

MEETING DATE: 04/09/07

AGENDA ITEM: Adoption of a Resolution 1) Extending Preferential Parking Hours on Motor Avenue between the Alley South of Culver Boulevard and Braddock Drive; 2) Establishing a Preferential Parking District Encompassing Vinton Avenue, Motor Avenue, and Le Bourget Avenue Between the Alley South of Culver Boulevard and Braddock Drive; and 3) Rescinding Resolution No. 2006-R018.

ATTACHMENTS

		<u>Pages</u>
1	Petition, dated February, 2006;	1-5
2	Agenda for informal public meeting of Monday, February 19, 2006;	6 -12
3	Draft Minutes for the Traffic Committee Meeting of February 21, 2007	13 -17
4	Proposed Resolution No. 2007-R___ Establishing a preferential parking district encompassing Vinton Avenue, Motor Avenue, and Le Bourget Avenue between the alley south of Culver Boulevard and Braddock Drive; and	18 - 43
5	Copy of Notification Postcard for this City Council meeting	44 - 45

To: Richard Solis
Culver City Public Works Department
Engineering Division
P.O. Box 507
Culver City, CA 90232

February 15, 2006

Fr: The Residents of the 4100 block of Motor Ave.
Represented by: Eileen O'Sullivan
4163 Motor Ave.
Culver City, CA 90232

Re: Extension of restricted parking hours

Dear Richard,

Attached please find the signed petition in favor of extending the restricted parking on the 4100 block of Motor Avenue. We have the required 75% endorsement of the 25 occupied houses. House number 4174 is vacant.

We would like to see the hours for permit only parking from 6pm to 6am, and the area to be designated between the alley just south of Culver Blvd. to Braddock.

Please consider this request and inform us of your disicision.

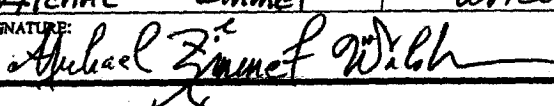
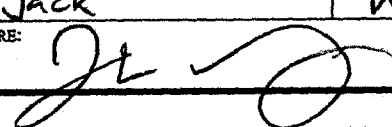
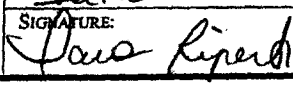
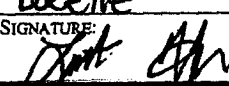
Thank you for your time and consideration,

Eileen O'Sullivan

TIME LIMIT PERMIT PARKING PETITION

We, the undersigned residents of Motor Ave between Culver Blvd. and Broddock, ask that the Traffic Committee consider our request for installation of Resident ^{only} hour parking restrictions, and the installation of permit parking on our block. We request that the parking restrictions be from Monday through Sunday, 6 p.m. to 2 a.m. We understand the annual permit fee is \$16.00 per vehicle, prorated ^{quarterly} per month (\$8.00 minimum), with a **maximum of two permits per household**. The permits are valid until the end of the calendar year and only on the street for which issued. By signing this petition, we commit to purchasing the permits. Additionally, we agree to pay for the parking restriction signs including installation at a cost of approximately \$35.00 per sign. We also understand that City policy requires that 75% of the dwelling units within the subject area sign the petition, thereby indicating a desire by the majority for the requested action. The neighborhood representative, (mandatory) not the City, is responsible for advising you of the outcome of this request. The neighborhood representative Eileen O'Sullivan assumes the responsibility of advising new residents on the street of this program, and directing them to call the Traffic Engineering Division for more information at (310) 253-5615.

DATE: _____

1	FIRST NAME (PRINT) LANCE	LAST (PRINT) RICHTER	STREET ADDRESS: 4163 Motor	LICENSE PLATE No. 1 4BGV160
	SIGNATURE: 		PHONE NUMBER: 310 839 9437	LICENSE PLATE No. 2 3XND110
2	FIRST NAME (PRINT) Julie	LAST (PRINT) Moody	STREET ADDRESS: 4169	LICENSE PLATE No. 1 5RHL129
	SIGNATURE: 		PHONE NUMBER: 310 825 387 5973	LICENSE PLATE No. 2
3	FIRST NAME (PRINT) Michael Emmet	LAST (PRINT) WALSH	STREET ADDRESS: 4173 Motor	LICENSE PLATE No. 1 4ZOV216
	SIGNATURE: 		PHONE NUMBER: 310-838-5011	LICENSE PLATE No. 2
4	FIRST NAME (PRINT) Jack	LAST (PRINT) Weissberg	STREET ADDRESS: 4160 Motor Ave.	LICENSE PLATE No. 1 5AKX994
	SIGNATURE: 		PHONE NUMBER: 310 202-7171	LICENSE PLATE No. 2 4HCS292
5	FIRST NAME (PRINT) Tara	LAST (PRINT) Riperti	STREET ADDRESS: 4164 Motor Av.	LICENSE PLATE No. 1 5AAM963
	SIGNATURE: 		PHONE NUMBER: 310-204-4278	LICENSE PLATE No. 2
6	FIRST NAME (PRINT) LORETTA	LAST (PRINT) HERMAN	STREET ADDRESS: 4153 Motor Ac.	LICENSE PLATE No. 1 3H5K709
	SIGNATURE: 		PHONE NUMBER: 310-836 4625	LICENSE PLATE No. 2
7	FIRST NAME (PRINT)	LAST (PRINT)	STREET ADDRESS:	LICENSE PLATE No. 1
	SIGNATURE:		PHONE NUMBER:	LICENSE PLATE No. 2

TIME LIMIT PERMIT PARKING PETITION

We, the undersigned residents of _____ between _____ and _____, ask that the Traffic Committee consider our request for installation of _____-hour parking restrictions, and the installation of permit parking on our block. We request that the parking restrictions be from Monday through _____, _____ a.m. to _____ p.m. We understand the annual permit fee is \$16.00 per vehicle, prorated ~~per month~~ ^{QUARTERLY} (\$8.00 minimum), with a **maximum of two permits per household**. The permits are valid until the end of the calendar year and only on the street for which issued. By signing this petition, we commit to purchasing the permits. Additionally, we agree to pay for the parking restriction signs including installation at a cost of approximately \$35.00 per sign. We also understand that City policy requires that 75% of the dwelling units within the subject area sign the petition, thereby indicating a desire by the majority for the requested action. The neighborhood representative, (mandatory) not the City, is responsible for advising you of the outcome of this request. The neighborhood representative _____ assumes the responsibility of advising new residents on the street of this program, and directing them to call the Traffic Engineering Division for more information at (310) 253-5615.

DATE: _____

1	FIRST NAME (PRINT) GRETA	LAST (PRINT) DEAN	STREET ADDRESS: 4134 MOTOR	LICENSE PLATE No. 1 4PYV589
	SIGNATURE: <i>Greta Dean</i>		PHONE NUMBER: (310) 837-2413	LICENSE PLATE No. 2
2	FIRST NAME (PRINT) LUKE & MELEE	LAST (PRINT) DEAN	STREET ADDRESS: 4135 Motor	LICENSE PLATE No. 1 SFDY512
	SIGNATURE: <i>Luke & Melee Dean</i>		PHONE NUMBER: 310-621-7045	LICENSE PLATE No. 2 WJ83058
3	FIRST NAME (PRINT) GREGORY	LAST (PRINT) BLAISELL	STREET ADDRESS: 4130 MOTOR AV	LICENSE PLATE No. 1 7W29943
	SIGNATURE: <i>G. Blaisell</i>		PHONE NUMBER: 310-837-5911	LICENSE PLATE No. 2 SPRM586
4	FIRST NAME (PRINT) SUSANNE	LAST (PRINT) SMITH	STREET ADDRESS: 4139 MOTOR	LICENSE PLATE No. 1 6F61659
	SIGNATURE: <i>SUSANNE SMITH</i>		PHONE NUMBER: 310 836 5598	LICENSE PLATE No. 2
5	FIRST NAME (PRINT) RICHARD E. BOONE	LAST (PRINT) NE	STREET ADDRESS: 4133 MOTOR	LICENSE PLATE No. 1
	SIGNATURE: <i>Richard E. Boone</i>		PHONE NUMBER: (310) 837 5921	LICENSE PLATE No. 2
6	FIRST NAME (PRINT) SAL	LAST (PRINT) CANDIDO	STREET ADDRESS: 4183 MOTOR	LICENSE PLATE No. 1 4B7W405
	SIGNATURE: <i>Sal Candido</i>		PHONE NUMBER: 310-202-0989	LICENSE PLATE No. 2
7	FIRST NAME (PRINT) JOHN RYAN	LAST (PRINT) RIOGDAN	STREET ADDRESS: 7623 Venice	LICENSE PLATE No. 1 7A88044
	SIGNATURE: <i>John RioGDan</i>		PHONE NUMBER:	LICENSE PLATE No. 2

