



CITY OF CULVER CITY
9770 CULVER BOULEVARD, CULVER CITY, CALIFORNIA 90232-0507

**REGULAR MEETING
COMMITTEE ON PERMITS AND LICENSES
WEDNESDAY, FEBRUARY 18, 2009
10:00 A.M.
CITY HALL, MIKE BALKMAN COUNCIL CHAMBERS
MINUTES**

1. **CALL TO ORDER**
AT 10:04 A.M. CHAIRMAN MARTIN COLE CALLED THE COMMITTEE ON PERMITS AND LICENSES TO ORDER.
2. **ROLL CALL**
CHAIRPERSON: MARTIN COLE, ASSISTANT CITY MANAGER

MEMBER DESIGNEES: JOSE MENDIVIL, ASSOCIATE PLANNER
NAGAM RAO, TREASURY DIVISION MANAGER
SGT. WEBB, POLICE DEPARTMENT
INSPECTOR McCORMICK, FIRE DEPARTMENT

STAFF: ROLAND MIRANDA, DEPUTY CITY ATTORNEY
HEATHER BAKER, DEPUTY CITY ATTORNEY
SONIA CASTRO, SENIOR ACCOUNT CLERK
CYNTIA AVILES, SENIOR ACCOUNT CLERK
3. **RECEIVE AND FILE SECRETARY'S REPORT – POSTING OF AGENDA**
MOTION: MR. RAO **SECOND: INSP. McCORMICK**
That the Committee receives and files the Secretary's Report, which reflects the posting of the Agenda for today's meeting.
PASSED UNANIMOUSLY
4. **APPROVAL OF MINUTES OF FEBRUARY 11, 2009**
MOTION: MR. RAO **SECOND: MR. MENDIVIL**
That the Committee approve the minutes of the February 11, 2009 Committee Meeting.
PASSED 4-1; MR. COLE ABSTAINED

5. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Grace Chow, Representative of **15/40 PRODUCTIONS**, to conduct a Red Carpet Event "Premiere of FIRED UP movie" outdoors, by invitation only at the commercial location of 9500 Culver Blvd. (Pacific Culver Stadium 12), on Thursday, February 19, 2009, with setup at 12 p.m. and the event from 6:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by Culver City Police Department, Engineering Division, Planning Division, and Fire Prevention Bureau. Approximately 550 customers are expected to attend throughout the course of the event. This is their first application for permit.

- AND -

6. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Katya Bozzi, Executive Director of **S.T.A.R., INC. dba ECO STATION** to conduct an African-American Art Festival, to be held outdoors, open to the public, with tents, dancing, live music, vendors/booths, to be held in the commercial location parking lot of The Colony Office Campus, 10101 Jefferson Blvd., on Saturday, February 21, 2009, from 11:00 a.m. to 4:00 p.m., (rescheduled event from 02/07/09 previously approved do to weather), *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau are met and adhered to at all times. Approximately 500 people are expected to attend. Previous permits have been issued.

- AND -

7. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Jan Helford, owner of **COREY HELFORD GALLERY**, to conduct an art gallery opening, open to the public, with live music, tents, caterer, and alcohol served at no charge, at the commercial location of 8522 Washington Blvd., on Saturday, February 21, 2009, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a copy of the sound permit issued by the Culver City Police Department. Approximately 100 people are expected to attend. Previous permits have been issued.

- AND -

8. **LECTURE/LIMITED TIME PERFORMANCE**

Application by the Kenneth Alexander, Treasurer of **LOS ANGELES DOCTORS SYMPHONY ORCHESTRA**, to conduct a Symphony Orchestra Concert open to the public at no charge at the Veterans' Memorial Complex on Saturday, March 8, 2009, from 3:00 p.m. to 5:00 p.m., *provided that* all terms and conditions set forth by the Veterans' Memorial Complex are met and adhered to at all times. Applicant has previously provided a copy of their tax-exempt determination letter from the I.R.S. Approximately 350 people are expected to attend. Previous permits have been issued.

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee *approves* items #5 through #8 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

9. **LECTURE/LIMITED TIME PERFORMANCE-HELD OVER**

Application by David Show, Executive Director of **UPWARD BOUND HOUSE**, to conduct a ground breaking for Family Shelter, open to the public, outdoors, and caterer, at the commercial location of 12841 W. Washington Blvd., on Thursday, March 12, 2009, from 10:30 a.m. to 12:30 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by Culver City Police Department, Engineering Division, Planning

Division, and Fire Prevention Bureau. Approximately 50-100 people are expected to attend. This is their first application for permit.

