



## **MEMBERS**

Alex Fisch, Chair, Council Member, Culver City  
Göran Eriksson, Council Member, Culver City  
James Limbaugh, Ph.D., President, WLAC  
Michelle Long-Coffee, Public Relations Director, WLAC

## **STAFF**

John M. Nachbar, City Manager, Culver City  
Allison Tom-Miura, Dean of Adult & Continuing Ed., WLAC  
Cari Hildebrandt, Community Services Manager, WLAC

# **AGENDA**

## **Special Meeting**

### **City of Culver City-West Los Angeles College (CC-WLAC)**

#### **Liaison Committee**

**Tuesday, December 10, 2019 – 2:00 PM**  
**Dan Patacchia Room, 1<sup>st</sup> Floor of City Hall**  
**9770 Culver Blvd.**  
**Culver City, CA 90232**

## **CALL TO ORDER**

## **ITEMS FROM MEMBERS/STAFF**

## **PUBLIC COMMENT**

*This public comment period shall have an aggregate duration of up to 20 minutes. Each speaker may address the Committee for up to three minutes. The Secretary requests that those wishing to speak complete a speaker card. Completing a speaker card is voluntary and is requested only as a means to notify persons when their opportunity to address the committee has arrived.*

## **CONSENT CALENDAR**

*Consent calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.*

1. Minutes of the February 19, 2019 CC-WLAC Liaison Committee Meeting

## **CONTINUED ITEMS –**

## **ACTION ITEMS**

*The Committee Members will have a general discussion of items of mutual interest to the City of Culver City and West Los Angeles College listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date and/or the Committee voting to recommend that the full City Council and the West LA College President's Cabinet members take an action.*

*Should the Committee determine that further discussion is needed on any item, steps for follow up will be enumerated and the item will be placed on a future agenda as an update on past action items. The following items are scheduled to be discussed:*

1. Active Transportation Discussion
2. Update on Sound Wall and Other Construction at WLAC
3. WLAC New Career Services

## **ITEMS FROM MEMBERS – INCLUDING ITEMS FOR FUTURE AGENDAS**

### **ADJOURNMENT**

**Accommodation:** Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or via email at [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org) for assistance.

**Compliance with Government Code Section 54957.5:** Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232, and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: [www.culvercity.org](http://www.culvercity.org).

SPECIAL MEETING OF THE  
CITY OF CULVER CITY/  
WEST LOS ANGELES COLLEGE  
LIAISON COMMITTEE  
CULVER CITY, CALIFORNIA

February 19, 2019  
2:00 p.m.

**Call to Order & Roll Call**

Council Member Fisch called the special meeting of the City of Culver City/West Los Angeles College Liaison Committee to order at 2:00 p.m. in the Dan Patacchia Room in City Hall.

Present: Göran Eriksson, Council Member, Culver City  
Alex Fisch, Council Member, Culver City  
James Limbaugh, Ph.D., President, WLAC  
Michelle Long-Coffee, Public Relations Director WLAC

Staff: John M. Nachbar, City Manager, Culver City  
Allison Tom-Miura, Ph.D., Dean of Adult and Continuing Education  
Cari Hildebrandt, Associate Dean of Westside Extension  
Iris Ingram, VP of Administrative Services, WLAC

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**Items from Staff and Committee Members:**

Gabby Monzon, City Clerk Specialist, announced a Walk In Passport Acceptance Day on March 8 noting that information was available online and flyers were available at the meeting.

Council Member Fisch hoped the meeting would be finished in time to see Holly Mitchell and Gavin Newsome at the Senior Center at 3:00 p.m.

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**Public Comment for Items NOT on the Agenda**

Council Member Fisch invited public input.

No cards were received and no speakers came forward.

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**Consent Calendar**

Item C-1

**Meeting Minutes**

THE CITY OF CULVER CITY/WEST LOS ANGELES COLLEGE LIAISON COMMITTEE APPROVED MINUTES FOR THE MEETING OF NOVEMBER 13, 2018.

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**Continued Items**

None.