TIME LIMIT PERMIT PARKING PETITION

We, the undersigned residents of Motor Ave between Culver Blvd. and Braddock, ask that the Traffic Committee consider our request for installation of Resident ^{only} ~~hour~~ parking restrictions, and the installation of permit parking on our block. We request that the parking restrictions be from Monday through Sunday, 6 p.m. to 6 a.m. We understand the annual permit fee is \$16.00 per vehicle, prorated ~~per month~~ ^{quarterly} (\$8.00 minimum), with a **maximum of two permits per household**. The permits are valid until the end of the calendar year and only on the street for which issued. By signing this petition, we commit to purchasing the permits. Additionally, we agree to pay for the parking restriction signs including installation at a cost of approximately \$35.00 per sign. We also understand that City policy requires that 75% of the dwelling units within the subject area sign the petition, thereby indicating a desire by the majority for the requested action. The neighborhood representative, (mandatory) not the City, is responsible for advising you of the outcome of this request. The neighborhood representative Eileen O'Sullivan assumes the responsibility of advising new residents on the street of this program, and directing them to call the Traffic Engineering Division for more information at (310) 253-5615.

DATE: _____

1	FIRST NAME (PRINT) <u>Lara</u>	LAST (PRINT) <u>Jacques</u>	STREET ADDRESS: <u>4149 Motor</u>	LICENSE PLATE No. 1 <u>5LUE908</u>
	SIGNATURE: <u>Lara Jacques + Gary Rappaport</u>		PHONE NUMBER: <u>310-839-6909</u>	LICENSE PLATE No. 2 <u>4VGN172</u>
2	FIRST NAME (PRINT) <u>JAMES</u>	LAST (PRINT) <u>GARRETT</u>	STREET ADDRESS: <u>4143 MOTOR</u>	LICENSE PLATE No. 1 <u>4XEL881</u>
	SIGNATURE: <u>James Garrett</u>		PHONE NUMBER: <u>310-837-9484</u>	LICENSE PLATE No. 2 <u>5FKG323</u>
3	FIRST NAME (PRINT) <u>Sean Warrington</u>	LAST (PRINT) <u>Warrington</u>	STREET ADDRESS: <u>4120 Motor</u>	LICENSE PLATE No. 1
	SIGNATURE: <u>Sean Warrington</u>		PHONE NUMBER: <u>310-838-7582</u>	LICENSE PLATE No. 2
4	FIRST NAME (PRINT) <u>MARK</u>	LAST (PRINT) <u>SALVATERRA</u>	STREET ADDRESS: <u>4124 MOTOR</u>	LICENSE PLATE No. 1 <u>2HJL565</u>
	SIGNATURE: <u>Mark Salvaterra</u>		PHONE NUMBER: <u>(310) 836-7826</u>	LICENSE PLATE No. 2
5	FIRST NAME (PRINT) <u>Paul</u>	LAST (PRINT) <u>Pitti</u>	STREET ADDRESS: <u>4129 MOTOR AVE</u>	LICENSE PLATE No. 1 <u>3CCB235</u>
	SIGNATURE: <u>Paul Pitti</u>		PHONE NUMBER: <u>310 836-0422</u>	LICENSE PLATE No. 2
6	FIRST NAME (PRINT) <u>LINDA</u>	LAST (PRINT) <u>KAY</u>	STREET ADDRESS: <u>4123 Motor Ave</u>	LICENSE PLATE No. 1 <u>5JM4614</u>
	SIGNATURE: <u>Linda Kay</u>		PHONE NUMBER: <u>(310) 838-9119</u>	LICENSE PLATE No. 2
7	FIRST NAME (PRINT) <u>LAUREL GARY</u>	LAST (PRINT) <u>GARY</u>	STREET ADDRESS: <u>4119 Motor Ave</u>	LICENSE PLATE No. 1 <u>45D769</u>
	SIGNATURE: <u>Laurel Gary</u>		PHONE NUMBER: <u>310 838 9056</u>	LICENSE PLATE No. 2 <u>45DX821</u>

TIME LIMIT PERMIT PARKING PETITION

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DATE: _____

1	FIRST NAME (PRINT) <u>MARGARET JENNINGS</u>	LAST (PRINT)	STREET ADDRESS: <u>4150 MOTOR AVE</u>	LICENSE PLATE No. 1
	SIGNATURE: <u>Margaret C. Jennings</u>		PHONE NUMBER: <u>310 838-6183</u>	LICENSE PLATE No. 2

2	FIRST NAME (PRINT) <u>MARIA</u>	LAST (PRINT) <u>SUNDEEN</u>	STREET ADDRESS: <u>4154 MOTOR AV</u>	LICENSE PLATE No. 1 <u>KAD 307</u>
	SIGNATURE: <u>[Signature]</u>		PHONE NUMBER: <u>310-202-9482</u>	LICENSE PLATE No. 2 <u>KAD 308</u>

3	FIRST NAME (PRINT)	LAST (PRINT)	STREET ADDRESS:	LICENSE PLATE No. 1
	SIGNATURE:		PHONE NUMBER:	LICENSE PLATE No. 2

4	FIRST NAME (PRINT)	LAST (PRINT)	STREET ADDRESS:	LICENSE PLATE No. 1
	SIGNATURE:		PHONE NUMBER:	LICENSE PLATE No. 2

5	FIRST NAME (PRINT)	LAST (PRINT)	STREET ADDRESS:	LICENSE PLATE No. 1
	SIGNATURE:		PHONE NUMBER:	LICENSE PLATE No. 2

6	FIRST NAME (PRINT)	LAST (PRINT)	STREET ADDRESS:	LICENSE PLATE No. 1
	SIGNATURE:		PHONE NUMBER:	LICENSE PLATE No. 2

7	FIRST NAME (PRINT)	LAST (PRINT)	STREET ADDRESS:	LICENSE PLATE No. 1
	SIGNATURE:		PHONE NUMBER:	LICENSE PLATE No. 2

MOTOR AVENUE
REQUEST FOR NIGHT TIME PERMIT PARKING RESTRICTIONS
BEYOND EXISTING DAYTIME PARKING RESTRICTIONS

Between the alley south of Culver Blvd to Braddock Drive

MONDAY, FEBRUARY 19, 2007, 7:00 P.M.

I. INTRODUCTIONS

- A. Public Works Department, Engineering Division
- B. Motor Avenue residents' representative Eileen O'Sullivan
- C. Business Community

II. PURPOSE:

- A. To discuss impacts on residential neighborhood;
- B. To discuss potential remedies;
- C. To inform of the Preferential Parking Program's purpose, criteria, and operation.

III. AUTHORITY: PROCEDURES AND REGULATIONS FOR PREFERENTIAL PARKING ZONES

- A. Adopted by City Council on November 22, 2004, pursuant to Resolution No. 2004-R085, in order to implement Sections 7.03.300 through 7.03.315, Title 7. of the Culver City Municipal Code pursuant to Ordinance No. 2004-017, effective January 11, 2005.
- B. Purpose: The primary purpose of a preferential parking zone is to limit excessive intrusion of non-residential parking into residential neighborhoods. (Section A)
- C. Required Meeting: "Upon verification of a petition, the Engineering Division staff will conduct an informal meeting with the designated Neighborhood Representative(s) and abutting non-residential interests, if any, to discuss impacts and potential remedies, and to disseminate information on the purpose, criteria and operational requirements of preferential parking." (Section C.3).

