



Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851



CIVIL SERVICE COMMISSION

Chair Chi Ming Gong
Vice Chair Michele Van Gelderen
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

Regular Meeting

Mike Balkman Council Chambers
9770 Culver Blvd
Culver City, CA 90232

7:00 PM

Wednesday, June 5, 2024

MEETING INFORMATION

Complete information on how to attend and participate in a City meeting and provide public comment can be found at www.culvercity.org/agendas.

In addition to attending meetings in person, all meetings may be viewed via Webex. Find the link to join a meeting via Webex, once in progress, at www.culvercity.org/agendas. Please note that virtual attendance is a courtesy offering and that technical difficulties shall not require that a meeting be postponed.

City Council and Commission meetings may also be viewed live online at www.culvercity.org/meetings by clicking "In Progress"; on the Culver City YouTube channel or on Culver City cable: Channel 35 (Spectrum subscribers), Channel 37 (Frontier subscribers), and Channel 99 (AT&T U-Verse subscribers). Please check channel guide listings for your provider.

Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at (310) 253-5851 or via email at city.clerk@culvercity.org.

PUBLIC COMMENT

The meeting body will receive comments from the public on any item of interest to the public (not listed on the agenda) that is within the subject matter jurisdiction of the specific meeting body. The body cannot legally take action on any item not appearing on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

Go to www.culvercity.org/agendas for complete information on how to provide written and oral comments.

WRITTEN COMMENTS: Please provide comments via eComment at www.culvercity.org/meetings. Locate the appropriate meeting and click on the highlighted eComment link. You may need to register once. Those comments received 4 hours in advance of the start time will be provided to the body members and become part of the official record through a motion to receive and file correspondence. Please be advised, written comments WILL NOT be read aloud during the meeting.

ORAL COMMENTS: Speakers must register to speak online at www.culvercity.org/agendas. Please indicate how you will attend (in-person or virtually) and the agenda item(s) for which you wish to make a comment. Speakers will be called in chronological order, based on when they registered. At the start of each agenda item, staff will read aloud the names of those who have requested to speak on an agenda item. Requests to speak must be received before the start of the public comment period for that agenda item or will not be considered. A QR code will be available for those wishing to sign up once they arrive to the meeting. Requests to speak will no longer be accepted through Webex chat, only by completing the online form. Those without internet should contact 310.253.5851 during business hours for help signing up to speak in advance or by speaking to staff upon arrival to the meeting room.

AUTHORITY OF PRESIDING OFFICER:

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the City Council, and any City commission, board, or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore, the presiding officer may, from time to time, establish different time limits than those listed in this Agenda in order to effectively conduct City business. The presiding officer may also, from time to time, re-order the items on the agenda in order to effectively conduct the meeting.

AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF RESOURCES:

The Agenda, staff reports and attachments are available online at www.culvercity.org/meetings. Members of the public may inspect (at no cost) and/or obtain copies (upon payment of the City's current copying fee) of any regular session item by contacting the City Clerk's Office at City Hall via phone at (310) 253-5851 or email at city.clerk@culvercity.org.

NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING DATE

CALL TO ORDER AND ROLL CALL

Chair Chi Ming Gong
Vice Chair Michele Van Gelderen
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern

REGULAR SESSION**PLEDGE OF ALLEGIANCE****PUBLIC COMMENT - Items NOT On The Agenda**

Note: All requests to address the meeting body on items of interest to the public that are within the subject matter jurisdiction of the meeting body and NOT on the agenda must be submitted to staff prior to the calling of this item by the presiding officer. This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each comment may be up to three minutes in length.

RECEIPT OF CORRESPONDENCE

Note: The Civil Service Commission shall consider a motion to receive and file all written correspondence related to agenda items appearing on this evening's agenda and for all other written documents (including e-mails) on subjects not appearing on the agenda that were received by the City Clerk's Office no later than 4:00 PM on the day of the meeting. Comments received in writing will be distributed to the Civil Service Commission Members before consideration of an item on the agenda and become part of the official record of the meeting.

PRESENTATIONS

P - 1 [24-1073](#) **OUTSTANDING JOB PERFORMANCE RECOGNITION:
NICOLE MULLER, FORENSIC SPECIALIST, AND
HERBERT TURNER, PROPERTY TECHNICIAN, FOR THE
POLICE DEPARTMENT.**

Attachments: [2024-06-05 - ATT Merit Award Nicole Muller.pdf](#)
[2024-06-05 - ATT Merit Award Herbert Turner.pdf](#)

P - 2 [24-1116](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
EARL MILES, FACILITIES MAINTENANCE WORKER,
JESSE ORONOZ, TRAFFIC PAINTING CREW LEADER,
SEAN SINGLETARY, ENVIRONMENTAL PROGRAMS
AND OPERATIONS MANAGER, AND JOE SUSCA,
SENIOR MANAGEMENT ANALYST, PUBLIC WORKS
DEPARTMENT.

