



## **MEMBERS**

Alex Fisch, Chair, Council Member, Culver City  
Göran Eriksson, Council Member, Culver City  
James Limbaugh, Ph.D., President, WLAC  
Michelle Long-Coffee, Public Relations Director, WLAC

## **STAFF**

John M. Nachbar, City Manager, Culver City  
Iris Ingram, VP of Administrative Services, WLAC  
Allison Tom-Miura, Dean of Adult & Continuing Ed., WLAC  
Cari Hildebrandt, Community Services Manager, WLAC

# **AGENDA**

## **Special Meeting**

### **City of Culver City-West Los Angeles College (CC-WLAC)**

### **Liaison Committee**

**Tuesday, February 19 – 2:00 PM**  
**Dan Patacchia Room, 1<sup>st</sup> Floor of City Hall**  
**9770 Culver Blvd.**  
**Culver City, CA 90232**

## **CALL TO ORDER**

## **ITEMS FROM MEMBERS/STAFF**

## **PUBLIC COMMENT**

*This public comment period shall have an aggregate duration of up to 20 minutes. Each speaker may address the Committee for up to three minutes. The Secretary requests that those wishing to speak complete a speaker card. Completing a speaker card is voluntary and is requested only as a means to notify persons when their opportunity to address the committee has arrived.*

## **CONSENT CALENDAR**

*Consent calendar items are considered to be routine in nature and may be approved by one motion. All requests to address the committee under these items must be filed with the Secretary before the Consent Calendar is called by the presiding officer.*

1. Minutes of the November 13, 2018 WLAC-CC Liaison Committee Meeting

## **CONTINUED ITEMS – None.**

## **ACTION ITEMS**

*The Committee Members will have a general discussion of items of mutual interest to the City of Culver City and West Los Angeles College listed in this portion of the Agenda. The discussion may result in the Committee directing staff to provide additional information for further discussion by the Committee at a later date and/or the Committee voting to recommend that the full City Council and the West LA College President's Cabinet members take an action.*

*Should the Committee determine that further discussion is needed on any item, steps for follow up will be enumerated and the item will be placed on a future agenda as an update on past action items. The following items are scheduled to be discussed:*

1. Active Transportation and Mobility Options Discussion
2. Update on Sound Wall and Other Construction at WLAC
3. Support Services at WLAC for Students in Culver City & Other Outreach Efforts

## **ITEMS FROM MEMBERS – INCLUDING ITEMS FOR FUTURE AGENDAS**

## **ADJOURNMENT**

**Accommodation:** Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or via email at [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org) for assistance.

**Compliance with Government Code Section 54957.5:** Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232, and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: [www.culvercity.org](http://www.culvercity.org).

SPECIAL MEETING OF THE  
CITY OF CULVER CITY/  
WEST LOS ANGELES COLLEGE  
LIAISON COMMITTEE  
CULVER CITY, CALIFORNIA

November 13, 2018  
2:00 p.m.

### **Call to Order & Roll Call**

Dr. James Limbaugh called the special meeting of the City of Culver City/West Los Angeles College Liaison Committee to order at 2:00 p.m. in the Dan Patacchia Room in City Hall.

Present: Göran Eriksson, Council Member, Culver City  
Alex Fisch, Council Member, Culver City  
James Limbaugh, Ph.D., President, WLAC  
Michelle Long-Coffee, Public Relations Director WLAC

Staff: John M. Nachbar, City Manager, Culver City  
Allison Tom-Miura, Ph.D., Dean of Adult and Continuing Education\*  
Cari Hildebrandt, Associate Dean of Westside Extension\*

\*Allison Tom-Miura and Cari Hildebrandt arrived a few minutes after the start of the meeting.

o0o

### **Items from Staff and Committee Members:**

Dr. James Limbaugh welcomed and introduced meeting attendees.

o0o

### **Public Comment for Items NOT on the Agenda**

Dr. James Limbaugh invited public input.

The following members of the audience addressed the Committee:

Michelle Weiner provided background on herself; discussed growth in the area; the Culver City Bicycle and Pedestrian Advisory Committee (BPAC); and she indicated being part of the three person BPAC Active Transportation Subcommittee tasked with engaging West Los Angeles College (WLAC) to work together to create active transportation infrastructure.

Art Nomura provided background on himself; discussed mass transit connections; Americans with Disabilities Act (ADA) transportation standards; car sharing programs; worsening traffic; the opportunity and responsibility to encourage students to use active transportation; he discussed benefits of active transportation; and indicated a desire to work with the Committee.

Discussion ensued between meeting participants, staff and Committee Members regarding the definition of active transportation; number of students per day on campus; options; active transportation as it pertains to WLAC; participation of WLAC in the Culver City General Plan; agendizing a discussion about active transportation for the next meeting; a suggestion to have a member of WLAC on the BPAC; and a potential partnership with the BPAC.

o0o

### **Consent Calendar**

Item C-1

### **Meeting Minutes**

MOVED BY MEMBER ERIKSSON, SECONDED BY MEMBER LONG-COFFEE AND UNANIMOUSLY CARRIED, THAT THE CITY OF CULVER CITY/WEST LOS ANGELES COLLEGE LIAISON COMMITTEE APPROVE MINUTES FOR THE MEETING OF JULY 10, 2018.

o0o

### **Continued Items**

None.

o0o

## **Action Items**

### Item A-1

#### **Update on the Sound Wall**

Member Limbaugh provided an update on the sound wall and discussed a handout provided to the Committee and meeting attendees; current construction projects; meetings between WLAC and neighborhood associations; the presentation to the subcommittee of the Board of Trustees; the vote to approve demolition of the sound wall; the sound study and corresponding effects on traffic surrounding the area; the public comment period; the demolition contract; and the status of 10100 Jefferson.