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IV. IMPACTS REPORTED:

- A. Severe intrusion by non-residential parking;
- B. Parking in a manner that blocks driveways and at times, sidewalks;
- C. Loitering and loud prolonged nighttime conversations at vehicles
- D. Littering from non-resident vehicles;
- E. Nuisance noise early in the late nights/early morning periods;
- F. Loud Radios
- G. Rudeness;
- H. Verbal threats/altercations
- I. Vandalism to private property;
- J. Inconvenience of not having parking for residents' guests or for residents; and
- K. Lewd and illegal acts in the public right-of-way
- L. Frequent calls to CCPD

V. FORMAL REQUEST BY 4100 BLOCK OF MOTOR AVENUE RESIDENTS: Request for resident-only parking

- A. Petition letter received 02/15/07.
- B. Residents' Vehicle information received with the petition
- C. Requested restriction:
 - i. Resident-Only Parking, Monday through Sunday, 6:00 p.m. to 6:00 a.m., beyond existing daytime, time-limited parking

VI. POSSIBLE CAUSE OF INTRUSION:

- A. Community attributes parking intrusion to the Backstage Bar

MOTOR AVENUE
REQUEST FOR NIGHT TIME PERMIT PARKING RESTRICTIONS
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VII. NEXT STEPS

A. **SURVEY and LICENSE PLATE STUDY:** Required Survey and Study. Preferential Parking Zone Establishment Process: "After meeting with Neighborhood Representative(s) and abutting non-residential interests, staff shall undertake surveys and studies to determine whether an area meets the requirements of Section I (Program Criteria) and is, therefore, eligible to be designated as a preferential parking zone, and to recommend boundaries and parking restrictions for the preferential parking zone under consideration." (Section C.4)

- i. Survey is done to determine number of legal curb-side parking spaces in order to determine the percentages to be met as part of the criteria. One parking space is 18 feet minimum.
- ii. Minimum 6 in 3. The field study shall be "at least six (6) random field inspections during the course of a three (3) week period." (Section I.2)
- iii. "The inspections shall occur within the time periods when the impact is occurring, as specified in the neighborhood's petition." (Section I.2) Daytime and/or nighttime.

B. **RECOMMENDATION OF BOUNDARIES AND RESTRICTIONS.** (Section C.4)

- i. "The proposed parking restrictions will take into consideration the needs of the residents and, to the extent feasible, the needs of abutting non-residential interests." (Section C.9)

C. **REFER REQUEST TO TRAFFIC COMMITTEE.** If criteria is found to have been met as a result of the study. (Section C.5)

- i. Meets once a month, on the third Wednesday of the month at 7:00 p.m. in the Council Chambers—Wed., Feb. 21, 2007.

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- D. CITY ENGINEER TAKES ITEM TO CITY COUNCIL. If Traffic Committee recommends approval. (Section C.7)
 - i. Appeal of a determination or decision of the City Engineer shall be made to the City Council. (Section C.11)
- E. CITY COUNCIL ADOPTS ZONE. Fees are then collected for street signs and 66% of residents on block must purchase permits prior to "implementation" of an approved zone. (Section E)

VIII. CRITERIA

- A. Time Limit Parking Except by Permit (Section I.3.a and b). Parking will be considered excessively impacted by on-street parking of commuter vehicles on streets in a residential area when:
 - i. More than Seventy-five percent (75%) of the legal on-street parking spaces are occupied by resident and non—resident motor vehicles; and
 - ii. More than Twenty-five percent (25%) of the legal on-street parking spaces are occupied by non-resident motor vehicles.
- B. No Parking Anytime Except by Permit (Section I.4.a and b). Parking will be considered excessively impacted by on-street parking of commuter vehicles on streets in a residential area when:
 - i. More than Seventy-five percent (75%) of the legal on-street parking spaces are occupied by resident and non-resident motor vehicles; and
 - ii. More than Fifty percent (50%) of the legal on-street parking spaces are occupied by non-resident motor vehicles.

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IX. OPERATIONS

- i. Only two parking permits may be issued per household. First time application must be made in person with proof of vehicle registration and ID required. There are two types of permits: Annual and Visitor.
 - a. Permits may be Annual (assigned to a specific vehicle); or
 - b. Visitor (may "float" from one vehicle to another—may be used by resident of the home, not just visitors).
 - c. The cost of each permit is \$16; prorated quarterly but not less than \$8 (Resolution No. 2006-R053, Exhibit H-1, page 40, effective September 1, 2006)
- ii. One-Day or Three-Day paper Guest-Parking Permits are available to residents, currently free of charge, two books total of 12 each, at a time.
- iii. Additional permits are available by a "for-fee-consideration" of Hardship. Hardship is not defined by need due to number of vehicles or number of drivers in household. It is based on the residential lot configuration and the building structures layout. (Section L).

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X. TIME LINE

- A. Survey January
- B. License plate study January-February
- C. Analysis February
- D. Traffic Committee February
- E. City Engineer Considers Recommendation February-March
- F. City Council March-May
- G. Fees Paid and Permits Purchased April-May
- H. Implementation May-June

XI. QUESTIONS/COMMENTS

XII. ADJOURNMENT

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- D. Littering from non-resident vehicles;
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- F. Loud Radios
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- I. Vandalism to private property;
- J. Inconvenience of not having parking for residents' guests or for residents; and
- K. Lewd and illegal acts in the public right-of-way
- L. Frequent calls to CCPD

V. FORMAL REQUEST BY 4100 BLOCK OF MOTOR AVENUE RESIDENTS: Request for resident-only parking

- A. Petition letter received 02/15/07, 22 out 27 (81%).
- B. Residents' Vehicle information received with the petition
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VI. POSSIBLE CAUSE OF INTRUSION:

- A. Community attributes parking intrusion to the Backstage Bar

CITY OF CULVER CITY

TRAFFIC COMMITTEE MINUTES

REGULAR MEETING, WEDNESDAY, FEBRUARY 21, 2007
CITY HALL – 9770 CULVER BOULEVARD
COUNCIL CHAMBERS, FIRST FLOOR – 7:00 P.M.

1.0 Call to Order.

**Members in
Attendance:**

Gabriel Garcia, Chair, Engineering Division
Firefighter Louis Louie, Fire Department
Lt. Dave Tankenson, Police Department
Joseph Montoya, Planning Division

Richard Solis, Traffic Engineering (staff support)
Camille Jones, Disability Services Specialist

Excused Absences: John Rivera, Public Works, Maintenance Division

Unexcused Absences: None

Guests: See attached sign-in sheet.

2.0 Agenda Posting.

Mr. Garcia, presiding, called the meeting to order, asked if the meeting's agenda had been posted, and Mr. Solis replied in the affirmative.

2.1 Approval of Minutes: Minutes for the meeting of December 20, 2006

Comments: None

Motion: Approve

Moved: J. Montoya **Seconded:** Lt. Tankenson **Vote:** 4-0

3.0 Old Business. None

4.0 New Business.

- 4.1 Petition from Ms. Eileen O'Sullivan and residents of the 4100 block of Motor Avenue for extended days and hours to the presently approved and installed permit parking hours. The requested new restriction is for "No Parking 6:00 PM to 6:00 AM, Daily, Permit Excepted."

Comments:

Existing Restrictions

Presently the 4100 block of Motor Avenue has time-limited parking, except by permit, Monday through Saturday, from 8:00 a.m. to 6:00 p.m.

The Petition

The petition requested resident-only parking during the existing hours as well as additional hours beyond the present restrictions, from 6:00 p.m. to 6:00 a.m., to be in effect seven-days-per-week. Current preferential parking guidelines state that in order for a street to be considered for preferential parking, a petition must be signed by at least 75% of the affected households on the street. The petition for this case was signed by 81% of the affected households.

Problems Being Experienced

1. Severe intrusion by non-residential parking;
2. Parking in a manner that blocks driveways and at times, sidewalks;
3. Loitering by the drivers and passengers of non-resident vehicles;
4. Littering by the drivers and passengers of non-residents vehicles;
5. Nuisance noise in the late nights/early morning periods;
6. Loud car radios;
7. Rudeness by the drivers and passengers of the non-residents vehicles;
8. Verbal threats and altercations;
9. Vandalism by non-residents to private property;
10. Inconvenience of not having parking for residents' guests or for residents;
11. Lewd and illegal conduct and acts in the public right-of-way, in parked non-resident vehicles, and on front setback of residents' homes;
12. Frequent calls to Culver City PD for enforcement.

The Study

In order to assess the degree of parking impacts on this street, visual inspections were done at different times and days by staff, in accordance with the Council-adopted criteria. The adopted procedures require that in order to

qualify for resident-only parking, a "75/50 by 6 in 3" criteria shall be met. That is, 75% of all the legal parking on the street must be occupied; of the vehicles parked on the street, 50% shall be non-resident vehicles; this condition shall be documented six times; the study shall be during a period of up to three weeks. The findings revealed that the program criteria were met six out of 20 times. During the six times criteria were met, parking demand was 80% to 100%. During these six times, non-resident vehicles represented more than 50% of the parking demand.

Discussion

The Committee heard the staff report; subsequently, the residents in attendance were given an opportunity to address the Committee. Additionally, Mr. Ben Myron, owner of the Backstage Bar, 10400 Culver Boulevard, spoke in favor of the petitioners' request.

Preferential Parking Purpose

The adopted Rules and Procedures for Preferential Parking Districts, state as follows:

"The primary purpose of a preferential parking district shall be to limit excessive intrusion of non-residential parking into residential neighborhoods, where such parking practices have negatively impacted the residential area. In addition, to support the primary purpose of the preferential parking zone, restrictions may be implemented that help to enhance the quality of life in residential neighborhoods by reducing noise, traffic hazards and litter; and to encourage carpooling and use of transit."

