

Application Form

Profile

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Ethics and Avoidance of Conflicts of Interest

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State law has established regulations intended to ensure that a public official does not use his or her position for personal, financial benefit.

- The California Political Reform Act prohibits a public official (including any of the City's commission, committee, or board members) from participating in any decision or deliberation that might affect the official's own financial interests. In such a situation, the official must publicly disclose the potential conflict of interest, recuse himself or herself from the item being discussed, and leave the meeting room while the matter is considered.
- Government Code Section 1090 imposes an even stricter prohibition. It prohibits a local body from "making" a contract with one of its own members (even if the member has recused him or herself), which includes all aspects of contract formation, including such actions as influencing the contract's scope or the selection of a contractor.

A community member volunteering to sit on a City commission, committee, or board should be aware of these restrictions and take them into consideration before applying for or accepting appointment to any of these bodies.

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Important Information

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You may attach a resume or other supplemental information. However, at a minimum, please ensure you submit this Application form by the applicable deadline.

Please note that certain bodies have additional supplementary questions that pertain

to that particular body.

If appointed to a body, please be aware that:

- Important: Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.
- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney’s and City Clerk’s Offices, as well as a Diversity, Equity, and Inclusion training, and other trainings as needed.
- State law and the City’s Conflict of Interest Code may require you to file annual financial disclosure forms.
- Meeting dates and times of the various bodies are subject to change at the City Council’s discretion, staff requirements and the availability of the meeting facilities.
- Please note that you may be subject to a background check. A conviction does not preclude you from being considered for a commission, board or committee appointment.

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Which Boards would you like to apply for?

Cultural Affairs Commission: Submitted

If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

1. Cultural Affairs Commission 2. MLK jr. & Juneteenth Celebration Advisory Committee

Delaram

First Name

Ahmadyveasi

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Are you a Culver City resident?

☒ Yes ☐ No

If you are a resident of Culver City, please list how many years:

3

Primary Phone

Alternate Phone

CSULA

Employer

Professor

Job Title

Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

Minors, age sixteen (16) or older, are eligible to apply with parental or legal guardian consent. Are you a minor?

☐ Yes ☒ No

If you are a minor, please provide your parental consent letter below.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

n/a

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

n/a

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

Mar Vista Community Council, Education Arts and Culture Chair, At Large Director CSULA Alumni Board, board member Ciclavia, volunteer USYVL, volunteer & clinician

Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

resume attached

Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:

resume attached

Upload a Resume

Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

I think the main role is to bring ideas and perspective into planning new ideas, as well as bringing community perspectives and impacts to review presented events and plans.

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

I would like to seek appointment because I am passionate about community programs that get the community out and bring the community together. Both bodies that I am applying for, are centered around community programs and bringing enrichment art, education, and culture. One specifically bringing greater attention to black representation on MLK Jr day and Juneteenth.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I am a professor of ethnic studies and human development, with a masters in human development. My education and work focuses on cross cultural education and civic engagement across the life span. I also come from working many different local and state level campaigns that allow me to have a background working with diverse events and causes. I have great creativity and time management to implement ideas into action.

How do you envision fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

I look to bring more events that bring greater art, education, culture, and celebration to the city of Culver City. I envision being an advocate of bringing an advocate of cultural factors from all different avenues of our community, and bringings events that will represent and enhance our cultural understandings.

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

I watch many community council meetings and commission meets on line in the last two years. I have periodically attended council meetings in person. In regards to actual commission meetings, unfortunately I have not a chance to attend in person because of scheduling conflicts, and cancelled meetings when my scheduled opened up.

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

I am open to committing five hours a month to review, prepare, and attend meetings, if I am appointed.

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

I am just an individual that loves community bounding and events, and I would love to particiapte in bringing programs through arts and culture to my community.

Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City by submitting your application online or

By Mail: Office of the City Clerk
 9770 Culver Blvd.
 Culver City, CA 90232

By Fax: (310) 253-5830

By Email: city.clerk@culvercity.org

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Outreach Question

The City Clerk's Office is always looking to improve outreach. Please indicate how you heard about this opportunity (Facebook,/Twitter, Nextdoor, Newspaper, Website/Email, Word of Mouth or Other) *

- ☒ Website/Email
- ☒ Other

Supplemental Questions

Thank You

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!

DELARAM AHMADYVEASI

Results-driven director with an equitable focus on people and systems to achieve impactful outcomes for organizations and communities.

EDUCATION

CHILD & FAMILY STUDIES, MA California State University, Los Angeles 2017-2019

POLITICAL SCIENCE, BA

MIDDLE EASTERN STUDIES, BA University of California, Riverside 2011-2015

WORK EXPERIENCE

River Montessori Charter School

Fractional Chief Finance Officer | 2023 - Current

- Designed and led the transition from a back office to in-house financial and administrative operations for a charter school serving 120 students, and twenty staff.
- Spear headed the integration of new systems and training staff to incorporate the new systems
- Oversight of the systems implementation between the school and multiple state and district agencies.

Radiate LA

Bookkeeper | 2023 - Current

- Maintaining monthly financial duties including reconciliation of A/P, A/R, cooperative payouts, reimbursements, and bank transaction within a cooperative structure.
- Delivering quarterly and annual tax reporting for State, Federal, and partner entities.
- Generating annual and quarterly tax and profit allocations for domestic worker coop members

California State University, Los Angeles and Northridge

Professor | Spring 2021 - Current

- Teaching courses in Human Development, including Identity Development, Cognition, Health Disparities, Adolescence Development and Career Development
- Development of in person, hybrid, and online courses
- Engaging classes of 20 - 90 students in learning through discussions

The Outreach Team

Finance Director | 2020 - 2023

- Managing staff of 13-900 to meet financial and compliance deadlines
- Monitoring of budget, expenditures, fund balances, and related financial activities to ensure that allocations are accurately recorded for a 7 million dollar operation.
- Oversight of daily and monthly financial duties including A/P, A/R, payroll allocations, reimbursements, revenue recognition and bank reconciliation.
- Addressing and resolving payroll inquiries, ensuring timely reissuance and delivery of paychecks to employees

WORK EXPERIENCE CONTINUED

The Outreach Team

Campaign Operations Manager | 2019 - 2020

- Managed end-to-end campaign operations, ensuring timely delivery and adherence to budget.
- Streamlined workflows, implement automation tools, and optimize operations for improved efficiency across campaign operations
- Trained and onboarded new managers for election scaling

Boys and Girls Club of Santa Monica

College and Career Director | 2017 - 2019

- Designed and oversight of college and career-related preparatory events and programming for 4 club houses, serving 100 youth.
- Community representative for partnerships across Los Angeles and Santa Monica
- Organization liaison for the city of Santa Monica's MSST, working with referred at risk youth
- Implementation and administration of educational, social, and athletic programming for members (6-18 yo)

Public Interest Network

Campaign Director | 2016 – 2017

- Hiring, training, and supervising campaign staff for environmental and social campaigns
- Designing and implementing campaign strategies throughout Los Angeles County
- Overseeing the day-to-day operations of the Los Angeles office

Prior to 2016, there is 6 years of community organizing experience throughout CA and NY.

ADDITIONAL PROFESSIONAL & COMMUNITY EXPERIENCE

CoFounder, Yara the Community Project

Director, Mar Vista Community Council (MVCC)

Chair, MVCC Education, Art & Culture Committee

Board Member, Alumni Association, CSULA

Board Member, Alumni Finance Committee, CSULA

Member, Alumni Scholarship Community, CSULA

Member, Pacific Sociological Association

Legal Observer, National Lawyers Guild, Los Angeles

Ambassador, Child Development Connect (CHDV Connect)

Director of Youth & PR, California SDI

Board member, Student Conduct and Academic Integrity

Vice President, The Leadership Community for Women

Regional Director, The Borgen Project

SKILLS

System & Operations Design

Curriculum Development

Financial Analysis

Graphic Design

Creative Directing

Media Public Relations

DEI & Multicultural trainings

Photography

Project Management

Staff Management & Training

Fundraising & Organizing

Grant Writing

Google & Microsoft Suits

Project Management Softwares

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Please note that certain bodies have additional supplementary questions that pertain

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If appointed to a body, please be aware that:

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- State law and the City’s Conflict of Interest Code may require you to file annual financial disclosure forms.
- Meeting dates and times of the various bodies are subject to change at the City Council’s discretion, staff requirements and the availability of the meeting facilities.
- Please note that you may be subject to a background check. A conviction does not preclude you from being considered for a commission, board or committee appointment.

