

City of Culver City, California
Parks, Recreation and Community Services Commission Agenda Item Report

Meeting Date: <u>01/05/10</u>		Item Number: <u>A-2</u>	
AGENDA ITEM: Review of the 2010 Schedule of Parks, Recreation and Community Services (PRCS) Commission Meetings.			
Contact Person/Dept.: Bill La Pointe, Director of Parks Recreation and Community Services		Phone Number: (310) 253-6655	
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐	
Public Hearing: ☐		Action Item: ☒	Attachments: ☒
Public Notification: PRCS Master Notification List (12/31/09).			
Department Approval: Bill La Pointe, Director of Parks Recreation and Community Services (12/29/09).		City Attorney Approval: N/A	
Chief Financial Officer Approval: N/A		City Manager Approval: N/A	
 <u>RECOMMENDATION:</u> Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission review 2010 schedule of Commission meetings. <u>BACKGROUND/DISCUSSION:</u> It is customary for the Parks, Recreation and Community Services Commission to set the meeting schedule for the next calendar year at its July meeting and to review that schedule once again during the first meeting of the New Year. At the July 7, 2009 Parks and Recreation Commission meeting, after considering scheduling conflicts due to legal or religious holidays and/or the unavailability of the Council Chambers, the Commission approved the following list of scheduled meetings for 2010: The schedule below reflects the few conflicts on the first Tuesday of the month with legal or religious holidays, as well as election days, that would affect the Commission's regular schedule of meetings. Tuesday, April 6 th and Tuesday, Nov. 2 nd are election days. Independence Day falls on Sunday, July 4 th , is observed on Monday, July 5 th , meaning the City Council will most likely meet on Tuesday, July 6 th , which would ordinarily be a Commission Day meeting. Labor Day falls on Sept. 6 th , resulting in the City Council meeting on Tuesday, Sept. 7 th , with Rosh Hashanah beginning on sundown on Wednesday, Sept. 8 th , with the Cultural Affairs Commission meeting on the 2 nd Tuesday of the month, Sept. 14 th . Therefore, the tentative Parks and Recreation meeting schedule for 2010 is as follows:			

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DATE	DAY	LOCATION
January 5, 2010	Tuesday	Council Chambers
February 2, 2010	Tuesday	Council Chambers
March 2, 2010	Tuesday	Council Chambers
April 8, 2010	Thursday	Council Chambers
May 4, 2010	Tuesday	Council Chambers
June 1, 2010	Tuesday	Council Chambers
July 8, 2010	Thursday	Council Chambers
August 3, 2010	Tuesday	Council Chambers
September 2, 2010	Thursday	Council Chambers
October 5, 2010	Tuesday	Council Chambers
November 4, 2010	Thursday	Council Chambers
December 7, 2010	Tuesday	Council Chambers

This schedule indicates that PRCS Commission meetings will be held on the first Tuesday of each month, with exceptions for April, July, September and November. Unless special arrangements are made due to extenuating circumstances, all meetings in calendar year 2010 are scheduled to begin at 7:00 p.m. in the Mike Balkman Council Chambers at City Hall.

In reviewing the 2010 schedule of meetings, staff requests that the Commission propose alternate dates if there are any previously unforeseen scheduling conflicts. A list of 2010 Federal and City of Culver City Holidays (Attachment A) and a 2010 Interfaith Calendar (Attachment B) have been provided for reference.

FISCAL IMPACT:

There is no fiscal impact associated with this agenda item.

ATTACHMENTS:

- A. List of 2010 Federal Holidays and City of Culver City Holidays
- B. 2010 Interfaith Calendar

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MOTION:

That the Parks, Recreation and Community Services Commission:

1. Review the 2010 schedule of Commission meetings, and;
2. If all scheduled dates are satisfactory, receive and file the report;

OR

3. Propose and approve alternate dates.