Extension of Permit Parking to Adjacent Streets

As with the installation of any preferential parking zone, there always exists the possibility of non-residential parking spill-over to other neighboring streets. Currently, Vinton Avenue and Le Bourget Avenue have 2-hour permit parking, Monday through Saturday, from 8:00 a.m. to 6:00 p.m. Therefore, with the potential extension of time and change from time-limited parking to resident-only parking of Motor Avenue, non-permitted vehicles that would normally park on Motor Avenue may park on either adjacent streets, Vinton Avenue or Le Bourget Avenue.

Creation of a Preferential Parking District

The Council-adopted criteria, as specified in Rules and Procedures for Preferential Parking Districts, item number 5.d, states that the Engineering Division may adjust the boundaries of a parking district to include other areas that may be impacted by intrusion parking.

"Whether the boundaries of the proposed preferential parking zone should include not only those areas that experience the greatest parking congestion, but also those areas that would likely experience congestion due to future relocation of the existing parking demand. If the City Engineer determines that the zone should be expanded, the Engineering Division shall be responsible for coordinating with the areas outside of the originally requested Preferential Parking Zone."

In implementing the above criteria and to avoid the residential blocks on either side of Motor Avenue from experiencing the impacts of spill-over intrusion parking, as well as to effect a more integrated approach in addressing anticipated parking impacts, staff believes it necessary that Vinton Avenue and Le Bourget Avenue, from the alley south of Culver Boulevard to Braddock Drive be made part of the preferential parking district under this consideration for approval. However, these additional streets would have permit parking signs installed only after a duly executed petition has been submitted to the City, as per the adopted procedures.

Comments: To recommend to the City Engineer the establishment of a broader Preferential Parking District encompassing the 4100 blocks of Vinton Avenue, Motor Avenue, and Le Bourget Avenue, between the alley south of Culver Boulevard to Braddock Drive. The only part of this district that would be active, if Council approves, is the 4100 block of Motor Avenue. All the others are "dormant" until a valid petition is submitted as per the Council-adopted regulations, and the petitioners have purchased the proper percentage of parking permits and have paid for parking permit street signs..

Motions:

1. The 4100 block of Motor Avenue be recommended for resident-only parking; additionally, create a district composed of the 4100 blocks of Vinton Avenue, Motor Avenue, and Le Bourget Avenue;
2. The restrictions recommended be from 8:00 a.m. to 6:00 a.m., seven days a week;
3. The installation of signs indicating that night-time restrictions are in effect;
4. The City Engineer explore the possibility of altering the effective hours of operations of the parking meters on Culver Boulevard, between Madison Avenue and Overland Avenue, from the present 8:00 a.m. to 6:00 p.m., Monday through Saturday, to 8:00 a.m. to 4:00 p.m.,

Monday through Saturday to facilitate free parking for patrons of the Backstage; and

5. The City Engineer explore the possibility of restriping Culver Boulevard to accommodate a 20-foot parking and number two westbound lane so that parking may be accommodated where there is red curb in the vicinity of the Backstage Bar.

Moved: Montoya **Seconded:** Tankenson **Vote:** 4-0

5.0 **Information.** None

6.0 **Other Business.** None

7.0 **Audience Participation.** None

8.0 **Adjournment: (8:32 P.M.)**

Motion: To adjourn the meeting.

Moved: Lt. Tankenson **Seconded:** Louie **Vote:** 4-0

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1 attached as Exhibit "B" to Resolution No. 2004-085 must be amended to reflect the
2 addition of Motor Avenue between the alley south of Culver Boulevard and Braddock Drive
3 as preferential parking streets;

4 NOW, THEREFORE the City Council of the City of Culver City, DOES HEREBY
5 RESOLVE as follows:

6 1. Procedures and Regulations for Preferential Parking Zones:

7 Pursuant to Vehicle Code Section 22507 and Culver City Municipal Code Section
8 7.03.300, the Procedures and Regulations for Preferential Parking Zones, attached
9 hereto as Exhibit "A", are hereby approved and adopted. The Engineering Division shall
10 have authority to promulgate and administer procedures and regulations implementing
11 preferential parking zones, the issuance of preferential parking permits and the collection
12 of fees for these permits.
13

14 2. Preferential Parking Zones Established: Pursuant to Vehicle Code
15 Section 22507 and Culver City Municipal Code Section 7.03.300, the streets identified in
16 Exhibit "B," attached hereto, are established as preferential parking zones and
17 preferential parking shall be permitted on said streets in accordance with the regulations
18 set forth therein.
19

20 3. Signs: Signs shall be posted within any preferential parking
21 zone giving notice of all preferential parking restrictions.
22

23 4. Preferential Parking Privilege: Within a preferential parking zone,
24 the following are exempt from any posted "Time-Limited Parking Except By Permit" or "No
25 Parking Anytime Except By Permit" parking restrictions:
26
27
28

1 a. A vehicle with a valid preferential parking permit, issued for
2 use in the zone in which the vehicle is parked and displayed in accordance
3 with the instructions issued with said preferential parking permit;

4 b. A vehicle displaying an authorized disabled person's
5 placard issued pursuant to Vehicle Code Sections 22511.55 or 22511.59; or,

6 c. A vehicle displaying an authorized disabled person's
7 identification license plate issued pursuant to Vehicle Code Section
8 5007.
9

10 5. Limitation on Preferential Parking Privilege: Notwithstanding the
11 preferential parking privilege created in Section 4, above, a vehicle with a preferential
12 parking permit shall comply with all other governing parking restrictions,
13 regulations or laws including, but not limited to, restrictions applicable to street
14 sweeping activities.
15

16 6. Resolution No. 2006-R018 is hereby rescinded.

17 APPROVED and ADOPTED this _____ day of _____ 2007.

18
19 _____
20 GARY SILBIGER, Mayor
21 City of Culver City, California

22 ATTEST:

23 APPROVED AS TO FORM:

24 _____
25 CHRISTOPHER ARMENTA, City Clerk
26 A07-00262

27 _____
28 CAROL A. SCHWAB, City Attorney

RESOLUTION NO. 2007-R_____ EXHIBIT "A"
PPZ - Procedures and Regulations

CITY OF CULVER CITY

PROCEDURES AND REGULATIONS FOR PREFERENTIAL PARKING ZONES

On November 22, 2004, the following procedures and regulations were adopted by the City Council pursuant to Resolution No. 2004-R085, in order to implement Sections 7.03.300 through 7.03.315, Title 7. of the Culver City Municipal Code pursuant to Ordinance No. 2004-017, effective January 11, 2005.

A. Purpose

The primary purpose of a preferential parking zone shall be to limit excessive intrusion of non-residential parking into residential neighborhoods, where such parking practices have negatively impacted the residential area. In addition, to support the primary purpose of the preferential parking zone, restrictions may be implemented that help to enhance the quality of life in residential neighborhoods by reducing noise, traffic hazards and litter; and to encourage carpooling and use of transit.

B. Definitions:

The following words and phrases are defined and shall be construed as defined below, unless it shall be apparent from the context that they have a different meaning:

1. "Annual Permittee" shall mean an individual who is a resident of a legal dwelling unit located on a street on which a Preferential Parking Zone has been established and who has a motor vehicle, registered to his/her address on that street, for which an Annual Permit, exempting said motor vehicle from posted parking restrictions, has been purchased.
2. "City Council" shall mean the City Council of the City of Culver City.
3. "City Engineer" shall mean the City Engineer of the City of Culver City.
4. "Commuter vehicle" shall mean a motor vehicle parked in a residential area which is not owned, leased or otherwise controlled by:
 - a. A resident who lives in the area designated as a Preferential Parking Zone.