Attachments: [2024-06-05 ATT Merit Award Earl Miles.pdf](#)
[2024-06-05 ATT Merit Award Jesse Oronoz.pdf](#)
[2024-06-05 ATT Merit Award Sean Singletary.pdf](#)
[2024-06-05 ATT Merit Award Joe Susca.pdf](#)

P - 3 [24-1097](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
JILL THOMSEN, RECREATION AND COMMUNITY
SERVICES SUPERVISOR, DANIELLA GUTIERREZ,
RECREATION AND COMMUNITY SERVICES
COORDINATOR, MELANIE MORALES, RECREATION
AND COMMUNITY SERVICES COORDINATOR, RUBEN
VENTURA, SENIOR IRRIGATION MAINTENANCE
TECHNICIAN, AND MATTHEW WITHERS, PARK
MAINTENANCE SUPERVISOR, FOR THE PARKS,
RECREATION & COMMUNITY SERVICES
DEPARTMENT.

Attachments: [2024-06-05 ATT Merit Award Jill Thomsen](#)
[2024-06-05 ATT Merit Award Melanie Morales](#)
[2024-06-05 ATT Merit Award Ruben Ventura](#)
[2024-06-05 ATT Merit Award Daniella Gutierrez](#)
[2024-06-05 ATT Merit Award Matthew Withers](#)

P - 4 [24-1108](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
CHRISTINE BYERS, RETIRED CULTURAL AFFAIRS
MANAGER

P - 5 [24-1095](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
ARAMES WHITE, ASSISTANT TO THE CITY MANAGER,
JEREMY BOCCHINO, CITY CLERK, MIMI FERREL, CITY
CLERK SPECIALIST, T'ANA ALLEN, DEPUTY CITY
CLERK, ELAINE WARNER, ECONOMIC DEVELOPMENT
DIRECTOR, NANCY LEE LAWLOR, MANAGEMENT
ANALYST AND EDGAR VARELA, SPECIAL EVENT
MANAGER, FOR THE CITY MANAGER DEPARTMENT

Attachments: [Employee Outstanding Performance - Arames White-Shearin](#)
[2024-06-05 ATT Merit Award Mimi Ferrel](#)
[2024-06-05 ATT Merit Award Elaine Warner](#)
[2024-06-05 ATT Merit Award T'Ana Allen](#)
[2024-06-05 ATT Merit Award Nancy Lee Lawlor](#)
[2024-06-05 ATT Merit Award Edgar Varela](#)
[2024-06-05 ATT Merit Award Jeremy Bocchino](#)

P - 6 [24-1115](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
ANDREA FLECK, PERMIT TECHNICIAN, AND GORDON
GARDNER, BUILDING SAFETY INSPECTOR, FOR THE
PLANNING AND DEVELOPMENT DEPARTMENT.

Attachments: [2024-06-05 - ATT Merit Award Andrea Fleck.pdf](#)
[2024-06-05 - ATT Merit Award Gordon Gardner.pdf](#)

P - 7 [24-1109](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
ALLEN MONROE, RETIRED TRANSIT OPERATIONS
SUPERVISOR

P - 8 [24-777](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
DALYNNA MOSER, ASSOCIATE ANALYST, MARIA
MORA, SECRETARY, JORGE URIAS, BUS OPERATOR,
ANDY CASAREZ, FLEET SERVICES ASSISTANT, ROBIN
MARTIN, ACCOUNTANT II, AND SHAWN SAMUELS, VAN
DRIVER, FOR THE TRANSPORTATION DEPARTMENT.

Attachments: [2024-06-05 ATT Merit Award Andy Casarez](#)
[2024-06-05 ATT Merit Award Dalynna Moser](#)
[2024-06-05 ATT Merit Award Maria Mora](#)
[2024-06-05 ATT Merit Award Robin Martin](#)
[2024-06-05 ATT Merit Award Shawn Samuels](#)
[2024-06-05 ATT Merit Award Jorge Urias](#)

P - 9 [24-1074](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
DEREK STILL, FIRE CAPTAIN, FOR THE FIRE
DEPARTMENT.