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**Action Items**

Item A-1

**Active Transportation and Mobility Options Discussion**

Art Nomura and Michelle Weiner, Bicycle and Pedestrian Advisory Committee, provided a presentation on active transportation; discussed what other colleges were doing with regard to active transportation; amenities provided; different modes of active transportation; Universal College Student Transit Passes (U-Passes); creating an Active Transportation Plan to support various modes of transportation; establishing goals; district-wide implementation of an Active Transportation Plan; active transportation partners in the area; benefits to increased use of active transportation; assuming a leadership role for the Community College District; and suggestions for West LA College including increased numbers of bike racks, security, bike lanes, dedicated bicycle and pedestrian paths, providing

varied transportation options, creating connections to Metro, and making comprehensive transportation available.

Discussion ensued between meeting attendees, staff and Committee Members regarding the role of the Bicycle and Pedestrian Committee; the current status of the U-Pass discussion; Metro announcements; providing options to West LA College and the community; the NextGen study; the Office of Extraordinary Innovation; microtransit; new technologies; increased density; comprehensive planning; streamlining services; connections; increased scooter and bike traffic; schools that ban scooters; scooter parking; clarification that many students take classes online and the majority that attend classes do not drive to campus; mobility issues once on campus; access points for shared transportation; ridesharing programs; the number of buses going on to campus; factoring in changes to the long-range master plan for WLAC; communication with WLAC regarding changes taking place in the City; focusing on the area by Playa Overland as a study area for other types of mobility; the Bicycle and Pedestrian Action Plan; opportunity corridors; exploration of grant funding with WLAC through the Opportunity Corridor process; coordination between Public Works and WLAC; and agreement to check back in six months on whether linkages are being established.

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Item A-2

**Update on Sound Wall and Other Construction at WLAC**

Dr. James Limbaugh, West Los Angeles College President, introduced Kathleen Felesina, Director of the WLAC Foundation.

Iris Ingram, Vice President of Administrative Services at West Los Angeles College, discussed the process and time frame for the destruction of the sound wall.

Dr. James Limbaugh, West Los Angeles College President, discussed the Technology Learning Center project which has taken over a large portion of lot 5; removal of 12 buildings dating back to the 1970s; construction of a state of the art library and Student Union; and determination of the type of learning environment to create and the location.

Iris Ingram, Vice President of Administrative Services at West Los Angeles College, discussed progress of the Technology Learning Center project and the Watson project; smaller ancillary projects; the central plant being built to accommodate the Technology Learning Center; the mobility and access accessibility project; and public private partnerships.

Discussion ensued between meeting attendees, staff and Committee Members regarding neighbor complaints; the excavation period; and vibrations vs. noise.

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Item A-3

**Support Services and WLAC for Students in Culver City & Other**

Dr. Roberto Gonzalez, Vice President for Student Services, provided an overview of current services and what they hope to accomplish; discussed addressing student needs beyond the normal mission of a college; determination of wraparound services; developing a model to help students be successful; focusing on educational goals; funding; food and housing insecurity; transportation; mental health; medical access; legal aid; school supplies; creation of a report to present to the shared governance bodies; level of support provided; and timing of the report presentation to the President.

Dr. James Limbaugh, West Los Angeles College President, discussed support and partnerships with local entities for the Food Pantry, West Wardrobe and the Dream Center for undocumented students.

Discussion ensued between staff and Committee Members regarding housing insecurity; identification of WLAC as a potential housing location; statewide interest; requirements to provide safe parking for homeless students; issues of food and housing insecurity; the Committee on Homeless focus on siting of temporary structures; collaborative opportunities; conceptual discussions; the need to expand resources if the mission is expanded; adjustments to the long-range facilities plans; the California Environmental Quality Act (CEQA) process; perceived need; housing study results; location; staffing; unions; and bargaining unit discussions.

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**Items from Members – Including Future Discussion Items**

None.

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**Adjournment**

There being no further business, at 2:55 p.m., the City of Culver City/West Los Angeles College Liaison Committee adjourned.

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GABRIELA MONZON  
SECRETARY of the CITY OF CULVER CITY/WEST LOS ANGELES COLLEGE  
LIAISON COMMITTEE

APPROVED \_\_\_\_\_

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ALEX FISCH  
COUNCIL MEMBER, CITY COUNCIL  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date