

***These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.***

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

April 5, 2022  
7:00 P.M.

**Call to Order & Roll Call**

Chair Heineman called the regular meeting of the Parks, Recreation and Community Services Commission to order at 7:13 P.M. in Mike Balkman Council Chambers at City Hall.

Present: Kay Heineman, Chair  
William Rickards, Vice Chair  
Scott Zeidman, Commissioner

Absent: Khary Cuffe, Commissioner  
Palvi Mohammed, Commissioner

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**Pledge of Allegiance**

Patricia Fountain led the Pledge of Allegiance.

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**Items from Members/Staff**

Francisca Castillo, Recreation and Community Services Manager, announced the upcoming Egg-stravaganza; discussed Spring Camp; and programming utilizing different resources to ensure safety during the ongoing pandemic.

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**Public Comment - Items Not on the Agenda**

Chair Heineman invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no public comment had been received.

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### **Receipt of Correspondence**

Patricia Mooney, Senior Management Analyst, indicated that no correspondence had been received.

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### **Consent Calendar**

Item C-1

#### **PRCSC - Approval of the Minutes for the Regular Parks, Recreation and Community Services Commission Meeting of March 1, 2022**

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF MARCH 1, 2022.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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### **Order of the Agenda**

No changes were made.

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**Action Items**

Item A-1

**PRCSC – Receipt and Filing of the Report Regarding the Culver City Park Field Renovations**

Dani Cullens, Recreation and Community Services Manager, presented a report regarding the Culver City Park Field Renovations.

Discussion ensued between staff and Commissioners regarding appreciation to staff for their work on the overdue renovations; types of grass used; season-specific grasses; establishing new growth; depth of the grass; wear and tear; appreciation for the opening day ceremonies; responding to challenges faced by the facilities; appreciation to the City Council and City Manager for their support; partnerships; improvement in communication and dialogue; the mid-year budget adjustment; future improvements planned; and the unpredictability of soil stability;

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT ON THE CULVER CITY PARK FIELD RENOVATIONS.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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Item A-2

**PRCSC – Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department Fiscal Year 2022/2023 Proposed Work Plan and Grant Presentation**

Armando Abrego, Parks, Recreation and Community Services Director, provided an update on Strategic Plan Initiatives for Fiscal Year 2021-2022 and for 2022-2023; discussed development of non-traditional programming; continued virtual options offered; those not comfortable returning to in-person

activities; expansion of youth programs and teen mental health resources; expanded safety trainings; infield maintenance; Senate Bill (SB) 1383 compliance; maintaining an effective workforce; continued work on existing projects; funding; collaborating on CityRide services with the Transportation Department; development of a Community Outreach, Marketing and Recruitment plan; creating more community engagement through volunteerism; water conservation; the organic waste recycling requirement; Proposition 68; the Measure A Park Investment program; maintenance and servicing; and the Community Development Block Grant (CDBG) program.

Discussion ensued between staff and Commissioners regarding appreciation for the thorough report and diligent efforts.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY CHAIR HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FISCAL YEAR 2022-2023 PROPOSED WORK PLAN AND GRANT PRESENTATION.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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Item A-3

**[Standing Item; Any or All of the Following Actions, if Desired] (1) Receipt and Filing of Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s)**

Chair Heineman reported that the monthly Senior Center meeting would be held on April 11; she indicated receipt of many phone calls from seniors requesting refunds due to their concerns about six tents camping outside of the Senior Center; she noted that seniors had been encouraged to contact the City Council with concerns; and she asked that the Commission send a letter

to the City Council indicating that many seniors were very frightened.

Discussion ensued between staff and Commissioners regarding sympathy for the homeless and for those using parks and facilities; Commission consensus was achieved that Commissioner Zeidman draft a letter to be considered by the Commission at the next meeting to be sent to the City Council; Commissioner input into the drafting of the letter; Brown Act issues; submission of Commission comments to the Director to be presented at the next meeting; length of the process; similar issues in other areas; data; and bringing attention to the specific issue.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY CHAIR HEINEMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE UPDATES FROM THE REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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Item A-4

**PRCSC - [Standing Item] (1) Review the Parks, Recreation and Community Services Commission 2022 Meeting Calendar and the Upcoming Agenda Items List and Make Adjustments, if Necessary; (2) Discuss Topics for Inclusion in the Next PRCS Commission Report to the City Council; and, (3) Receipt and Filing of the Report**

Patricia Mooney, Senior Management Analyst, discussed continuing in-person meetings; reports on Older Americans month and activities, Water Safety month events and activities, and the report on Parks Make Life Better! month; the Fiscal Year PRCS 2022-2023 budget presentation; pending items including the revision of Chapter 9.10 of the Municipal Code; the Senior Center Solar Panel and Battery Storage installation; City Council proclamations on May 9; and the draft letter regarding unhoused persons at the Senior Center.

Discussion ensued between staff and Commissioners regarding swearing in of the new Commissioner in July; the terming out of Chair Heineman; and open positions on other City Committees, Boards, and Commissions with applications being accepted until May 16.

MOVED BY COMMISSIONER ZEIDMAND AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE MEETING CALENDAR AND UPCOMING AGENDA ITEMS LIST WITH ADJUSTMENTS.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: HEINEMAN, RICKARDS, ZEIDMAN

NOES: NONE

ABSENT: CUFFE, MOHAMMED

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#### **Public Comment - Items Not on the Agenda**

Chair Heineman invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no requests to speak had been received.

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#### **Items from Commissioners/Staff**

Patricia Mooney, Senior Management Analyst, reminded Commissioners to complete Form 700 which is required each year.

Vice Chair Rickards reported a large group of young women playing kickball at Veterans Park and he encouraged people to go watch and support the active group.

Commissioner Zeidman discussed observing well-run adult softball at Syd Kronenthal Park.

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**Adjournment**

There being no further business, at 8:11 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, May 3, 2022.

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Patricia A. Mooney  
SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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Kay Heineman  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date