

*These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.*

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

September 6, 2022
7:00 P.M.

Call to Order & Roll Call

Chair Rickards called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:05 P.M. in Mike Balkman Council Chambers at City Hall.

Present: William Rickards, Chair
Scott Zeidman, Vice Chair
Khary Cuffe, Commissioner*
Palvi Mohammed, Commissioner

*Commissioner Cuffe arrived at 7:07 P.M.

Absent: Jane Leonard, Commissioner

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Pledge of Allegiance

Palvi Mohammed led the Pledge of Allegiance.

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Items from Members/Staff

None.

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Public Comment - Items Not on the Agenda

Chair Rickards invited public comment.

Patricia Mooney, Senior Management Analyst, reported that no requests to speak had been received for Public Comment - Items Not on the Agenda.

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Receipt of Correspondence

Patricia Mooney, Senior Management Analyst, reported that communication had been received from Jane Leonard on Item A-1.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE CORRESPONDENCE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: CUFFE, LEONARD

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Consent Calendar

Item C-1

PRCSC - Approval of the Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of July 5, 2022

Chair Rickards received clarification that while there had been a discussion of cancelling the September Commission meeting, the fact that the meeting come to pass anyway did not need to be reflected in the minutes.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF JULY 5, 2022.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: CUFFE, LEONARD
ABSTAIN: MOHAMMED

Commissioner Cuffe joined the meeting.

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Order of the Agenda

No changes were made.

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Action Items

Item A-1

PRCSC - (1) Discussion of the Parks, Recreation and Community Services (PRCS) Department's Plans to Conduct a Pickleball Court Implementation Feasibility Study; (2) Consideration of Forming a PRCS Commission "Pickleball Court Implementation Feasibility Study Ad Hoc Subcommittee;" and (3) If Desired, Appoint Two PRCS Commission Members to the Newly-Formed Ad Hoc Subcommittee

Dani Cullens, Recreation and Community Services Manager, provided a summary of the material of record.

Chair Rickards invited public comment.

The following members of the public addressed the Commission:

Howard Jacobowitz asserted that he was an advocate for the best use of court space; discussed utilization; tradeoffs between paddleball and pickleball; costs; number of people served; noise issues; litigation; and he indicated that he would like to serve on an ad hoc committee if there is one.

Jay Coury discussed facilities built for paddle tennis that could be easily converted or used for both.

Matt Denoff provided background on himself; indicated that he was the pickleball ambassador for the City; wanted to see separate dedicated pickle ball courts; provided handouts to Commissioners; discussed conflicts between paddleball and pickleball players; lack of structure; fundraising to cover costs; and support for providing lessons at the Senior Center.

Dora Corral wanted to see the paddle tennis courts at Elenda left alone; discussed fighting between paddle tennis and

pickleball players; and she noted that people were slipping and the courts needed to be re-surfaced.

David Van Slyke thanked Chair Rickards for his efforts; discussed finding an equitable solution; the need for clear signage delineating who is allowed to play and when; dual use courts; and the policies of other cities.

Steve Mitsunaga provided background on himself; expressed support for dual usage of the courts; discussed the importance of being inclusive; he invited Commissioners to come down and see how things are going at the courts; expressed support for posting signage; and he proposed using facilities at Culver City High School.

Patricia Mooney, Senior Management Analyst, read comments from Commissioner Leonard that had been distributed to Commissioners regarding support for staff efforts to strike a balance and quell conflict; distribution of a survey; public outreach meetings at Veterans Park and Culver West Alexander Park; development of an ad hoc subcommittee; inclusion of subject matter experts on the subcommittee; and Commissioner Leonard offered to serve on the subcommittee if needed.

Discussion ensued between staff and Commissioners regarding appreciation for the public comment; support for both sports; School Board jurisdiction over the High School courts; tennis courts in Lindberg Park; converting tennis courts to pickleball courts; lack of space to build new courts; use of available space; soliciting opinion in the public survey about the possibility of full or part time use of tennis courts for pickleball; issues with changing times; fundraising; the fast growing sport of pickleball; court hours as a temporary solution; reducing conflict levels near-term; finding better solutions; accommodating recreation demands; improving the survey process; participation and inclusion of perspectives; expertise used; the process; support for a feasibility study; and moving expeditiously on time sensitive issues.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FORM A PRCS COMMISSION PICKLEBALL COURT IMPLEMENTATION FEASIBILITY STUDY AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

Additional discussion ensued between staff and Commissioners regarding the process; the work of the subcommittee; the intent to move forward expeditiously; the importance of equity and inclusivity; allowing everyone to have input; decision making; data; day to day use outside of rentals; work with onsite Parks and Facilities staff; funding; signage; use of the shared space for all; and meeting the needs of the community.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT VICE CHAIR ZEIDMAN AND COMMISSIONER LEONARD TO SERVE ON THE PRCS COMMISSION PICKLEBALL COURT IMPLEMENTATION FEASIBILITY STUDY AD HOC SUBCOMMITTEE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

Chair Rickards thanked audience members for observing mask wearing requirements.

