

MEETING DATE: 12.13.10

AGENDA ITEM: PUBLIC HEARING – (1) Allocation of Fiscal Year 2011/2012 Community Development Block Grant (CDBG) Funds; (2) Adoption of Resolution Authorizing the Filing of the Fiscal Year (FY) 2011/2012 Application for Funding from the CDBG Program; and (3) Approval of a CDBG Reimbursable Contract with the County of Los Angeles Concerning Culver City's Fiscal Year 2011/2012 CDBG Allocation.

ATTACHMENTS

	Pages
1. Proposed Resolution authorizing the filing of the City's 2011-12 CDBG application;	1-3
2. DRAFT Minutes of the CDBG Advisory Committee Community Meeting conducted on November 17, 2010; and,	4-8
3. CDBG PowerPoint.	9-37

RESOLUTION NO. 2010-R_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CULVER CITY, CALIFORNIA, AUTHORIZING THE FILING OF
AN APPLICATION FOR THE FEDERAL ASSISTANCE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AS
PART OF THE LOS ANGELES URBAN COUNTY – INCLUDING
PROGRAM CERTIFICATIONS (2011-2012)**

WHEREAS, the City of Culver City, a municipal corporation within the State of California, operating under a Charter filed in the office of the Secretary of State June 30, 2006, possess legal authority to apply for Federal Assistance under the Community Development Block Grant Program; and

WHEREAS, the City has entered into a Cooperation Agreement with the County of Los Angeles to join the Urban County for purposes of applying for Community Development Block Grant funds.

NOW, THEREFORE, the City Council of the City of Culver City, California, DOES HEREBY RESOLVE, as follows:

1. In compliance with State CEQA Guidelines, Section 15300, et seq., it is determined that the project activities for the 2011-2012 program year are categorically exempt activities.

2. The objectives for the conduct of the 2011-2012 Community Development Program are as follows:

A. To stabilize and preserve existing residential neighborhoods, prevent and eliminate blight by improving supportive public facilities and constructing streetscape improvements, grant administration and complying with the federal Americans with Disabilities Act (ADA).

B. To provide funding for projects servicing the elderly, the disabled and youth, which includes the City position of Disability Services Specialist.

3. The projects and dollar amounts in order of priority for 2011-2012, attached hereto as Exhibit "A" and incorporated herein by reference, are hereby approved and adopted and shall serve as the basis for filing the application for Federal Assistance.

4. The filing of an application for Federal Assistance under the Community Development Block Grant program for 2011-2012 as part of the Los Angeles Urban County, including Program Certifications, is hereby authorized.

5. The City Manager of the City of Culver City or his/her designee is hereby designated and directed as the authorized representative of the City of Culver City to act in connection with the application, to execute documents relating to the application, and to provide such additional information as may be required.

APPROVED and ADOPTED this ____ day of _____, 2010.

CHRISTOPHER ARMENTA, Mayor
City of Culver City, California

ATTEST:

APPROVED AS TO FORM:

MARTIN R. COLE
City Clerk


CAROL A. SCHWAB

for City Attorney

A10-00416

ATTACHMENT 1

EXHIBIT "A"

CDBG FY 2011-12 PROJECT REQUESTS

ESTIMATED 2011-12 CDBG GRANT ALLOCATION IS \$325,885

<u>Priority</u>	<u>Project Title</u>	<u>Rec. Funding</u>
1.	Transfer to Sec. 108 Payment	\$164,487
2.	Public Service at 15% of Allocation	\$48,883
3.	General Administration at 10% of Allocation	\$32,885
4.	ADA Path of Travel @ Two City Parks	\$79,927
5.	ADA Accessible Curb Ramps along W. Washington Blvd.	\$25,000
6.	Street Resurfacing Project	\$63,000
TOTAL CDBGAC RECOMMENDATIONS:		\$413,885
ESTIMATED CDBG FUNDING:		\$325,885

**CITY OF CULVER CITY
COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE**

NOVEMBER 17, 2010

DAN PATACCHIA CONFERENCE ROOM

**CULVER CITY CITY HALL
9770 CULVER BOULEVARD
CULVER CITY, CALIFORNIA**

MINUTES

CALL TO ORDER

At the hour of 7:01 p.m., Chairman Vernon Taylor, Jr. called the regular meeting of the City of Culver City Community Development Block Grant (CDBG) Advisory Committee to order.

