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Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Chair Michelle Ford
Vice Chair John Kuechle
Commissioner Danielle Sheppard

CIVIL SERVICE COMMISSION

Special Meeting
Virtual Meeting - WebEx Event

7:00 PM **Thursday, March 11, 2021**

MEETING INFORMATION

To combat the spread of COVID-19, the City proclaimed a local emergency on March 14, 2020 and issued subsequent public orders beginning March 16, 2020. In accordance with such orders City Hall has been closed to the public and in-person meetings have been discontinued until further notice.

The City will provide the following ways for Members of the Public to participate in the meeting remotely: Commission meetings and other meetings that are normally held in the Council Chambers can be viewed live in Culver City on Channel 35 by Time Warner subscribers, on Channel 37 by Frontier FIOS subscribers and, for AT&T Uverse subscribers, by going to Channel 99. These meetings can also be viewed live online at 1) http://www.culvercity.org/meetings and clicking on the "In Progress" meeting, 2) the Culver City youtube channel: Youtube.com/CityofCulverCityGov or 3) Via the Webex App, which requires registration at www.culvercity.org/agendas.

To attend or participate in meetings of all other boards and committees that do not normally meet in the Council Chambers, please register at www.culvercity.org/agendas to for the meeting, which will occur via the Webex app.

Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or via email at mailto:city.clerk@culvercity.org.

*For complete information on how to attend and participate in a City Council meeting and provide public comment, please visit www.culvercity.org/agendas.

PUBLIC COMMENT

For those who wish to speak and provide oral public comment during a meeting, please register to attend the meeting via Webex at culvercity.org/agendas and indicate the agenda item(s) for which you wish to make a comment. This will serve as a virtual speaker card. Speakers will be called in chronological order, based on when they registered to attend. A tutorial on Webex Registration is available at Culver City's YouTube page (https://youtube.com/watch?v=q3NX-9lhSoU.)

Members of the public may submit written comments in advance on the City's website via eComment. To submit, go to www.culvercity.org/meetings, locate the appropriate meeting and click on the highlighted eComment link. As a new user you may need to register once. There is a new user tutorial at the City of Culver City's YouTube page (https://youtu.be/ckjtduK9B9s). Written comments, received by 3:00 PM on the day of the meeting, will be compiled and provided to Members to ensure sufficient time for review. These comments will become part of the official record through a motion to receive and file correspondence. Please be advised, written comments WILL NOT be read aloud during the meeting.

The meeting body will receive comments from the public on any item of interest to the public (not listed on the agenda) that is within the subject matter jurisdiction of the meeting body. The body cannot legally take action on any item not appearing on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

Each speaker may address the members of the body for up to three minutes. Public comments on items on the agenda are taken at the time that particular agenda item is considered by the meeting body.

AUTHORITY OF PRESIDING OFFICER:

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the members of the City commission, board or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore, the presiding officer may, from time to time, establish different time limits than those listed in this Agenda in order to effectively conduct City business. The presiding officer may also, from time to time, re-order the items on the agenda in order to effectively conduct the meeting.

AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF RESOURCES:

The Agenda, staff reports and attachments are available online at www.culvercity.org/meetings. Members of the public may inspect (at no cost) and/or obtain copies (upon payment of the City's current copying fee) of any regular session item by contacting the City Clerk's Office at City Hall via phone at (310) 253-5851 or email at city.clerk@culvercity.org.

NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE

CALL TO ORDER AND ROLL CALL

Chair Michelle Ford
Vice Chair John Kuechle
Commissioner Danielle Sheppard

REGULAR SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - Items NOT On The Agenda

Note: All requests to address the City Council (and all other bodies in session) on items of interest to the public that are within the subject matter jurisdiction of the City Council (and all other bodies in session) and NOT on the agenda must be submitted to the City Clerk prior to the calling of this item by the presiding officer. This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each comment may be up to three minutes in length.

Speakers who have filed a speaker's card requesting to speak but are unable to be accommodated at this time may be accommodated at a second public comment period at the end of the meeting announced by the presiding officer

RECEIPT OF CORRESPONDENCE

Note: The Civil Service Commission shall consider a motion to receive and file all written correspondence related to agenda items appearing on this evening's agenda and for all other written documents (including e-mails) on subjects not appearing on the agenda that were received by the City Clerk's Office no later than 4:00 PM on the day of the meeting. Comments received in writing will be distributed to the Civil Service Commission Members before consideration of an item on the agenda and become part of the official record of the meeting.

