

***These Meeting Minutes are not official until approved by
the Parks, Recreation and Community Services Commission.***

C-2

REGULAR MEETING OF THE
CULVER CITY PARKS, RECREATION
AND COMMUNITY SERVICES COMMISSION
CULVER CITY, CALIFORNIA

June 5, 2018
7:00 P.M.

Call to Order & Roll Call

Chair Rickards called the regular meeting of the Parks,
Recreation and Community Services Commission to order at 7:03
P.M. in the Mike Balkman Council Chambers at City Hall.

Present: Chair William Rickards
 Vice Chair Scott Zeidman
 Commissioner Paula Amezola
 Commissioner Kay Heineman
 Commissioner Palvi Mohammed

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Pledge of Allegiance

Jemma Esquivel led the Pledge of Allegiance.

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Public Comment - Items Not on the Agenda

Chair Rickards invited public comment.

No cards were received and no speakers came forward.

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Presentations

Item P-1

PRCSC - Presentation of Certificates of Recognition to the Winners of the Culver City After School Recreation Program (CCARP) Annual Recycling Contest

Arames White-Shearin, Recreation Coordinator, provided background on the After School Recreation Program CCARP; discussed recycling efforts; education on being environmental stewards; and she announced that El Marino was the winning site and they would be receiving a pizza party with ice cream and a video.

Chair Rickards announced winners including Jemma Esquivel, Iris Harmon and Emmet Harmon.

Corey Lakin, Parks, Recreation and Community Services Director, indicated that other winners would receive their certificates at the recognition party.

Vice Chair Zeidman congratulated the winners on their recycling efforts.

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Order of the Agenda

No changes were made.

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Consent Calendar

Item C-1

PRCSC - Approval of the Minutes for the Special Parks, Recreation and Community Services Commission Meeting of May 1, 2018

Chair Rickards noted that on page 5 there was a reference to nepotism and he suggested different wording to indicate that the issue was about assigning lanes to classes with small attendance.

Discussion ensued between Commissioners regarding the fact that the recorded record showed that the word nepotism was used; adding text to clarify what the word was alluding to; and clarification that the video is considered the official record of the meeting. *(Note: Staff was subsequently informed that the PRCS Commission-approved meeting minutes are the official record of the meeting.)*

MOVED BY COMMISSIONER MOHAMMED AND SECONDED BY COMMISSIONER AMEZOLA THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF MAY 1, 2018.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: AMEZOLA, HEINEMAN, MOHAMMED, RICKARDS
NOES: NONE
ABSTAIN: ZEIDMAN

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Action Items

Item A-1

PRCSC - Receive and File the Report Regarding the Teen Center Program from the Recreation Division of the Parks, Recreation and Community Services Department

Dawn Melton, Teen Center Programs Supervisor, introduced the presentation.

Arames White-Shearin, Recreation Coordinator, provided a presentation on the Teen Center Program and discussed the Youth Employment Program.

Mecole Jefferson discussed the Service Learning Program.

Francisco Altamirano, Staff Liaison for the UCLA Homework Help Program, provided background on the program.

Tutino Melana Melako, a student, discussed how the homework program had helped her.

Andrea Curl, Certified Recreation Therapist at the Teen Center, introduced a student; discussed the game room; and communication with the teens.

Ryan Booker discussed sports activities at the Teen Center and benefits of sports.

Courtland Scott, Culver City Middle School (CCMS), discussed team building.

Zach Collins, CCMS, discussed the Game Room and the Computer Room noting that he liked the Teen Center a lot.

Terri-Ann Butler White discussed a group called Girl Talk designed to foster self-esteem and help young girls maintain authentic connections.

Sahara Ray discussed her experiences in the Girl Talk program.

Kamora Jones shared her experiences in the Girl Talk program.

Discussion ensued between staff and Commissioners regarding appreciation for the presentation and for the programming; the success of the program; a request for a wish list from the Teen Center; organizations interested in supporting programming; clarification that the Teen Center operates during the school year; a request for a written proposal for an area at the Teen Center to practice skateboarding; the UCLA tutoring program; Teen Center membership; appreciation to the staff and to the teens for their comments; the employment program; the My Brother's Keeper Program; assessing new programs and activities for the Teen Center; appreciation for the affordability of the program; clarification on the Recreation Therapist position; recognition of staff members at the Teen Center; suggestions for classes; and existing programs.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT ON THE TEEN CENTER PROGRAM.

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Item A-2

**PRCSC - Receive and File the Report Regarding the
Volunteer Program from the Senior and Social Services and
Facilities Division of the Parks, Recreation and Community
Services Department**

Jill Thomsen, Volunteer Program Specialist, provided an overview of the volunteer program; discussed partnerships; referrals; existing programs; upcoming programs for 2018-2019; she reported serving on the California Recreation Society Board for District 9; receipt of an award from the California Parks and Recreation Society; and she indicated that she had completed her certification on Volunteer Administration in 2015.

Discussion ensued between staff and Commissioners regarding the Thank You Breakfast for volunteers throughout the City on June 12; the budget for the volunteer department; software costs; cost per volunteer; the City of Kindness program; the active relationship between the volunteer program and City initiatives; appreciation to Ms. Thomsen for her contributions; the difficulty of finding volunteer opportunities for teenagers; organizations that collaborate with the City; increasing visibility of the volunteer program in the City; the partnership with the High School; social media; student ambassadors; career fairs; middle school students who need volunteer hours; a suggestion to have adult volunteer ambassadors visit the middle school; surveys; phone interviews; and alternative solutions if software funding does not come through.

