

ADJOURNED REGULAR MEETING OF THE
COMMITTEE ON PERMITS AND LICENSES,
CITY OF CULVER CITY, CALIFORNIA

Call to Order & Roll Call

The meeting of the Committee on Permits and Licenses was called to order at 11:01 a.m.

Present: Shelly Wolfberg, City Manager's Office
Jose Mendivil, Community Development Department
Nagam Rao, Finance Department*
Emery Eccles, Police Department
Mike McCormick, Fire Department

Staff: Roland Miranda, City Attorney's Office
Michelle Villongco, Secretary
Gabe Garcia, Public Works
Richard Solis, Public Works

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Public Comment – Items Not on the Agenda

Chairperson Wolfberg invited public participation.

There was no response.

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CONSENT CALENDAR

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER MENDIVIL THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE CONSENT CALENDAR ITEM C-1.

Mr. Rao arrived at 11:03 a.m.*

Item C-1

Approval of Minutes for the Adjourned Regular Meeting on October 11, 2017.

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- **APPROVE MINUTES**

AYES: Committee Members Mendivil, Rao, McCormick and Wolfberg
NOES: None

ABSTAIN: None
ABSENT: None

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ACTION ITEMS

At this time, the following motion was made and voted on:

MOVED BY COMMITTEE MEMBER RAO AND SECONDED BY COMMITTEE MEMBER MENDIVIL THAT THE COMMITTEE ON PERMITS AND LICENSES APPROVE THE FOLLOWING EVENT AND BUSINESS PERMITS ITEMS A-1 THROUGH A-9, WITH ADDITIONAL CONDITIONS INCLUDED FOR ITEMS A-2 AND A-3 AS DISCUSSED BELOW.**

Item A-1

Event Permit: - JJLA

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-2

Event Permit: - UNICI CASA

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-3

Event Permit: - UNICI CASA

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-4

Event Permit: - THE WHOLE 9

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-5

Event Permit: - AARDA

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-6

Event Permit: - BLUE 8 GROUP LTD.

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-7

Business Permit: - ALL IN A DAY MOBILE NOTARY

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-8

Business Permit: - THE GRILLED CHEESE TRUCK

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

Item A-9

Business Permit: - PAVEMINT

THAT THE COMMITTEE ON PERMITS AND LICENSES:

- ***APPROVE SPECIAL EVENT PERMIT***

AYES: Committee Members Mendivil, Rao, McCormick and Wolfberg
NOES: None
ABSTAIN: None
ABSENT: None

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Public Comment – Items on the Agenda***

Chairperson Wolfberg invited public participation.

Michael Foroutan and Luca Fiorini were present to discuss items A-2 through A-3. Discussion ensued between the Mr. Foroutan, Mr. Fiorini, Gabe Garcia from Public Works and the COPL regarding data collected by Mr. Garcia at Unici Casa's previous event; valet percentages; Uber drivers; parking ratio; peak hours of arrivals at Unici Casa events; illegal U-turns; notifications to guest lists regarding U-turns; the possible use of a changeable sign to educate and prevent illegal U-turns; the need for enforcement and the parking lot contract on Jefferson Street expiration of October 31, 2017.

The COPL, Unici Casa, and Public Works agreed that the previous seven conditions from Public Works would remain on the Special Event Permits for Unici Casa going forward, with exception to additional staff from Public Works being necessary.

Mr. Garcia requires that a matrix of employees be provided and submitted by Unici Casa before any future Special Events Permits are approved. No Special Event Permit will be completed without said matrix.

Mr. Garcia will also be present at a future event for Unici Casa to collect departure data and will return to a future COPL meeting to further discuss these findings, as well as, a collision report to find a resolution to parking issues.

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Items from Staff

Chairperson Wolfberg asked whether there were any items from Staff Members.

There was no response.

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Items from Committee Members

Chairperson Wolfberg asked whether there were any items from Committee Members.

There was no response.

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Adjournment

There being no further business, at 11:33 a.m., the Committee on Permits and Licenses adjourned its meeting to a regular meeting to be held on October 25, 2017.

Michelle Villongco
SECRETARY of the Committee on Permits and Licenses
City of Culver City, California

APPROVED _____

Shelly Wolfberg
CHAIR of the Committee on Permits and Licenses
City of Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, City of Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Green
City Clerk

Date