

**City of Culver City, California
Agenda Item Report**

Meeting Date: 4/21/2014		Item Number: <u>C-3</u>	
CITY COUNCIL AGENDA ITEM: Approval of a Professional Services Agreement with Power Source Systems, Inc. for the Repair of the Palm Tree Surround Lighting Located along Washington Boulevard between National Boulevard and Fairfax Avenue in an Amount Not-To-Exceed \$32,000.00.			
Contact Person/Dept.: Eric Mirzaian/PW		Phone Number: (310) 253-6410	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification (E-mail) Meetings and Agendas-City Council (04/16/14); Power Source Systems, Inc. on 4/14/2014.			
Department Approval: Charles D. Herbertson (04/09/14)		City Attorney Approval: Carol Schwab (by H. Baker) (04/15/14)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (04/15/14)		City Manager Approval: John M. Nachbar (04/16/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council approve a professional services agreement with Power Source Systems, Inc. (PSS) for the repair of the palm tree surround lighting located along Washington Boulevard between National Boulevard and Fairfax Avenue in an amount not-to-exceed \$32,000.00. <u>BACKGROUND:</u> Along Washington Boulevard between National Boulevard and Fairfax Avenue there are 72 palm tree surrounds containing 4 light fixtures each that provide decorative lighting to the palm trees. These tree surrounds were part of a 1990's streetscape beautification project that was managed by the former Culver City Redevelopment Agency (CCRA). In recent years, the existing metal halide lamps and corresponding ballasts have burned out frequently and proven to be difficult to keep in service. Additionally, these lights are not energy efficient, and the existing wiring has begun to corrode. As a result, many of the fixtures are not working at this time. <u>DISCUSSION:</u> The proposed work will include removing the existing ballasts and lamps as well as replacing the existing wiring at each surround and supplying/installing new LED lamps. LEDs lamps are a newer technology which will be more energy efficient and			

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have a longer life than the existing metal halide lamps. Public Works received the following three quotes for the work:

Power Source Systems, Inc (PSS).....	\$32,000.00
Comet Electric.....	\$50,000.00
Los Angeles Signal Construction, Inc.....	\$79,995.00

Culver City Municipal Code Section 3.07.085 provides an exemption from the formal bidding process for personal and professional services, and only require the award of the contract be based upon competitive quotations from no less than three vendor contractors whenever practical. Per Section 3.07.085.B.5, this project falls under the category of personal services, which includes the repair and maintenance of City-owned personal property.

The Public Works Department has utilized the services of PSS for other repair projects in the City. The City Council recently approved a professional services agreement with PSS for the repair of the Town Plaza columns. Because the quotation from PSS represents the best value for the City in terms of both supplies and labor, staff recommends the City Council approve a professional services agreement with PSS.

FISCAL ANALYSIS:

There are sufficient funds available in the Capital Improvement Project PZ-684, Streetlight Upgrade Project (42080000.730100.PZ684) to cover the requested repairs.

ATTACHMENTS:

1. Copy of Power Source Systems, Inc. quote.

MOTION:

That the City Council:

1. Approve a professional services agreement with Power Source Systems, Inc. in the amount of \$32,000.00 for the repair of the Washington Boulevard Palm Tree Surround Lighting; and,
2. Authorize the City Attorney to review/prepare the necessary documents; and,
3. Authorize the City Manager to execute such documents on behalf of the City.