## <u>Culver City Innovation and Performance Awards</u> Update and Schedule Revision for April 2022

<u>Update</u>: Applications were taken up to the deadline on March 4, 2022. Members of the subcommittee will now review applications. In observance of Council Policy 3402, the Mayor will preside over the recognition at a Council Meeting. Staff working with City Clerk has found that combining the FAC alongside with EHRAC's awards, that the Council Meeting where this will occur is June 13, 2022.

<u>Awards Description</u>: Nominate a City Employee or Committee member who has successfully contributed towards the implementation of an innovative project in Culver City, resulting in either increased efficiency, improved quality of life for Culver City residents, reduced costs and/or generated revenue, OR has demonstrated distinguished performance based on department or agency goals or outcome measures

## Timeline:

- Share Draft Deliverables By November 1st, 2021
  - Award Application
  - Letter to Department Heads
  - Awards Ceremony Speaker / Logistics
  - Gift Voucher / Trophy
- Finalize Deliverables December 6<sup>th</sup>, 2021
- Send Letter to Department Heads December 15<sup>th</sup>, 2021
- Application Deadline March 4<sup>th</sup>, 2022
- Review of Submittals and Selection Between now and June 8<sup>th</sup>, 2022
- Awards Ceremony June 13th, 2022 City Council Meeting