

City of Culver City, California
City Council Agenda Item Report

Meeting Date: <u>09/22/08</u>		Item Number: <u>A-5</u>
AGENDA ITEM: Approval of the Parks, Recreation and Community Services Department's "Wish-List" of City Park Related Projects Eligible for Los Angeles County Proposition A Excess Funds.		
Contact Person/Dept.: Bill La Pointe, Director of Parks, Recreation and Community Services		Phone Number: (310) 253-6655
Fiscal Impact: Yes ☐ No ☒		General Fund: Yes ☐ No ☐
Public Hearing: ☐	Action Item: ☒	Attachments: ☒
Public Notification: Master E-Mail Notification List (09/17/08).		
Department Approval: Bill La Pointe, (09/11/08)	City Attorney Approval: Carol Schwab (by H. Baker) (09/16/08)	
Chief Financial Officer Approval: Jeff Muir (by N. Kimball) (09/17/08)	City Manager Approval: Jerry B. Fulwood (09/17/08)	
<u>RECOMMENDATION:</u> Staff recommends that City Council approve the Parks, Recreation and Community Services Department's (PRCS) "Wish-List" of City park related projects eligible for Los Angeles County Proposition A Excess Funds. <u>BACKGROUND/DISCUSSION:</u> On September 9, 2008 the City of Culver City received a letter from the office of Yvonne B. Burke, Supervisor, Second District, and Chair of the County of Los Angeles Board of Supervisors (Attachment 1). The purpose of the letter is to invite the City to submit a "Wish-List" of potential Proposition A compliant City park related projects. As stated in the letter, this list should "a) contain multiple projects, (b) list the projects in order of priority, and (c) not exceed a cumulative total of \$500,000.00." As a matter of procedure, PRCS staff would generally take such a project list before the Parks and Recreation Commission for review, discussion and possible recommendation to City Council before bringing the item forward to Council. However in this case, due to the short turn-around time for the response to Supervisor Burke's Office (the list must be received on or before September 30, 2008) and since regular meetings of the Commission are typically held on the first Tuesday of each month, staff is bringing this item directly to City Council in order to get Council's comment and approval before responding to the County.		

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Eligible projects for Proposition A Excess Funds must meet the minimum standard for a capital expenditure as defined under generally accepted accounting principles. According to the Regional Park and Open Space District (RPOSD) procedural guide, "A project may consist of an acquisition, development, improvement, rehabilitation and/or restoration at a single site, or, alternately, may consist of similar activities at several locations (e.g., restroom accessibility improvements at several parks or renovation of irrigation systems at several parks)."

In considering the above eligibility criteria, staff referenced the Draft Deferred Maintenance List (completed as part of the Parks and Recreation Master Plan process) and reviewed the public comment made at the April 1, 2008 Parks and Recreation Commission meeting recommending projects for the City's earlier \$250,000 Prop A Excess Funds Allocation. The minutes of the April 1, 2008 Parks and Recreation Commission meeting relating to this item are provided as Attachment 2. The summary of Proposition A project suggestions that were sent by the public via email was previously provided to the City Council at the April 21, 2008 meeting and is included here as Attachment 3. Although there is no matching requirement for the allocation of Proposition A Excess Funds, the attached letter states that, "Projects with matching funds will be given greater evaluative consideration." Taking all of these factors into consideration, PRCS staff has selected the following "Wish-List" projects to send to Supervisor/Chair Burke's Office (in priority order, from highest to lowest priority):

PROJECT DESCRIPTION	PROP A FUNDS	ADDITIONAL FUNDING	PROJECT TOTAL
1. FOX HILLS PARK PLAYGROUND REHABILITATION - Replace equipment, re-surface playground & address ADA compliance.	\$180,000	\$30,000 Prop 40 RZH Block Grant / \$40,000 Fox Hills Park Neighborhood Association Donation	\$250,000
2. SENIOR CENTER COURTYARD IMPROVEMENT - Demolition and reconstruction of existing structures & landscaping to provide more open space for recreational/leisure activities in the Courtyard / Installation of shade structure.	\$ 65,000	\$160,000 Bequest from Private Citizen for Senior Center Improvements	\$225,000
3. SKATE PARK DEVELOPMENT - Construction of Recreation Hut to provide accommodations for staff to register & supervise Skaters at the Park.	\$128,270	\$18,808 Prop 40 RZH Block Grant / \$17,922 Prop 40 Per Capita (total of \$36,730)	\$165,000
4. SYD KRONENTHAL PLAYGROUND REHABILITATION - Replace equipment and/or re-surface playground & address ADA compliance.	\$126,730	\$15,000 Acct. # 42000898: Repair Playground Equipment – Various Parks	\$141,730
PROP A TOTAL:	\$500,000	PROJECT TOTAL:	\$781,730

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Proposition A Excess Funds Allocation Procedure

Although not specifically stated in the letter, it is assumed that once the Second District cities' projects are approved by Supervisor/Chair Burke's Office, cities with approved projects will then be required to follow the Regional Park and Open Space District's (RPOSD) guidelines for securing Proposition A Excess Funds allocations. These guidelines include the following steps:

1. City Council adopts a Resolution approving the Grant Application for the project;
2. A Board Report written by the City's RPOSD District Administrator is presented to the Los Angeles County Board of Supervisors by the Los Angeles County Director of Parks and Recreation;
3. The Board of Supervisors allocates "Second Supervisorial District Cities Excess Funds" to the City for the project;
4. The City submits the grant application and supporting documents to RPOSD;
5. The City receives a fully executed Proposition A grant agreement from RPOSD; and,
6. City Council adopts an "At-Risk Youth Employment Plan" related to the project.

If one or more of Culver City's proposed projects are selected for funding, staff will bring the projects to the Parks and Recreation Commission for review, discussion and possible recommendation to City Council before requesting that Council adopt the Resolution approving the Grant Application(s). However, it must be noted that the letter from Supervisor/Chair Burke's Office requesting submission of a "Wish List" does seem to state that project ideas submitted by September 30, 2008 will be the projects potentially approved. Therefore, there may be very little, if any, opportunity to make significant changes to our City's "Wish List."

FISCAL ANALYSIS:

Potential Proposition A Excess Funds projects, requested Prop A funding amounts, potential additional funding sources and amounts, and total project costs are listed in the table above. None of the projects that are listed have funds appropriated in the Adopted FY 2008-09 Capital Improvement Budget. It should be noted that Los Angeles County Proposition A – Maintenance and Servicing Funds are available for the maintenance of projects constructed using Proposition A Funds. Currently, maintenance expenses of the Culver City Senior Center and the Dog Park in Culver City Park are being reimbursed from this fund.

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ATTACHMENTS:

1. Letter from the Office of Yvonne B. Burke, Supervisor, Second District, and Chair of the County of Los Angeles Board of Supervisors, dated September 5, 2008.
2. Excerpt of the Minutes of the April 1, 2008 Parks and Recreation Commission Meeting Relating to Agenda Item A-1.
3. "Summary of All Public Comments Received via Email Recommending Project Possibilities for \$250,000 Proposition A Grant Funds" (previously provided to the City Council on April 21, 2008)

MOTION:

That the City Council:

1. Approve the Parks, Recreation and Community Services Department's (PRCS) "Wish-List" of City park related projects eligible for Los Angeles County Proposition A Excess Funds;

or

2. Provide staff with alternate direction.