from the Structural Revenue Review Subcommittee; (4) Discuss reports' recommendations and determine next steps; and (5) Provide direction to staff, if deemed appropriate**

There were no updates for the Government Efficiency Ad Hoc Subcommittee, the Assets Ad Hoc Subcommittee, or from the Structural Revenue Ad Hoc Subcommittee.

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### **Item A-2**

#### **FAC – Receive an Update on the Culver City Economic Recovery Task Force**

Member Lachoff reported that while he had been unable to attend the last meeting of the Economy Recovery Task Force, he had received a recap from Elaine Gerety Warner indicating that the ERTF intended to transition into an Economic Vitality Task Force with a formal quarterly meeting format; the meeting focused on business sustainability in terms of business planning and strategizing for succession to remain relevant; and he indicated that the next meeting was planned for October.

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### **Item A-3**

#### **FAC - (1) Discuss Finance Advisory Committee Bylaws; (and, if necessary) (2) Recommend Proposed Amendments for Transmittal to City Council**

Discussion ensued between staff and Committee Members regarding the structure for ad hoc subcommittees; clarification that subcommittees do not usually have a Chair; consultation with the City Clerk regarding protocol; the practices of other Committees, Boards, and Commissions; establishing a permanent Revenue and Budget Subcommittee; continuing the item to the next meeting; the due date for the bylaws; annual review; Committee duties to advise the City Council; the review process; and the Committee as existing at the pleasure of the City Council .

**MOVED BY MEMBER JACOBSEN AND SECONDED BY MEMBER BAUER**

THAT THE FINANCE ADVSORY COMMITTEE CONTINUE THE ITEM TO THE OCTOBER MEETING.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES:       BAUER, DEMATTOS, JACOBSEN, GRIFFING, LACHOFF,  
              LACHMAN  
NOES:       NONE  
ABSENT:     JONES, MENTHE, QUINN

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**Item A-4**

**FAC – (1) Discuss the formation of an ad hoc subcommittee with the purpose of creating a communication to the City Council reaffirming the role of the FAC; (2) Create the ad hoc subcommittee, if desired; and (3) Appoint members to the ad hoc subcommittee, if desired**

Discussion ensued between Committee Members regarding volunteers to serve on the proposed subcommittee; frustration with the handling of the Business License Tax measure; initial communication to the City Council indicating that the time was not right for a Business License Tax; the offer to be involved in the process; the feeling that the Committee was dismissed; the rushed process; the role of the Committee in previous issues; readiness of the Committee to serve and be involved; inclusion of FAC suggestions; the Real Estate Transfer Tax; lack of invitations to FAC Members to City Council subcommittee meetings; the process; updates to the City Council from the FAC; confusion in terms of what is expected of the FAC as an advisory body; fulfilling expectations; time spent on thoughtful and thorough analysis that is only communicated to the City Council during public comment; agreement to create a subcommittee to draft a response to the City Council and appoint Vice Chair Menthe and Members Bauer, Griffing, and Jones; drafting a letter to the City Council for approval by the FAC about the role of the Committee to provide advice on certain matters; additional items given to the FAC over the years; initial creation of the Committee to provide oversight of the tax measures; quarterly updates; ensuring that frustrations are conveyed in a constructive manner; expressing concerns about the role of the FAC; and making suggestions on how to better support the work of the City Council.

MOVED BY MEMBER GRIFFING AND SECONDED BY MEMBER LACHOFF THAT THE FINANCE ADVISORY COMMITTEE CREATE A SUBCOMMITTEE TO DRAFT CORRESPONDENCE TO THE CITY COUNCIL FOR APPROVAL BY THE FAC ABOUT THE ROLE OF THE COMMITTEE, AND APPOINT VICE CHAIR MENTHE AND MEMBERS BAUER, GRIFFING, AND JONES THERETO.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: BAUER, DEMATTOS, JACOBSEN, GRIFFING, LACHOFF,  
LACHMAN  
NOES: NONE  
ABSENT: JONES, MENTHE, QUINN

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Item A-5

**Discussion of October 12, 2022 Agenda**

Discussion ensued between staff and Committee Members regarding items for the October agenda including the letter to the City Council; planning for the rest of the year; the bylaws; and the quarterly reports.

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**Public Comment – Items NOT on the Agenda (Continued)**

Chair Lachman invited public comment.

Lisa Soghor, Chief Financial Officer, indicated that no public comment had been received.

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**Items from Committee Members/Staff**

Lisa Soghor discussed room availability for the November meeting and noted that the Mayor's State of the City would be held on September 15 at the Middle School.

Discussion ensued between staff and Committee Members regarding alternate dates and locations for the November meeting.

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## Adjournment

There being no further business, at 7:38 p.m., the City of Culver City Finance Advisory Committee adjourned their meeting to October 14, 2022.

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John Figueroa  
SECRETARY of the Culver City Finance Advisory Committee  
Culver City, California

APPROVED

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Andrew Lachman  
CHAIR of the Finance Advisory Committee, Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Bocchino  
CITY CLERK

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Date