

**City of Culver City, California
Agenda Item Report**

Meeting Date: <u>02/10/14</u>		Item Number: <u>C-5</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution Approving a Joint Application with the Cities of Monrovia and Claremont for Grant Funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) for the Culver City Bicycle and Pedestrian Master Plan Update (Culver City Project), the Green Streets Policy (Monrovia Project) and the Catchment and Stormwater Implementation Plan (Claremont Project).			
Contact Person/Dept.: Rudolph R. Galindo/PW		Phone Number: (310) 253-5618	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-mail) Agenda and Meetings – City Council (02/04/2014);			
Department Approval: Charles D. Herbertson (01/30/14)		City Attorney Approval: Carol Schwab (by H. Baker) (02/03/14)	
Chief Financial Officer Approval: Jeff Muir (02/04/14)		City Manager Approval: John M. Nachbar (02/04/14)	
<u>RECOMMENDATION:</u> Staff recommends the City Council adopt a resolution approving the joint application with the cities of Monrovia and Claremont for grant funds for the Sustainable Communities Planning Grant and Incentives Program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) for the Bicycle and Pedestrian Master Plan Update (Culver City project), the Green Streets Policy (Monrovia project) and the Catchment and Stormwater Implementation Plan (Claremont project) (collectively, the “Projects”). <u>BACKGROUND:</u> Since 2011, Culver City has been a member of the California Green Communities partnership with a number of cities who have pledged to decrease Greenhouse Gas Emissions in the region. California Green Communities is an environmental recognition program that fosters innovative ways for participating cities to reduce carbon emissions and energy consumption while building vibrant, sustainable communities. The collaboration, through this initiative, began an interest in a multi-city approach to obtain grant funding under the umbrella of California Green Communities. The common goals of the initiative provide a strong base for projects that will impact regions of Southern California beyond the borders of one specific city.			

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Through this approach, the City of Culver City, as Lead Agency, is submitting a joint application with the cities of Monrovia and Claremont for Proposition 84 grant funds for the cities' respective projects.

If awarded, Culver City's portion of the grant funds will be used to update the City's Bicycle and Pedestrian Master Plan (BPMP). The City Council adopted the BPMP in 2010. As the City's first bicycle and pedestrian plan, the document has been of critical importance in addressing bicycle and pedestrian issues. Since its adoption, the expectation was for the BPMP to be updated regularly as conditions change and the City continues to meet its bicycle and pedestrian goals. The anticipated update includes the continued civic participation from neighborhoods, advocacy organizations, the business community, and residents. Furthermore, in order to maintain compliance with the Caltrans Bicycle Transit Account (BTA) requirements and maintain eligibility for a number of grant opportunities available to the City, it is necessary for an update of the BPMP to be conducted every five (5) years.

DISCUSSION:

As a member of the California Green Communities, the City is collaborating with two partnering cities (Monrovia and Claremont) to submit a joint grant application aimed at reducing Greenhouse Gas Emissions. The joint application would involve a sub-contract with California Green Communities, a non-profit organization, to handle quarterly reports, collaboration amongst the three partner cities, reimbursement and disbursement of monies, community outreach, educational materials, case study development, and technical assistance. The City of Monrovia is requesting \$250,000 to develop a Green Streets Policy, and the City of Claremont is requesting \$250,000 for a Catchment and Stormwater Implementation Plan. Benefits of a joint application will include the shared learning amongst the partner cities, a competitive advantage in the grant selection process, and leveraged resources throughout the administration of the grant.

The Culver City project includes the selection of a consultant to conduct community meetings, safety assessments, and overall update of the BPMP. In addition to an update of the BPMP, the proposed project will also include the review of identified areas for future development projects and to adopt a "Complete Streets" program that includes "Green Streets" components. One specific area that has already been identified and will be included in the update is the connection between the Culver City Expo Line Station and Downtown Culver City along Washington Boulevard. This connection will be reviewed for ways to increase pedestrian and bicycle access, and a plan will be drafted for development when future funding becomes available. In addition the plan will explore bike sharing opportunities in Culver City.

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Each city is providing 10% matching funds (5% hard match and 5% in-kind) based on their respective project as well as \$3,750 to cover administrative costs of California Green Communities.

FISCAL ANALYSIS:

The amount being requested from the grant for Culver City is \$250,000 to cover the cost of input meetings, assessments, and development of the updated BPMP. One half of the required 10% matching amount will be satisfied through in-kind administration provided by the City and the other half through a 5% hard match designated in the proposed budget for Fiscal Year 2014/2015. In addition to the 5% hard match, an additional \$3,750 will also be added to each city to cover partnership costs associated with California Green Communities.

Estimated Overall Project Costs:

<i>Culver City Project Costs</i>	\$223,750
Consultant for BPMP Update	\$200,000
City Staff Support – In-Kind Match (5%)	\$ 10,000
Monetary Contribution – Hard Match (5%)	\$ 10,000
Monetary Contribution for CGC	\$ 3,750
<i>Subcontract with California Green Communities</i>	\$225,000
<i>Subcontract with City of Monrovia</i>	\$278,750
Project Costs Requested in Grant	\$250,000
City Staff Support (5%)	\$12,500
Monetary Contributions (5%)	\$12,500
Monetary Contribution for CGC	\$ 3,750
<i>Subcontract with City of Claremont</i>	\$278,750
Project Costs Requested in Grant	\$250,000
City Staff Support (5%)	\$12,500
Monetary Contributions (5%)	\$12,500
Monetary Contribution for CGC	\$ 3,750

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Grand Total Project Costs (Combined)	\$1,006,250
Total Grant Amount Requested	\$925,000
Culver City Monetary Contribution	\$13,750
Monrovia Monetary Contribution	\$16,250
Claremont Monetary Contribution	\$16.250
In-Kind Contributions (All Partners)	\$35,000
Grand Total Project Resources (Combined)	\$1,006,250

ATTACHMENT:

1. Proposed Resolution

MOTIONS:

That the City Council

Adopt a Resolution approving the joint application for grant funds for the sustainable communities planning grant and incentives program under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006 (Proposition 84) for the Bicycle and Pedestrian Master Plan Update (Culver City project), the Green Streets Policy (Monrovia project) and the Catchment and Stormwater Implementation Plan (Claremont project).