The Pledge of Allegiance was led by Chairman Taylor.

Present (voting): Anthony Pleskow (Planning Commission)
 Laura Stuart (Parks, Recreation and Community Services Commission)
 Vernon L. Taylor, Jr. (Advisory Committee on Redevelopment)
 Dr. Robert Montgomery (Disability Advisory Committee)
 Emmitt Rivers (Youth Representative/Teen Center)

Non-voting alternates: Catherine Yanda (Advisory Committee on Redevelopment)
 Emmanuel Rivers (Youth Representative/Teen Center)

Chairman Taylor, Jr. welcomed all in attendance and thanked them for their interest in the night's proceedings. He then stated the procedures to be followed in conducting the meeting.

Chairman Taylor Jr. asked CDBG Administrator, Kriss Casanova, to provide an introduction to tonight's agenda.

Ms. Casanova narrated a slide show which summarized the CDBG eligibility requirements, the City's goals and estimated allocation for the coming year.

RECEIPT OF CORRESPONDENCE

No correspondence.

Ms. Casanova stated that Notice of this meeting was published in the Culver City News, distributed via the City's Master Notification List, and posted at the Culver City Senior Center and the Culver City Julian Dixon Library.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None.

AGENDA ITEMS

Parks Manager Patrick Reynolds described the proposed project to construct accessible paths at Fox Hills Park and Lindberg Park.

Chairman Taylor, Jr., asked if the paths would improve accessibility and if the existing equipment would be upgraded.

Mr. Reynolds replied that it has recently been upgraded and that more improvements to the park are long term goals.

Mr. Pleskow asked if it made more sense to allocate enough money complete the entire path at once instead of in yearly phases.

Mr. Reynolds stated that to do so will require a path over one half mile long which would exceed the CDBG allocation.

Ms. Stuart stated she feels the paths that are already in place are well used by the public.

Mr. Pleskow restated his preference to do the entire path at once, for an economy in scale.

Chairman Taylor, Jr. asked if the committee can revise the recommendations to the City Council to recommend that the entire path be considered for funding or as much that CDBG funds could complete.

Ms. Casanova answered that could be done once the feasibility and cost analysis is determined and asked Patrick Reynolds if he can provide that.

Mr. Reynolds said he would get the information back to Ms. Casanova as soon as possible.

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Chairman Taylor, Jr. asked for a Motion to recommend funding for this year's debt service repayment on the Section 108 loan.

It was moved (Stuart), seconded (Pleskow) and approved unanimously (5-0) to recommend to the Culver City City Council that the Fiscal Year 2011-12 CDBG funds be used for this year's loan repayment to the Section 108 Loan, which was used to partially fund the construction of the Culver City Senior Center.

Chairman Taylor called for a Motion to recommend funding the disability services specialist position.

It was moved (Pleskow), seconded (Stuart) and approved unanimously (5-0) to recommend to the Culver City City Council to fund the Disability Services Specialist position again using Fiscal Year 2011-12 CDBG funds.

Chairman Taylor, Jr. called for a Motion to recommend funding the administrative costs of the CDBG grant.

It was moved (Pleskow), seconded (Rivers) and approved unanimously (5-0) to recommend to the Culver City City Council the continued funding of the administrative costs of the Community Development Block Grant program from the Fiscal Year 2011-12 allocation.

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Senior Civil Engineer Hong Wang presented a request to fund a project to resurface Sherbourne Drive and Reid Avenue.

Mr. Pleskow asked how much longer slurry coating will extend the life of the pavement.

Mr. Wang replied five to 10 more years.

Mr. Montgomery asked if the project could be phased.

Mr. Wang replied that it could be phased.

Chairman Taylor, Jr., asked if the results of the 2010 census were known to determine if the census tract where Sherbourne Drive and Reid Avenue are located will continue to be eligible for future CDBG funding.

