

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE
CULVER CITY DISABILITY ADVISORY COMMITTEE

REGULAR MEETING OF THE
DISABILITY ADVISORY COMMITTEE
CULVER CITY, CALIFORNIA

February 13, 2019
6:30 P.M.

Call To Order & Roll Call

The regular meeting of the Culver City Disability Advisory Committee was called to order at 6:35 P.M. at the Culver City Senior Center.

Members Present: Dr. Jay Shery, Chair
Dr. Robert Montgomery, Vice Chair
Dr. Janet Cameron Houlton, Member
N. John Hasegawa, Member
Ko Ko Naing, Member
Susan Osborne, Member
Lisette Palley, Member
Marcy Sookne, Member
Robyn Tenensap, Member

*Member Sookne arrived at 6:40 P.M.

Staff Present: Corey Lakin, Parks, Recreation and Community
Services Director
Armando Abrego, Senior and Social Services
Manager
Laurence Ma, Culver City Administrative
Clerk

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Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

The following member of the audience addressed the Committee:

Robert from Pepperdine University indicated that he was present as part of his classwork.

Member Hoult expressed concern that only three Committee Members were listed on the City website, and she invited everyone to attend the Poet Tea at the Senior Center on February 27.

Member Sookne arrived.

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Order of the Agenda

Item A-1 was considered out of order.

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Action Items

Item A-1

Discussion Regarding the Disability Advisory Committee's Initial Recommendations to the City Council for the Fiscal Year 2019/2020 Budget

Armando Abrego, Senior and Social Services Manager, provided a summary of the material of record.

Discussion ensued between staff and Committee Members regarding increases to the adopted 2018 budget for part-time staff; the Senior and Social Services budget; Senior Center operations; programming; creative assignment of hours; Committee support of staff recommendations; Community Development Block Grant (CDBG) funding for the Disability Services Specialist; funding for part time salaries vs. full time salaries; filling the Disability Services Specialist position and current efforts to handle those duties in the interim; concern with tickets received by volunteers and staff agreement to handle the matter; funding for the Disability Therapist and the Carnival; previous contributions from the Senior Center Association; the need to look for additional support and sponsorships; budgeting additional funding; Job Fairs; and support for

requesting \$5,000 from the General Fund for Disability Services use to cover part time hours and supplies.

THE DAC PASSED A MOTION TO RECOMMEND THAT THE CITY COUNCIL ALLOCATE \$5,000 IN ADDITIONAL GENERAL FUNDS TO BE SPLIT BETWEEN PART TIME STAFF AND SUPPLIES FOR DISABILITY SERVICES.

Additional discussion ensued between staff and Committee Members regarding the status of funds not spent on staffing while the position is vacant; clarification that funding is assigned to tasks, not the title; authorization from the Human Resources department to increase part time hours; and balancing between part time and full time hours.

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Consent Calendar Items

Item C-1

Meeting Minutes

THE DAC PASSED A MOTION APPROVING THE MINUTES FOR THE DECEMBER 12, 2018 DISABILITY ADVISORY COMMITTEE MEETING AS WRITTEN.

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Item A-2

Receive and File a Report Regarding Upcoming 2019 DAC Meetings and Disability and Social Services Programs

Discussion ensued between staff and Committee Members regarding clarification that the list provided incorporated changes discussed at the previous meeting.

THE DAC PASSED A MOTION TO ACCEPT THE PROPOSED DAC MEETING DATES FOR 2019 AS PRESENTED.

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Item A-3

Receive and File a Report Regarding the Culver City Public Works Americans with Disabilities Act (ADA) Transitional Plan

Armando Abrego, Senior and Social Services Manager, reported communication with the Public Works Department; access to the large amount of documentation; and appreciation to the DAC for their work to identify issues.

Discussion ensued between staff and Committee Members regarding access to the Table of Contents; the Transitional Plan; identifying concerns; prioritization of issues; funding needed to address issues; a suggestion to request a summary; location of the documents; Brown Act restrictions; and a suggestion to form an ad hoc subcommittee.

THE DAC PASSED A MOTION TO FORM AN AD HOC SUBCOMMITTEE FOR THE ADA TRANSITIONAL PLAN CONSISTING OF MEMBERS HOULT, PALLEY AND TENENSAP.

Additional discussion ensued between staff and Committee Members regarding next steps in the process and staff agreed to provide information to Committee Members.

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Public Comment for Items NOT On the Agenda

Chair Shery invited public comment.

No cards were received and no speakers came forward.

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Receipt of Correspondence

None.

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Items from Disability Advisory Committee Members/Staff

Member Naing discussed holding a Disability Jobs Fair in Culver City.

Discussion ensued between staff and Committee Members regarding working with an organization on a Jobs Fair event.

Member Hasegawa shared observations from his recent trip to Japan about senior housing there.

Member Hoult reiterated previous concerns about the incomplete list of Committee Members on the City website, and invited everyone to the Poet Tea at the Senior Center on February 27.

Member Palley reported visiting a senior development in Issaquah, Washington.

Member Tenensap discussed senior housing; new developments; Playa Vista; and she provided a report on the recent meeting of the Bicycle and Pedestrian Advisory Committee.

Vice Chair Montgomery discussed a presentation by the Achievable Foundation at the last Exchange Club meeting and he suggested inviting them to make a presentation to the DAC.

Chair Shery noted that he had invited the Westside Regional Center to speak at a future meeting.

Armando Abrego, Senior and Social Services Manager, reported that Culver City is a member of AARP's Age Friendly Communities.

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Adjournment

There being no further business, at 7:22 P.M., the Disability Advisory Committee adjourned its meeting to a meeting on Wednesday, April 10, 2019 at 6:30 P.M. at the Senior Center, Room C-77.

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Laurence Ma
SECRETARY of the Culver City Disability Advisory Committee
Culver City, California

APPROVED

Date: _____

Dr. Jay Shery
CHAIR of the Disability Advisory Committee, Culver City,
California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
CITY CLERK

Date