MOVED BY VICE CHAIR ZEIDMAN, SECONDED BY COMMISSIONER HEINEMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-3

**PRCSC - Receive and File the Report Regarding a Preview of
Parks, Recreation and Community Services Department 2018
Summer Programs**

Corey Lakin, Parks, Recreation and Community Services Director, provided a preview of Parks, Recreation and Community Services summer programs.

Discussion ensued between staff and Commissioners regarding public access to recreational swim; classes; promotion; outreach; and appreciation for the presentation.

MOVED BY COMMISSIONER MOHAMMED, SECONDED BY VICE CHAIR ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE THE REPORT.

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Item A-4

**PRCSC - [Any of All of the Following Actions, if Desired]
(1) Receive and File Reports from the Community Conversation ("Everyone Deserves to Feel Safe") Ad Hoc Subcommittee and Representative Appointees to Outside Associations and City Committees' and/or, (2) Dissolution of the Community Conversation Ad Hoc Subcommittee; and/or, (3) Formation of New Ad Hoc Subcommittee(s) and, (4) Appointment of Two Commissioners to the Newly Formed Ad Hoc Subcommittee(s)**

Commissioner Amezola provided an overview of the evaluation report; discussed using the evaluation for other Community Conversations; ensuring that only one evaluation per family is received; the response rate; estimated attendance; promotion; feedback received; and she questioned how the Commission would like to use the information.

Discussion ensued between staff and Commissioners regarding using the information for future Community Conversations; feedback in support of additional Community Conversations; support for the topic discussed; demand; vetting ideas for additional Community Conversations; timing; understanding the logistics of planning; scheduling and high school involvement; information sent to presenters from past presentations; building relationships; considering the audience; surfacing conversations that do not have anywhere else to take place; lessons learned; PTA involvement; the importance of a person-to-person invitation; use of social media; streamlining the process for Community Conversations to allow more time to create and promote the event; the difficulty of engaging high school students; target audience; success of the Talk Project topic; an observation that there is not a forum to discuss such a topic at the schools; a suggestion to refer the Talk Project to schools; looking at areas to focus on; and targeted topics.

MOVED BY COMMISSIONER AMEZOLA, SECONDED BY VICE CHAIR ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: DISSOLVE THE COMMUNITY CONVERSATION #8 AD HOC SUBCOMMITTEE.

Additional discussion ensued between staff and Commissioners regarding other topics to consider for the future; implicit bias; organizations that provide training; ways to proceed; and consensus to agendize a discussion about what topics to consider for the next Community Conversation with outreach to the public for the August meeting.

MOVED BY COMMISSIONER MOHAMMED, SECONDED BY VICE CHAIR ZEIDMAN AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE REPORT.

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Item A-5

PRCSC - [Standing Item] Receive and File the Parks, Recreation and Community Services Commission Upcoming Agenda Items List

Discussion ensued between staff and Commissioners regarding the July Parks Tour; meeting location;

administration of the Oath of Office; selection of the Chair and Vice Chair; public comment on the playground design for the Blair Hills playground at the Blair Hills Association meeting on June 19 at the Stoneview Nature Center; presentation of designs; consideration of the Blair Hills Park Playground design at the August 7 Commission meeting; the report on Fiesta La Ballona; a suggestion to defer the report on Community Gardens; Commission reappointments to committees and ad hoc subcommittees; scheduling of meetings for the remainder of the year; the Community Conversation topic discussion and scheduling; additional topics for consideration; the importance of continuing the conversation regarding adult usage of the parks; background on the community gardens issue; potential implications to changing signage regarding adult soccer play in parks; the turf consultant; a suggestion to schedule an update on adult sports in the parks at the August meeting; and encouragement to Commissioners to email staff with any additional thoughts.

MOVED BY COMMISSIONER AMEZOLA, SECONDED BY COMMISSIONER MOHAMMED AND UNANIMOUSLY CARRIED, THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE UPCOMING AGENDA ITEMS LIST WITH ADDITIONS AND CHANGES AS DISCUSSED BY THE COMMISSION.

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Public Comment - Items Not on the Agenda

Chair Rickards invited public comment.

No cards were received and no speakers came forward.

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Receipt and Filing of Correspondence

Patricia Mooney, Senior Management Analyst, reported that no correspondence had been received.

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Items from Staff

Corey Lakin, Parks, Recreation and Community Services Director, reported distributing copies of the budget

presentation with enhancement requests to Commissioners; he discussed the recommendation of the City Manager; noted that the full budget document was available on the City website; discussed proposed Capital Improvement Projects (CIP) projects; the calendar of events; and the Senior Center Newsletter; the June 19 meeting at the Stoneview Nature Center, the Brown Act, and Commissioner attendance.

Discussion ensued between staff and Commissioners regarding clarification regarding the Skateboard Park office noted in the proposed CIP budget; CIP funding; and carryover.

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Items from Commissioners

None.

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Adjournment

There being no further business, at 9:32 P.M., the Parks, Recreation and Community Services Commission adjourned to a special meeting to be held on Tuesday, July 17, 2018 at 3:00 P.M.

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Patricia A. Mooney
ATTENDING SECRETARY of the Parks, Recreation and
Community Services Commission

APPROVED _____

William Rickards
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES
COMMISSION
Culver City, California

I declare under penalty of perjury under the laws of the
State of California that, on the date below written, these
minutes were filed in the Office of the City Clerk, Culver
City, California and constitute the Official Minutes of said
meeting.

Jeremy Green
CITY CLERK

Date