Ms. Casanova said the results weren't available yet.

Ms. Stuart asked if mitigation funds from Metro were available to be used to repair damage caused to Culver City streets by the Expo Line construction.

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Redevelopment Project Manager John Fisanotti answered if such funds were available, they would have to be applied to the approved truck routes used by the Expo construction crews, and because Sherbourne Drive and Reid Avenue are non-truck route residential streets, that source of funding could not be used at these locations.

Mr. Wang then presented a request to fund a project to replace certain existing curb ramps with ADA-compliant ramps on West Washington Boulevard.

Chairman Taylor, Jr., said he looked at the locations and thought the construction looked expensive, and asked if the City secured additional funds to supplement the requested CDBG funds for the project.

Mr. Wang replied that the cost estimates were doubled to allow for the extraordinary expenses so no additional funds were expected to be needed.

Ms. Stuart stated she doesn't see a lot of foot traffic in the area proposed and asked if only one intersection were to be done, which is the highest priority.

Mr. Wang answered the intersection of West Washington Boulevard and Redwood Avenue.

Ms. Stuart asked if the committee can direct where a reduced scope of work can be concentrated.

Ms. Casanova responded the committee could as long as the project met the minimum requirement that the project cost no less than \$10,000.

Chairman Taylor, Jr. asked what the liability to the City would be if these ramps were left in place to a later date.

Mr. Wang answered there isn't a definite date by which time all ramps must be up to ADA standards but that the sooner it happens the less likely a problem could arise. Mr. Wang also clarified that it would be possible to reduce the scope to just a single intersection.

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Chairman Taylor asked Mr. Darren Uhl, Disability Services Specialist to describe what he does for the City.

Mr. Uhl described his job.

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Mr. Taylor said he felt there is a good chance that the new census data will result in the reduction in eligible census tracts for future CDBG funding, which will leave mainly ADA projects to fund, which are not subject to income eligibility limits.

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Ms. Stuart made a Motion containing recommendations for allocating the FY 2011-12 CDBG funds, which died for lack of a second.

Ms. Stuart made another Motion, which died for lack of a second.

It was then moved (Stuart) and seconded (Pleskow) to recommend to the Culver City City Council the following funding allocations for capital projects for FY 2011-12:

Priority One: All remaining funds to construct the proposed ADA compliant path of travel at Fox Hills Park, and depending upon cost estimate and available CDBG funds money, remaining money shall be applied for the full extent (or as much thereof) to construct the path at Lindberg Park, an expanded scope of work over that proposed by the Parks, Recreation and Community Services Department;

Priority Two: Replacement of curb ramps at the intersection of West Washington Boulevard and Redwood Avenue with ADA compliant ramps;

Priority Three: Street re-surfacing improvements at Sherbourne Drive and Reid Avenue.

The Motion passed unanimously (5-0.)

OTHER BUSINESS

No other business.

ADJOURNMENT

There being no further business, it was moved (Montgomery) and seconded (Stuart) and approved unanimously to adjourn at 8:15 p.m. to a date to be determined.

Kriss Casanova

SECRETARY of the Culver City Community Development Block Grant Advisory Committee

APPROVED _____

Vernon L. Taylor, Jr.

CHAIR of the Culver City Community Development Block Grant Advisory Committee

Community
Development
Block
Grant

**PROJECT REQUESTS
FY 2011-12**

CDBG Program

The Community Development Block Grant (CDBG) Program was initiated by the U. S. Congress in 1974 as part of the Housing and Community Development Act.

The program is funded directly by the federal government's Department of Housing and Urban Development (HUD).

Primary objectives continue to be the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low- and moderate-income.



COMMUNITY DEVELOPMENT BLOCK GRANT

Community Development Commission of the County of Los Angeles

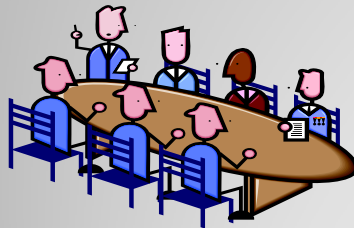
HUD National Objectives

Projects must meet one of the three HUD National Objectives for CDBG Funds:

- **Serving Low-to-Moderate Income Persons**
- **Eliminating Slum or Blight**
- **Urgent Need**



Advisory Committee Involvement



Yearly Funding Process

The CDBG Advisory Committee is charged with incorporating public input into the final project priority recommendations to the City Council.