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Item A-2

PRCS - Adoption of Motions to (1) Appoint/Reappoint Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) Appoint/Reappoint Members to Serve on PRCS Commission Ad Hoc Subcommittees; [If Desired] (3) Form or Dissolve PRCS Commission Ad Hoc Subcommittees; and, (4) Appoint Members to Serve on Newly Formed PRCS Commission Ad Hoc Subcommittees

Discussion ensued between staff and Commissioners regarding preferences expressed by Commissioner Leonard; functions of the different associations and bodies; availability to serve; time commitment; frequency of meetings; staff agreement to ensure that Commissioners are included in the updates and opportunities for education; potential dissolution of the Community Development Block Grant Advisory Committee; City

Council purview; the need for input from other departments in order for the Parks and Facilities Section of the Culver City Municipal Code Ad Hoc Subcommittee to move forward; and a suggestion from Commissioner Leonard to form a subcommittee to address water reduction requirements per AB (Assembly Bill) 1881.

MOVED BY VICE CHAIR ZEIDMAN AND SECONDED BY COMMISSIONER MOHAMMED THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MAKE THE FOLLOWING APPOINTMENTS:

1. CALIFORNIA ASSOCIATION OF PARKS AND RECREATION COMMISSIONERS AND BOARD MEMBERS (CAPRCBM) - DELEGATE: CHAIR RICKARDS, ALTERNATE: COMMISSIONER LEONARD; AND,
2. CULVER CITY SENIOR CITIZENS ASSOCIATION BOARD OF DIRECTORS - DELEGATE: COMMISSIONER LEONARD, ALTERNATE: COMMISSIONER MOHAMMED; AND,
3. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE - DELEGATE: COMMISSIONER MOHAMMED, ALTERNATE: COMMISSIONER CUFFE; AND,
4. DISABILITY ADVISORY COMMITTEE - DELEGATE: COMMISSIONER CUFFE, ALTERNATE: VICE CHAIR ZEIDMAN; AND,
5. PARKS AND FACILITIES SECTIONS OF THE CULVER CITY MUNICIPAL CODE REVIEW AD HOC SUBCOMMITTEE - CHAIR RICKARDS AND COMMISSDIONER MOHAMMED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

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Item A-3

PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department Fiscal Year 2022/2023 Adopted Budget

Patricia Mooney, Senior Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding moving staffing positions around; allowing programs to be direct costs; challenges with aquatics recruitment; regular part-time; benefits; securing long-term employees; assigning direct work hours; covering the operation; the need to remain competitive and attract staff; capital improvement projects; irrigation system upgrades; funding; expediting opportunities to make improvements; the part-time landscape architect consultant; implementation of monthly projects to address drought tolerant landscaping; funding and resources; potential irrigation consultants; the Culver City Park Fields CIP (Capital Improvement Project); changes to Field 1; difficulty agreeing to a window to shut down the fields; the need for rest time; equity; communication with those who use the fields; Commissioners acting as community representatives; the need for reinvestment in the operation; ensuring that the community is well-represented; damage done by not addressing the situation; education; shutting down at the appropriate time of the year for field rejuvenation; and inclusion of information in the report to the City Council.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT 2022/2023 ADOPTED BUDGET.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

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Item A-4

PRCSC - (1) Drafting of a Parks, Recreation and Community Services Commission Biannual Report to the City Council, including Accomplishments During the Period of January through June 2022, and a Status Update on the 2022 Work Plans; and (2) Authorization of Transmittal of the Report to the City Council

Patricia Mooney, Senior Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding accomplishments; the period covered by the report; the ability of the Commission to make recommendations; the process; adding a note to indicate that the Commission is at an impasse while waiting for input from the City Attorney's Office and other City departments in order to proceed with updating certain sections of the municipal code as required; and continuing items.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE AND TRANSMIT THE REPORT WITH CHANGES AS DISCUSSED.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

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Item A-5

PRCSC - (1) Review the List of Room Availability for Holding Parks, Recreation and Community Services Commission Meetings at Culver City Parks; and (2) [If Desired] Schedule Upcoming Meetings at Parks and Recreation Facilities

Patricia Mooney, Senior Management Analyst, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding the ability to hold special meetings; staff and Commissioner availability; input provided by Commissioner Leonard; concern with lack of availability at Lindberg Park; parks with programs which make their use untenable; the need to schedule offsite meetings 30 days in advance; coordinating the location with applicable agenda items; and Commission consensus to add the agenda item to the standing calendar item.

