

CITY OF CULVER CITY
COUNCIL POLICY STATEMENT

Policy Number **XXXX**

General Subject: Administration

Date Issued 09/23/19

Specific Subject: Flags on City Flag Polls

Effective Date 09/23/19

Resolution No. **2019-RXX**

CITY OF CULVER CITY
ADMINISTRATIVE POLICY STATEMENT

Policy Number: ~~I-05~~ **Effective Date:** ~~Rev. 8/99~~

Subject: ~~Flags on City Flag Poles~~ **Source/Authority:** ~~CAO; City Council~~
Background

PURPOSE:

The primary purpose of City flag poles is displaying the American, California and Culver City flags. On occasion, the City Council or ~~Chief Administrative Officer~~City Manager may permit the appearance of some other flag. As that can be interpreted as a political or patriotic statement, the decision to allow display of other flags must be weighed carefully and approval must be based upon fair and consistent standards.

STATEMENT OF POLICY:

Flag protocol, respecting the U.S. Flag and the display standards established by the U.S. Congress, shall be observed.

As a matter of custom and practice, the ~~CAO~~City Manager shall order the lowering of flags to half-staff over City buildings and facilities in respect for:

- a. City employees, Council Members and Commissioners who die while in City service (up to five days)
- b. Observance of Veterans' and Memorial Day holidays (on the day)
- c. Observance of National days of mourning (as specified by Presidential or Congressional declaration)

The ~~CAO~~City Manager or City Council, in their discretion, may authorize a lowering of the U.S. Flag to half-staff at one or more City facilities for other ~~observances~~special event recognition, such as the observance of an anniversary of a specific battle in which U.S. forces were engaged. The duration of such observances shall be at the discretion of the ~~CAO~~City Manager and City Council.

Should the U.S. Flag already be at half-staff at the time of a state or national declaration of mourning, the U.S. Flag should be hoisted to the top of the flag pole and then lowered to half-staff in observance of such declaration of mourning.

Display of other flags for the purpose of participation in a period of local, state or national observance shall be determined by the ~~Chief Administrative Officer~~City Manager, and the display shall ~~will~~ be limited to that specific period.

Approved: _____~~Chief Administrative Officer~~