2011-12 Committee Members

	Members	Alternates
Planning Commission	Anthony Pleskow	John Kuechle
Parks, Recreation & Community Services Commission	Mary Ann Greene	Laura Stewart
Advisory Committee on Redevelopment	Vernon Taylor, Jr.	Catherine Yanda
Homeowners' Association	Not an active organization	
Disability Advisory Committee	Dr. Robert Montgomery	Monique Watts
Youth Representative/Teen Center	Emmitt Rivers	Emmanuel Rivers

Culver City CDBG Program

CDBG is an important tool for helping Culver City tackle serious challenges facing our community.

Culver City has received funding each year since the funding cycles began in 1975 totaling over \$12 million.



Culver City – Strategy for CDBG Projects

Culver City's CDBG project strategy was developed by the City Council, with input from the citizenry/community at large and City staff, and reflects projects and priorities addressing "areas" in greatest need for improvement. Major emphasis includes:

- **Senior citizens and the disabled.**
- **Stabilization of residential neighborhoods.**
- **Improvements to public facilities.**
- **Public infrastructure.**

Highlights of Past Participation in the CDBG Program

- Establishment of City Coordinators for Services to the Disabled (1984, ongoing Public Service)
- Development of the new Senior Center that serves over 4,000 seniors per year
- Upgrading of street lighting and/or reconstruction of neighborhood streets in East Culver City
- Planting of in-fill street trees in East Culver City
- ADA Improvements to Public Facilities
- Grant Administration

Geographic Eligibility

**Census Tract 7024.00,
Block Group 2**

**Census Tract 7028.03,
Block Groups 1, 2, & 4**

**Census Tract 7028.02,
Block Group 4**



CDBG Projects – 2010-11

2010-11 Base Funding = \$325,885

(base estimate for FY 2011-12)



	Projected Expenditures for FY 2010-11	
1	Transfer to Sec. 108 Repayment	\$172,736
2	General Administration	\$ 32,588
3	Disability	\$48,883
4	Countdown Pedestrian Signals for the Disabled	\$29,160*
5	Plunge Lift	\$11,500
6	Installation of ADA Doors - Vets' Memorial Park Facilities	\$42,964
*Carry-overs from previous projects/years have increased funding for this project to approximately \$70,000.		

Funding Obligations FY 2011-2012

Culver City Senior Center Loan Repayment



The City Council has committed to a 15-year annual repayment schedule from CDBG for the Section 108 loan received for construction of the Culver City Senior Center. **\$164,488** of Culver City's 2011-12 CDBG funding is obligated for loan repayment.

Community Development Department Recommendations

CDBG General Administration

This project provides reimbursement to Culver City for the costs of CDBG administration, including the citizen participation and public hearing process and the accounting and auditing costs.

Reimbursement for CDBG Administration cannot exceed 10% of Culver City's annual CDBG allocation. Based on the current funding estimate from the Los Angeles County Community Development Commission (LACDC), **\$32,588** is the maximum funding available for this project in FY 2011-2012.



PRCS Department and Disability Advisory Committee Recommendations

Disability Services Specialist

This request is the highest priority of the Disability Advisory Committee and the Department of Parks, Recreation and Community Services.

The Disability Services Specialist provides resources for community services as well as implements, conducts, and facilitates services and programs for Culver City residents with disabilities.

Funding for this project cannot exceed 15% of the City's annual CDBG funding. Based on the current estimate, the maximum funding available for this project is approximately **\$48,883**.



