Culver City Redevelopment Agency

INTER-OFFICE CORRESPONDENCE

Date: May 5, 2008

To: Honorable Chair and Members of the Redevelopment Agency

From: Jeff Muir, Chief Financial Officer

Subject: **Finance Department Report for May 2008 Agency Meeting**

We are hereby submitting the Finance Department's Report for checks issued from: 4/5/08-4/18/08

CHECK DATE	CHECK #S	VOIDS	AMOUNTS	DEMAND TYPE
4/9/08	54566–54588		100,381.88	DEMAND
4/16/08	54589–54603		58,508.92	DEMAND
4/17/08	54604–54605		120.00	OFF CYCLE

We hereby approve CCRA checks numbered from 54566–54605 for the total amount of: $159,010.80

By:_______________________

Chair

Notes:

* To provide more transparent information on monetary transactions, this and future warrant reports will be inclusive of payments made by the Finance Department via wire transfer (or other electronic means.) These can be identified as a pay type "PN."

Typically, these kinds of payments are made for the following purposes: replenishing workers compensation and liability accounts; debt service payments to various banking entities on behalf of the City and RDA; investment settlement transactions (if required by custodial or trustee bank, or necessary to ensure investment over night or through the weekend); escrow payments for acquisitions; payments needed on a rapid basis to ensure vendor discounts; and legal settlement payments on short term notice.

If you have questions on any of these items, please contact Karen Maggio, the only individual authorized to initiate an outgoing wire transfer.

jg

Batch Number - 71429

Bank Account - 00055190 CCRDA Main Checking

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Co	Amount	Invoice Number
54566	4/9/2008	6218	C B M Consulting Inc	On Call Civil Engineer	PV	235698 001	00553	4,887.50	10791
				Town Park Percolation DES	PV	235700 001	00553	8,900.00	10817
			Payment Amount					13,787.50	
54567	4/9/2008	6584	Federal Express Corp	ACCT#1325-1887-4	PV	235708 001	00591	24.48	2-589-69268
			Payment Amount					24.48	
54568	4/9/2008	6770	Imagery Video Productions	Video Servs for Agency	PV	235704 001	00591	900.00	1464
			Payment Amount					900.00	
54569	4/9/2008	6872	King Fence Inc	FENCE RENTAL-RENEWAL 4/08-4/09	PV	235711 001	00550	335.75	11688
			Payment Amount					335.75	
54570	4/9/2008	7717	Zee Medical Service Inc	MEDICAL SUPPLIES	PV	235709 001	00591	39.71	140238169
			Payment Amount					39.71	
54571	4/9/2008	9488	Stephen Whipple	Management Services	PV	235710 001	00550	2,312.50	26FEB08
			Payment Amount					2,312.50	
54572	4/9/2008	10905	Boulevard Music	Pymt #1 Music Producer Fee	PV	235713 001	00550	20,000.00	102
		Alt Payee 109156	Boulevard Music 4316 Sepulveda Blvd. Culver City CA 90230						
			Payment Amount					20,000.00	
54573	4/9/2008	14849	Protection One	#15206279, 4/1/08-6/30/08	PV	235712 001	00550	60.00	031208/15206279
			Payment Amount					60.00	
54574	4/9/2008	80991	Mr Printer Inc	FLYERS	PV	235714 001	00550	963.43	39906
				POSTCARDS	PV	235715 001	00550	189.44	39945
			Payment Amount					1,152.87	
54575	4/9/2008	141253	Bank of America-Account Analysis	BANK ANALYSIS FEES-FEB 2008	PV	235667 001	00591	526.33	0008238658BAL
			Payment Amount					526.33	
54576	4/9/2008	173459	Modern Parking Inc	Parking Operations	PV	235716 001	00550	260.24	7669
				Parking Operations	PV	235717 001	00550	25,373.03	7670
			Payment Amount					25,633.27	
54577	4/9/2008	184190	Emerging Creation Production	Art of Production Edit	PV	235719 001	00550	2,200.00	052
			Payment Amount					2,200.00	
54578	4/9/2008	186449	Sprint PCS	0588195002-6	PV	235575 001	00591	93.21	05881950026.
			Payment Amount					93.21	
54579	4/9/2008	204122	Deloitte Financial Advisory Services LLP	Pacific Theatres Contract Insp	PV	235706 001	00591	2,065.00	8000657180

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Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key Co	Amount	Invoice Number
			Payment Amount					2,065.00	
54580	4/9/2008	204771	Ugo G Pascarella an Italian Cafe	Assorted Food Trays, 2/8/08	PV	235718 001	00550	101.65	3001
			Payment Amount					101.65	
54581	4/9/2008	211123	Amtech Elevator Services	Elevator Service	PV	235722 001	00550	325.50	DVL32378002
				Elevator Service	PV	235724 001	00550	162.75	DVL32343001
		Alt Payee 211124	Amtech Elevator Services Dept LA 21592 Pasadena CA 91185-1592						
			Payment Amount					488.25	
54582	4/9/2008	227107	Mayer Hoffman McCann PC	First Progress Billing/Audit	PV	235707 001	00591	3,125.00	24554RDA
			Payment Amount					3,125.00	
54583	4/9/2008	235950	Union Bank of California, NA	SRV 12/1-2/29/08, #6736301631	PV	235668 001	00591	575.00	451229
			Payment Amount					575.00	
54584	4/9/2008	236592	Haynes Building Services LLC	Power wash parking garage	PV	235723 001	00550	2,250.00	787
			Payment Amount					2,250.00	
54585	4/9/2008	236950	Balloon Celebrations	Balloon Weights	PV	235720 001	00550	32.48	3073
			Payment Amount					32.48	
54586	4/9/2008	239307	Davidson, Mary Ann	RELOCATION BUS-FINAL PYMT	PV	235414 001	00550	7,392.89	APR2008
			Payment Amount					7,392.89	
54587	4/9/2008	239308	Holesapple, Ellery	RELOCATION BUS-FINAL PYMT	PV	235416 001	00550	7,392.89	APR2008
			Payment Amount					7,392.89	
54588	4/9/2008	239310	Hall, Alex	RELOCATION BUS-FINAL PYMT	PV	235423 001	00550	9,893.10	APR2008
			Payment Amount					9,893.10	
			Total Amount of Payments Written					100,381.88	
			Total Number of Payments Written					23	