- b. A visitor or guest visiting residents living in the area designated as a Preferential Parking Zone.
5. "Engineering Division" shall mean the Engineering Division of the Public Works Department of the City of Culver City.
 6. "Guest" and/or "Visitor" shall mean a person who is visiting in a dwelling unit located in a Preferential Parking Zone.
 7. "Household" shall mean any legal dwelling unit where individual(s) reside under the same roof and with a unique dwelling address.
 8. "Legal Residential Parking Space" shall mean a length of area along a full-height street curb, measuring 18-feet to 22-feet as determined by the City Engineer, exclusive of any red-curb or standard non-parking areas.
 9. "Limited Preferential Parking Zone" shall mean a zone specifically established by the City Council, which may be subject to separate procedures, regulations and/or criteria then those established herein.
 10. "Motor Vehicle" shall mean a vehicle that is self-propelled and meets the definition of a "Motor Vehicle" in the California Vehicle Code Division 1. 415.
 11. "Neighborhood Organization" shall mean any organization, association or group selected by the neighborhood to act on their behalf as the liaison between the City and the neighborhood for the purposes of coordinating the Preferential Parking Zone request and process.
 12. "Neighborhood Representative" shall mean the individual selected by the neighborhood to act on their behalf as the liaison between the City and the neighborhood for the purposes of coordinating the Preferential Parking Zone request and process.
 13. "No Parking Anytime Except by Permit" shall mean that no motor vehicle is allowed to park in an area that is posted "No Parking Anytime Except by Permit" unless said motor vehicle displays a valid Preferential Parking Permit issued for that area exempting said motor vehicle from the posted parking restriction.
 14. "Preferential Parking" shall mean that by Ordinance or Resolution the City Council may restrict the parking or standing of motor vehicles within a specified area and issue to residents of that area a permit(s), as described in the program guidelines, which exempt them from the certain parking prohibitions or restrictions.

15. "Preferential Parking Zone" shall mean a residential area, and/or a specific area(s) within a designated land use Zone and/or "Overlay Zone" which specifically allows residential uses and is designated as eligible for establishment of a Preferential Parking Zone, with streets and boundaries approved by the City Council, wherein motor vehicles displaying a valid permit shall be exempt from certain parking restrictions as provided in these regulations.
16. "Resident" shall mean any person who resides in a legal dwelling unit located in a Preferential Parking Zone.
17. "Time Limit Parking" shall mean the time limits established by the City Engineer pursuant to Culver City Municipal Code Section 7.03.010, for the parking of any vehicle at certain locations.
18. "Traffic Committee" shall mean the City Staff advisory committee established, pursuant to Culver City Municipal Code Section 7.01.135, to provide recommendations, to the City Council, City Engineer, Chief of Police and other city officials, regarding ways and means for improving traffic conditions and the administration and enforcement of traffic regulations. The Traffic Committee consists of the Chief of Police, City Engineer, City Planner, Fire Chief, and Public Works Director or their designees.

C. Preferential Parking Zone Establishment Process

A Preferential Parking Zone may be established by the City Council upon recommendation of the City Engineer or designee, pursuant to the process and criteria established in the following sections.

Culver City residents may initiate a request for establishment of preferential parking zones. Residents requesting establishment of a preferential parking zone must file a petition, which meets all of the criteria detailed in Section J (Petition Criteria). The following procedures will be used in establishing, designating, or abolishing preferential parking zones:

1. The Engineering Division will receive and review petitions requesting the establishment of preferential parking zones from resident groups and neighborhood organization in the City.
2. These petitions shall meet all the criteria identified in Section J (Petition Criteria).

3. Upon verification of a petition, the Engineering Division staff will conduct an informal meeting with the designated Neighborhood Representative(s) and abutting non-residential interests, if any, to discuss impacts and potential remedies, and to disseminate information on the purpose, criteria and operational requirements of preferential parking.
4. After meeting with Neighborhood Representative(s) and abutting non-residential interests, staff shall undertake surveys and studies to determine whether an area meets the requirements of Section I (Program Criteria) and is, therefore, eligible to be designated as a preferential parking zone, and to recommend boundaries and parking restrictions for the preferential parking zone under consideration.
5. If the Engineering Division determines that the criteria required in Section I (Program Criteria) has been met, they shall refer the request for a preferential parking zone along with appropriate boundaries and parking restrictions to the Traffic Committee for consideration and recommendation to the City Engineer.
6. Notice that the preferential parking request is going to be considered by the Traffic Committee at a public meeting shall be mailed by staff to the owners and occupants of all property within the boundaries of the proposed Preferential Parking Zone, adjacent potentially impacted residential streets and non-residential interests.
7. Upon receipt of a Traffic Committee's decision recommending approval, the City Engineer shall recommend the approval of the preferential parking zone to the City Council and shall identify the appropriate boundaries, and specify the times and limitations recommended by the Traffic Committee.
8. The City Engineer's recommendation shall set forth the findings relative to the Program Criteria, other factors and conclusions which justify establishment of the preferential parking zone for the particular area.
9. The proposed parking restrictions will take into consideration the needs of the residents and, to the extent feasible, the needs of abutting non-residential interests.
10. The boundaries of the proposed zone may be established to include not only those areas that experience the greatest parking congestion, but also those areas that would likely experience congestion due to future relocation of the existing parking demand.

11. Appeal of a determination or decision of the City Engineer shall be made to the City Council.
12. The City Council's consideration of the City Engineer's recommendation shall occur at a noticed public meeting.
13. Notice that the preferential parking request is going to be considered by the City Council shall be mailed by staff to the owners and occupants of all property within the boundaries of the proposed Preferential Parking Zone, adjacent potentially impacted residential streets and non-residential interests, pursuant to Section D (Public Notice).
14. If the City Council denies the establishment of the Preferential Parking Zone, establishment of a Preferential Parking Zone will not be re-considered by the City for a period of one year from the date of the City Council decision.
15. Nothing in these Procedures and Regulations for Preferential Parking Zones shall prohibit the City Council from establishing "Limited Preferential Parking Zones" subject to separate procedures, regulations and/or criteria.

D. Public Notice

Written notice for Traffic Committee and City Council public meetings regarding preferential parking zone establishment or implementation shall be given in the following manner.

1. Notices shall be mailed, postage prepaid, to the owners and occupants of all property within the boundaries of the proposed preferential parking zone. In addition, notices shall be provided to any adjacent residential streets and to non-residential uses that are immediately adjacent to the proposed preferential parking zone and which may potentially be impacted by increased parking demand. This subsection establishes the minimum notice and shall not preclude the provision of notice to a greater number of persons.
2. Notices shall be mailed at least fourteen (14) calendar days prior to the date set for the public meeting.
3. For the purposes of this notification, the last known name and address of each property owner as contained in the records of the Los Angeles County Assessor shall be used, unless a more current source of this information is known.
4. The address of occupants shall be determined by visual site inspection or

other reasonably accurate means. The occupant notice requirement can be met by mailing the notice to the "occupant."

5. The address of non-residential uses adjacent to the proposed preferential parking zone shall be determined by visual site inspection or other reasonably accurate means.
6. At the time of filing the petition, the Neighborhood Representative shall provide a complete list of properties and addresses within the proposed preferential parking zone and the notice area designated by the Engineering Division.
7. The City shall prepare the content of the notice. All notices shall state clearly the nature of the request, the boundaries of the proposed preferential parking zone, the date, time and place of the scheduled meeting, the manner in which additional information may be received, and any other pertinent information deemed appropriate.
8. The City Engineer, at his/her discretion, may expand the noticing list beyond the minimum mailing area, set forth above in Subsection 1, on a case-by-case basis. This exercise of discretion shall be based on criteria including, but not limited to, parking demand, other potential impacts and any physical boundaries that could help delineate the impact area.
9. In the event a public meeting is opened but continued to a date certain by the Traffic Committee, further notice is not required but may be given at the City Engineer's discretion.
10. In the event a public meeting is opened but continued to a date certain by the City Council, further notice is not required but may be given at the City Council's discretion.

E. Implementation of a Preferential Parking Zone

Before an approved preferential parking zone will be implemented at least sixty-six percent (66%) of the households in the zone shall have purchased Annual or Visitor parking permits.

Once the sixty-six percent (66%) threshold has been satisfied the Engineering Division shall cause appropriate signs to be installed in the zone, indicating prominently thereon the parking limitation, period of the day for its application, and the fact that motor vehicles with valid permits shall be exempt.

1. A motor vehicle displaying a valid Annual or Visitor parking permit or one-day or three-day Guest Pass, as provided for herein, shall be permitted to be parked on any block within the preferential parking zone for which it was issued without being limited by posted parking restrictions established pursuant to this section.
2. Except as provided below, all other motor vehicles and/or vehicles parked within a preferential parking zone shall be subject to the parking restrictions adopted as provided in this section.
3. A preferential parking permit shall not guarantee nor reserve to the holder any on-street parking space within the designated preferential parking zone.
4. Annual or Visitor parking permit or one-day or three-day Guest Pass, as provided for herein, shall **only** exempt the motor vehicle from certain parking prohibitions and/or restrictions within the preferential parking zone for which it was issued, and not scheduled street sweeping, painted curb zones, and/or proximity to driveways, alleyways and street intersection and fire hydrants etc., restrictions.

