



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, OCTOBER 29, 2008
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**

AT 10:07 A.M. CHAIRPERSON SHELLY WOLFBERG CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.

2. **ROLL CALL**

CHAIRPERSON:

SHELLY WOLFBERG, ASSISTANT TO THE CITY MANAGER

MEMBER DESIGNEES:

JOSE MENDIVIL, ASSOCIATE PLANNER,
NAGAM RAO, TREASURY DIVISION MANAGER
LT. BLOOR, POLICE DEPARTMENT
INSPECTOR McCORMICK, FIRE DEPARTMENT

STAFF:

ROLAND MIRANDA, DEPUTY CITY ATTORNEY
GABE GARCIA, TRAFFIC ENGINEERING
RICHARD SOLIS, SENIOR ENGINEERING TECHNICIAN
ROSIE LAGASSE, SENIOR ACCOUNT CLERK

3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.

PASSED UNANIMOUSLY

4. **APPROVAL OF MINUTES OF OCTOBER 22, 2008**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the Committee approved the minutes of the October 22, 2008 Committee Meeting.

PASSED UNANIMOUSLY

5. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Douglas Crow, Representative of **DJF ENTERPRISES, INC. dba SMASHBOX**, to conduct a private photography art show and party being catered by In & Out Truck with dancing, live music with vendors and alcohol being served at no charge at the commercial location of 8549 Higuera St., on Thursday, October 30, 2008, from 8:00 p.m. to 12:00 a.m. *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and the Fire Prevention Bureau are met and adhered to at all times. Approximately 75-200 people maximum are expected to attend. Previous permits have been issued.

MOTION: MR. RAO

SECOND: LT. BLOOR

That the Committee *approves* item #5 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

6. **LECTURE/LIMITED TIME PERFORMANCE-AS CORRECTED**

Application by Brennan Lindner, Event Director of **SKIRT SPORTS**, to conduct a 5k Run/Walk and Post Run event festival, at the commercial location of 9070 Culver Blvd (From Media Park west on Washington Blvd to Center Street turn around and return to north side of street), on Saturday, November 1, 2008, from 5:00 a.m. to 11:00 a.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and the Fire Prevention Bureau are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Police Department, Engineering Division, Planning Division and the Fire Prevention Bureau. Approximately 1500 people maximum are expected to attend. This is their first application for permit.

Discussion:

Brennan Lindner, Event Director, was present to answer the Committee questions.

Mr. Rao asked Mr. Lindner if the 5K Run would be less than an hour?

Mr. Lindner stated the Run will last two hours. Mr. Lindner further stated that he did not want to impact businesses in a negative way.

Lt. Bloor stated that he had not approved the event because he believed it would impact the community. Due to the fact that Saturday is one of the busiest days of the week, the event could negatively impact the businesses and the public at large. Lt. Bloor further stated that by receiving the event form on such short notice, did not give him enough time to find out if there would be any available Police Officers to deal with the street closures. Lt. Bloor suggested that Mr. Lindner change the event date to a slower traffic day such as Sunday, in the same manner that the SportEve's 5K Run had been conducted.

Ms. Wolfberg asked Mr. Linder if he had provided a plot plan with the route.

Mr. Lindner answered in the affirmative.

Ms. Wolfberg stated that the plot plan was not attached to the event application received. Ms. Wolfberg further asked if he had the plot plan.

Mr. Lindner stated he did have the plot plan and at that time provided it to the Committee.

Ms. Wolfberg asked the Public Works/ Traffic Department if the public had been notified?

Mr. Garcia from Public Works answered that the notices should have been sent and completed by October 28, 2008.

Ms. Wolfberg asked the Public Works/ Traffic Department if the public was informed to attend this meeting in order to voice their concerns?

Mr. Garcia stated that the public was not informed to come to this meeting.

Ms. Wolfberg asked the Public Works/ Traffic Department if the plot plan with the route was approved?

Mr. Garcia from Public Works answered that he had not signed off the traffic controls. He further stated that he had submitted a preliminary route to Mr. Lindner about three weeks ago, and Mr. Lindner was informed to notify the public.

Mr. Rao asked the Public Works/ Traffic Department what are the possible street closures?

Mr. Garcia stated that the possible closures were to begin at Media Park, west on Washington Blvd. to Center Street, which is the same route that was previously approved for the SportsEve Event.

Mr. Garcia later stated that he received a call from a Medical Office that had concerns regarding the street closure. The Medical Office wanted to have available accommodation for the patients.

conditions set forth by the Veterans' Memorial Complex Management are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Police Department, Engineering Division, Planning Division, and the Fire Prevention Bureau. Approximately 120 people are expected to attend. Previous permits have been issued.

-AND-

8. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Brighdie Grounds, Producer for **NINOS DEL SOL INC**, to conduct a Charity Fundraiser for the Costa Verde International School, at the commercial location of 8549 Higuera Street (Smashbox Studios), on Thursday, November 13, 2008, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Approximately 300-400 people are expected to attend. This is their first application for permit.

-AND-

9. **PHY. FITNESS TRAINER-INDEP. (OFF-PREMISE)**

Application by Vita Dipolito, Owner, **BODY BY VITA**, to conduct a business of Personal Training from the (The UPS Store Post Office – Office use only) location of 10736 Jefferson Blvd#124, *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. This is their first application for permit.

MOTION: MR. RAO

SECOND: LT. BLOOR

That the Committee *approves* items #7, #8, and #9 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

10. **IMPORT/EXPORT**

Application by Mehboob Panjwani, Owner of **ROYAL KING MOTORS**, to conduct a business of exporting cars bought at auction to Dubai (United Arab Emirate), from the *office use only* residential location of 3830 Tilden Ave # 5, *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. This is their

Discussion:

Mr. Mendivil added a condition that no inventory vehicles that are sold be stored on site, on residential property, or the streets adjacent to the residential property.

MOTION: MR. MENDIVIL

SECOND: MR. RAO

That the Committee *approves* item #10 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

11. **TELEPHONE SOLICITATION**

Application by Patricio A. Kerr, CFO of **VACATION MANAGEMENT, LLC.**, to conduct a business of telephone solicitation (customer service/call center) from the location of 5995 Sepulveda Blvd # 203, *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. This is their first application for permit.

-AND-

12. **SOLICITATION/CANVASSING**

Application by Ubaldo Rodriguez, Owner/Realtor of **UBALDO RODRIGUEZ**, to conduct a business of Real Estate Door-to-Door Canvassing/Solicitation from the residential location (*Home-Office Use Only*) of 4117 Mildred Ave., *provided that* the applicant is truthful and honest in his responses to the questions regarding criminal history on the Application for Permit – Police Department. This is their first application for permit.

MOTION: MR. RAO

SECOND: LT. BLOOR

That the Committee *approves* items #11 and #12 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

13. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

14. **ADJOURNMENT**

MOTION: MR. RAO

SECOND: MR. MENDIVIL

That the meeting be adjourned at 11:43 a.m., until the next regular meeting to be held on Wednesday, November 5, 2008.

PASSED UNANIMOUSLY

Respectfully submitted,

Rosie Lagassé, Secretary