Batch Number - 71535

Bank Account - 00055190 CCRDA Main Checking

Payment Number	Payment Date	Address Number	Name	Payment Stub Message	Ty	Document Number	Key	Co	Amount	Invoice Number
54589	4/16/2008	5015	Crystal Alexander	Per Diem (receipts required)	PV	235880	001	00591	180.00	04/23-25/08
			Payment Amount						180.00	
54590	4/16/2008	5110	Lillian Ikeda	NAHRO So Ca Spring Wrkshop	PV	236010	001	00554	115.00	042808REIMB
			Payment Amount						115.00	
54591	4/16/2008	6218	C B M Consulting Inc	Washington Bl Realignment	PV	236108	001	00553	1,250.00	10794
				Washington Bl Realignment	PV	236109	001	00553	9,837.50	10796
			Payment Amount						11,087.50	
54592	4/16/2008	7664	Westaff	HALEY, MARY	PV	236016	001	00554	952.00	80074863
				Re: Mary Haley	PV	236138	001	00554	761.60	80079007
		Alt Payee	7665 Westaff P O Box 54619 Los Angeles CA 90054-0619							
			Payment Amount						1,713.60	
54593	4/16/2008	7674	Southern Calif Housing Rights Center	Fair Housing Services	PV	236128	001	00554	1,819.98	FEB2008
			Payment Amount						1,819.98	
54594	4/16/2008	9530	Jewish Family Service of LA	Home Secure	PV	236131	001	00554	1,928.80	FEB2008
			Payment Amount						1,928.80	
54595	4/16/2008	146279	LRM LTD	Town Plaza Expansion	PV	236110	001	00553	1,001.30	22841
			Payment Amount						1,001.30	
54596	4/16/2008	154768	Mona Karroum	NAHRO So Ca Spring Wrkshop	PV	236009	001	00554	115.00	042808REIMB
			Payment Amount						115.00	
54597	4/16/2008	159258	Elaine Gerety	Hillcrest Party Rentals	PV	235879	001	00550	61.50	MARCH08REIMB
				OfficeMax	PV	235879	002	00550	77.14	MARCH08REIMB
			Payment Amount						138.64	
54598	4/16/2008	161521	Absolute Employment Solutions	Contract Labor	PV	236142	001	00591	1,016.40	11612
				Contract Labor	PV	236143	001	00591	1,089.00	11613
				Contract Labor	PV	236144	001	00591	716.10	11618
				Contract Labor	PV	236145	001	00591	891.00	11620
		Alt Payee	161522 Absolute Employment Solutions P O Box 2146 Culver City CA 90231							
			Payment Amount						3,712.50	
54599	4/16/2008	175518	State Parking Management Inc	Parking Service	PV	236106	001	00550	2,250.00	20381
			Payment Amount						2,250.00	

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. . . Payment . . . Number	Date	Address Number	Name	Payment Stub Message	. . . Document . . Ty	Number	Key Co		Amount	Invoice Number
54600	4/16/2008	181064	Golden State Electric	Re:9099 Washington Blvd	PV	236137	001	00550	925.00	39471
			Payment Amount						925.00	
54601	4/16/2008	202124	Leibold McCleondon and Mann	Legal Services for Oct 07	PV	236149	001	00591	356.60	OCT07
			Payment Amount						356.60	
54602	4/16/2008	239434	Merchants Landscape Services Inc.	Landscape services	PV	236151	001	00591	3,825.00	22260
			Payment Amount						3,825.00	
54603	4/16/2008	242688	Calight General Contractor	Jackson Improvements Ap. #2	PV	236134	001	00554	29,340.00	032508
			Payment Amount						29,340.00	
			Total Amount of Payments Written						58,508.92	
			Total Number of Payments Written						15	

Batch Number - 71565

Bank Account - 00055190 CCRDA Main Checking

. . . Payment . . . Number	Date	Address Number	Name	Payment Stub Message	. . . Document . . Ty	Number		Key Co	Amount	Invoice Number
54604	4/17/2008	6435	Culver City Redevelopment Agency	Petty Cash	PV	236247	001	00550	25.00	03/05-04/10/08
					PV	236247	002	00550	25.00	03/05-04/10/08
					PV	236247	003	00550	25.00	03/05-04/10/08
					PV	236247	004	00550	25.00	03/05-04/10/08
				Payment Amount					100.00	
54605	4/17/2008	9963	City of Culver City - City Hall	Petty Cash	PV	236246	001	00591	20.00	04/0808
				Payment Amount					20.00	
				Total Amount of Payments Written					120.00	
				Total Number of Payments Written					2	