

THESE MINUTES ARE NOT OFFICIAL
UNTIL APPROVED BY THE CITY COUNCIL,
CULVER CITY HOUSING AUTHORITY BOARD,
CULVER CITY PARKING AUTHORITY BOARD,
AND SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD

SPECIAL BUDGET STUDY SESSION MEETING
OF THE CITY COUNCIL, CULVER CITY
HOUSING AUTHORITY BOARD,
CULVER CITY PARKING AUTHORITY BOARD,
AND SUCCESSOR AGENCY TO THE CULVER CITY
REDEVELOPMENT AGENCY BOARD
CULVER CITY, CALIFORNIA

June 5, 2017
4:00 p.m.

Call to Order & Roll Call

Mayor Cooper called the meeting of the City Council, the Housing Authority Board, Parking Authority Board, and the Successor Agency to the Culver City Redevelopment Agency to order at 4:05 p.m. in the Mike Balkman Chambers at City Hall.

Present: Jeffrey Cooper, Mayor
Thomas Small, Vice Mayor
Jim B. Clarke, Council Member
Göran Eriksson, Council Member
Meghan Sahli-Wells, Council Member

Note: The City Council also sits as Members of the Governing Board(s) convened as part of the meeting.

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Community Announcements by Members/Staff

Council Member Sahli-Wells discussed the Culver Needs Summer Lunch Program noting that it would begin on June 13 and she expressed appreciation to City departments participating in the program; she discussed the June 3 Marijuana Task Force meeting noting that the Task Force would not be recommending a ban; and she received City

Council consensus to agendize consideration of adding a Disability Advisory Committee Member or a member of the disabled community to the Task Force.

Mayor Cooper added that regulation would be sought for medicinal and recreational marijuana use.

Council Member Eriksson reported that June 5 is United Nations World Environment Day.

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Joint Public Comment for Items NOT on the Agenda

No cards were received and no speakers came forward.

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Item A-1

**CC:HA:PA:SA - Budget Study Session - City Manager's
Proposed Budget for Fiscal Year 2017-2018: Presentation of
the Proposed Budget for Each City Department by its
Respective Department Head**

Mayor Cooper invited public comment.

The following members of the audience addressed the City Council:

Alex Fisch, Committee on Homelessness, discussed the 47 County Strategies to address homelessness; updated numbers including a 50% increase of people living in their cars; reasons for the increased numbers; clarification that the funding from Los Angeles is not attracting the homeless; he asked the City Council to adopt funding for the pilot Rapid Rehousing program; discussed success rates; the Homelessness Prevention Program; he suggested acting on the request for seed money to acquire a dilapidated hotel to become a shelter quickly as the property could be sold soon; and he discussed an economic empowerment ordinance to provide a preference for social enterprise companies.

Daniel Lee expressed support for the suggestions put forth from the Homelessness Committee; discussed the meeting held earlier in the year on affordable housing; the connection between affordable housing and homelessness; converting the

hotel to affordable housing; he asked that the City pursue getting a share of Measure H money from the county; and he discussed increased numbers of homeless individuals everywhere.

Jeff Muir, Chief Financial Officer, provided an overview of the proposed Finance Department budget for Fiscal Year 2017-2018 and discussed proposed adjustments.

Discussion ensued between staff and Council Members regarding developing an updated report for City facilities; the Facilities Study; unmet capital needs; financial transparency; Opengov; the Trump Administration budget; debt financing; removing tax exemption from municipal bonds; pre-paying CalPERS liability; the value of pre-payment; market timing; level of risk; clarifying the financial situation for residents regarding new development; expenses vs. revenue; whether expenses are more than what is being brought in; residential development; the importance of looking at the whole picture; achieving balance and a proper mix of development; benefits of development to the City; the fiber network; La Ballona Bikeway Improvements and the grant program; a possible excise tax for oil drilling; enforcement of regulations; calculating the output; regulation and safety; the need for a revenue stream to make the debt financing viable; long-term capital improvements; and focusing on economic development.

Dan Hernandez, Parks, Recreation and Community Services Director, provided a summary of the proposed Parks, Recreation and Community Services department budget for Fiscal Year 2017-2018.

Discussion ensued between staff and Council Members regarding the many awards received by the department; appreciation for the work with the Culver Needs Committee; the customer satisfaction rating; the need for space at The Plunge; hands-on activities to introduce Science, Technology, Engineering and Math (STEM); a suggestion to match the School District program by adding arts to create STEAM; including costs in information regarding work with the School District to add to The Plunge; a suggestion to turn Veterans Memorial into an enterprise fund; revising fees and charges for facility rentals; matching revenues with expenditures; control over revenue inputs; illuminating the level of subsidy; demand for the pool;

outside renters; youth programs; recreation as a public service; the 50% cost recovery rate; City Council policy on fee recovery; one-time funding; security services at the Senior Center; improvements at Veterans Memorial Complex; City Council consensus to have the Finance Advisory Committee look into alternative financing for Veterans Auditorium as part of their work plan; the School District and the Rediscover Center; other uses for the Natatorium; building a makerspace; dovetailing City recreational programs with School District programs; non-City, resident use of The Plunge; the projected reduction in Plunge admission fees; commercial rentals vs. non-profit rentals; fee structures for outside vendors; gauging resident participation in programs; conducting a market analysis; charging rates in line with the quality of service provided; and increased costs budgeted for swimsuits.

