



Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851



Chair Palvi Mohammed  
Vice Chair Paula Amezola  
Commissioner Kay Heineman  
Commissioner William Rickards  
Commissioner Scott Zeidman

## **PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION**

**Regular Meeting - Mike Balkman Council Chambers**

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**7:00 PM**

**Tuesday, December 3, 2019**

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### **PUBLIC COMMENT**

At the times provided on the Agenda, members of the public shall have the opportunity to directly address the City Council, Commission, Committee, and/or Board on any item of interest to the public, before or during the consideration of the item, that is within the subject matter jurisdiction of the City Council, Commission, Committee and/or Board. The Legislative Body in session cannot legally take action on any item not appearing on the agenda. Such items may be referred for administrative action or scheduled on a future agenda. If you wish to address the Legislative Body, the City Clerk/Secretary requests you complete and submit a Request to Speak Card prior to the agenda item being called. You will be called to the podium when it is your turn to address the Legislative Body. Providing your name and other information requested on the Request to Speak Card is voluntary and is requested only to provide a reasonable means to notify persons when their opportunity to address the Legislative Body has arrived. All persons may attend the meeting regardless of whether a person signs, registers, or completes a Request to Speak Card. For specific items listed on the agenda, requests to address the Legislative Body must be made prior to the calling for a vote on that particular item by the presiding officer. Each speaker may address the Legislative Body for up to three minutes (up to four minutes if time is ceded). Persons who are present in the City Council Chambers may cede one minute of time to one other person who is present and wishes to address the Legislative Body by presenting a Request to Speak Card to the City Clerk/Secretary. Public comments on items on the agenda are taken at the time that particular agenda item is considered by the Legislative Body.

**AUTHORITY OF PRESIDING OFFICER:**

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the City Council, and any City commission, board or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore the presiding officer may, from time to time, establish different time limits than those listed on this Agenda in order to effectively conduct City business

**AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF  
RESOURCES:**

Copies of the Agenda and a binder that includes a copy of all regular session staff reports and attachments are available in the meeting venue. Members of the public may inspect (at no cost) and/or obtain copies (upon payment of the City's current copying fee) of any regular session item by visiting the City Clerk's Office at City Hall. The City also posts this information on its website ([www.culvercity.org](http://www.culvercity.org)) as a courtesy. In order to conserve resources at joint meetings, paper copies of joint items (including JOINT CONSENT CALENDAR, JOINT PUBLIC HEARINGS, and JOINT ACTION ITEMS) are provided only with the primary meeting body's agenda packet.

**CELL PHONES AND OTHER DISTRACTIONS**

Use of cell phones, pagers and other communication devices is prohibited while the meeting is in session. Please turn all devices off or place on silent alert and leave the meeting venue to use. During the meeting, please refrain from applause or other actions that may be disruptive to the speakers or the conduct of City business.

**MEETING INFORMATION**

Agenda information is available at least 72 hours before each meeting. City Council and Commission meetings can be viewed live in Culver City on Channel 35 by Time Warner subscribers, on Channel 37 by Verizon FIOS subscribers and, for AT&T Uverse subscribers, by going to Channel 99. To view meetings on line please visit <http://www.culvercity.org/webcast>. Additionally, you may access <http://www22.verizon.com/residential/fiostv/channels.htm> and enter your zip code to see the channel listing. Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at 310-253-5851 or see the City Clerk/Secretary at the meeting.

**NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE**

CALL TO ORDER AND ROLL CALL

REGULAR SESSION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - Items NOT On The Agenda

CONSENT CALENDAR ITEMS

- C-1. [20-538](#) PRCSC - APPROVAL OF THE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF OCTOBER 1, 2019.

**Attachments:** [PRCSC 10-01-2019 Regular Meeting Minutes for Approval.pdf](#)

- C-2. [20-539](#) PRCSC - APPROVAL OF THE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF NOVEMBER 5, 2019.