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Which Boards would you like to apply for?

Cultural Affairs Commission: Submitted

If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

Eric

First Name

Frazier

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Are you a Culver City resident?

☒ Yes ☐ No

If you are a resident of Culver City, please list how many years:

2

Primary Phone

Alternate Phone

NORTHROP GRUMMAN / US
NAVY RESERVE

Employer

PROGRAM COST ANALYST /
AIRMAN

Job Title

Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

Minors, age sixteen (16) or older, are eligible to apply with parental or legal guardian consent. Are you a minor?

☐ Yes ☒ No

If you are a minor, please provide your parental
consent letter below.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

I've participated in community events for the Malibu Foundation.

Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:



Upload a Resume

Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

The primary role of the body is to enrich the city of Culver City with cultural arts.

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

I seek appointment of the the body to enrich the city of Culver City with cultural arts.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I have an entertainment background in the sectors of fashion, film/tv, and music. My interests/experience essentially is project management.

How do you envision fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

Working collectively with a motivated team of people to elevate the Culver City.

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

I have not attended as of yet.

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

I can commit 2-3 evenings per week to reviewing materials in preparation of attendance.

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

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☒ Website/Email

Supplemental Questions

Thank You

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ERIC FRAZIER

Program Cost Analyst | Project Management & Creative Development Professional

EXPERIENCE

NORTHROP GRUMMAN CORPORATION

Program Cost and Schedule Control Analyst, Military Space Systems Division | October 2023 – Present

- Builds and presents cost data on a multi-billion-dollar defense program, ensuring compliance with program objectives and financial performance targets.
- Conducts detailed financial analyses, including cost performance evaluation, earned value management (EVM), forecast updates, and estimate calculations driving informed decision-making.
- Monitor and manage cost variance analysis to identify cost-saving opportunities and operational efficiencies, facilitating corrective actions and supporting program deliverables on time and within budget.
- Partners with cross-functional teams to provide financial insights, track program milestones and support risk mitigation strategies, contributing to the program's long-term success.
- Lead monthly review for senior leadership, providing clear and actionable insight regarding the financial health, risks and opportunities for various projects.

U.S. NAVY RESERVE

Airman, Aviation Machinist | February 2023 – Present

- Conducts hands-on aircraft maintenance and inspection of turboprop engine components and aircraft propeller systems, ensuring mechanical readiness and flight safety.
- Operates and maneuvers support equipment including tow tractors, power carts, and hydraulic lifts for aircraft servicing and repositioning.
- Directs aircraft on the flight line using standard naval hand signals during launch and recovery operations, ensuring precise and safe transitions between taxi, parking, and takeoff.
- Provides administrative support for squadron-level procedures, including urinalysis coordination and security watch rotations, contributing to overall mission readiness and command efficiency.

MIRAMAX

Development Executive | June 2020 – May 2022

- Sourced and evaluated feature submissions, aligning projects with the company's creative mandates and audience goals.
- Developed and maintained a network of agents, producers, and talent, facilitating strategic procurement and project execution.
- Collaborated with writers and directors on script notes, pitch decks, and creative development materials.
- Managed projects from inception through various production stages, ensuring alignment with timelines, budgets, and company objectives.
- Participated in internal development meetings and greenlight discussions; tracked market trends and competitive projects to inform strategic positioning.

Executive Assistant to CEO | February 2019 – June 2020

- Oversaw project submissions and provided progress updates to senior leadership, identifying potential challenges and opportunities.
- Coordinated high-level travel and meetings for talent and executives, ensuring smooth execution of development and production processes.

ICM PARTNERS

Executive Assistant | March 2018 – November 2018

- Managed correspondence and deal logistics between the literary, business affairs, and production departments.
- Tracked client submissions and coverage, coordinated weekly department meetings, and oversaw call sheets, travel, and client calendars.

WILLIAM MORRIS ENDEAVOR (WME)

Executive Assistant | February 2016 – January 2018

- Coordinated with venue buyers and artist management to ensure seamless tour marketing execution.
- Built and maintained databases for marketing assets and tour metrics, improving internal workflows and external communication.

EDUCATION

CLARK ATLANTA UNIVERSITY

Bachelor of Arts in Business Administration and Management, Concentration in Marketing | 2015

SKILLS

Cost Analysis, Earned Value Management (EVM), Financial Forecasting, Program Risk Management, Cross-Functional Collaboration and Team Leadership, Budget Development, Proposal Cost Estimation, Program Performance Metrics, Project Management, Procurement, Business Development, Content Development, Project/Material Sourcing, Financial Planning, Stakeholder Engagement, Marketing, Contract Negotiation,

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1) Parks, Recreation And Community Services Commission 2) Cultural Affairs Commission

Lauren

First Name

Harper

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Are you a Culver City resident?

☒ Yes ☐ No

If you are a resident of Culver City, please list how many years:

5

Primary Phone

Alternate Phone

Los Angeles Cleantech
Incubator

Employer

Director of Sustainable Cities

Job Title

Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

Minors, age sixteen (16) or older, are eligible to apply with parental or legal guardian consent. Are you a minor?

☐ Yes ☒ No

If you are a minor, please provide your parental
consent letter below.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

N/A

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

N/A

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

Laguna Ocean Foundation (2020- 2023) - Was on the Board of Directors for 3 years supporting the organization in applying for Grants, developing an annual review and professional development program for staff, Navigates strategies for rebuilding volunteer capacity after COVID and supported the Organization in establishing an investment account to support challenging seasons in the future. Also supported Event planning for the Annual Kelp Fest event and promotional Social Media. Houston Wilderness Ecosystem Services Advisor (2018 - 2023) - Had previously worked at this organization and then pivoted to an advisory role. Supported the research and development of the first and second volume of the Ecosystem Services Primer. Is listed as a co-author of both products and provided the organization with the ability to send a third party presenter to conferences.
<https://houstonwilderness.org/ecosystem-services>

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See attached Resume

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Parks, Recreation and Community Services Commission: The main function of the parks recreation community service commission To support City Council in the governance of the Parks and Recreation Department. The Commission body would provide insights related to park policies, event opportunities, Recreation programs and other parks and rec programming. Additionally the commission will provide Recommendations to program adoption, pilot opportunities, support additional research, and support for budgetary and staffing needs. Cultural Affairs Commission: The main function of the cultural Affairs commission is to bring the richness of Culver City to the rest of Los Angeles. This is through a number of different programs and offerings supporting local and enrichment of the community. This commission has the opportunity to connect both the past present future as well as Arts, Education, Equity and Economic Opportunity to the city by providing guidance and recommendations for policy action and ordinances to leverage governance tools

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

Parks, Recreation and Community Services Commission - I am seeking this appointment to support my local community in maintaining and improving the Cities parks and Recreation. I have a background in Conversation and sustainability and have in the past enjoyed opportunities staying engaged related to environmental advancement, policy and administration. For that reason, I would be elated to join as a commissioner. I am also a Birder and avid hiker and love that culver city has natural/quite places in the middle of the city Cultural Affairs Commission - I think that a community's culture is essential to helping people create memories and developing roots in a community.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Cultural Affairs Commission As an environmental and public administration professional with over a decade of experience advancing sustainability, community engagement, and innovation, I bring a systems-level approach to cultural enrichment and public service. My past experience includes organizing educational sustainability panels for McGraw Hill, designing policy recommendations that embed equity and environmental responsibility into creative industries (including the NYC Film Green program). These experiences demonstrate my commitment to using the arts and cultural affairs as vehicles for inclusive community improvement and storytelling. I am passionate about ensuring equity, diversity, and inclusion in cultural programming, and believe that the arts should be integrated into the social and economic fabric of cities to improve quality of life for all residents. Parks, Recreation, and Community Services Commission My professional background centers on improving urban livability through equitable access to public resources, including parks, transportation, and environmental programs. I have overseen large-scale grant implementation and stakeholder engagement processes that directly support community well-being. At LACI, I lead initiatives that intersect environmental sustainability, working with local and state agencies to design inclusive programs for underserved communities. My policy work at Houston Wilderness and the NYC Mayor's Office included developing funding mechanisms and strategic plans that prioritized outdoor space equity and environmental stewardship. I bring a deep understanding of environmental science, interagency coordination, and program evaluation, and I'm committed to supporting intergenerational access to safe, sustainable recreational and community services. My approach is grounded in realistic budgetary expectations, ecological awareness, and an inclusive vision of parks and community life as central to civic health.