Carol Schwab, City Attorney, provided an overview of the proposed City Attorney's Office budget for Fiscal Year 2017-2018.

Discussion ensued between staff and Council Members regarding land use issues; reductions to enhancements; appreciation for the work of the City Attorney's Office; the Inglewood Oil Field; a suggestion to investigate the feasibility of an excise tax on oil; the Los Angeles World Airports (LAWA) settlement; use of outside legal counsel; effectively clarifying cost allocations; one-time expenses; the large number of items to be accomplished; the wireless communications facilities ordinance; overflights; City Council direction on how to proceed with the Oil Field; the fiber project; City Council policies; subcommittee meetings; mansionization and hillside development; partnerships with other departments; complex Code Enforcement cases; email retention and social media; updating contracting regulations and policies; Community Development, Planning, Housing and Homelessness; appreciation for refreshments provided at meetings by the legal team; year-to-year perspectives; and agreement to broaden language in the work plans regarding the marijuana excise tax and dispensaries.

Michele Williams, Chief Information Officer, provided a presentation on the proposed Information Technology department budget for the 2017-2018 Fiscal Year, and she discussed the transition of information from the Police

website, and technology from the Police Department to the IT department.

Discussion ensued between staff and Council Members regarding collaboration between departments; social media and email; update policies; controlling the quality of posts; development of policies; data storage requirements; vendor management; cell service at Veterans Memorial Complex; appreciation to staff for their consistent, readily available assistance; increased data; appreciation for the new website; creation of the Public Safety data branch; security of information; integration of the Police website; the updated Customer Relations Management (CRM) mobile tool; ensuring an easy process for residents to report issues and gain information; outreach once the platform is finished; using data to inform policy; strategic plan initiatives; the Youth Shared Resource Page; the Smart Cities Initiative; the security audit; IT training for new employees; staff alerts; test emails; hiring an outside consultant to assess risks and vulnerabilities; server redundancy; virtualized servers; backup storage; power backups; generators; maintaining internet connection; satellite connectivity; offsite operations at an alternate City location; use of The Cloud; conducting a review of disaster recovery plans; concern with buying technology that will soon be obsolete; departmental coordination on technology requests; creating a road map of what technology to implement; and a reminder to keep the focus on the budget during the discussion.

Art Ida, Transportation Director, reviewed the proposed 2017-2018 Fiscal Year budget for the Transportation department.

Discussion ensued between staff and Council Members regarding the bio-gas contract; ensuring that buses move faster than cars; combined bicycle and bus lanes; mobility; Real Time Travel Information; increasing frequency of buses on a trial basis; ensuring shade is available for bus stops; timetables posted at bus stops; overtime costs; using a City operated micro-demand system vs. Uber or Lyft; the advantage of controlling services; Americans with Disability Act (ADA) and equity laws; affirmative action issues; lane realignments; federal approval of changes; the Sandbox program for new technologies; collaboration; an observation that traffic has not decreased as a result of the Metro; education;

creating a mobility system; breaking down silos between departments; the belief that increased parking means increased cars; measuring how many people can pass through an intersection rather than how many vehicles can; outreach and education to students; Measure M; Transit Operations; local return; competitiveness for grant funding; potential business partners in the City; innovative transportation solutions; the importance of coordination between departments toward a common goal of mobility in the City; added value to attract quality employees; the Transit Oriented Visioning Process; preventative maintenance; clarification regarding Transportation accounting; regulatory requirements; project oriented tracking; TAP cards; the Rider Relief Program; funding requirements; donations; vouchers; the Senior Center program; cameras; fare evasion; working with Metro; focusing on mobility and making it a priority; education and outreach; dedicated transit lanes; advertising; coordination with Caltrans for the I-10 Robertson/National project; community meetings; the feasibility study; and readiness for when the project moves forward.

Charles Herbertson, Public Works Director, reviewed the proposed 2017-2018 Fiscal Year budget for the Public Works department.

Discussion ensued between staff and Council Members regarding the County Water Resiliency Initiative; support for the enhancements; the Climate Action Plan; the General Plan update; the polystyrene ban; the mobility plan; urban runoff; designing regulations to prevent problems before they happen; the Regional Water Quality Control Board; adding Community Choice Aggregation (CCA) to the work plan; the change from Level of Service (LOS) to Vehicle Miles Travelled (VMT); typographical errors; a suggestion to add language to block party permits indicating that the City does not allow polystyrene; community outreach and the Culver Media Infiltration project; coordination of the Vision Zero plan; investigation of an Extended Producer Responsibility Ordinance; alley maintenance and reconstruction; designing drainage systems; SB 1 funding; the Ground Water Management Plan; funds allocated for Bike Share; Measure M funds; matching money from Metro; automated permit parking for preferential permit parking districts; automated enforcement; items on the work plan that must be completed within the next 6 months; grant

