

City of Culver City, California
City Council Agenda Item Report

Meeting Date: 02/09/09		Item Number: <u>C-5</u>	
AGENDA ITEM: Approval of a Professional Services Agreement with Advanced Critical Care and Internal Medicine (ACC&IM) for Emergency Veterinary Services.			
Contact Person/Dept.: Shelly Wolfberg		Phone Number: (310) 253-6008	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☒ No ☐	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Public Notification: ACC&IM, Fox Hills Animal Hospital, Friends of Culver City Animals, spca-LA, and Master E-Mail Notification List (02/04/09).			
Department Approval: Martin R. Cole (02/03/09)		City Attorney Approval: Carol Schwab (by H. Baker)	
Chief Financial Officer Approval: Jeff Muir (by M. Noller) (02/04/09)		City Manager Approval: Jerry B. Fulwood (02/04/09)	

RECOMMENDATION:

Staff recommends the City Council approve a professional services agreement with ACC&IM for Emergency Veterinary Services.

BACKGROUND:

On November 10, 2008, the City Council approved the authorization to enter into a contract with spca-LA for the implementation of sheltering services. The City Council also authorized staff to release a Request for Proposals (RFP) for emergency veterinary services to stabilize animals as needed before their transport by the City Animal Services Officer to spca-LA shelter.

Staff released an RFP on December 4 to 27 veterinarians in and around Culver City. Staff received two letter proposals from local veterinarians-ACC&IM and Fox Hills Animal Hospital.

Police Department and City Manager's office staff reviewed both proposals and interviewed both veterinarians in January 2009. ACC&IM stated that an emergency exam would be billed at \$60 per animal per exam, and the basic stabilization and treatment for injured animals would cost between \$250-\$300, depending on the type and severity of the injury. Fox Hills Animal Hospital quoted an emergency examination fee of \$50 per animal for the examination and the basic stabilization treatment for injured animals at no more than \$200-\$250, depending upon the nature and severity of the injury.

Staff determined that while both veterinarians presented competitive cost quotations, only ACC&IM provided 24-Hour emergency veterinary services and had a larger

City of Culver City, California
City Council Agenda Item Report

staff at the facility. In recognizing the dynamics of operating an animal services program, staff indicated that 24-hour access for emergency veterinary services would better serve the program in addition to services provided by a greater number of personnel at the ACC&IM facility.

DISCUSSION:

Staff is recommending the City Council approve a two-year contract with ACC&IM for emergency veterinary services to correspond with the pilot program. Past emergency veterinary treatment to stabilize Culver City cats and dogs was provided by the Los Angeles County Department of Animal Care and Control either through the County's veterinarian or through its contracted veterinarian.

ACC&IM would only bill the City of Culver City based on services rendered. As this is the first year of the new Animal Services program, it is difficult for staff to estimate the cost of emergency veterinary services. Staff is estimating that emergency services would not exceed \$1,000/month. If the contract were to become effective upon the start date of the City's animal services program, funding would be estimated at approximately \$5,000 for the remainder of FY 2008-09. Staff recommends the contract be renewable for a total of a two-year contract period, with funding approved annually through the budget process. The ACC&IM contract will be managed by the Police Department as part of the Animal Services program.

FISCAL ANALYSIS:

The rate to utilize the professional services of ACC&IM is \$60 per animal per exam, and the basic stabilization and treatment cost for injured animals is no more than \$250-300, depending on the type and severity of the injury. Adequate funding is available from salary savings in the budget for the Animal Services program for the remainder of FY 2008-09. Funds will need to be allocated in 2009-10.

ATTACHMENTS:

1. ACC&IM proposal for emergency veterinary services.

MOTION:

That the City Council:

City of Culver City, California
City Council Agenda Item Report

1. Approve a professional services agreement contract, not to exceed two years upon commencement of the City's pilot Animal Services program, with ACC&IM for emergency veterinary services; and,
2. Authorize the City Attorney to review/prepare the necessary documents; and,
3. Authorize the City Manager to execute such documents on behalf of the City