How do you envision fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

I envision fulfilling the objectives of these bodies by bringing a collaborative, equity-centered, and outcomes-oriented approach to decision-making. I will work to ensure that community voices, especially those historically underrepresented, are reflected in how programs are designed, evaluated, and funded. I bring experience aligning stakeholder interests across government, nonprofits, and private sectors, and will use that skillset to advance Council goals around cultural inclusion, public space access, and environmental stewardship. By grounding decisions in data, budget realities, and community input, I can help shape initiatives that strengthen civic pride, cultural vitality, and intergenerational well-being.

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

I did attend the environmental committee meeting but have had a challenges accessing and attending all the meeting

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

5 - 10 hours

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)



Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City by submitting your application online or

By Mail: Office of the City Clerk
9770 Culver Blvd.
Culver City, CA 90232

By Fax: (310) 253-5830

By Email: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City of Clerk's Office, by fax or email as indicated above, or by phone at (310) 253-5851.

Outreach Question

The City Clerk's Office is always looking to improve outreach. Please indicate how you heard about this opportunity (Facebook,/Twitter, Nextdoor, Newspaper, Website/Email, Word of Mouth or Other) *

- ☒ Website/Email
- ☒ Word of Mouth

Supplemental Questions

Question applies to Parks, Recreation and Community Services Commission

How many meetings of the Parks, Recreation, and Community Services Commission have you watched on cable or via the internet in the last year? What was your impression of those meetings? What, if anything, would you change?

None

Question applies to Parks, Recreation and Community Services Commission

What Parks, Recreation and/or Community Services experience would you bring to the PRCS Commission?

I have worked over the past decade leading collaborative grants and have a lot of experience from my initial years collaborating with Parks and Recreation. I wrote a grants to support riparian and pollinator habitat restoration and after the programs was expanded the state adopted some of the methods as a structure for a state program. Collaborating with internal, external and contraacrtual partners is my strength and I would love to support applying this to the city's programs.

Question applies to Parks, Recreation and Community Services Commission

What makes the PRCS Commission the commission that you want to be on, as opposed to being a member of any of the other Commissions, Committees, and Boards?

I think that my background in Conservation, Environmental Science, Ecosystem Services and Sustainability makes me and ideal individual to support this commission more so then any other.

Thank You

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!

Lauren M. Harper. MPA

PROFESSIONAL STATEMENT

To advance professional leadership development and knowledge of environmental policy, sustainability program deployment and impactful science communications in order to advance resolutions to meet the climate change and sustainability challenges of today. Utilizing the skills and experiences I have acquired throughout my decade of professional and educational advancement with the purpose of contributing growth of the organizations and positively impact in industries in the areas of: Sustainability and environmental sciences, energy, circular economy, conservation, policy administration, global supply chain, built environmental and infrastructure planning.

EXPERIENCE

Los Angeles Cleantech Incubator (LACI)

May 2020 – Present

Director of Sustainable Cities

- Engages with industry stakeholders to develop a Sustainable Cities Partnership focused on the Circular Economy
- Prepares internal/external reports, programmatically contract agreement development to support compliance team
- Hosts events to convene Circular Economy Ecosystem on various topics

Senior Manager of Program Administration

- Served as the principal investigator for a federal pilot study & state grant - managing 30+ partner relationships
- Managed a \$13.6M budget in grant funding and conducts financial analysis and budgeting to support the finance team
- Collaborated with, manages and maintains government, university, and corporate stakeholder relationships
- Curated thought leadership market research reports (3) to identify opportunities for clean and smart technologies
- Supported the development & implementation of the organization's CRM system and improve data governance
- Provided oversight and strategy to optimize cross-departmental collaboration for metric development

Manager of Energy

- Managed the daily program and project management of two government grants totaling \$13.6M (DOE & CEC)
- Supported the Energy Director in the development of the Energy Innovation Program
- Planned & developed startup curated events with investor, corporate, utilities and government stakeholders
- Organized, planned, executed 2 organizational signature events - LACI Power Day
- Curated thought leadership market research reports (3) to identify opportunities for clean & smart technologies

Coro Southern California · Part-time - 2023-2024 Lead LA 6 Cohort

Sep 2023 to May 2024

- Competitively selected to participate in the 2023-2024 Lead LA program, a part-time, 9-month leadership development program for cross-sectoral professionals from across the Greater Los Angeles region. The Lead LA program aims to provide regional professionals the leadership and management skills, create spaces to practice professional growth, and develop meaningful networks to expand our capacity for impact within our teams, organizations, and communities.

- I learned from 1) peer coaching, 2) experienced leadership, mindfulness, and DEI facilitators, and 3) the broader Coro and regional community through Coro's unique blend of experiential programming. The curriculum included a wide range of professional skills-building, such as Adaptive Leadership, DEIB and Anti-Racism frameworks, Effective Communication and Advocacy, Effective Inquiry and Critical Thinking, Giving and Receiving Feedback, Interpersonal Leadership Styles™, Managing Diverse Teams, Mindfulness and Gratitude Practices, Project Management tools, Public Narrative frameworks, Self-Awareness and Self-Management tools, and Stakeholder Analysis and Coalition Building, among others.

Laguna Ocean Foundation - Member Board of Directors

Nov 2020 - Nov 2023

- Supported securing \$30K in fundraising from the 2021 Protect and Preserve Gift Gab fundraiser.
- Established a performance evaluation policy and procedure.
- Supported grant writing with LOF Staff

Columbia University – School of Professional Studies, Manager of Administration Feb 2019 – Apr 2020

- Coordinated and communicated information across administrative operational departments on projects and tasks
- Prepared documentation to support strategic plans and administrative performance evaluations
- Drafted financial reports, budget narratives, and summaries in coordination with the finance team
- Developed and compiled resource materials to support operational departments

Thora Consulting – Independent Consultant, New York, NY

April 2018 – Present

- Earth Angel | Sustainable Production Services, Data Analytics - Mar 2019 - Aug 2019
 - Provided data analytics by creating client impact and cost-benefit reports for sustainability reporting
- Vrinda Inc. | Utility Consulting Firm, Website Renovation Sept 2019 - Nov 2019
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- McGraw Hill Education | Communications & Social Responsibility, Earth Day Panel Organizer April 2018
 - Organized & moderated a sustainability & environmental responsibility panel for the corporate earth day

Houston Wilderness - Environmental Policy Specialist, Houston, TX

Sept 2014 – June 2019

- Developed a business portfolio of potential grant opportunities and wrote grant proposals to obtain funding for collaborative partner projects – received 12 grants in a 3-year period totaling over \$1,000,000
- Upgraded and managed a financial and metric accounting system for grant reporting on funded projects
- Designed initiatives, policies, and financial models to create the [Gulf-Houston Regional Conservation Plan](#)
- Managed 6+ interns providing them with training and time scales for their short term projects
- Provided technical assistance to governmental & non-government, stakeholders to implement initiatives

