



Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851



Chair Jane Leonard  
Vice Chair Crystal Alexander  
Commissioner Marci Baun  
Commissioner Palvi Mohammed  
Commissioner Maggie Peters

## **PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION**

**Regular Meeting  
Mike Balkman Council Chambers**

**VIEWABLE ONLINE, VIA CABLE, AND  
YOUTUBE  
MEMBERS OF THE PUBLIC MAY ATTEND  
IN-PERSON OR UTILIZE THE COURTESY  
VIRTUAL OPTION**

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**7:00 PM**

**Tuesday, December 3, 2024**

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### **MEETING INFORMATION**

Complete information on how to attend and participate in a City meeting and provide public comment can be found at [www.culvercity.org/agendas](http://www.culvercity.org/agendas).

In addition to attending meetings in person, all meetings may be viewed via Webex. Find the link to join a meeting via Webex, once in progress, at [www.culvercity.org/agendas](http://www.culvercity.org/agendas). Please note that virtual attendance is a courtesy offering and that technical difficulties shall not require that a meeting be postponed.

City Council and Commission meetings may also be viewed live online at [www.culvercity.org/meetings](http://www.culvercity.org/meetings) by clicking "In Progress"; on the Culver City YouTube channel or on Culver City cable: Channel 35 (Spectrum subscribers), Channel 37 (Frontier subscribers), and Channel 99 (AT&T U-Verse subscribers). Please check channel guide listings for your provider.

Any person needing reasonable accommodation related to disabilities, including assisted listening devices, is welcome to contact the City Clerk's Office at (310) 253-5851 or via email at [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org).

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## **PUBLIC COMMENT**

The meeting body will receive comments from the public on any item of interest to the public (not listed on the agenda) that is within the subject matter jurisdiction of the specific body. The body cannot legally take action on any item not appearing on the agenda. Such items may be referred for administrative action or scheduled on a future agenda.

**WRITTEN COMMENTS:** Please provide comments via eComment at [www.culvercity.org/meetings](http://www.culvercity.org/meetings). Locate the appropriate meeting and click on the highlighted eComment link. You may need to register once. Those comments received 4 hours in advance of the start time will be provided to the body members and become part of the official record through a motion to receive and file correspondence. If you do not want your personal information included in the official record, please do not include your address, phone number or other private information in your comments. Please be advised, written comments **WILL NOT** be read aloud during the meeting.

**ORAL COMMENTS:** Speakers must register to speak online at [www.culvercity.org/agendas](http://www.culvercity.org/agendas). Please indicate how you will attend (in-person or virtually) and the agenda item(s) for which you wish to make a comment. Speakers will be called in chronological order, based on when they registered. At the start of each agenda item, staff will read aloud the names of those who have requested to speak on an agenda item. Requests to speak must be received before the start of the public comment period for that agenda item or will not be considered. A QR code will be available for those wishing to sign up once they arrive to the meeting. Requests to speak will no longer be accepted through Webex chat, only by completing the online form. Those without internet should contact 310.253.5851 during business hours for help signing up to speak in advance or by speaking to staff upon arrival to the meeting room.

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**AUTHORITY OF PRESIDING OFFICER:**

Section 611 of the City Charter provides that during any public meeting, all persons shall have the right to address the City Council, and any City commission, board, or committee, subject to reasonable rules of decorum and time limits established by ordinance or the presiding officer. Therefore, the presiding officer may, from time to time, establish different time limits than those listed in this Agenda in order to effectively conduct City business. The presiding officer may also, from time to time, re-order the items on the agenda in order to effectively conduct the meeting.

**AVAILABILITY OF AGENDA PACKETS AND CONSERVATION OF  
RESOURCES:**

The Agenda, staff reports and attachments are available online at [www.culvercity.org/meetings](http://www.culvercity.org/meetings). Members of the public may inspect (at no cost) and/or obtain copies (upon payment of the City's current copying fee) of any regular session item by contacting the City Clerk's Office at City Hall via phone at (310) 253-5851 or email at [city.clerk@culvercity.org](mailto:city.clerk@culvercity.org).

Compliance with Government Code Section 54957.5: Any writing determined to be a public record under subdivision 54957.5(a), which relates to an agenda item for an open session of a regular meeting of the legislative body of a local agency that was distributed less than 72 hours prior to that meeting, shall be made available for public inspection at the time the writing is distributed to all, or a majority of all, of the members of the legislative body. Such documents are available at the Office of the City Clerk, City of Culver City, City Hall, 9770 Culver Boulevard, Culver City, CA 90232 and may be inspected by members of the Public during normal business hours. Such documents may also be made available on the City's Website: [www.culvercity.org](http://www.culvercity.org).