funded projects; plan checking; development; carryover projects; the multi-year nature of Capital Improvement Projects; fee increases for refuse; trash bins at Vets; sorting; bin options; sewer fees; the LAX settlement; mobility; allocation of the public right of way; tradeoffs; community input; the Bicycle and Pedestrian Master Plan; coordination; parking; La Ballona Creek; Strategic Goals; having a Community Conversation on mobility throughout the City; concern with moving forward in a piecemeal way; mobility enhancements included in new developments; the Transit Oriented Development District (TOD); the overall vision; balancing the big picture and immediate needs; concern with individual business owners lobbying Council Members against a bus stop; the importance of a strong community vision and resolve to follow a clear plan; making sure pieces of a whole system are not eliminated one by one to accommodate individuals; the importance of broad community support; the General Plan; confronting mobility issues City-wide; deciding on how to use the public right of way in the long-term; differences of opinion in the community; City-wide implications; work with consultants; moving forward while studies are in process; and learning from the experiences of Los Angeles.

Mayor Cooper invited public input.

The following member of the audience addressed the City Council:

Judi Sherman discussed collaboration with Gabe Garcia; staffing; mitigation of problems; traffic and parking issues; community requests for a crosswalk on Bristol; traffic studies; criteria; frustration with repeated requests that cannot be implemented due to staffing issues; and she asked that additional funding be allocated to staffing.

Further discussion ensued between staff and Council Members regarding the Request for Proposal (RFP) for the Centennial Garden; a suggestion to create a master plan for the renovation of Veterans Auditorium to integrate improvements; the Parks Master Plan; the Facilities Assessment; funding for Civic Spark interns for La Ballona Creek; costs for inspectors and inspections; funding for La Ballona Creek improvements; the downtown bike connector; active transportation program grants; traffic

signal work; widening; cost estimates; providing a range to deal with fluctuating costs; bridge repair; the annual Caltrans inspection; identified maintenance; and appreciation to staff.

Sol Blumenfeld, Community Development Director, reviewed the proposed 2017-2018 Fiscal Year budget for the Community Development department.

Discussion ensued between staff and Council Members regarding City owned rental units on Jackson; cuts to economic development; concern that traffic could make Culver City less desirable; code enforcement; short-term rentals; time pressure with the TOD and affordable housing; repurposing parking assets; rebooting the housing program; reducing parking around TODs; the Habitat for Humanity build; the soft story study; the opportunity for inclusion with a cluster of cities working on policy recommendations with Dr. Lucy Jones; policy enhancement; costs associated with implementing recommendations; seed money to convert a hotel; leveraging with Measure H; buying down units for affordability; how to allocate funding; additional Recommended Obligation Payments (ROPs); taking advantage of opportunities in a timely manner; partnerships with non-profits; the 8770 project; Transportation Demand Management; clarification regarding costs allocated under Administration; program costs for the division; interdepartmental programming; implementation of SB 375; the policy for Greenhouse Gases (GHG); the rail spur parking; concern with putting in too much parking in the Hayden Tract; encouraging use of public transit; making parking a priority in the Hayden Tract vs. mobility; code requirements vs. the market; demand; users; the current parking deficiency in the area; shuttle service; high profile businesses in the area; the metamorphosis of the Hayden Tract; figuring out a usable transportation system for the Hayden Tract that people want to use; the need for input from the business community; having a flexible code to respond to economic development and mobility; the Higuera Bridge Replacement; micro transit; implementing a pilot project; Economic Development subcommittee meetings; available options; completed tasks; transfer of the property on Globe Avenue; the lookback provision for enforcement of the smoking ban in multi-unit housing; replanting and repairing existing medians; typographical errors; the Affordable Housing Incentives Program; staffing enhancements; flexibility;

pay allocated for the Advance Planning Administrative Intern; the Jazz Bakery; relaxing parking requirements in the TOD to achieve affordability; creative building types; funding programs with a limited term; the Mortgage Assistance Program; and repurposing Redevelopment Agency parking lots.

John Nachbar, City Manager, reported on an incident involving video surveillance footage observed by residents.

Council Member Sahli-Wells congratulated Jeremy Green on rising to the challenge of becoming City Clerk and she extended gratitude to the City Clerk's office for their efforts.

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Public Comment - Items Not on the Agenda

Mayor Cooper invited public comment.

No cards were received and no speakers came forward.

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Items from Council Members

None.

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Adjournment

At 10:23 p.m., the City Council, Housing Authority Board, Parking Authority Board, and Successor Agency to the Culver City Redevelopment Agency Board adjourned to June 6, 2017 at 6:00 p.m.

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Jeremy Green
CITY CLERK of Culver City, California
EX-OFFICIO CLERK of the City Council and SECRETARY of the
Successor Agency to the Culver City Redevelopment Agency
Board, Culver City Parking Authority Board, and Culver
City Housing Authority Board
Culver City, California

JEFFREY COOPER
MAYOR of Culver City, California and CHAIR of the
Successor Agency to the Culver City Redevelopment Agency
Board, Culver City Parking Authority Board, and Culver
City Housing Authority Board