

City of Culver City, California
City Council Agenda Item Report

Meeting Date: <u>04/13/09</u>		Item Number: <u>A-5</u>	
AGENDA ITEM: FOUR FIFTHS-VOTE REQUIREMENT 1) Adoption of a Resolution Approving Grant Applications for Los Angeles County Proposition A Excess Funds for the “Wish-List” Projects: Veterans’ Memorial Park Playground (P-447; \$61,192) and Bill Botts Field Improvements (P-639; \$82,078); and, 2) Approval of Budget Amendments to Appropriate the Funding for these Projects Upon Receipt of the Fully Executed Grant Agreements.			
Contact Person/Dept.: Sammy Romo, Phone Number: (310) 253-5619 and (310) Associate Engineer; Patrick Reynolds, 253-6471, respectively Parks Manager			
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: Master E-Mail Notification List (04/08/09); PRCS Email Notification Lists (04/08/09); Culver City National Little League (04/08/09); Culver City Little League (04/08/09); American Youth Soccer Organization (04/08/09); Disability Advisory Committee (04/08/09); Great Parks Association (04/08/09).			
Department Approval: Bill LaPointe (04/03/09) Charles D. Herbertson (04/03/09)		City Attorney Approval: Carol Schwab (by H. Baker) (04/07/09)	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (04/08/09)		City Manager Approval: Jerry B. Fulwood (04/08/09)	
<u>RECOMMENDATION:</u> Staff recommends the City Council: 1) adopt a Resolution (Attachment 1) approving grant applications for Los Angeles County Proposition A Excess Funds for the “Wish-List” Projects: Veterans’ Memorial Park Playground (P-447; \$61,192) and Bill Botts Field Improvements (P-639; \$82,078); and, 2) approve budget amendments to appropriate the funding for these Projects upon receipt of the fully executed grant agreements. <u>A four-fifths vote is necessary to approve the budget amendments.</u> <u>BACKGROUND:</u> On September 22, 2008, the City Council approved a “Wish-List” as listed below (Attachment 4), <i>Proposition A “Wish-List” of Projects in the following priority order (from highest priority to projects with less priority):</i> 1. Fox Hills Park Playground Rehabilitation 2. Veterans’ Memorial Park Playground Improvements 3. Syd Kronenthal Park Playground Rehabilitation			

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4. Bill Botts Field Improvements

Pursuant to this direction, staff submitted this project list to Supervisor Burke's office with letters showing community support for three of the projects (Attachment 5). On October 28, 2008, the Board Letter authorizing "Cities" Excess Funds was agenda'd at a meeting of the Los Angeles County Board of Supervisors and the following two Culver City projects were recommended to the Board by the Director of the Los Angeles County Department of Parks and Recreation:

Veterans' Memorial Park Playground **\$61,192**

The removal of and replacement of a playground at an existing park.
The estimated total project cost is \$130,000.

Bill Botts Field Improvements **\$82,078**

The improvement of existing sports fields. The estimated total project cost is \$150,000.

In November 2008, the City Council and the PRCS Commission were informed that the funding for the above projects had been allocated by the Board of Supervisors.

On December 24, 2008, the City Council and the PRCS Commission were informed that the Pooled Money Investment Board voted on December 17 to freeze all bond-related payments, including those funded out of Propositions 12 and 40. The "Wish-List" projects are among the City's capital improvement projects impacted by this decision since Proposition 40 funds had been earmarked as matching funds for the projects.

DISCUSSION:

Requirements Relating to the Allocation of Proposition A Funds

Once Proposition A Funds have been allocated by the Board of Supervisors, the following documents must be submitted to the Regional Park and Open Space District (the County agency that administers Proposition A Funds) in order to secure a fully executed grant agreement:

- a) An authorizing Resolution
- b) An application packet including
 - o Site plan
 - o Cost estimates
 - o Sources and amounts of additional funding (available for use by the City)
 - o Project time table
 - o Project location map

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In March 2009, staff was informed by the Regional Park and Open Space District (RPOSD) that the deadline for project applications for Proposition A funds allocated in fiscal year 2008-09 is April 30, 2009.

After the application has been submitted and approved, the City must then submit the following in order to qualify for reimbursement of expenditures:

- a) CEQA Documentation - A copy of the environmental determination filed with and stamped by the County Clerk.
- b) Youth Employment Plan - A Youth Employment Plan (YEP) adopted by the City Council at a duly noticed public meeting. The YEP must identify the project and provide the following information: (1) tasks to be performed by youth, (2) estimated cost of youth employment, and (3) method of employing youth on the project.