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee *hold & reschedule* item #9 to the next scheduled meeting.

PASSED UNANIMOUSLY

10. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Jan Helford, owner of **COREY HELFORD GALLERY**, to conduct an art gallery opening, open to the public, with live music, tents, caterer, and alcohol served at no charge, at the commercial location of 8522 Washington Blvd., on Friday, March 20, 2009, from 7:00 p.m. to 10:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a copy of the sound permit issued by the Culver City Police Department. Approximately 100 people are expected to attend. Previous permits have been issued.

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee *approves* item #10 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

11. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Kim Caldwell, owner of **KIM CALDWELL**, to conduct a craft and scrapbooking event, at the residential location of 5379 Ballona Ln., on Saturday, March 21, 2009 and Sunday, March 22, 2009, from 10:00 a.m. to 6:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, Engineering Division, and Fire Prevention Bureau, are met and adhered to at all times. Approximately 24 people are expected to attend. Previous permits have been issued.

MOTION: MR. MENDIVIL

SECOND: INSP. McCORMICK

That the Committee *approves* item #11 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

12. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Carmine Manicone, Quality Assurance Specialist of **WESTSIDE REGIONAL CENTER**, to conduct a Self-Advocacy Fair for people with developmental disabilities, by invitation only, with live music, dancing and vendors, at the commercial location of 5901 Green Valley Circle #320, on Friday, March 27, 2009, from 4:00 p.m. to 8:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has previously provided a copy of their tax-exempt determination letter from the I.R.S. Approximately 400 people are expected to attend throughout the course of the event. Previous permits have been issued.

- AND -

13. **LECTURE/LIMITED TIME PERFORMANCE**

Application by Judy Walker, So. Cal. Director of **SHARE OUR STRENGTH**, to conduct a F & B tasting event to end childhood hunger, at the commercial of 9070 Culver Blvd (Media Park), with setup on Saturday, June 13, 2009 and event on Sunday June 14, 2009, from 1:00 p.m. to 5:00 p.m., *provided that* all terms and conditions set forth by the Culver City Police Department, Engineering Division, Planning Division, and Fire Prevention Bureau, are met and adhered to at all times. Applicant has provided a site plan approved by the Culver City Police Department, Planning Division, Engineering Division and the Fire Prevention Bureau. Approximately 1,000 people are expected to attend throughout the course of the event. Previous permits have been issued.

- AND -

14. **HEALTH CLUB/SPA**

Application by Jaya Kulangara, Partner, ***ATHLETIC BODY SOLUTIONS***, to conduct a business of personal training and fitness studio from the commercial location of 4313 Sepulveda Blvd. This application represents a *change of entity from a sole proprietorship to a LLC* only. Previous permits have been issued.

MOTION: MR. RAO

SECOND: INSP. McCORMICK

That the Committee *approves* items #12 through #14 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

15. **RENTALS-PERSONAL PROPERTY-HELD OVER**

Application by Steven Yatsko, Partner of ***CINEKONCEPT PRODUCTIONS***, to conduct a business of rentals of high-end HD digital prosumer video cameras and equipment to filmmakers from the residential location of 12327 Herbert St., *provided that* the applicant is truthful and honest in her responses to the questions regarding criminal history on the Application for Permit – Police Department. This is their first application for permit.

Discussion:

Permit approved with the following conditions:

1. Per provision of C.C.M.C. non-resident owner can't be onsite.
2. Per provision of C.C.M.C. no customers allowed on premises.
3. Business owners must comply with all parking regulations.
4. Permit expires in six months and must resubmit for reconsideration by COPL.
5. No physical transactions to be conducted onsite.
6. The Premises to be used for Office use only.

MOTION: Mr. COLE

SECOND: MR. MENDIVIL

That the Committee *approves* item #15 from the regularly scheduled agenda items.

PASSED UNANIMOUSLY

16. **ITEMS FROM COMMITTEE MEMBERS AND STAFF**

17. **ADJOURNMENT**

MOTION: MR. COLE

SECOND: MR. MENDIVIL

That the meeting be adjourned at 11:37 a.m., until the next regular meeting to be held on Wednesday, February 25, 2009.

PASSED UNANIMOUSLY

Respectfully submitted,

Guisela Zavala, Secretary