F. Modification of a Preferential Parking Zone

1. The Engineering Division staff may periodically review preferential parking zone boundaries and recommend, to the Traffic Committee, City Engineer and City Council, the expansion of and/or consolidation of adjacent zones into a larger zone where such expansion/consolidation will aid in the administration and enforcement of the preferential parking program and where the Program Criteria are found to be satisfied.
2. The residents may also request modification of an approved preferential parking zone.
3. Modification of any approved preferential parking zone shall be considered at noticed public meetings following the same criteria and procedures used herein for establishment of a zone.

G. Temporary Suspension of Preferential Parking Restrictions

1. The City Engineer, based on recommendation of the Traffic Committee adopted at a noticed public meeting, may temporarily suspend preferential parking restrictions in zones adjacent to sites of special City and/or Culver City Unified School District (CCUSD) sponsored events. Events such as fairs, community wide celebrations, annual Fourth of July Fireworks

- programs, CCUSD graduations and similar types of activities may qualify as special events.
2. The City Engineer, based on recommendation of the Traffic Committee adopted at a noticed public meeting, may temporarily suspend preferential parking restrictions in zones adjacent to non-governmental special events subject to compliance with all of the following criteria:
 - a. The applicants for temporary suspension of the preferential parking restrictions shall submit a written request endorsed by over Seventy-five percent (75%) of the households on the blocks where the restrictions are proposed to be temporarily suspended; and,
 - b. The applicants shall be required to reimburse the City for all costs to install and remove covers on parking restriction signage.

H. Removal of a Preferential Parking Zone

1. Once a zone has been posted for preferential parking, voluntary removal of parking restrictions shall be contingent on sixty-six percent (66%) of the households on the block submitting a petition requesting removal of the preferential parking zone.
2. The City Engineer shall have the authority to dissolve a preferential parking zone if requested by appropriate petition or when the number of Annual and Visitor permits is less than 66 % of the households on any posted block(s) within the zone.
3. A review of the preferential parking zone permit/renewal sales will be conducted within 90 days after the end of the calendar year. If the renewal sales at that time are below the required 75% threshold, permit holders will be notified that their zone may be recommended for dissolution, unless the required numbers of permits are purchased within 30 days.
4. When a preferential parking zone has been dissolved pursuant to Subsections 1 or 2, it will not be considered for re-establishment for a period of three years from the date of dissolution.
5. As an alternative to dissolution of a preferential parking zone, the City Engineer may authorize removal of preferential parking restrictions from one or more blocks in a preferential parking zone when Annual and/or Visitor permits purchased on the block(s) fall below sixty-six percent (66%) of households threshold and where the remaining posted blocks can still meet

the minimum criteria for a zone.

I. Program Criteria

1. In order to qualify for establishment of a preferential parking zone the proposed preferential parking zone shall be at least one block long and adjacent to residential uses. A block may be considered from intersection to intersection, or from alley to residential intersection if an alley exists dividing the reach into non-residential and residential uses or as determined in accordance with Subsection 5.b, below. The identified street frontage of the block shall be immediately adjacent to property designated as residentially zoned property on the City's current Zoning District Map or within a specific area in a designated land use Zone and/or "Overlay Zone" which specifically allows residential uses and is designated as eligible. Preferential parking zones may consist of only one side of a street or multiple streets.
2. In order to determine if the proposed preferential parking zone is impacted, the Engineering Division shall conduct at least six (6) random field inspections during the course of a three (3) week period. The inspections shall occur within the time periods when the impact is occurring, as specified in the neighborhood's petition. In order to be considered as excessively impacted by commuter parking, the parking utilization shall meet the minimum standards specified in Subsections I. 3. or 4. below, on at least six (6) occasions during a three (3) week period.
3. For purposes of establishing "Time Limit Parking Except by Permit" Preferential Parking Zones:

Parking will be considered excessively impacted by on-street parking of commuter vehicles on streets in a residential area when:
 - a. More than Seventy-five percent (75%) of the legal on-street parking spaces are occupied by resident and non—resident motor vehicles; and
 - b. More than Twenty-five percent (25%) of the legal on-street parking spaces are occupied by non-resident motor vehicles.
4. For purposes of establishing "No Parking Anytime Except by Permit" Preferential Parking Zones:

Parking will be considered excessively impacted by on-street parking of commuter vehicles on streets in a residential area when:

- a. More than Seventy-five percent (75%) of the legal on-street parking spaces are occupied by resident and non-resident motor vehicles; **and**
 - b. More than Fifty percent (50%) of the legal on-street parking spaces are occupied by non-resident motor vehicles.
5. Notwithstanding the foregoing criteria, the Engineering Division, in determining whether an area is eligible to be designated as a preferential parking zone, may consider factors which include but are not limited to the following:
 - a. The extent to which legal on-street parking spaces are available for the use of residents and their guests, rather than occupied by commuter vehicles. Typically, this may occur when the street is shorter than typical residential streets serving similar residential uses or when physical development or topography has resulted in limited curb space availability for on-street parking.
 - b. The area is intersected by City jurisdictional boundaries which result in problems in enforcing parking and traffic regulations.
 - c. Whether other measures would better solve the problem (e.g., additional parking restrictions, or strict enforcement of existing or additional restrictions which would not result in the establishment of a preferential parking zone).
 - d. Whether the boundaries of the proposed preferential parking zone should include not only those areas that experience the greatest parking congestion, but also those areas that would likely experience congestion due to future relocation of the existing parking demand. If the City Engineer determines that the zone should be expanded the Engineering Division shall be responsible for coordinating with the areas outside of the originally requested Preferential Parking Zone.

J. Petition Criteria

The Engineering Division will verify that the petition requesting establishment of a preferential parking zone meets all of the following criteria:

1. The petition shall be signed by at least 75% of the households in each block in the area described in the petition. Only one valid signature per household will be counted towards establishing the 75% of households' threshold.

2. All the petitioners shall reside within the proposed preferential parking zone.
3. The petition shall indicate that the residents or neighborhood organization(s) desire the establishment of a preferential parking zone and are willing to bear the cost of such a program. The petition must indicate the willingness of the residents to participate in the program by purchasing Annual or Visitor permits.
4. The petition shall identify the designated "Neighborhood Representative" and, if applicable, the "Neighborhood Organization" who will act as the main contact for the neighborhood.
5. The petition shall include the printed name, signature, and complete address of each petitioner.
6. The petition shall list the license plate numbers of all motor vehicles used by each household listed on the petition.
7. The petition shall document the number of households represented by signatures relative to the total number of households in the area proposed for a preferential parking zone.
8. The petition shall state how the residential area is being impacted by commuter vehicle parking, identify the non-residential activities which are generating the parking impacts and the time periods when the impacts are occurring.
9. The petition shall specify the type, day(s) and time of parking restrictions being requested by the petitioners.

K. Guidelines for Issuance of Preferential Parking Permits

Annual and/or Visitor parking permits shall be issued by the Engineering Division and shall be valid for a period not to exceed one calendar year. Permits may be renewed annually upon reapplication in the manner required by these guidelines. Each application for a parking permit shall contain information sufficient to identify the applicant, their residence address or address of real property owned or leased within a preferential parking zone, the license number(s) of the motor vehicle(s) for which application is made, and such other information that may be deemed relevant by the Engineering Division.

1. Application for Annual and/or Visitor permits, replacement permits and/or transfer of permits and one-day and/or three-day Guest Passes shall be

submitted in person at the Engineering Division office. For purposes of this provision any person who can provide proof of residency in the subject household may apply for Annual or Visitor permits and one-day and/or three-day Guest Passes on behalf of other members of that household. All such applications shall be made, in person, at the Engineering Division Office.

2. Only two (2) Annual parking permits may be issued per household. Annual permits shall only be issued to residents of the preferential parking zone and the motor vehicles, which are registered to the resident's address, except as noted in Subsection 5.b. below. Absentee landlords may purchase one Annual permit after providing proof of ownership to the Engineering Division Office.
3. Up to two (2) Visitor parking permits may be issued to households within a preferential parking zone, only in lieu of the Annual permits.
4. Notwithstanding 2. and 3. above, additional Annual and Visitor Parking Permits may be allowed pursuant to Section L (Hardship Exemptions).
5. Annual permits shall require that the following vehicle documents be provided to the Engineering Division Office:
 - a. State of California vehicle registration or;
 - b. If registering a company motor vehicle, a letter on the company's letterhead from the employer confirming the license number of the motor vehicle and the name of the employee applicant.
6. In all situations listed in number I.1. above, a valid California driver's license and at least two additional proofs to substantiate the applicant's residence shall be required. The following may be used for this purpose:
 - a. Property tax bill;
 - b. Utility bill;
 - c. Other documents confirming the applicant's name and address. If the address shown on the driver's license has been changed since issued (change of address noted on reverse by applicant), two additional proofs of address will be required.
7. Parking permits shall be displayed in the manner prescribed at the time of issuance. Upon the sale of a motor vehicle with an Annual Permit, the

permittee shall be responsible for removing the permit from the sold motor vehicle. If the permittee wishes to change the old permit to a new motor vehicle, the old permit must be turned in to the Engineering Division Office. Transfer of a permit from one motor vehicle to another shall be allowed only in the case the motor vehicle is no longer in regular use, or a sale of the old motor vehicle and purchase of a replacement motor vehicle within a household.