The Veterans' Memorial Park Playground Project (P-447)

Since Proposition A funding was allocated to only two of Culver City's four proposed "Wish-List" projects, staff had hoped to use all of the \$48,808 in remaining Proposition 40 Roberti-Z'Berg Harris Block Grant Funds as a match for the \$61,192 in Proposition A Funds. After these funds were frozen by the State, the City Council authorized staff to apply for \$66,795 in Community Development Block Grant Funds (CDBG) for the Veterans' Memorial Park Playground Project. If awarded, this would bring the total amount of funding available for the project to \$127,987. However, since these funds are not yet available, and no other funding has been identified for the project, the application for this project will not list any matching funds.

On the Proposition A Excess Funds grant application, the project will be described as, "the purchase and installation of ADA accessible composite play equipment for children ages 2 to 5 years." The project timeline will be consistent with that listed in the CDBG grant application, in hopes that the City will receive that funding and be able to use it for the accessible surfacing elements of the playground. It is anticipated that staff will be informed regarding the outcome of the CDBG application within the next two months. It typically takes approximately two months from the date of the submission of a Proposition A Excess Funds grant application until the fully executed grant agreement is received by the City.

Bill Botts Field Improvements (P-639)

Before the State Budget crisis, \$17,922 in Proposition 40 Per Capita Funds were earmarked for Bill Botts Field Improvements. Since these funds are frozen, the only match available for the project is the \$50,000 pledged by the Culver City National Little League (CCNLL). If the CCNLL is willing to donate the money for the project before the Prop A application is submitted (the money must be "on-hand" to be listed on the application), then the total funding available for the project will be \$132,078.

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The project description will be: (a) level the outfield of the Culver City National Little League Field and adjacent fields; and, (b) replace/upgrade the irrigation system as needed, including the installation of new sprinkler heads. The timeline for the construction of the project will be discussed with the CCNLL and other affected field user groups.

FISCAL ANALYSIS:

Staff is requesting that the City Council approve budget amendments to add both the grant revenue and appropriation in the amount of \$61,192 in Proposition A Funds to Capital Grants Account 42300447 (Veterans' Memorial Park Playground) and in the amount of \$82,078 in Proposition A Excess Funds to Capital Grant Account 42300639 upon receipt of the fully executed grant agreements from the Los Angeles County Regional Park and Open Space District. NOTE: This budget amendment will only be processed when a fully executed grant agreement is received. If for some reason, a fully executed grant agreement is not received, the budget amendment will not be processed.

Additionally, since these Prop A Excess grants do not require a local match, there are no City matching funds required for the above named projects. If grant funding for either of the projects is reduced for any reason, the scope of the projects will have to be decreased to fit within the available grant funds.

A four-fifths vote is necessary to approve the budget amendment.

ATTACHMENTS:

1. Proposed Resolution
2. Letter from the Office of Yvonne B. Burke, Supervisor, Second District, and Chair of the County of Los Angeles Board of Supervisors, dated September 5, 2008
3. Addendum to September 22, 2008 City Council Agenda Item A-5
4. Excerpt of the minutes of the September 22, 2008 City Council meeting
5. Letter from the City of Culver City to the Office of Yvonne B. Burke, Supervisor, Second District, and Chair of the County of Los Angeles Board of Supervisors, dated September 25, 2008, with letters of support

MOTION:

That the City Council:

1. Adopt a Resolution approving grant applications for Los Angeles County Proposition A Excess Funds for the "Wish-List" Projects: Veterans' Memorial

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Park Playground (P-447; \$61,192) and Bill Botts Field Improvements (P-639; \$82,078);

2. Approve budget amendments to add both the grant revenue and appropriation in the amount of \$61,192 in Proposition A Funds to Capital Grants Account 42300447 (Veterans' Memorial Park Playground) and in the amount of \$82,078 in Proposition A Excess Funds to Capital Grant Account 42300639 upon receipt of the fully executed grant agreements from the Los Angeles County Regional Park and Open Space District;

A four-fifths vote is necessary to approve the budget amendments.

and

3. Authorize the City Manager to execute all documents on behalf of the City related to the submittal of grant applications for those projects approved at this evening's meeting.