

**City of Culver City, California
Agenda Item Report**

Meeting Date: 5/23/11		Item Number: <u>J-1</u>	
JOINT CITY COUNCIL AND REDEVELOPMENT AGENCY AGENDA ITEM: Appointments and/or Reappointments to the Planning Commission, Parks, Recreation and Community Services Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, Los Angeles Airport Advisory Committee; Committee on Homelessness; Advisory Committee on Redevelopment and the Landlord-Tenant Mediation Board.			
Contact Person/Dept.: Ela Valladares		Phone Number: 310-253-5851	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☒ Attachments: ☒	
Public Notification: Applicants (5/18/11); (E-Mail) Agenda and Meetings - City Council (5/19/10)			
Department Approval: Martin R. Cole (05/18/11)		City Attorney Approval: Carol Schwab (by H. Baker) (05/18/11)	
Chief Financial Officer Approval: Jeff Muir (05/18/11)		City Manager Approval: John M. Nachbar (05/19/11)	
<u>RECOMMENDATION:</u> Staff recommends that the City Council and Agency Board appoint and/or reappoint members to the Planning Commission, Parks and Recreation Commission, Civil Service Commission, Cultural Affairs Commission, Disability Advisory Committee, Los Angeles Airport Advisory Committee; Committee on Homelessness; Advisory Committee on Redevelopment and the Landlord-Tenant Mediation Board. <u>BACKGROUND:</u> In order to fill vacancies on the various commissions, committees and boards, staff has taken the following steps to provide public notice: • Advertisements ran in the Culver City News on April 21, April 28, May 5 and May 12, 2011. • Advertisements ran in the Culver City Observer on April 21, April 28, May 5 and May 12, 2011. • Notice was posted on the City's web site starting on April 25, 2011. • Notice was sent via GovDelivery on April 27, 2011. • Letters were sent to commission/committee/board members who were eligible to apply for reappointment.			

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DISCUSSION:

Consideration of Appointments:

Planning Commission – One seat is available for appointment. Office No. 1, currently held by Linda Smith Frost, expires on June 30, 2011. Ms. Frost was appointed to the Commission in 2007. Ms. Frost submitted a new application indicating her interest to again serve on the Planning Commission. A total of 4 people submitted timely applications indicating an interest in serving on the Planning Commission.

Parks, Recreation and Community Services Commission – One seat is available for appointment. Office No. 2, currently held by Vicki Daly Redholtz, expires on June 30, 2011. Ms. Redholtz has served two terms on the Commission and is not eligible to reapply at this time. A total of 5 people submitted timely applications indicating an interest in serving on the Parks, Recreation and Community Services Commission.

Civil Service Commission – Two seats are available for appointment. Office No. 4, currently held by Sharon Zeitlin, expires on June 30, 2011. Ms. Zeitlin has served two terms on the Commission and is not eligible to reapply at this time. Office No. 5, currently held by Dan Gallagher, expires on June 30, 2011. Mr. Gallagher was appointed to the Commission in 2007. Mr. Gallagher submitted a new application indicating his interest to again serve on the Civil Service Commission. A total of 5 people submitted timely applications indicating an interest in serving on the Civil Service Commission.

Cultural Affairs Commission – One seat is available for appointment. Office No. 4, currently held by Marla Koosed, expires on June 30, 2011. Ms. Koosed was appointed to the Commission in 2007. Ms. Koosed submitted a new application indicating her interest to again serve on the Cultural Affairs Commission. A total of 5 people submitted timely applications indicating an interest in serving on the Cultural Affairs Commission.

Disability Advisory Committee - One seat is available for appointment. Office No. 3, held by Karen Hassan, expires on June 30, 2011. Ms. Hassan did not submit an application seeking reappointment. A total of 2 people submitted timely applications indicating an interest in serving on the Disability Advisory Committee.

NOTE: The Disability Advisory Commission (DAC) has requested the City Council consider expanding the membership on the DAC. This item will be presented to the City Council for consideration in June.