Parks, Recreation and Community Services Department

ADA Path of Travel at the following City Parks:

- Fox Hills Park Playground
- Lindberg Park Par Course Equipment

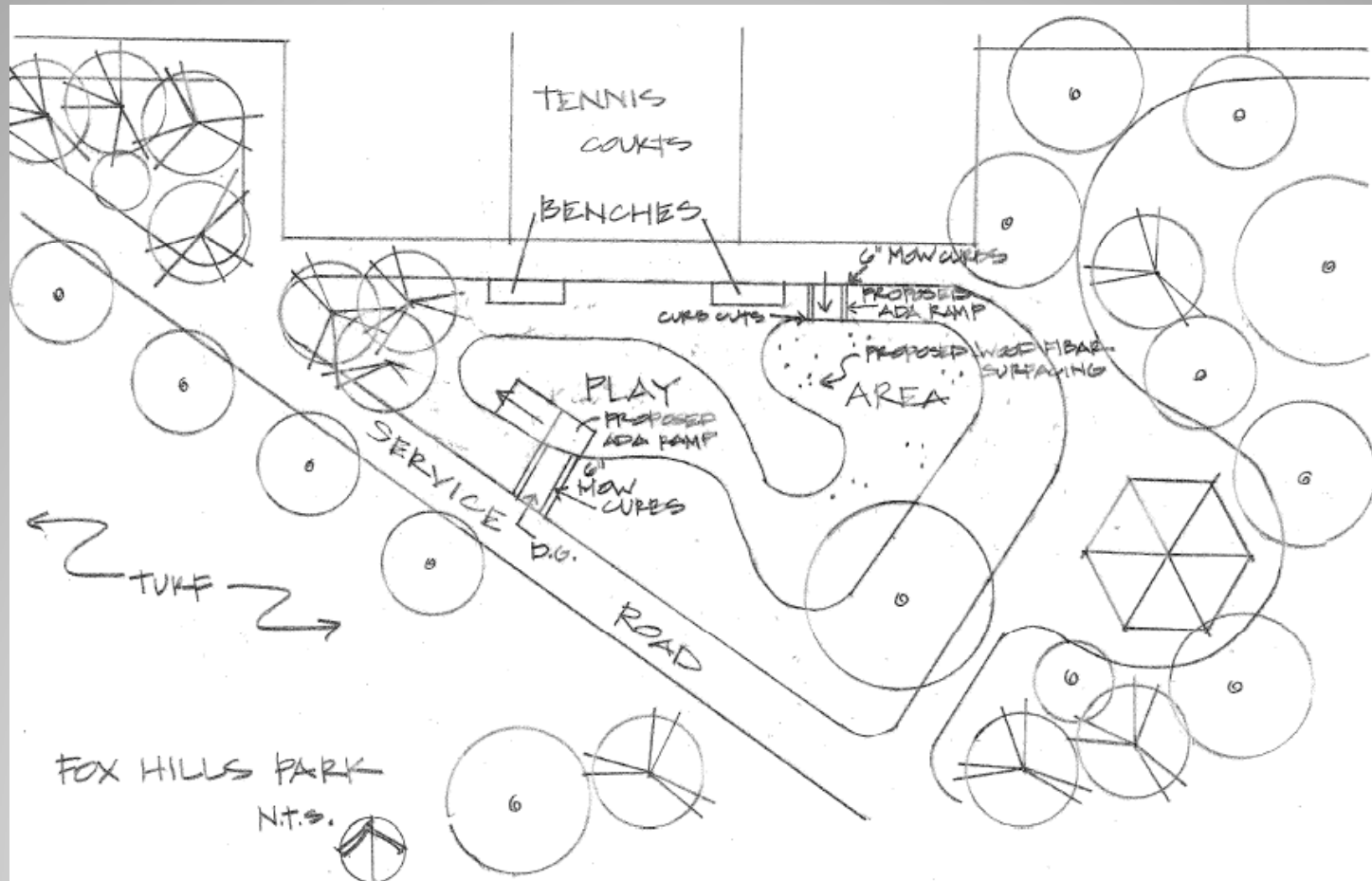
CDBG goals: Improvements to public facilities & public infrastructure

The turf adjacent to the use areas will be excavated and concrete mow curbs will be installed on either side of a 6 foot wide path. The path will be filled with compacted base material and then overlain with decomposed granite (d.g.) as an accessible path of travel. Accessibility across turf areas where currently the access is either non-existent or non-compliant will be provided.