8. Each person applying for the replacement of a lost or stolen permit must submit a signed statement that the permit was lost and was not sold or transferred to another person, or show a police report stating motor vehicle was stolen.
9. One-day and/or three-day Guest Passes are available to all households of the zone regardless of whether they have purchased Annual or Visitor permits. Each of the Guest Passes will be valid for one, one-day or three-day calendar period only, and shall not be reused. The permittee shall be responsible for writing legibly, in ink only, the date(s) on the Guest Passes. If the pass shows evidence of reuse, the date is not legible, is written in pencil or if it is not written on the pass, the motor vehicle will be cited. Guest Passes may be used on any posted street within a preferential parking zone for which it was issued, by guests while attending a function at a residence within the preferential parking zone. Each household within a preferential parking zone shall be allowed 12 one-day, or three-day, or a combination thereof, Guest Passes per calendar quarter.
10. The City Engineer in the case of an emergency or special circumstance, may allow issuance of additional one-day Guest Passes for one special event per calendar quarter, subject to the same criteria above.

L. Hardship Exemptions

The City Engineer, based on the Traffic Committee recommendation adopted at a noticed public meeting, may increase the number of Annual or Visitor parking permits issued to a household if the household can demonstrate unique physical conditions limiting the household's ability to park motor vehicles on-site or that the services of a non-resident care giver are required by a resident of the household. The household requesting a hardship exemption shall be responsible for providing all information to support such a request.

1. The City Engineer, based on the recommendation of the Traffic Committee, may allow issuance of up to three (3) Annual Permits in addition to any Annual or Visitor Permits issued to a household pursuant to the provisions of

Section K.2. In determining whether a unique physical condition exists at any particular property, the Traffic Committee shall find that all of the following conditions exist on the property:

- a. That the minimum number of on-site parking spaces, as prescribed by Culver City Municipal Code, Title 17, Chapter 37, Zoning Code, are not present on the household's property;
 - b. That the minimum number of on-site parking spaces, as prescribed by Culver City Municipal Code, Title 17, Chapter 37, Zoning Code, are not present on the household's property as a result of a legal non-conforming situation;
 - c. That due to the existing physical layout of the structures on the household's property there is insufficient space to allow for the provision of the minimum number of on-site parking spaces prescribed by Culver City Municipal Code, Title 17, Chapter 37, Zoning Code.; and,
 - d. That the area on-site whether in a garage, or carport, and/or on the driveway or code allowed parking surface are not being used for non-parking purposes or storage, or the parking of trailers, commercial or recreational vehicles, or the parking of non-operable vehicles.
2. The City Engineer, based on the recommendation of the Traffic Committee, may allow issuance of one (1) Visitor Permit in addition to any Annual or Visitor Permits issued to a household pursuant to the provisions of Section K.3., if the additional Visitor Permit will be used by a non-resident care-giver who is attending to the care of a resident at the household.

M. Exemption of Certain Types of Vehicles

No person shall without an Annual or Visitor permit or one-day or three-day Guest Pass park or leave standing any commercial vehicle or commercial trailer in a preferential parking zone in excess of the parking restrictions, authorized pursuant to this section, except:

1. While actively loading or unloading property; or
2. When such vehicle is parked in connection with, or in aid of, the performance of a service to or on a property in the block in which such vehicle is parked.
3. The following vehicles shall be exempt from parking restrictions established pursuant to this section:

- a. A vehicle, identified as owned by or operated under contract to a utility, whether privately, municipally or publicly-owned, when used in the construction, operation, removal, or repairs of utility property or facilities or engaged in authorized work in the designated preferential parking zone.
- b. A vehicle, identified as owned by or operated under contract to a governmental agency, when used in the course of official government business.

N. Fees

The Engineering Division and City Engineer shall periodically review and recommend appropriate adjustment of the permit fees for review and approval of the City Council.

1. The fee for an Annual or Visitor preferential parking permit shall be set pursuant to City Council resolution. The fee for an Annual or Visitor permit shall be prorated quarterly. Upon the permittee's change of place of residence, change of motor vehicle or damaged permit, the permittee shall surrender the permit to the Engineering Division before a replacement permit can be issued.
2. If the permit is lost, stolen or destroyed, the Engineering Division shall be notified immediately and a signed statement submitted pursuant to subsection K.8. The Engineering Division shall collect a fee for replacement of lost, stolen or destroyed permits.
3. In the event a permittee moves from one preferential parking zone to another preferential parking zone or wishes to change an existing permit to a different motor vehicle, existing permit(s) shall be surrendered and the Engineering Division shall collect a fee for the transfer of the permit(s).
4. In the event a permittee moves out of a preferential parking zone and into a non-zone area, the preferential parking permit shall expire immediately. The Engineering Division Office shall be notified immediately of the move and all permits shall be surrendered pursuant to subsection K.1.
5. The fee for City Engineer and Traffic Committee consideration of temporarily suspending preferential parking zone restrictions, to allow issuance of additional one-day Guest Passes for special events and/or to consider requests for Hardship Exemptions shall be set pursuant to City Council resolution. The City Engineer may waive any such fee in the case of an

emergency or extreme hardship.

6. Appeals of a determination or decision of the City Engineer shall be subject to a fee.
7. No refund of any of the above fees shall be provided once the City process has been initiated.

O. Rules and Regulations

The Engineering Division shall have authority to promulgate and administer the procedures and regulations to implement and enforce the program and to implement the issuance of preferential parking permits and the collection of fees for these permits.

APPROVED BY CITY COUNCIL ON: November 22, 2004

RESOLUTION NO. 2007-R_____ EXHIBIT "B"
CITY OF CULVER CITY
PREFERENTIAL PARKING PROGRAM
April 9, 2007

List of Zones and Corresponding Parking Restrictions

ON STREET	FROM STREET	TO STREET	ENFORCED
Albright Avenue	Alley n/o Washington Place	Matteson Avenue	1 Hr M-S 8am-6pm
Albright Avenue	Alley n/o Matteson Avenue	Alley s/o Venice Blvd	STANDARD
Albright Avenue	Alley n/o Washington Blvd	Herbert Street	Daily Pkg only w/permit
Albright Avenue	Herbert Street	Alley s/o Washington Place	1 Hr Daily 6am-11pm
Barman Avenue	Coombs Avenue	RES. w/o Overland Avenue	1 Hr Daily 7am-10pm
Bentley Drive	Alley n/o Washington Place	Pigott Drive	1 Hr M-S 8am-6pm
Braddock Drive	Overland Avenue	Madison Avenue	STANDARD
Braddock Drive	Harter Avenue	Coombs Avenue	STANDARD
Caroline Avenue	Jacob Street	Alley s/o Washington Blvd	1 Hr M-S 8am-7pm
Caroline Avenue	Jacob Street	Cul-de-sac	2 Hrs Daily (pending petition)
Cattaraugus Avenue	Alley s/o Washington Blvd	Jacob Street	2 Hr Daily
Cattaraugus Avenue	Jacob Street	Cul-de-sac	2 Hrs Daily (pending petition)
Coolidge Avenue	Herbert Street	Alley s/o Washington Place	1 Hr M-S 8am-6pm
Commonwealth Avenue	Alley n/o Culver Blvd	Alley s/o Washington Blvd	STANDARD
Commonwealth Cr	Farragut Drive	Cul-de-sac	1 Hr M-S 8am-9pm
Coombs Avenue	Barman Avenue	Alley s/o Culver Blvd	Pkg only w/permit M-F 5pm-12am & S-S 8am-12am
Coombs Avenue	Garfield Avenue	Braddock Drive	STANDARD

STANDARD: 2 Hours M-S, 8am – 6pm
RES.: Residence

M-F: Monday through Friday
M-S: Monday through Saturday
S-S: Saturday and Sunday

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RESOLUTION NO. 2007-R_____ EXHIBIT "B"
CITY OF CULVER CITY
PREFERENTIAL PARKING PROGRAM
April 9, 2007
List of Zones and Corresponding Parking Restrictions