Los Angeles Airport Advisory Committee – One seat is available for appointment for a three-year term. Kevin Klowden was appointed to the Committee in 2008. Mr.

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Klowden has submitted an application seeking reappointment. A total of 3 applications were received for this position.

Committee on Homelessness – Four seats are available for appointment for a three-year term. The terms for the following members expire on June 30, 2011: Cary Anderson, Wanton Davis, Dr. Karen Lamp and James Wright.

Dr. Karen Lamp and James Wright submitted applications seeking reappointment to the Committee. A total of 4 applications were received.

Advisory Committee on Redevelopment – Five seats are available for appointment. The terms for the following members expire on June 30, 2011: Joel Forman, Pierre Joujon-Roche, Paul Struhl, Vernon L. Taylor, Jr. and John Derevlany. Mr. Joujon-Roche and Mr. Struhl have served two terms and are not eligible to reapply at this time.

Vernon L. Taylor, Jr. and Joel Forman submitted applications seeking reappointment to the Committee. A total of 4 applications were received.

Landlord-Tenant Mediation Board:

Please note that there are no term limits for the Landlord-Tenant Mediation Board.

Tenant Representative – Two seats are available for appointment. No applications were received for this position.

Landlord Representative – One seat is available for appointment. Judy Scott was appointed to the Board in 2008. Ms. Scott filed an application seeking reappointment. One application was received for this position.

Member at Large Representative – One seat is available for appointment. One application was received for this position.

Tenant Alternate – One seat is available for appointment. No applications were received for this position.

FISCAL ANALYSIS:

For new appointees to the Landlord-Tenant Mediation Board, there will be 30 hours of professional mediation training at a cost of \$625 each and AB 1234 Ethics training. These costs would be absorbed in existing Housing Division Budget appropriations. For new appointments to all other commissions, committees or boards, individuals who have not already completed AB 1234 Ethics training must do so, along with Brown Act

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training. Sufficient funds for training has been included in the Non-Departmental Division of the City Manager's Proposed Budget for Fiscal Year 2011/2012 and will be available should the City Council retain these funds in the City Council Adopted Budget for Fiscal Year 2011/2012.

ATTACHMENTS:

1. List of all applicants
2. Copies of all applications (with personal information redacted)

MOTIONS:

That the City Council (and Agency Board with respect to ACOR):

1. Appoint/reappoint _____ to fill Office No. 1 as Planning Commissioner to the Planning Commission for a four year term, expiring June 30, 2015.
2. Appoint _____ to fill Office No. 2 as Parks and Recreation Commissioner to the Parks and Recreation Commission for a four year term, expiring June 30, 2015.
3. Appoint _____ to fill Office No. 4 as Civil Service Commissioner to the Civil Service Commission for a four-year term, expiring June 30, 2015.
4. Appoint/reappoint _____ to fill Office No. 5 as Civil Service Commissioner to the Civil Service Commission for a four year term, expiring June 30, 2015.
5. Appoint/reappoint _____ to fill Office No. 4 as Cultural Affairs Commissioner to the Cultural Affairs Commission for a four year term, expiring June 30, 2015.
6. Appoint _____ to fill Office No. 3 as a member of the Disability Advisory Committee for a four year term, expiring June 30, 2015.
7. Appoint/reappoint _____ as a member of the Los Angeles Airport Advisory Committee for a three year term, expiring June 30, 2014.
8. Appoint the following as members to the Advisory Committee on Redevelopment for a four year term, expiring June 30, 2015: _____

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_____;
and/or direct staff to continue recruitment for the fifth vacancy or offer other
direction to staff.

9. Appoint the following as members to the Committee on Homeless for a three year term, expiring on June 30, 2014: _____

10. Direct staff to continue recruitment for the two (2) Tenant Representative positions and/or offer other direction to staff.
11. Appoint/reappoint _____ as Landlord Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2014.
12. Appoint _____ as Member at Large Representative on the Landlord-Tenant Mediation Board, to serve a term of three years, expiring June 30, 2014.
13. Direct staff to continue recruitment for the Tenant Alternate position and/or offer other direction to staff.