

Culver CITY

MEMORANDUM

DATE: April 15, 2022

TO: HONORABLE MAYOR LEE AND MEMBERS OF THE CITY COUNCIL OF THE CITY OF CULVER CITY

FROM: Chair Sayles and Members of the Planning Commission

SUBJECT: **2021 Accomplishments and 2022 Work Plans**

CC: John Nachbar, City Manager
Sol Blumenfeld, Community Development Director
Lisa Pangelinan, Senior Management Analyst

On March 8, 2022, the Planning Commission approved the transmittal of the following information to the City Council:

Planning Commission 2021 Accomplishments

- Support Current Planning Division to complete annual projections of (as of January 31, 2022): Assisting 4,296 members of the public, conducting 333 property reports, preparing 21 zoning confirmation letters, reviewing 487 applications for licenses and permits, conducting 973 Building and Engineering plan checks, and managing 62 Discretionary Permits including Site Plan Reviews, Subdivisions, Conditional Use Permits, Zone Changes, General Plan Amendments, Comprehensive Plans, and Environmental Analysis. Clean-up Zone Text Amendments were not necessary this year.
- Support Current Planning Division in ongoing participation in regional/sub regional planning efforts including coordination with Southern California Association of Government activities related to the development and establishment of the 7th cycle Regional Housing Needs Assessment, Regional Transportation Plan, and Palms Neighborhood Venice Boulevard Ad Hoc Committee.
- Support Current Planning Division in ongoing assistance in preparing and reviewing environmental review documents and studies for the 2021-2029 Housing Element, Comprehensive General Plan Update, Mobility Plan and Sustainability / Climate Action Plans. Ongoing monitoring, research and reporting of Residential Streamlining, Affordable Housing and California Environmental Quality Act Guideline legislations (i.e. SB 8, 9 and 10).

- Support Current Planning Division to 1) improve public accessibility by providing access and drop off bins for plans and documents outside the City Hall building; 2) to pay fees online, by allowing for submittal of plans online, and by developing online submittals of development permit applications.

Planning Commission 2022 Work Plans

- Provide Current Planning Division support in achieving core division objectives such as providing general information, preparing property reports, zoning confirmation letters, application and project reviews for licenses and permits, plan checks, public notices and discretionary permits.
- Provide Current Planning Division support to process zoning code clean-up text amendments and conditions of approval update as needed.
- Review proposed development projects and environmental documents in adjacent jurisdictions for potential impacts to Culver City.
- Participate in regional/sub regional planning efforts with Southern California Association of Government, County of Los Angeles, and Westside Cities activities. Assist in preparation of Environmental Review documents, and studies as needed interdepartmentally and regionally.
- Monitor State and local initiatives regarding mobility, housing, transportation, and update zoning code accordingly.
- Attend site visits of previously entitled and built projects as needed.
- Receive reports on development activity and lookback conditions.
- Participate in joint City Council and Planning Commission meetings to discuss development issues.
- Continue implementation of Permit Center - Provide Current Planning Division staff support to provide publicly accessible and user-friendly information online for public use to look up zoning information, development requirements, information on current projects, improved information on application requirements and filling out forms and submitting online applications. Enhanced reporting and use of Accela permitting software for application submittal and tracking.
- Traffic Demand Management (TDM) – Current Planning will participate in development of a Citywide Transportation Demand Management (TDM) Plan Request for Proposal (RFP) to update the existing TDM Ordinance.
- Support prioritized City-wide Mobility Initiatives with Transportation and Public Works Departments as outlined in Short Range Mobility Plan.
- Review Zoning Text Amendments:
 1. Condominium and Townhome Subdivision (ministerial review)
 2. Number Permit Extensions Allowed (Chapter 17.595)
 3. Architectural Features Related to Height Exemptions—(Chapter 17.300.025)
 4. Conform Code Requirements to State Law
 5. Complete Mixed Use and Residential Streamlining
 6. Complete Comprehensive Parking Standards Update
- New Projects:

- Parkland In-Lieu Fee Study.
- Residential and Mixed-Use Design Guidelines—part of Residential Streamlining Text Amendment.
- Sign Code Update: Comprehensive review of CCMC Chapter 17.330 and Subchapter 13.02.200 et seq., pertaining to sign regulations. Joint project with City Attorney.
- Update relevant Zoning Codes to address major State regulations including Senate Bills (SB) 32 and 375 (greenhouse gas emissions), SB 1241 (fire risk), SB 1000 (environmental justice), SB 379 (climate adaptation), SB 743 (vehicle miles traveled and level of service), Assembly Bill (AB) 1358 (Complete Streets), AB 1397 and SB 166 (housing), SB 18 and AB 52 (Tribal consultation), among others.
- Conform Zoning Code to SB 9 – Nonconforming and Parking Ordinances – Identify potential conflicts and conform code as necessary.
- Hillside Study – Blair Hills.