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**NOTE: AT OR ABOUT 11:00 P.M., MEMBERS MAY DETERMINE WHETHER  
TO CONTINUE WITH DISCUSSION OF REMAINING ITEMS ON THE AGENDA  
OR TO CARRY SOME/ALL OF THE ITEMS OVER TO A FUTURE MEETING  
DATE**

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**CALL TO ORDER AND ROLL CALL**

**REGULAR SESSION**

**PLEDGE OF ALLEGIANCE**

**ITEMS FROM MEMBERS/STAFF**

**PUBLIC COMMENT - Items NOT On The Agenda**

Note: All requests to address the meeting body on items of interest to the public that are within the subject matter jurisdiction of the meeting body and NOT on the agenda must be submitted to staff prior to the calling of this item by the presiding officer. This public comment period shall have an aggregate duration of up to 20 minutes for all bodies in session. Each comment may be up to three minutes in length.

**RECEIPT OF CORRESPONDENCE**

**CONSENT CALENDAR ITEMS**

- C-1. [25-468](#) APPROVAL OF THE MINUTES FOR THE REGULAR  
PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION MEETING OF OCTOBER 1, 2024.**

**Attachments: [10-01-2024 PRCSC Regular Meeting Minutes for Approval.pdf](#)**

**ORDER OF THE AGENDA**

Note: At any time, the presiding officer may consider reordering the sequence in which items appearing on the agenda.

**ACTION ITEMS**

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- A-1. [25-469](#) RECEIPT AND FILING OF THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT'S PROGRAMMING FOR DISABILITY AWARENESS MONTH.

**Attachments:** [2024-12-03 - ATT 1 Disability Awareness Month Presentation Slides.pdf](#)

- A-2. [25-467](#) RECOMMENDATION OR PROPOSAL OF ADJUSTMENTS TO THE PUBLIC DRAFT OF THE PARKS PLAN FOR CONSIDERATION BY PARKS, RECREATION AND COMMUNITY SERVICES STAFF IN PREPARATION FOR THE FINAL PLAN, IF ANY.

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- A-3. [25-519](#) (1) RECEIPT AND FILING OF THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT FISCAL YEAR 2024/2025 ADOPTED BUDGET; (2) CONSIDERATION OF FORMING A PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION "RECREATION PROGRAMMING AND RENTALS FEE STUDY AD HOC SUBCOMMITTEE;" AND (3) IF DESIRED, APPOINT TWO PRCS COMMISSION MEMBERS TO THE NEWLY FORMED AD HOC SUBCOMMITTEE.

**Attachments:** [2024-12-03 - ATT 1 PRCS Commission FY 2024-2025 Budget Recommendations.pdf](#)  
[2024-12-03 - ATT 2 PRCS Pages from the FY 2024-25 Enhancements List.pdf](#)  
[2024-12-03 - ATT 3 PRCS Pages from the FY 2024-25 Adopted Budget Book.pdf](#)  
[2024-12-03 - ATT 4 Parks and Recreation Projects from the FY 2024-25 Adopted CIP Budget.pdf](#)  
[2024-12-03 - ATT 5 Introduction and PRCS Chapter from the Draft Citywide User Fee Study.pdf](#)  
[2024-12-03 - ATT 6 Summary Cost Recovery Table.pdf](#)  
[2024-12-03 - ATT 7 PRCS Budget and Fees Presentation Slides.pdf](#)

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- A-4. [25-502](#) (1) DRAFTING OF A PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION BIENNIAL REPORT TO THE CITY COUNCIL, INCLUDING ACCOMPLISHMENTS DURING THE PERIOD JULY THROUGH DECEMBER 2024, AND AN UPDATE ON THE UPCOMING 2025 PLANS; AND (2) AUTHORIZATION OF TRANSMITTAL OF THE REPORT TO THE CITY COUNCIL.

**Attachments:** [2024-12-03 - ATT 1 PRCS Commission January - June 2024 Biannual Report to City Council .pdf](#)

- A-5. [25-554](#) RECEIPT AND FILING OF UPDATES FROM THE MEMBERS OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AD HOC SUBCOMMITTEES AND REPRESENTATIVE APPOINTEES TO OUTSIDE ASSOCIATIONS AND CITY COMMITTEES.

**Attachments:** [2024-12-03- ATT 1 PRCS FY 2024-25 Appointments.pdf](#)

- A-6. [25-555](#) RECEIPT AND FILING OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION 2025 MEETING CALENDAR AND THE UPCOMING AGENDA ITEMS LIST, WITH ADJUSTMENTS, IF ANY.

**Attachments:** [2024-12-03- ATT 1 PRCS Meeting Calendar and Upcoming Agenda Items List.pdf](#)  
[2024-12-03- ATT 2 Room Availability for PRCS Commission Meetings at Parks.pdf](#)

**PUBLIC COMMENT - Items NOT On The Agenda (Continued)**

**ITEMS FROM MEMBERS/STAFF**



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