Attachments: [2024-06-05 - ATT Merit Award Derek Still.pdf](#)

P - 10 [24-1096](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
ROLAND MIRANDA, DEPUTY CITY
ATTORNEY III, AND CHRISTINA BURROWS, ASSISTANT
CITY ATTORNEY, FOR THE CITY ATTORNEY
DEPARTMENT

Attachments: [2024-06-05 ATT Merit Award Roland Miranda](#)
[2024-06-05 ATT Merit Award Christina Burrows](#)

P - 11 [24-1110](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
MAGGIE BRIDGES, GIS TECHNICIAN, BRANDON
GARDNER, INFORMATION SYSTEMS ANALYST, AND
TOM MIZOU, INFORMATION SYSTEMS ANALYST,
INFORMATION TECHNOLOGY DEPARTMENT.

Attachments: [2024-06-05 ATT Merit Award Maggie Bridges.pdf](#)
[2024-06-05 ATT Merit Award Brandon Gardner.pdf](#)
[2024-06-05 ATT Merit Award Tom Mizuo.pdf](#)

P - 12 [24-1121](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
XOCHILT ALEXANDER, CODE ENFORCEMENT
OFFICER, MARIAN ASPNES, ENFORCEMENT SERVICES
MANAGER, REBECCA BENNETT, SECRETARY,
BRENDA DIAZ, MARNA JOHNSON, AND CHRISTINA
STOFFERS, HOUSING AND HUMAN SERVICES
DEPARTMENT.

Attachments: [2024-06-05 ATT Merit Award Xochilt Alexander.pdf](#)
[2024-06-05 ATT Merit Award Rebecca Bennett.pdf](#)
[2024-06-05 ATT Merit Award Marian Aspnes.pdf](#)
[2024-06-05 ATT Merit Award Brenda Diaz.pdf](#)
[2024-06-05 ATT Merit Award Marna Johnson.pdf](#)
[2024-06-05 ATT Merit Award Christina Stoffers.pdf](#)

P - 13 [24-781](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
BRITTANY CLARKE, SENIOR ACCOUNT CLERK, DORA
CRUZ, SENIOR ACCOUNT CLERK, JOHN FIGUEROA,
SENIOR ACCOUNT CLERK, AND CRISTINA TULENSA,
ACCOUNTANT II, FOR THE FINANCE DEPARTMENT

Attachments: [2024-06-05 ATT Merit Award Brittany Clarke.pdf](#)
[2024-06-05 ATT Merit Award Dora Cruz.pdf](#)
[2024-06-05 ATT Merit Award John Figueroa.pdf](#)
[2024-06-05 ATT Merit Award Cristina Tulensa.pdf](#)

P - 14 [24-1094](#) OUTSTANDING JOB PERFORMANCE RECOGNITION:
AMY WEBBER, HUMAN RESOURCES ANALYST, JULIUS
RHABURN, HUMAN RESOURCES ASSOCIATE, AND
JUSTYN MARTIN, ADMINISTRATIVE CLERK, FOR THE
HUMAN RESOURCES DEPARTMENT.

Attachments: [2024-06-05 ATT Merit Award Justyn Martin](#)
[2024-06-05 ATT Merit Award Julius Rhaburn](#)
[2024-06-05 ATT Merit Award Amy Webber](#)

CONSENT CALENDAR ITEMS

**C - 1 [24-1081](#) APPROVAL OF MINUTES FOR THE REGULAR MEETING
OF MAY 1, 2024.**

Attachments: [24-05-01 CSC Minutes](#)

ORDER OF THE AGENDA

Note: At any time, the presiding officer may consider reordering the sequence in which items appearing on the agenda.

PUBLIC COMMENT - Items NOT On The Agenda (Continued)

ITEMS FROM STAFF

- a. Vacancy List
- b. Current Active Eligible List
- c. Acting Pay Log
- d. Probationary Report

ITEMS FROM CIVIL SERVICE COMMISSION MEMBERS

Note: At this time, Civil Service Commission Members may: (1) make individual comments on matters not on the agenda, (2) request the Human Resources Director to report back to the Civil Service Commission concerning a particular matter, (3) provide brief reports on official travel taken since the last Civil Service Commission meeting or other activities, or (4) provide direction to the Human Resources Director to place items on a future agenda for consideration by the Civil Service Commission.

ADJOURN

Note: At this time, the Civil Service Commission shall consider adjourning the meeting. In the case a date and time is not included as part of the motion of adjournment, then the next meeting of the Civil Service Commission shall be held at the date and time and in the place specified in the agenda posted for that meeting.

Next Regular Civil Service Commission Meeting:
July 3, 2024, 7:00PM