Culver Blvd	Mentone Avenue w/o intersection	Motor Avenue	STANDARD
Culver Blvd	Commonwealth Avenue	Center Street	STANDARD
Culver Park Drive	Berryman Avenue	Sawtelle Blvd	STANDARD
Duquesne Avenue	Lucerne Avenue	Cul-de-sac	STANDARD
Elenda Street	Barman Avenue	Braddock Drive	STANDARD
Elenda Street (e/s only)	Braddock Drive	Farragut Drive	M-Sat 8am-9pm
Farragut Drive	Irving Place	Van Buren Place	Pkg only w/permit F 6pm-; S-S all day
Farragut Drive	Coombs Avenue	Alley w/o Overland Avenue	Pkg only w/permit M-F 8am-10pm
Farragut Drive (n/s only)	Elenda Street	Coombs Avenue	STANDARD
Farragut Drive	Harter Avenue	Commonwealth Cr	1 Hr M-S 8am-6pm
Franklin Avenue	Alley e/o Elenda Street	Coombs Avenue	STANDARD
Glencoe Avenue (e/s only)	Alley n/o Washington Blvd	Zanja Street	STANDARD
Harter Avenue (w/s only)	Braddock Drive	City Boundary s/o Farragut	1 Hr Daily 8am-9pm
Helms Avenue	Alley s/o Washington Blvd	Cul-de-sac	STANDARD
Helms Avenue	Higuera Street	RES. s/o National Blvd	STANDARD
Herbert Street	Centinela Avenue	Grand View Blvd	2 Hr M-S 6am-12am
Herbert Wy	Cul-de-sac	Herbert Street	2 Hr M-S 6am-12am
Higuera Street - Note 1.	1st RES. n/o Wesley Street	1st RES. s/o Schaefer Street	1 Hr M-S 8am-6pm

STANDARD: 2 Hours M-S, 8am – 6pm
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April 9, 2007
List of Zones and Corresponding Parking Restrictions

Hubbard Street	Ince Blvd	Higuera Street	STANDARD
Huntley Avenue	Alley s/o Washington Blvd	Cul-de-sac	1 Hr M-S 8am-6pm
Irving Place	Farragut Drive	Lucerne Avenue	1 Hr M-S 6am-12am
Ivy Wy	Lenawee Avenue	Perham Drive	STANDARD
Jackson Avenue	Culver Blvd	Braddock Drive	STANDARD
Jacob Street	Helms Avenue	Cattaraugus Avenue	2 Hrs Daily (pending petition)
Jasmine Avenue	Alley s/o Culver Blvd	Braddock Drive	STANDARD
Keystone Avenue	Alley s/o Culver Blvd	Braddock Drive	2 Hr M-F 8am-1pm
Krueger Street	Ince Blvd	Cul-de-sac e/o Higuera Street	STANDARD
La Fayette Place (n/s only)	Braddock Drive	RES. s/o Culver Blvd	STANDARD
La Salle Avenue	Culver Blvd	Braddock Drive	STANDARD
Le Bourget Avenue	Alley s/o Culver Blvd	Braddock Drive	Resident-Only
Le Bourget Avenue	Braddock Drive	Park Avenue	STANDARD
Lenawee Avenue	Wrightcrest Drive	Ivy Wy	STANDARD
Lincoln Avenue	Culver Blvd	Braddock Drive	STANDARD
Lindblade Street	Harter Avenue	Huron Avenue	STANDARD
Madison Avenue	Culver Blvd	Braddock Drive	STANDARD
Meier Street	Rosabell Street	Washington Blvd	STANDARD
Mentone Avenue	Culver Blvd	Farragut Drive	STANDARD

STANDARD: 2 Hours M-S, 8am – 6pm
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RESOLUTION NO. 2007-R_____ EXHIBIT "B"
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April 9, 2007
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Midway	Washington Blvd	Oregon Avenue	1 Hr M-S 8am-6pm
Midway (w/s only)	Venice Blvd	Alley n/o Washington Blvd	1 Hr M-S 8am-6pm
Motor Avenue	Alley s/o Culver Blvd	Braddock Drive	Resident-Only
Motor Avenue	Braddock Drive	Farragut Drive	STANDARD
Oregon Avenue	Overland Avenue	Elenda Street	STANDARD
Park Avenue	Le Bourget Avenue	Motor Avenue	STANDARD
Perham Drive	Wrightcrest Drive	Ivy Wy	STANDARD
Pigott Drive	Alley e/o Sepulveda Blvd	Bentley Wy	1 Hr M-S 8am-6pm
Pointsetta Ct	RES. w/o Higuera Street	RES. e/o Ince Blvd	STANDARD
Redwood Avenue	Alley n/o Washington Blvd	Zanja Street	1 Hr M-S 8am-7pm
Reid Avenue	Jacob Street	Alley s/o Washington Blvd	STANDARD
Schaefer Street	Higuera Street	RES. s/o National Blvd	STANDARD
Segrell Wy	Berryman Avenue	Sawtelle Blvd	STANDARD
Segrell Wy	Slauson Avenue	11478 Segrell Wy	STANDARD
Sentney Avenue	Alley s/o Washington Blvd	Jacob Street	STANDARD
Spad Place	Venice Blvd	Beginning of Street narrowing	2 Hr Daily 8am-6pm 1 Hr Daily 6pm-8am
Sherbourne Drive	Alley s/o Washington Blvd	Jacob Street	2 Hrs Daily
Sherbourne Drive	Jacob Street	Cul-de-sac	2 Hrs Daily (pending petition)
Star Cr	Farragut Drive	Cul-de-sac	1 Hr Daily 8am-9pm

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Tuller Avenue	Alley n/o Washington Place	Cul-de-sac	STANDARD
Tuller Avenue	Alley n/o Culver Blvd	Cul-de-sac	1 Hr M-S 8am-6pm
Van Buren Place	RES. s/o "A" Street	RES. s/o Farragut Drive	Pkg only w/permit F 6pm-; S-S all day
Ver Halen Ct	Ivey Wy	Cul-de-sac	STANDARD
Vinton Avenue	Alley s/o Culver Blvd	Braddock Drive	Resident-Only
Walgrove Avenue	Alley n/o Washington Blvd	Zanja Street	STANDARD
Wesley Street	Higuera Street	RES. s/o National Blvd	STANDARD
Westwood Blvd	Alley s/o Venice Blvd	Alley n/o Washington Blvd	1 Hr M-S 8am-6pm
Zanja Street (s/s only)	Glencoe Avenue	Redwood Avenue	STANDARD

NOTES:

1. Higuera Street Limited Preferential Parking Zone: The following additional restriction apply to issuance of permits for preferential parking in the limited preferential parking zone of Higuera Street.:
 - (a) A maximum of four permits may be issued to persons residing on Higuera Street. between Lucerne Avenue. and Wesley Street., a maximum of four permits may be issued to persons residing on Higuera Street. between Wesley Street and Helms Avenue., a maximum of four permits may be issued to persons residing on Higuera Street. between Helms Avenue. and Schaefer Street., and a maximum of four permits may be issued to persons residing on Higuera Street. south of Schaeffer Street. ; provided that no more than two permits shall be issued for any one address unless proof of hardship is submitted.
 - (b) Permits shall be issued to persons residing within the limited preferential parking zone on a "first come, first served" basis, who own a private passenger vehicle, with not more than two axles and four wheels, which is no more that eighteen (18) feet in length and is registered at address within the zone.

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RESOLUTION NO. 2007-R_____ EXHIBIT "B"
CITY OF CULVER CITY
PREFERENTIAL PARKING PROGRAM
April 9, 2007
List of Zones and Corresponding Parking Restrictions



Culver CITY

PUBLIC WORKS DEPARTMENT

NOTIFICATION OF IMPORTANT AGENDA ITEM AT A FUTURE COUNCIL MEETING

The City Council will consider the following agenda item at their meeting of

April 9, 2007 Time 7:00 pm

Adoption of a Resolution Extending Preferential Parking Hours on Motor Avenue between the alley south of Culver Boulevard and Braddock Drive, and Creating a Preferential Parking District Encompassing Vinton Avenue, Motor Avenue, and Le Bourget Avenue Between the Alley South of Culver Boulevard and Braddock Drive.

For more information contact:

Gabe Garcia
Traffic Engineering Manager
310-253-5600
gabe.garcia@culvercity.org

Culver CITY

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Location:
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Mike Balkman Council Chambers
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PUBLIC WORKS DEPARTMENT
CITY OF CULVER CITY
PO Box 507
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CULVER CITY CA 90232-0507

NOTIFICATION OF IMPORTANT CITY COUNCIL AGENDA ITEM:

Discussion of possible resident-only permit parking on the 4100 block of Motor

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