

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 07/09/07		Item Number: <u>A-2</u>	
AGENDA ITEM: Approval of a License Agreement with the Culver City Friends of the Library for the Use of a Portion of Veteran's Memorial Park to Conduct an Outdoor Movie and Costume Parade Event on August 11, 2007.			
Contact Person/Dept.: William LaPointe		Phone Number: (310) 253-6680	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Parks and Recreation Commission 7/3/07; Culver City Homeowner's Association 7/3/07; Alan Corlin, President, Culver City Friends of the Library 7/3/07; and Master Notification List 7/03/07			
Department Approval: William La Pointe (06/23/07)		City Attorney Approval: Carol Schwab (by H. Iker) (06/26/07)	
City Controller Approval: Marlee Chang (07/02/07)		City Manager Approval: Jerry B. Fulwood (7/3/07)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve a license agreement with the Culver City Friends of the Library for use of a portion of Veteran's Memorial Park to conduct an outdoor movie and costume parade event on August 11, 2007. <u>BACKGROUND:</u> The Culver City Friends of the Library (the "Friends"), a charitable non-profit organization has held an outdoor movie screening, sing-along and costume parade at Veteran's Memorial Park for the past two years (2005 & 2006). In order to conduct these activities in a public park, each year the City must license the area of the Park where the event is to be conducted to the Friends for these specific uses. The license agreement also provides a means of conveying any other conditions of use imposed by the Committee on Permits and Licenses and/or the City Council. <u>DISCUSSION:</u> The Friends submitted an application for a special event permit to conduct an outdoor movie screening, sing-a-long and costume parade of "Born Free" at Veteran's Memorial Park on Saturday, August 11, 2007, which was conditionally approved by the Committee on Permits and Licenses (the "Committee") at its May 30, 2007 meeting. Attachment 1 provides a copy of the minutes of the Committee's May 30, 2007 meeting. Attachment 2 provides a copy of the site plan proposed for			

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the event. The proposed license agreement will provide the same conditions of use as used in the past years. Attachment 3 provides a copy of the proposed license agreement.

FISCAL ANALYSIS:

Any fiscal impacts incurred by the City will be paid by the Friends.

ATTACHMENTS:

1. Minutes from the May 30, 2007 meeting of the Committee on Permits and Licenses, excerpts.
2. Map of event site plan.
3. Proposed License Agreement with Culver City Friends of the Library for August 11, 2007.

MOTION:

That the City Council:

1. Approve the license agreement with Culver City Friends of the Library for use of a portion of Veteran's Memorial Park to conduct an outdoor movie and costume parade event on August 11, 2007; and
2. Authorize the City Attorney to prepare/review the necessary documents and authorize the City Manager to execute such license agreement on behalf of the City.