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Item A-6

PRCSC - Scheduling a 2022 Parks, Recreation and Community Services Commission Tour of Culver City Parks and Facilities.

Discussion ensued between staff and Commissioners regarding providing questions two weeks prior to the meeting date; Commissioner availability; Saturday visits vs. nighttime visits; a suggestion to limit the tour to five parks; holding two different tours with three parks visited per tour; preferences expressed by Commissioner Leonard; understanding challenges during evening hours vs. challenges faced on Saturdays; Commission agreement to determine a date to visit Syd Kronenthal, Vets and Fox Hills Parks on a weeknight at the October Commission meeting; and Commission agreement to schedule a Saturday visit to Lindberg, Blair Hills and Culver West Alexander Parks on October 22 with the time to be confirmed at the October Commission meeting.

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION:

1. SCHEDULE A SATURDAY VISIT TO LINDBERG, BLAIR HILLS AND CULVER WEST ALEXANDER PARKS ON OCTOBER 22, 2022, WITH THE TIME TO BE CONFIRMED AT THE OCTOBER 4, 2022, PRCS COMMISSION MEETING; AND,

2. DETERMINE A WEEKNIGHT TO VISIT SYD KRONENTHAL, VETERANS MEMORIAL AND FOX HILLS PARKS AT THE OCTOBER 4, 2022, PRCS COMMISSION MEETING.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

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Item A-7

PRCSC - [Standing Item] Receipt and Filing of the Parks, Recreation and Community Services Commission Fiscal Year 2022/2023 Meeting Calendar and the Upcoming Agenda Items List, With Adjustments, If Any

Patricia Mooney, Senior Management Analyst, discussed the established method of providing updates to the City Council and upcoming agenda items.

MOVED BY COMMISSIONER CUFFE AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE CALENDAR AND UPCOMING AGENDA ITEMS FOR THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: CUFFE, MOHAMMED, RICKARDS, ZEIDMAN
NOES: NONE
ABSENT: LEONARD

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Public Comment - Items Not on the Agenda

Chair Rickards invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no requests to speak had been received.

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Items from Commissioners/Staff

Patricia Mooney, Senior Management Analyst, reported a request that a PRCS Commissioner attend a workshop on the Syd Kronenthal Park Storm Water Capture Design Workshop.

Discussion ensued between staff and Commissioners regarding other invitees to the very preliminary meeting; meeting times; ramifications to park usage while the project is taking place; support for the upgrades made to landscaping on the Culver

Boulevard project; and Commissioner Mohammed to attend, and Chair Rickards agreed to serve as alternate.

Francisca Castillo, Recreation and Community Services Manager, discussed crossing guard contracts and the transition of program management from CCPD (Culver City Police Department) to PRCS.

Discussion ensued between staff and Commissioners regarding the transition from CCPD to PRCS; daily monitoring of parks and the Senior Center for safety; oversight of the contract; management of the program by the Department of Education; and clarification that All City Management Services provides similar services in nearby cities.

Dani Cullens, Recreation and Community Services Manager, provided a report on Fiesta La Ballona and she updated Vice Chair Zeidman on efforts to remove the Little League sign at Culver City Park.

Armando Abrego, Parks, Recreation and Community Services Director, expressed appreciation to staff, the Committee and the volunteers for their leadership with a successful Fiesta La Ballona, and he announced that Senior Maintenance Worker Rogelio Arroyo who recently retired from the City, had passed away.

Vice Chair Zeidman expressed appreciation for the extended booth hours at Fiesta La Ballona and he discussed attendance of the movie at the park event in July.

Chair Rickards reported attending Fiesta La Ballona and interest expressed to him by members of the public regarding the future direction of the Fiesta.

Commissioner Mohammed discussed his experience attending Fiesta La Ballona and was looking forward to interesting ideas for next year.

Commissioner Cuffe indicated that he had not been able to attend Fiesta La Ballona as he was out of town, but his children reported having fun there.

Adjournment

There being no further business, at 9:24 P.M., the Parks, Recreation and Community Services Commission adjourned in memory of Rogelio "Roger" Arroyo, a recently retired City of Culver City Park Maintenance Crew Leader, to a regular meeting to be held on Tuesday, October 4, 2022.

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Patricia A. Mooney
SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

William Rickards
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date