Discussion ensued between staff and Committee Members regarding portions of the wall being demolished; establishing communication with the Culver City Unified School District (CCUSD) about traffic impacts; the meeting with the Chancellor where it became clear that the City did not have any input on their current decision making process; encouragement to Committee Members to attend the public meeting on November 28; and agreement that information be sent to the City about the public meeting.

o0o

### Item A-2

#### **Economic Development**

Member Eriksson reported that the City Council had approved an economic development strategy study at the November 12, 2018 City Council meeting with a report due in spring or early summer 2019.

Todd Tipton, Economic Development Manager, discussed the 2014 report; implementation of goals; changes to the economy and businesses in Culver City and the need for new goals and objectives; the Requests for Proposals (RFP) process; strategies for the economic consultant; outreach; and the plan to have the report completed by April 2019 to present to the City Council.

Keith Jeffreys, United States Veterans Artists Alliance,

requested clarification about changes to the Culver City economy.

Todd Tipton, Economic Development Manager, discussed the 2014 Plan; the influx of prominent businesses into the City; improvements to the economy; reliance on retail sales; e-commerce; the update to the General Plan; workforce housing; finding ways to preserve and enhance retail sales; cultural tourism; and coordinating economic development with the General Plan to identify needs and how and where recommendations can be provided.

o0o

Item A-2

**Workforce Development**

Member Limbaugh discussed the Los Angeles/Orange County Regional Consortium (LA/OC RC) based on workforce development in response to California Community Chancellor's Program, *Doing What Matters, the Jobs and the Economy*, focusing on developing partnerships.

Allison Tom-Muira, Dean of Adult and Continuing Education, discussed colleges in the LA/OC RC; monthly meetings; funding from the State Chancellor's Office; groups working together on proposals to address high priority sectors and others; the Data Collection and Analysis Team; labor market information; aligning college programs to employment and workforce demands; building relationships to get proposals approved; recommendations to the President's Council; energy, construction and utilities; the custodial technician program; the partnership with the International Facilities Management Association; adoption of some of the curriculum for a new certificate program to introduce students interested in business with a focus on facilities management in large public sector facilities; placing a focus on Health Sciences; funding for the curriculum, roll out and marketing; Health certificate programs; Retail and Hospitality programs; new courses being considered from another international hospitality organization; short term certificates; she explained non-credit programming used as a bridge to get people into credit programs that will lead to a Bachelor's degree; ensuring that training and curriculum is up to date with future work force needs; seed money to launch industry partnerships; and she discussed other pathway programs.

Member Limbaugh discussed the process for hiring new faculty; analysis of work force data; and work with the Los Angeles County Office of Education for business and information workers to help people move out of extreme poverty into the work force.

Cari Hildebrandt, Associate Dean of Westside Extension, discussed the Business Information Worker Program; the partnership with the Los Angeles County Office of Education; public assistance participants; motivated workers who make it through the program; she reported that WLAC had received an award recently for 100% placement from the Construction 101 certificate program; discussed the Uniquely Able Program for developmentally disabled adults.

Member Limbaugh reported that WLAC has the only Department of Labor recognized Apprenticeship in Aerospace Engineering program in the country; discussed the expansion of the program; he stated that WLAC is the District leader in white collar apprenticeships in engineering and public health; discussed available wrap around services at WLAC to assist homeless students and programs to provide food and clothing; and he noted the shift in how community colleges are looking at their mission.

Member Fisch offered to connect WLAC with the Safe Parking program.

o0o

Item A-3

**WLAC Workforce Initiatives**

Michelle Long-Coffee, Public Relations Director, announced that WLAC is the first California community college to offer a Climate Change studies degree; she discussed the three cornerstone classes; noted that the balance of the degree would be built with the Director and Counselors to take a STEM, social science, or business direction; and she indicated that a video is available on the website, with press releases available for meeting attendees.

o0o

**Appointment of New Chair**

THE WLAC/CITY COUNCIL COMMITTEE APPOINTED ALEX FISCH TO SERVE AS CHAIR OF THE CITY COUNCIL/WEST LOS ANGELES COLLEGE LIAISON COMMITTEE FOR 2019-2020.

o0o

**Items from Members – Including Future Discussion Items**

Member Eriksson thanked WLAC for their efforts on the Leadership Culver City Program and he congratulated students of the event prepared by Dia Turner.

Discussion ensued between staff and Committee Members regarding the Creative Economy Report; the upcoming focus on Business Economic Development; Bird and Lime scooters; the six month pilot program ending in January 2019; the approach of the City to regulate and manage scooters; determining the authorized amount of scooters to be used in the City; staging areas; details to be worked out with the continued use of scooters; changing technology; and necessary infrastructure.

Additional discussion ensued between staff and Committee Members regarding items for the next agenda including the Active Transportation discussion; providing an update on sound wall and construction; better outreach to students in Culver City; support services for students in the City; opportunities to partner; and scheduling.

o0o



**Adjournment**

There being no further business, at 2:55 p.m., the City of Culver City/West Los Angeles College Liaison Committee adjourned.

o0o

---

JEREMY GREEN  
SECRETARY of the CITY OF CULVER CITY/WEST LOS ANGELES COLLEGE  
LIAISON COMMITTEE

APPROVED \_\_\_\_\_

---

ALEX FISCH  
COUNCIL MEMBER, CITY COUNCIL  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

---

Jeremy Green  
CITY CLERK

---

Date