City of New York Mayor's Office – Sustainability Consultant

Jan 2018 – June 2018

- Presented final briefing on policy recommendations for the NYC Film Green program including a sustainability tax incentive, cross-production warehouse, and other sustainability concepts
- Conducted policy, economic, and stakeholder (actors, producers, and production crew) analyses to promote the reduction of waste, greenhouse gases, and environmental best practices in the industry

Blue Point Brewing Company – Sustainability Consultant, New York, NY

Sept 2017 – Dec 2017

- Produced sustainability report with recommendations for energy efficiency and consumption, environmental impacts reduction and identified opportunities to communicate environmental impacts to consumers
- Proposed ambitious environmental sustainability metrics and goals to reduce operational impact

The Earth Institute – Communications & Research Associate, New York, NY

Oct 2017 – Aug 2018

- Performed literature reviews and researched policies to develop a sustainability-based educational curriculum
- Curated blog articles, social media content, and live streams for Earth Institute events on social media
- Wrote science-based articles for the [State of the Planet Blog](#) for an external audience

The Mundy Companies - QHSE Intern, Houston, TX

Jun 2014 -Sept 2014

- Maintained safety and training materials
- Facilitated inter-office communications between directors and site managers
- Developed and designed record keeping charts and updated safety policy documentation

Red Bull Energy Drink – Product Associate, Houston, TX

Sept 2011 – Oct 2014

- Used strategic plans to influence consumer purchase behaviors and consumption rates while providing them with information on product SKUs and benefits
- Collaborated with team to execute marketing missions interacting daily with various audiences
- Significant accomplishment: Launched 4 out of the 6 products Red Bull offers

University of Houston – Research Assistant, Houston, TX

May 2013 – August 2013

- Monitored regional air quality sampling instruments and submitted daily reports to the state regulators

EDUCATION

Columbia University in the City of New York, School of International and Public Affairs

- Master of Public Administration (M.P.A.) in Environmental Science and Policy

The University of Houston, College of Natural Science and Mathematics, Houston, TX

- Bachelor of Science (B.S.) in Environmental Science

PROFESSIONAL LEADERSHIP & AFFILIATIONS

- Columbia University - ESP Alumni Board: Board Member 2020 -2022
- Laguna Ocean Foundation: Board Member 2020 - Present
- Columbia University - ESP Program Class of 2018: Social Chair - 2017-2018
- Galveston Parks Board – Land Acquisition Task Force:MEMber 2015-2017
- Environmental Youth Professional Social Group: Network Chair - 2016-2017
- Houston Geological Society Member: 2013 – 2015
- Association of Environmental and Engineering Geologists(AEG), University of Houston Chapter: Treasurer - 2013
- University of Houston Student Government: Council Member 2010-2012

GRANT HISTORY (Co-Authorship and/or Co-Facilitation of Grant Proposals)

| Grant Name | Grant Program | Status & Date | Grant Funding (Excluding Match) | Principle & Co-Principle Investigators | Grantor |
|------------|---------------|---------------|---------------------------------|--|---------|
|------------|---------------|---------------|---------------------------------|--|---------|

| | | | | | |
|---|---|---------------------------------------|-----------|--|---|
| Get Out Here Houston Revitalization | Marketing Match Program | 01/21/2016 - 12/16/2016 | \$12,500 | Deborah January-Bevers, Anne Olson, Sanford Criner | Houston First Corporation |
| <u>Providing and Developing Careers in Conservation</u> | Developing the Next Generation of Conservationist | 10/2/2016 – 09/08/2018 | \$120,000 | Deborah January-Bevers | National Fish and Wildlife Foundation |
| <u>Houston: Wild Urban Connections</u> | Five Star and Urban Waters Restoration Program 2014 | 07/01/2014 – 07/01/2016 | \$50,000 | Deborah January-Bevers | National Fish and Wildlife Foundation |
| <i>On-Site Ecosystem Services Studies for Cypress Creek Watershed and Lake Houston Project</i> | On-Site Ecosystem Services Studies for Cypress Creek Watershed and Lake Houston Project | Alternate for funding – declined 2015 | \$424,349 | Deborah January-Bevers & John Jacob | Texas Commission on Environmental Quality |
| <u>Bringing Back the Prairies to Houston</u> | Five Star and Urban Waters Restoration Program 2015 | 08/03/2015 -08/03/2017 | \$40,000 | Deborah January-Bevers | National Fish and Wildlife Foundation |
| <u>Gulf-Houston RCP: Galveston Bay Oyster Reefs & Migratory Bird Habitat Facilitation Project</u> | ConocoPhillips SPIRIT of Conservation | 10/01/2016 – 10/06/2018 | \$50,000 | Deborah January-Bevers & Bob Stokes | National Fish and Wildlife Foundation |
| <u>Houston Regional Urban Riparian Restoration -</u> | Five Star and Urban Waters Restoration Program 2015 | 08/01/2016 – 08/06/2018 | \$50,000 | Deborah January-Bevers | National Fish and Wildlife Foundation |
| <u>Gulf Houston - Monarch Flyway Strategy</u> | Monarch Butterfly Fund | 09/05/2016 -08/31/2017 | \$248,900 | Deborah January-Bevers | National Fish and Wildlife Foundation |
| Monarch Flyway Strategy Support Cooperative Agreement | Houston Urban Refuge Partnership Program Support | 09/29/2016 - 0929/2017 | \$65,000 | Deborah January-Bevers | US Fish and Wildlife Service |
| <u>Establishing Urban Monarch Habitat through the Tri-Regional Monarch Flyway Strategy (TX)</u> | Monarch Butterfly and Pollinators Conservation Fund | 09/05/2017 -08/31/2018 | \$236,343 | Deborah January-Bevers | National Fish and Wildlife Foundation |
| <u>Port of Houston (PoH) TREES Program</u> | Five Star and Nature Restoration Trust | 08/01/2017 – 09/06/2018 | \$70,000 | Deborah January-Bevers and Barry Ward | National Fish and Wildlife Foundation |

| | | | | | |
|--|--|-------------------------|-----------------------------|-------------------------------|--|
| Los Angeles Regional Energy Innovation Clusters Grant | Electric Program Investment Charge (EPIC) Program | 08/15/2016 - 03/30/2026 | 10,000,000 | Lauren Harper & Mayte Sanchez | California Energy Commission - Office of Research and Development |
| Testing and Evaluation of Curb Management and Integrated Strategies to Catalyze Market Adoption of Electric Vehicles | Vehicle Technologies Office Fiscal Year 2021: DE-FOA-0002420 | 10/1/2021 - 06/30/2025 | \$3,798,455 | Lauren Harper | Department of Energy- Vehicle Technology Office: Energy Efficiency and Renewable Energy Office |
| Southern California's Clean Energy Ecosystem Hub | Office of Technology Transitions' (OTT) EPIC prize | 07/01/2021- 06/30/2022 | \$50,000 | Lauren Harper & Janine Elliot | Department of Energy: Office of Technology Transfer |