**Attachments:** [PRCSC 11-05-2019 Regular Meeting Minutes for Approval.pdf](#)

ORDER OF THE AGENDA

ACTION ITEMS

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A-1. [20-540](#) PRSC - DISCUSSION OF (1) RECOMMENDATION FROM THE CITY COUNCIL EQUITY SUBCOMMITTEE TO INTRODUCE AN ORDINANCE AMENDING CULVER CITY MUNICIPAL CODE CHAPTER 3.03 PERTAINING TO CITY COMMISSIONS, TO ADD EQUITY POLICY LANGUAGE, AND TO ALLOW APPOINTMENT OF NON-REGISTERED VOTERS AND MINORS AGE 16, AND (2) PROPOSED CHANGES TO THE CITY POLICY PERTAINING TO COMMISSIONS, COMMITTEES AND BOARDS PERTAINING TO CHILDCARE AND TRAINING OF APPOINTED OFFICIALS; AND PROVIDE ANY FEEDBACK TO CITY STAFF.

**Attachments:** [2019-12-03 - ATT 1 City Council Policy Statement - City Commissions, Boards and Committees.pdf](#)

A-2. [20-541](#) PRSC - CONSIDERATION OF A RECOMMENDATION TO THE CITY COUNCIL IN SUPPORT OF THE PROPOSED SCHOLARSHIP PROGRAM TO OFFSET PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT CLASS AND PROGRAM ENROLLMENT FEES FOR ELIGIBLE LOW-INCOME INDIVIDUALS.

**Attachments:** [2019-12-03 - ATT 1 Proposed Scholarship Program Guidelines and Application.pdf](#)

A-3. [20-542](#) PRSC - DISCUSSION OF THE TURF CONSULTANT'S REPORT ON PARK FIELDS IN CULVER CITY AND THE FINDINGS OF THE REPORT PRESENTED AT THE NOVEMBER 5, 2019 PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING.

**Attachments:** [2019-12-03 - ATT 1 Turf Consultants Report on Park Fields in Culver City.pdf](#)  
[2019-12-03 - ATT 2 Turf Consultants 11-05-2019 Presentation.pdf](#)

- A-4. [20-543](#) PRCS - (1) REVIEW THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2019-2020 ADOPTED BUDGET; AND, (2) [IF DESIRED] DISCUSS POTENTIAL TOPICS FOR THE PRCS COMMISSION'S FISCAL YEAR 2020-2021 BUDGET RECOMMENDATIONS TO THE CITY COUNCIL.

**Attachments:** [2019-12-03 - ATT 1 PRCS Commission FY 2019-2020 Budget Recommendations.pdf](#)  
[2019-12-03 - ATT 2 Summary of the PRCS Dept. FY 2019-2020 Budget.pdf](#)  
[2019-12-03 - ATT 3 PRCS Dept. Pages from the FY 2019-2020 Adopted City Budget.pdf](#)  
[2019-12-03 - ATT 4 List of FY 2019-2020 PRCS Dept. CIPs.pdf](#)

- A-5. [20-544](#) PRCS - [STANDING ITEM; ANY OR ALL OF THE FOLLOWING ACTIONS, IF DESIRED] (1) RECEIVE AND FILE UPDATES FROM THE MEMBERS OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES; (2) FORMATION OF NEW AND/OR DISSOLUTION OF EXISTING AD HOC SUBCOMMITTEE(S); AND, (3) APPOINTMENT OF TWO COMMISSIONERS TO NEWLY-FORMED AD HOC SUBCOMMITTEE(S).

**Attachments:** [Standing Item - ATT 1 PRCS FY 2019-20 Appointments.pdf](#)  
[2019-12-03 - ATT 2 Draft PRCS Student Representative Pilot Program.pdf](#)  
[2019-12-03 - ATT 3 Evaluation of Community Conversation No. 10 on Housing.pdf](#)

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- A-6. [20-546](#) PRCSC - [STANDING ITEM] REVIEW THE FISCAL YEAR 2019/2020 PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST AND MAKE ADJUSTMENTS, IF NECESSARY; AND, (2) RECEIVE AND FILE THE REPORT.

**Attachments:** [Standing Item - ATT 1 PRCSC Meeting Calendar and Upcoming Agenda Items List.pdf](#)

PUBLIC COMMENT - Items NOT On The Agenda (Continued)

RECEIPT OF CORRESPONDENCE

ITEMS FROM MEMBERS/STAFF

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