Total – Approximately \$80,000

Fox Hills Park Playground





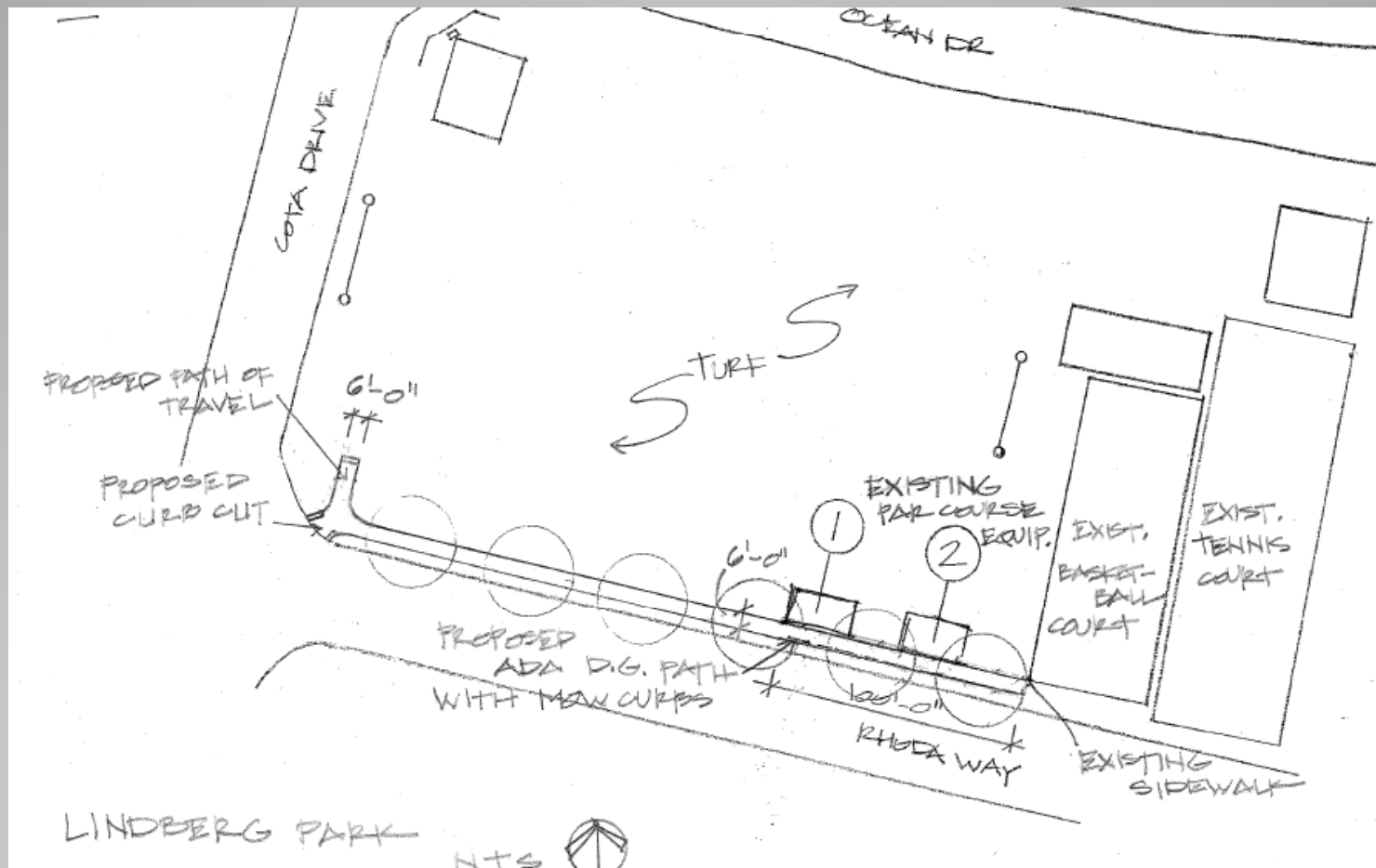
Fox Hills Park

Lindberg Park Pathway to the Par Course Equipment



**Lindberg Park
Par
Course
Exercise
Equipment**





Lindberg Park

**ADA
Path
of
Travel
-
Vets
Memorial
Park**



Similar CDBG Project

Public Works Department Recommendations

1. Resurfacing Project

- Sherbourne Dr. (Washington Blvd. to Cul-De-Sac)
- Reid Ave (Jacob Ave. to Cul-de-Sac)