PUBLICATIONS & PRESENTATIONS

Presentations

- Carnegie Mellon University, CMU Energy Week, Spring 2024, [Moving People Panel: Decarbonizing Community Transportation](#)
- Open Mobility Forum, Summer 2023- [Low-Emission Zone Programs: Accelerating Sustainable Urban Mobility \(Webinar\)](#)
- [Accelerating Electric Vehicle Adoption with Curb Management Workshop](#), August 2023
- DOE Annual Merit Review Presentation re: [Testing and Evaluation of Curb Management and Integrated Strategies to Catalyze Market Adoption of Electric Vehicles](#), EEMS113, June 2023
- CoMotion Los Angeles - [LA New Mobility Challenge \(Round 1 of Pitches\)](#) - November 2022,
- [Transportation Electrification Summit](#), Delivering on the Promise of Electrification: Zero Emission Delivery Zones, December 2022
- [National Stream Restoration Conference 2022](#) - July 2022, Six-Step Guide for Making Nature-Based Infrastructure Decisions Comparing the Benefits of Multiple Ecosystem Services- Lauren Harper
- [Sustainability in New York City's Film and Television Industry](#), Spring 2018 - ESP Program Capstone - Lauren Harper
- StormCon 2015, August 5, 2015– [Looking Beyond Ecological Functions to the Value of Ecosystem Services](#), Deborah January-Bevers and Lauren Harper
- 2017 ESA Annual Meeting, August 6, 2017 [–Connecting ecological functions, relevant indicators and ecosystem services to infrastructure planning for decision-makers: Multiple ES valuation case examples in Greater Houston Region](#); D January-Bevers, L Harper, L Roche
- Association of Water Board Directors Texas, Regional Parks Committee, June 5, 2015 - [Gulf-Houston Regional Conservation Plan](#) – Lauren Harper
- Invited to attend the National [Natural Capital Summit](#) 2016; Washington, D.C. February 2, 2016

Publications

- [“Southern California Regional Energy Needs Assessment”](#) (2021). August 2021. - Trumbull, Kelly; J.R. DeShazo, Lauren Harper, Mayte Sanchez
- [“The Ecosystem Services \(ES\) Primer for Greater Gulf-Houston Region - Second Edition”](#) (2019). Summer 2019. - January-Bevers, Deborah, Lindsey Roche, and Lauren Harper
- [“TIERRA BRANDS SUSTAINABILITY”](#) (2021). Spring 2021. - Iler, Partick; Lauren Harper, Jenna Lewein
- [“Net Impact Final Report 2017 Blue Point Brewery”](#) (2017). Fall 2017. - Chandar, Aksheya; Julie Banerjee, Lauren Harper, Patrick Iler, Jenna Lewein, Savannah Wilson
- [“The Ecosystem Services Primer: A Primer for Problem-solving Using Ecosystem Services.”](#) (2016). Spring 2016. - January-Bevers, Deborah; Sarah Bothwell, Jay Drummond, Lauren Harper, and Lindsey Roche.

ARTICLES & CREATIVE WORKS

Articles

- **Climate Conscious Concept Corner: Single-use Paper Cup**, Summer 2023, Thora Blog - [Link](#)
- **Los Angeles Cleantech Incubator's 2021 Market Landscape Report**, Spring 2022, LACI Blog, Lauren Harper - [Link](#)
- **Power Day 2021: Celebrating the LA Regional Energy Innovation Ecosystem**, October 2021, LACI Blog, Lauren Harper - [Link](#)
- **Addressing Cleantech Gaps & Opportunities in Los Angeles**, June 2021, LACI Blog, Lauren Harper - [Link](#)
- **Power Day 2020: Celebrating the Accomplishments of the LA Regional Energy Innovation Ecosystem**, October 2020, LACI Blog, Lauren Harper - [Link](#)
- **A Sustainable Bar Concept: 1. The Last Straw**, February 2019, Thora Consulting Blog, Lauren Harper - [Link](#)
- **Alum Launches First-Ever Shared Electric Mopeds in New York City**, Summer 2018, State of the Planet Blog, Lauren Harper - [Link](#)
- **Pictures Worth a Thousand Words: How Satellite Imagery is Improving Agriculture in Developing Countries**, Summer 2018, State of the Planet Blog, Lauren Harper and Andrea Meado - [Link](#)
- **Introducing the Environmental Science and Policy Class of 2019**, Summer 2018, State of the Planet Blog, Lauren Harper - [Link](#)
- **What Are Climate Models and How Accurate Are They?**, Summer 2018, State of the Planet Blog, Lauren Harper - [Link](#)
- **Cut! How the Entertainment Industry is Reducing Environmental Impacts**, Spring 2018, State of the Planet Blog, Lauren Harper - [Link](#)
- **Interview Series - All Female Climate Change Solutions Panel - Millennials World**, Spring 2018, State of the Planet Blog, Lauren Harper
 - *Miriam Nielsen Wants to Share Science with the Masses* - [Link](#)
 - *Andrea Cristina Ruiz is Using Economics to Combat Climate Change* - [Link](#)
 - *Megan Ross: Advancing Sustainability through Innovation and Cooperation* - [Link](#)
 - *Sarah Burns Wants to Lead the Renewable Energy Transition* - [Link](#)
- **Glaciers, Ice Sheets, and More: A Primer on the Different Types of Polar Ice**, Spring 2018, State of the Planet Blog, Lauren Harper - [Link](#)
- **What is Biodiversity and How Does Climate Change Affect It?**, Fall 2017, State of the Planet Blog, Lauren Harper - [Link](#)

Creative Works

- LACI Power Day: [2020](#) | [2021](#)
- LACI Fundraiser - [2020](#)
- Sustain Socal's 12th Annual Conference - Progress & Potential in SoCal Early Stage Cleantech - April 2021- [Link](#)
- Driving Mobility 7 - 2020 - [Link](#)
- 12th Annual Energy Conference: Influencers And Trends In Climate Tech - October 2021 - [Link](#)
- Houston Environmental History Video (Photos, video and voice overs)- [Link](#)
- HW Passport (revisions and sponsorship pages)- www.houstonwilderness.org/passport/
- HW Annual Report 2015- www.houstonwilderness.org/hwannualreports
- Gulf-Houston Monarch Flyway Strategy Page - <http://www.gulfhoustonrcp.org/mfs>
- Gulf-Houston Regional Conservation Plan Media
 - Interactive Map - https://www.google.com/maps/d/viewer?mid=1hmn3ENTu--DVdCiaifbVjfmjOJimjplA&hl=en_US&ll=29.172572730522482%2C-94.911952499999998&z=8
 - RCP Pamphlet - <http://tinyurl.com/RCPTTrifold>
- Social Media Curation
 - <https://www.instagram.com/getoutherehouston/>
 - <https://www.instagram.com/houston.wilderness/>

SKILLS

- **Programming expertise:** Microsoft Office, Adobe Creative Cloud (InDesign, Photoshop), Squarespace, ArcGIS, Stata, Salesforce, Asana, Slack, Airbase, Lexion, Ironclad, expensify, Namely
- **Quantitative skills:** data collection, life cycle analysis, carbon accounting, data quantification, key performance metrics, data accounting, budget analysis, financial management & modeling, and sustainability metrics
- **Qualitative skills:** Policy development, presenting, public speaking, project management, strategic planning, problem-solving, stakeholder engagement, grant writing, energy, transportation, circular economy, CSR, fundraising, partnership development & marketing

CERTIFICATIONS

- OSHA 10 Hour General Industry Outreach Training -2014

PERSONAL INTERESTS

- Traveling, Recreational Sports, Sewing and Upcycling Clothing, Circular Economy & Energy, Wood Burning, Learning Spanish & French, Photography, Birding and Hiking

I AUREN M. HARPER, MPA

EDUCATION

Columbia University in the City of New York, School of International and Public Affairs

- Master of Public Administration (M.P.A.) in Environmental Science and Policy

The University of Houston, College of Natural Science and Mathematics, Houston, TX

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RELEVANT EXPERIENCE

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May 2020 – Present

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Oct 2017 – Aug 2018

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Sept 2011 – Oct 2014

- Used strategic plans to influence consumer purchase behaviors and consumption rates while providing them with information on product SKUs and benefits

University of Houston – Research Assistant, Houston, TX

May 2013 – August 2013

- Monitored regional air quality sampling instruments and submitted daily reports to the state regulators

SKILLS

- **Programming expertise:** Microsoft Office, Adobe Creative Cloud (InDesign, Photoshop), Google Drive, Squarespace, ArcGIS, Stata, Salesforce, Asana, Slack, Airbase, Ironclad, Lexion
- **Quantitative skills:** data collection, life cycle analysis, carbon accounting, data quantification, key performance metrics, data accounting, budget analysis, financial management & modeling, and sustainability metrics
- **Qualitative skills:** Policy development, presenting, public speaking, project management, strategic planning, problem-solving, stakeholder engagement, grant writing, energy, transportation, circular economy, CSR, fundraising, partnership development & marketing

Application Form

Profile

Thank you for your interest in volunteering your time and expertise to the Culver City community. The information contained on this application is for use by the City in reviewing candidates to fill vacancies on City Commissions, Committees, and Boards. During consideration of applicants, the City may consider the information contained in this application, any required supplemental questionnaire, and any other publicly available information. An appointment to any Commission, Board or Committee is at the discretion of the appointing authority.

