

Call to Order & Roll Call

The meeting of the Committee on Permits and Licenses was called to order at 11:06 a.m.

Present: Shelly Wolfberg, City Manager's Office
Nagam Rao, Finance Department
Leon Lopez, Police Department

Absent: Jose Mendivil, Community Development Department
Mike McCormick, Fire Department

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Public Comment – Items Not on the Agenda

Chairperson Wolfberg invited public participation.

- Mr. Beau Alexander was present to discuss serving alcohol at art gallery openings and the possibility of making the rate for police officers onsite more affordable. Mr. Alexander was referred to Sgt. Lopez for further discussion.
- Mr. Cary Anderson was present to discuss the attachments for agenda items and their unavailability online. Mr. Anderson pointed out missing minutes for previous meetings online, and documentation provided by him at previous meetings, in which he gave attachments showing violations of particular conditions for the annual car show. Chairperson Wolfberg thanked Mr. Anderson for such notifications and would look further into these issues.

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CONSENT CALENDAR

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER LOPEZ, THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE CONSENT CALENDAR ITEMS C-1 THROUGH C-2.

March 20, 2013

Item C-1

Approval of Minutes for the Adjourned Regular Meeting on March 13, 2013.

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- APPROVE MINUTES

Item C-2

Administrative Approval Given To UNICI CASA

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE RATIFICATION OF SPECIAL EVENT PERMIT.***

AYES: Committee Members, Rao, Lopez, Wolfberg

NOES: None

ABSTAIN: None

ABSENT: Committee Members Mendivil, McCormick

ACTION ITEMS

At this time, the following motion was made and voted on:

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER LOPEZ, THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE THE FOLLOWING EVENT AND BUSINESS PERMITS A-1 THROUGH A-4, WITH EXCEPTION TO A-5.

Item A-1

Event Permit: - CULVER CITY DOWNTOWN BUSINESS ASSOCIATION

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

March 20, 2013

Item A-2

Event Permit: - SYNERGY PROMOTIONS INC.

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT***

Item A-3

Business Permit: - IMPULSE AMBULANCE

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE BUSINESS PERMIT***

Item A-4

Business Permit: - AVALON FOODS dba ABOUT TIME

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE BUSINESS PERMIT***

AYES: Committee Members, Rao, Lopez, Wolfberg

NOES: None

ABSTAIN: None

ABSENT: Committee Members Mendivil, McCormick

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER LOPEZ, THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE THE FOLLOWING EVENT PERMIT A-5.

Item A-5

Event Permit: - THE EXCHANGE CLUB OF CULVER CITY

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE EVENT PERMIT WITH THE FOLLOWING CONDITIONS:***
 - 1. THE EXCHANGE CLUB MUST SUBMIT A TIMELINE WITH THE DATES OF PUBLIC NOTIFICATION.***

2. **RESIDENTIAL PARKING ISSUES SHALL BE ADDRESSED.**
3. **A COPY OF THE INSURANCE CERTIFICATE AND LICENSE AGREEMENT WITH THE CITY SHALL BE PROVIDED TO THE SECRETARY OF THE COMMITTEE ON PERMITS AND LICENSES.**
- **MR. CARY ANDERSON WAS PRESENT TO ADDRESS THE VIOLATIONS OF THE CONDITIONS BY THE EXCHANGE CLUB, THE PREVIOUS TWO YEARS, AS WELL AS, THE EIGHT ATTACHMENTS HE PROVIDED FOR SAID VIOLATIONS, AT THE PREVIOUS YEARS' COMMITTEE MEETINGS. MR. ANDERSON IS CONCERNED THAT NO CONSEQUENCES HAVE YET TO OCCUR FOR TWO YEARS OF VIOLATIONS. HE BELIEVES THE EVENT PLANNERS HAVE NO REGARD FOR THE NEIGHBORHOOD, AND THAT THERE HAS BEEN NO FOLLOW-UP OF THE VIOLATIONS.**
- **JEREMY GREEN OF THE CITY CLERK'S OFFICE AND GABE GARCIA FROM THE ENGINEERING DIVISION MADE THE FOLLOWING POINTS:**
 1. **THE CONDITIONS OF THE CAR SHOW WILL BE THE SAME AS LAST YEAR'S CONDITIONS.**
 2. **A TIMELINE OF DEADLINES WILL BE ADDED AS A CONDITION.**
 3. **CITY STAFF AT THE CAR SHOW INCLUDE THOSE FROM THE POLICE DEPARTMENT, FIRE DEPARTMENT, AND PUBLIC WORKS.**
 4. **THE WORD "NOTIFY" NEEDS TO BE ADDED TO CONDITION #2.**
- **COMMITTEE MEMBER RAO MADE THE FOLLOWING REQUIREMENTS:**
 1. **THE TIMELINE SHALL BE DUE A.S.A.P.**
 2. **THE DEPARTMENTS INVOLVED NEED TO BE NOTIFIED, AND THUS WE NEED TO BE NOTIFIED OF THOSE DEPARTMENT APPROVALS.**
 3. **TIMELINE SHALL HAVE SPECIFIC DATES OF PUBLIC NOTIFICATIONS.**
 4. **JEREMY GREEN OF THE CITY CLERK'S OFFICE SHALL BE THE POINT PERSON FOR THIS EVENT.**

AYES: Committee Members, Rao, Lopez, Wolfberg
NOES: None
ABSTAIN: None
ABSENT: Committee Members Mendivil, McCormick

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Items from Staff

Chairperson Wolfberg asked whether there were any items from Staff Members.

There was no response.

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Items from Committee Members

Chairperson Wolfberg asked whether there were any items from Committee Members.

There was no response.

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March 20, 2013

Adjournment

There being no further business, at 11:30 a.m., the Committee on Permits and Licenses adjourned its meeting to a Regular meeting to be held on March 27, 2013.

Michelle Villongco
SECRETARY of the Committee on Permits and Licenses,
City of Culver City, California

APPROVED _____

Shelly Wolfberg
CHAIR of the Committee on Permits and Licenses
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

Martin R. Cole
City Clerk

Date