PRESENTATIONS

P-1 21-256 **OUTSTANDING JOB PERFORMANCE RECOGNITION: RICHARD SOLIS, PUBLIC WORKS MOBILITY AND TRAFFIC ENGINEERING DIVISION**

Attachments: 2021 03 11 - ATT Merit Award Richard Solis.pdf

P-2 21-257 **OUTSTANDING JOB PERFORMANCE RECOGNITION: COLLEEN GONG, PUBLIC WORKS MAINTENANCE OPERATIONS DIVISION**

Attachments: 2021 03 11 - ATT Merit Award Colleen Gong.pdf

P-3 21-258 **OUTSTANDING JOB PERFORMANCE RECOGNITION: AMANAKE VAEA, PUBLIC WORKS ENGINEERING SERVICES DIVISION**

Attachments: 2021 03 11 - ATT Merit Award Amanake Vaea.pdf

P-4 21-259 **OUTSTANDING JOB PERFORMANCE RECOGNITION: JOHN LEE, PUBLIC WORKS ENVIRONMENTAL PROGRAMS AND OPERATIONS DIVISION**

Attachments: 2021 03 11 - ATT Merit Award John Lee.pdf

P-5 21-260 **OUTSTANDING JOB PERFORMANCE RECOGNITION: OTIS BELISLE, PUBLIC WORKS ENVIRONMENTAL PROGRAMS AND OPERATIONS DIVISION**

Attachments: 2021 03 11 - ATT Merit Award Otis Belisle.pdf

P-6 21-751 **POSTHUMOUS RECOGNITION FOR FORMER COMMISSIONER JULIE ZATZ**

CONSENT CALENDAR ITEMS

Note: Consent Calendar items are considered to be routine in nature and may be approved by one motion. Public requests to discuss Consent Calendar items must be filed with the Clerk before the Consent Calendar is called.

C-1 21-642 **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JANUARY 6, 2021**

Attachments: 2021-03-11 Minutes of the Regular Meeting of January 6, 2021.docx

C-2 21-643 **EXTENSION OF ELIGIBLE LISTS: FIRE ENGINEER (PROMOTIONAL), PERMIT TECHNICIAN II, AND REVENUE AND BUDGET SUPERVISOR**

ORDER OF THE AGENDA

Note: The Civil Service Commission may consider reordering the sequence in which items appearing on this evening's agenda will be considered by the Civil Service Commission.

ACTION ITEMS

A-1 21-641 **ADMINISTRATION OF THE OATH OF OFFICE TO NEW COMMISSION MEMBER(S)**

A-2 21-673 **DISCUSSION REGARDING THE CIVIL SERVICE COMMISSION'S INITIAL RECOMMENDATIONS TO CITY COUNCIL FOR THE FISCAL YEAR 2021/2022 HUMAN RESOURCES DIVISION BUDGET**

Attachments: 2021-03-11 - ATT 1 Budget Calendar Fiscal Year 2021-2022.pdf

PUBLIC COMMENT - Items NOT On The Agenda (Continued)

ITEMS FROM STAFF

a. Vacancy List
b. Current Active Eligible List
c. Acting Pay Log
d. Probationary Report

ITEMS FROM CIVIL SERVICE COMMISSION MEMBERS

Note: At this time, Civil Service Commission Members may: (1) make individual comments on matters not on the agenda, (2) request the Administrative Services Director to report back to the Civil Service Commission concerning a particular matter, (3) provide brief reports on official travel taken since the last Civil Service Commission meeting or other activities, or (4) provide direction to the Administrative Services Director to place items on a future agenda for consideration by the Civil Service Commission.

ADJOURN

Note: At this time, the Civil Service Commission shall consider adjourning the meeting. In the case a date and time is not included as part of the motion of adjournment, then the next meeting of the Civil Service Commission shall be held at the date and time and in the place specified in the agenda posted for that meeting.

Next Regular Civil Service Commission Meeting:
April 7, 2021, 7:00PM
Virtual Meeting