Ethics and Avoidance of Conflicts of Interest

As a reflection of the residents of the community, Culver City prides itself on the high ethical standards adhered to by its municipal government. As a prospective applicant, we want you to be informed about potential limitations that state and local law impose on individuals who serve the community, especially where they may have a financial conflict of interest. Please consider this information before submitting an application and accepting an appointment. Further information and training regarding these limitations, as well as other legal and procedural requirements when serving on these bodies (i.e. Brown Act, ethics laws, etc.), will be provided in the event you are appointed to one of the City's commissions, committees, or boards.

State law has established regulations intended to ensure that a public official does not use his or her position for personal, financial benefit.

- The California Political Reform Act prohibits a public official (including any of the City's commission, committee, or board members) from participating in any decision or deliberation that might affect the official's own financial interests. In such a situation, the official must publicly disclose the potential conflict of interest, recuse himself or herself from the item being discussed, and leave the meeting room while the matter is considered.
- Government Code Section 1090 imposes an even stricter prohibition. It prohibits a local body from "making" a contract with one of its own members (even if the member has recused him or herself), which includes all aspects of contract formation, including such actions as influencing the contract's scope or the selection of a contractor.

A community member volunteering to sit on a City commission, committee, or board should be aware of these restrictions and take them into consideration before applying for or accepting appointment to any of these bodies.

If you have questions about this information and how it may apply to your particular situation, please contact the City Attorney's Office at (310) 253-5660.

Important Information

As you complete your application, please be aware of the following:

You may apply to any body at any time. However, only those positions that are either vacant or have terms ending soon may be considered for appointment during a certain timeframe.

You may attach a resume or other supplemental information. However, at a minimum, please ensure you submit this Application form by the applicable deadline.

Please note that certain bodies have additional supplementary questions that pertain

to that particular body.

If appointed to a body, please be aware that:

- Important: Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.
- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney’s and City Clerk’s Offices, as well as a Diversity, Equity, and Inclusion training, and other trainings as needed.
- State law and the City’s Conflict of Interest Code may require you to file annual financial disclosure forms.
- Meeting dates and times of the various bodies are subject to change at the City Council’s discretion, staff requirements and the availability of the meeting facilities.
- Please note that you may be subject to a background check. A conviction does not preclude you from being considered for a commission, board or committee appointment.

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

Which Boards would you like to apply for?

Cultural Affairs Commission: Submitted

If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

Ellen

First Name

Jong

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Are you a Culver City resident?

☒ Yes ☐ No

If you are a resident of Culver City, please list how many years:

5

Primary Phone

Alternate Phone

Self
Employer

Artist
Job Title

Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

Minors, age sixteen (16) or older, are eligible to apply with parental or legal guardian consent. Are you a minor?

☐ Yes ☒ No

If you are a minor, please provide your parental consent letter below.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

None

Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

Present - Artist/Author/Owner ellenjong.com Present - Graphic Designer, The Elephant Shack Thai Food Truck, Oahu HI 2021 - 2022 - Assistant, Joanna Burke Art Consultant, Playa Vista LA

Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:

Bronx High School of Science Clark University Parsons School of Design

Upload a resume

Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

The primary role of the body is to represent the residents of Culver City with exceptional perspective on the topic of cultural affairs and the arts. It is also to review, process and determine the quality of the culture and arts program designed for Culver City residents and visitors.

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

I seek appointment because I am an artist who wants to offer my experience, perspective and resources to better my neighborhood and community. Culver City is a lovely place to live and it is thriving. It will be a great experience to take part in the success of my city, and to engage not only with other residents but visitors from all walks of life.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

Beyond having knowledge and a passion for art and art practices, I have worked on projects that involve teamwork and consideration for property, city laws, schedules, budgets and executive boards. As a professional in the creative industry for over twenty years, I aim for integrity and authentic story-telling that is uplifting, entertaining and educational. I have been attending and participating in art fairs in NY, Miami, Shanghai and LA since 2002 which has trained my eyes and intentions to recognize diverse ways Culver City can incorporate culture and art into the program.

How do you envision fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

I envision myself being a team player - to listen, assist and to also judge on topics that may require my thoughts and opinions, and to propose solutions.

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

I have visited two recorded meetings on YouTube.

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

I foresee committing what may be required but at a minimum of five hours a month.

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City by submitting your application online or

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By Email: city.clerk@culvercity.org

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Outreach Question

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- ☒ Word of Mouth
- ☒ Other

Supplemental Questions

Thank You

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!

ELLEN JONG

(Indonesian-Chinese and Taiwanese American, 1976)