CDBG goals: Stabilization of residential neighborhoods & public infrastructure

This project will repair upheaved pavement and resurface existing asphalt pavement. This area may not qualify for future CDBG funds should census data show above moderate-low income in the neighborhood.



Dig out area: 2,250 SF @ \$8/SF = \$18,000

Resurface area: 1,500'X 30' = 45,000 SF @\$1/SF = \$45,000

Total: \$63,000

Resurfacing



Resurfacing (Sherbourne Dr. & Reid Ave.)



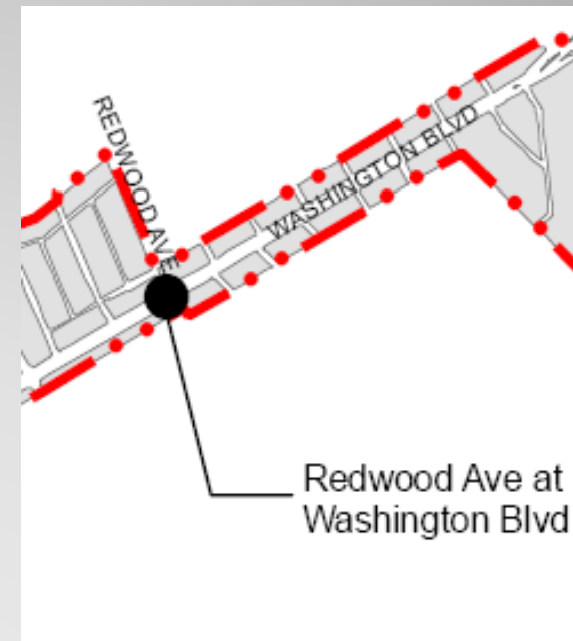
Public Works Department Recommendations

2. ADA Accessible Curb Ramps

CDBG goals: Improvements to public facilities & public infrastructure

This project will reconstruct existing curb ramps to meet ADA accessible requirements at Redwood Ave. @ Washington Bl.

Four ramps at \$6,250 each = **\$25,000**



ADA Curb Ramps



Funding Levels & Options FY 2011-2012

Expected Funds

Estimated Funding:
\$325,885

Carry-over Funds:
Unknown at this time

Obligated Funds:
\$164,487

Remaining Funding - FY 2011-12:
\$161,398

Total Funding for Capital Projects:
\$79,927

Funding Options

The Committee can...

1. Reduce funding for one or more projects
2. Eliminate a project
3. Defer a project
4. Recommend a project for approval in phases
5. Request additional info/documentation for a project

Capital Project Requests

Total Funding for Capital Projects: **\$79,927**

	PRCS Requests	
1	ADA Path of Travel - Parks	\$79,927

	PW Requests	
1	Resurfacing Project	\$63,000
2	ADA Curb Ramps	\$25,000

CDBGAC Project Recommendations

	Project	Cost
1	Senior Center Loan	\$164,487
2	Disability Services Specialist	\$48,883
3	General Administration	\$32,588
4	ADA Path of Travel	\$79,927
	TOTAL	\$325,885
<i>Listed below in priority order are additional capital projects if more funding becomes available and/or the ADA Path of Travel is not an eligible project.</i>		
5	<i>ADA Curb Ramps</i>	<i>\$25,000</i>
6	<i>Resurfacing Project</i>	<i>\$63,000</i>

The Committee is charged with recommending to City Council a list of projects to fund in FY 2010-2011, with specific dollar amounts for each project.

Questions & Comments

Kriss Casanova

Economic Development Manager/

CDBG Administrator

Culver City Redevelopment Agency

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