

**City of Culver City, California
Agenda Item Report**

Meeting Date: 05/24/2010		Item Number: <u>C-3</u>	
CITY COUNCIL AGENDA ITEM: Adoption of a Resolution (1) Ordering the Preparation of the Engineer's Report, (2) Declaring the Intention to Order the Levy of Annual Assessments, and (3) Setting the Date, Time, and Place for the Public Hearing for the Higuera Street Landscaping and Lighting Maintenance District			
Contact Person/Dept.: Mate Gaspar/PW		Phone Number: 310-253-5602	
Fiscal Impact: Yes ☒ No ☐		General Fund: Yes ☐ No ☒	
Public Hearing: ☐		Action Item: ☐ Attachments: ☒	
Commission Action Required: Yes ☐ No ☒		Date: _____	
Public Notification: (E-Mail) Agenda and Meetings – City Council (05/19/2010);			
Department Approval: Charles D. Herbertson (05/13/10)		City Attorney Approval: Carol Schwab (by H. Baker) (05/19/10)	
Chief Financial Officer Approval: Jeff Muir (05/19/10)		City Manager Approval: P. Lamont Ewell (05/19/10)	

RECOMMENDATION:

Staff recommends the City Council adopt a Resolution:

1. Ordering the Preparation of the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District - Fiscal Year 2010-2011; and,
2. Declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2010-2011; and,
3. Setting a Public Hearing for June 14, 2010, at 7:00 p.m. in the Mike Balkman Council Chambers.

BACKGROUND/DISCUSSION:

The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed and the boundary includes properties on both sides of Higuera Street between Lindblade Avenue and Hayden Avenue. Each of the properties directly or indirectly benefits from the public improvements maintained in the District.

This year staff is proposing no increase to the assessment district levy.

Should the City Council adopt this Resolution, a public notice of the required public hearing will be published and posted no later than Thursday, May 27th, and the City Engineer will prepare a comprehensive report containing detailed information on the actual and estimated charges that are proposed. The report will be made available

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for public review, at least ten (10) days before the Public Hearing at the City Clerk's office.

Adoption of the proposed resolution will schedule a public hearing for June 14, 2010. During the scheduled Public Hearing, the City Council will consider any and all protests against the proposed levy, review the Engineer's Report, and then consider the levy of the proposed assessments for Fiscal Year 2010-2011.

FISCAL ANALYSIS:

There is no General Fund fiscal impact of the proposed action. The preparation of the Engineer's Report will be completed by staff, with appropriate charges for staff time recouped from the assessment district.

ATTACHMENT:

1. Resolution of Intention

MOTION:

That the City Council:

Adopt a Resolution that orders the preparation of the Engineer's Report, declares the intention to levy and collect the annual assessment for Fiscal Year 2010-2011, and sets the date, time, and place for a Public Hearing on June 14, 2010, at 7:00 p.m. in the Mike Balkman Council Chambers for the Higuera Street Landscaping and Lighting Maintenance District.