SOLO SHOW

2023 Another Mother, Situations Gallery NY

2022 Future Eve, Praz-Delavellade Gallery Los Angeles, CA

2015 Sea Bounds, Basement 6 Collective Space, Shanghai, China

2012 Invisible Line curated by Amani Olu, Allegra LaViola Gallery NY

SELECTED GROUP SHOW

2025 The Art of Oscar, Curated by Michael Slenske/Presented by The Hollywood Reporter, AF Projects LA

2024 Hollywood Dream Bubble, Ed Ruscha's Influence in Los Angeles and Beyond, Curated by Gallucci Tull, The Hole, LA

2021 Five Minutes To Live curated by Benjamin Tischer, New Discretions, NY

2020 The Empty Gallery Group Show 5 curated by Scott Ogden, Shrine Gallery, NY

2019 Every Woman Biennial, LaMaMa Galleria, NY

2018 Current: Abortion curated by Barbara Zucker, A.I.R. Gallery, NY

2015 I Never Could Talk To You, with Bazaar Teens, City Bird Gallery, NY

2014 XXX curated by Mathieu Borysevicz, Bank MABSociety Gallery, Shanghai, China

2011 Self-Publish Be Happy curated by Bruno Ceschel, Micamera Milan, Italy

2009 The Vice Photo Show, Le Lieu Unique, Nantes, FR

2006 Toy Box with White Box, Robert Miller Gallery, NY

2006 Speed Limit, LMCC's Redhead Gallery, NY

2005 Pretend Friendly curated by Alfredo Martinez, the:artist:network, NY

ART FAIR

2023 NADA Miami, Situations Gallery NY

2017 Milk and Night curated by Coco Dolle, Spring Break Art Fair NY

2016 Bazaar Teens, curated by Dustin Yellen, Spring Break Art Fair NY

2010 Empire State of Mind, Copenhagen Photo Festival, Copenhagen, DK

2009 ArtLog/Manish Vora presents, Pulse Art Fair, Miami, FL

SPECIAL PARTICIPATION

2025 White Label Editions for Grief x Hope Fire Relief, LA

2022 Impact: LA for Choice and W.R.R.A.P Benefit on Artsy, Anat Ebgi Gallery, LA

2013 The Watermill Center Summer Benefit, The Watermill Center, NY

2013 Whitney Art Party, The Whitney Museum of Contemporary Art, NY

2011 MiCamera Bookshop, Self Publish Be Naughty Presentation, Milan Italy

2010 Crone Benefit, Gavin Brown Enterprise, NY

Continue to page 2

REVIEWS

Isabella Miller, Contemporary Art Review Los Angeles May 2024

Michael Bullock with Jerry Saltz, Fantastic Man, April 2024

Carlo McCormick, Photograph Magazine July 2012

Vince Aletti, The New Yorker June 2012

Sean O'Hagan, On Photography, The Guardian July 25, 2012

Bruno Ceschel, Foam Magazine Issue #29 Oct 2011

Alec Soth's Best Photo Books of 2010, 2010

AWARDS

2025 International Sculpture Center Innovator Award, Honorary Mention

PUBLISHED WORKS/SITATIONS

2025 sm;le Book Vol 2, Blurring Books, NY

2023 Gender, Bodies & Transformation: Phalluses in 21st Century Culture,

Edited by Meredith Jones and Evelyn Callahan, Routledge London

2023 Radical Intimacy in Contemporary Art: Abjection, Revolt and Objecthood

by Keren Moscovitch Bloomsbury Publishing, NY

2015 Self Publish Be Happy by Bruno Ceschel, Aperture Books, NY

2010 Getting To Know My Husband's Cock, Self-Published, NY (monograph)

2009 Public Panics: Problematic Bodies in Social Places, Adam Eldridge, London UK

2007 Vice Photo Book, Vice Magazine Publishing, NY

2006 Pees On Earth, Miss Rosen Edition/powerHouse Books, NY (monograph)

CURATORIAL PROJECTS

2024 Hollywood Dream Bubble, Ed Ruscha's Influence in Los Angeles and Beyond
(I proposed this idea to the curators for the group show at The Hole LA)

2015 Daydream Freakout, Gallery Sensei NY

2005 Cinco! hosted by BlackBook Magazine in partnership with Dos Equis

2002 Signature Series - a permanent installation of 18 concept guest rooms by selected artists for The Creek Hotel South Beach Miami

Application Form

Profile

Thank you for your interest in volunteering your time and expertise to the Culver City community. The information contained on this application is for use by the City in reviewing candidates to fill vacancies on City Commissions, Committees, and Boards. During consideration of applicants, the City may consider the information contained in this application, any required supplemental questionnaire, and any other publicly available information. An appointment to any Commission, Board or Committee is at the discretion of the appointing authority.

Ethics and Avoidance of Conflicts of Interest

As a reflection of the residents of the community, Culver City prides itself on the high ethical standards adhered to by its municipal government. As a prospective applicant, we want you to be informed about potential limitations that state and local law impose on individuals who serve the community, especially where they may have a financial conflict of interest. Please consider this information before submitting an application and accepting an appointment. Further information and training regarding these limitations, as well as other legal and procedural requirements when serving on these bodies (i.e. Brown Act, ethics laws, etc.), will be provided in the event you are appointed to one of the City's commissions, committees, or boards.

State law has established regulations intended to ensure that a public official does not use his or her position for personal, financial benefit.

- The California Political Reform Act prohibits a public official (including any of the City's commission, committee, or board members) from participating in any decision or deliberation that might affect the official's own financial interests. In such a situation, the official must publicly disclose the potential conflict of interest, recuse himself or herself from the item being discussed, and leave the meeting room while the matter is considered.
- Government Code Section 1090 imposes an even stricter prohibition. It prohibits a local body from "making" a contract with one of its own members (even if the member has recused him or herself), which includes all aspects of contract formation, including such actions as influencing the contract's scope or the selection of a contractor.

A community member volunteering to sit on a City commission, committee, or board should be aware of these restrictions and take them into consideration before applying for or accepting appointment to any of these bodies.

If you have questions about this information and how it may apply to your particular situation, please contact the City Attorney's Office at (310) 253-5660.

Important Information

As you complete your application, please be aware of the following:

You may apply to any body at any time. However, only those positions that are either vacant or have terms ending soon may be considered for appointment during a certain timeframe.

You may attach a resume or other supplemental information. However, at a minimum, please ensure you submit this Application form by the applicable deadline.

Please note that certain bodies have additional supplementary questions that pertain

to that particular body.

If appointed to a body, please be aware that:

- Important: Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.
- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney’s and City Clerk’s Offices, as well as a Diversity, Equity, and Inclusion training, and other trainings as needed.
- State law and the City’s Conflict of Interest Code may require you to file annual financial disclosure forms.
- Meeting dates and times of the various bodies are subject to change at the City Council’s discretion, staff requirements and the availability of the meeting facilities.
- Please note that you may be subject to a background check. A conviction does not preclude you from being considered for a commission, board or committee appointment.

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

Which Boards would you like to apply for?

Cultural Affairs Commission: Submitted

If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

Heather

First Name

Moses

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Are you a Culver City resident?

☒ Yes ☐ No

If you are a resident of Culver City, please list how many years:

Since 2001

Primary Phone

Alternate Phone

Culver City Unified School
District

Employer

Arts Coordinator

Job Title

Are you a Culver City business owner/operator?

☐ Yes ☒ No

If you are a Culver City business owner/operator, please list how many years.

Minors, age sixteen (16) or older, are eligible to apply with parental or legal guardian consent. Are you a minor?

☐ Yes ☒ No

If you are a minor, please provide your parental
consent letter below.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

I am currently on the Culver City Arts Foundation Advisory Board. Other board positions include President of the La Ballona PTA and La Ballona Booster Club (Culver City, CA). Road Theatre Company Artistic and Corporate Board Member (North Hollywood, CA). I volunteer for the Culver City Summer Music Festival, Culver City Tree Lighting and Culver City Art Walk. I also volunteer to read grants for the Los Angeles Region Strong Workforce program.

Heather Moses

Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

Resume Attached

Education (Include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:

Resume Attached

[Moses_Resume_2026.pdf](#)

Upload a Resume

Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

The primary role of the commission is to serve as an advisory body to the City Council on arts-related matters in Culver City. This includes fine arts, performing arts, arts education, and historic preservation.

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

I have had the privilege of working in arts education in Culver City since 2010, and I witness the transformative impact of the arts on our students every day. Culver City is already a vibrant, art-filled community, and the strength of our local arts ecosystem is deeply rooted in meaningful partnerships between the city, our schools, and the broader community. I want to bring my experience in arts education to the Cultural Affairs Commission to help sustain and grow this legacy. By serving as a bridge for the next generation of residents, I hope to ensure that young people are prepared to participate in and contribute to Culver City's creative economy. I am committed to strengthening the City-School Partnership and stewarding policies that ensure today's students inherit the same dynamic, art-rich city we value now.

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

I bring over a decade of experience in arts education in Culver City, working directly with students, educators, artists, and community partners. Since 2010, my work has focused on integrating the arts into public education, advocating for equitable access to arts learning, and building sustainable partnerships between schools and the broader creative community. This experience has given me a deep understanding of how city policy, funding, and community support directly affect arts programming and student outcomes. I offer the commission a practitioner's perspective—someone who understands both the day-to-day realities of arts education and the long-term value of arts investment. I am skilled at collaboration, long-range planning, and translating the needs of young people and educators into actionable policy recommendations. Above all, I bring a strong commitment to stewardship: ensuring that Culver City's vibrant arts ecosystem continues to thrive and remain accessible to future generations.

How do you envision fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

I envision fulfilling the objectives and goals established by the City Council through thoughtful collaboration, informed advocacy, and responsible stewardship of Culver City's cultural resources. I would approach the work of the commission by actively listening to community members, artists, educators, and city staff, and by grounding recommendations in both policy goals and lived experience. I would support initiatives that strengthen access to the arts, foster partnerships between the city, schools, and local cultural organizations, and ensure that public investments in the arts are equitable, sustainable, and responsive to community needs. Drawing on my background in arts education, I would help elevate youth voices and ensure that policies consider long-term impacts on future generations. Above all, I am committed to advancing the City Council's vision for a vibrant, inclusive, and art-rich Culver City.

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

I have not regularly attended Commission meetings. However, I attend City Council meetings from time to time and stay engaged with Commission work through ongoing professional collaboration with current and former commissioners.

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

I am able to dedicate 20 hours per month to Commission work, ensuring sufficient time for reviewing materials, preparing for meetings, and participating fully in all responsibilities.

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

I would like to express my sincere excitement about the opportunity to serve on the Cultural Affairs Commission. Culver City's commitment to the arts has had a meaningful impact on my professional work and on the students and families I serve, and I would be honored to contribute to sustaining and strengthening that legacy. I bring a collaborative spirit, a deep respect for public service, and a strong commitment to ensuring that Culver City remains a vibrant, inclusive, and art-filled community.

Please upload a file to attach supplemental information, if desired.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

Please submit your application and any attachments no later than the final filing date as announced in the Notice of Vacancy and Request for Applications to the City of Culver City by submitting your application online or

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9770 Culver Blvd.
Culver City, CA 90232

By Fax: (310) 253-5830

By Email: city.clerk@culvercity.org

If you have questions regarding the completion or filing of this application, please contact the City of Clerk's Office, by fax or email as indicated above, or by phone at (310) 253-5851.

Outreach Question

The City Clerk's Office is always looking to improve outreach. Please indicate how you heard about this opportunity (Facebook,/Twitter, Nextdoor, Newspaper, Website/Email, Word of Mouth or Other) *

☒ Word of Mouth

Supplemental Questions

Thank You

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!

If appointed to a body, please be aware that:

- important: Unless a specific exception is made by the City Council, generally individuals are eligible to be appointed to serve on only one body at a time.

- All appointees will be required to attend an Ethics and Brown Act training class, which will be offered through the City Attorney's and City Clerk's Offices, as well as a Diversity, Equity, and Inclusion training, and other trainings as needed.

- State law and the City's Conflict of Interest Code may require you to file annual financial disclosure forms.

- Meeting dates and times of the various bodies are subject to change at the City Council's discretion, staff requirements and the availability of the meeting facilities.

- Please note that you may be subject to a background check. A conviction does not preclude you from being considered for a commission, board or committee appointment.

Please be advised this document is a public record and information contained herein may be subject to public disclosure as required by the California Public Records Act and any other applicable law.

Which Boards would you like to apply for?

None Selected

Cultural Affairs

If you are applying for more than one body, please list those bodies in the order of preference for which you would like to be considered below.

Roberta

First Name

Sergant

Last Name

Email Address

Street Address

Suite or Apt.

City

State

Postal Code

Are you a Culver City resident?

☒ Yes ☐ No

If you are a resident of Culver City, please list how many years:

70

Primary Phone

Alternate Phone

Employer

Job Title

retired
CCUSD

Teacher, Spanish Immersion
Program

Roberta Sergant

Are you a Culver City business owner operator?

☐ Yes ☒ No

☐ If you are a Culver City business owner operator, please list how many years.

Minors, age sixteen (16) or older, are eligible to apply with parental or legal guardian consent. Are you a minor?

☐ Yes ☒ No

If you are a minor, please provide your parental consent letter below.

Qualifications and Experience

Have you ever worked for the City of Culver City?

☐ Yes ☒ No

If you have worked for the City of Culver City, please list dates of employment and names of departments.

☐ If you are related to any current City employees or appointed officials of the City of Culver City, please indicate name(s) and relationship(s).

Have there been, or are there now, any circumstances and/or relationships which might reflect adversely on the propriety of your serving as a member of any body to which you might be appointed?

☐ Yes ☒ No

If yes, please explain:

Community Service (List commissions, boards, committees and other organizations on which you have served or currently serve, are a member or have been a member and offices held and in what city those positions were or are held). Please feel free to include participation in community events. Please highlight Culver City community involvement:

CCUSD Health + Family Life CHL, CCPTA

☐ Employment. Please provide a minimum of 5 years of employment history, including titles and duties of current and past employment. Please feel free to attach a resume or CV in lieu of completing this section:

see attached

Education (include professional or vocational licenses and certificates.) Please feel free to attach a resume or CV in lieu of completing this section:

Application Questions

For the body(ies) to which you seek appointment(s), what have you determined to be the primary role of the body?

Enhancing the quality of life for CC Residents via rich cultural experiences

Why do you seek appointment on the body(ies)? Please be specific to the body(ies)'s role.

I feel that I can bring the perspective of a grandmother, mother, wife, teacher, and practically native CC Resident (70 years)

What is there specifically in your background, training, education or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the body(ies) to which you seek appointment(s)?

PLEASE see my CV (Education, Experience, Awards & Involvement)

How do you envision fulfilling the objectives, and/or goals of the body(ies), as established by the City Council?

I am a responsible and respectful follower of rules, as well as an innovator

How many meetings of the commission(s), board(s), or committee(s), to which you are interested in being appointed have you attended? Please indicate how often and when.

None - This would be my first attempt to serve my community outside of as a teacher, parent & grandparent

How much time, on a monthly basis, can you commit to reviewing materials in preparation for attendance at meetings of the body(ies) to which you desire appointment?

I am retired; therefore, I have a great deal of time to prepare for & attend meetings, (30 hrs ?)

Is there anything else you would like to add that has not been covered by your answers to the prior questions? (You may attach supplemental information below.)

I am the parent of a credentialed teacher (SHIRA) & a cultural warrior (YBI). Two of my grandchildren attend CCUSD schools. I am particularly interested in finding ways to include students/children, as well as adults, in cultural activities in CC.

You are invited to attach additional pages, enclose a copy of your resume and/or submit supplemental information which you feel may assist the appointing authority in its evaluation of your application.

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Outreach Question

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None Selected

Nextdoor

Supplemental Questions

I do have to wear hearing aids; hopefully this is not prohibitive. I do better when I am seated in the center of a group, or facing the group.

Thank You

The City Clerk's Office encourages all interested persons to apply for all positions in which they have an interest!

ROBERTA SERGANT



Education

California State University, Dominguez Hills, M.A., Multicultural Education,
1997.

UCLA, Graduate School of Education, 1981. Ryan Multiple Subject/BCC
(Bilingual-Spanish) and Single Subject (Social Science).

UCLA, B.A., Public Service (Urban and Community Development),
1971.

Experience

- retirement / 2019*
- 1992-~~present~~ Teacher: Spanish Immersion, grade 2-4, El Rincon and
El Marino Language School, CCUSD. Mentor Teacher 1999-2000.
- 1990-1992 Teacher: General Studies, grade 5-6, part-time, Temple
Emanuel Community Day School.
- 1988-1990 Developed and administered an educational program for CCUSD
at the Adolescent Eating Disorder Unit of The Rader Institute, located at
Brotman Hospital in Culver City.
- 1986-1988 Substitute in ESL and General Education classes at CCHS,
CCMS, and at El Rincon Elementary School (SIP).
- 1981-1984 Teacher: grade 1-8, bilingual classes in CCUSD.
- 1977-1978 Curriculum Assistant for CCUSD Assistant Superintendent of
Educational Services.

Awards & Involvement

- *First Place Teacher Award for poetry written by grade 4 student - Dr. Seuss
Read Across America, sponsored by The Los Angeles Times
- * TIPS Grant Recipient (Teachers Innovative Projects), Culver City
Education Foundation (3 times)
- *Honorary Service Award recipient from CCHS PTSA, and EMLS PTSA
- *Affiliation: PTSA, Advocates for Language Learning, CATESOL,
CC Youth Health Clinic, CCUSD Committees: Social Promotion,
GATE, Health, English Language Advisory Council, Site Council,
Chairman: Student Study Team.
- *Grant Writer: Project SOZO, Project AMABLE, Title VII Grant Application,
California State Department of Education Distinguished School
Application, CC Education Foundation Balanced Literacy Grant,
Alternative Waiver.
- *Contributing Writer: Westside Life Magazine.
- *Founder, Gang Awareness and Prevention Organization - CCHS and CCMS.

Letters of Reference Available Upon Request