

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION,
CITY OF CULVER CITY,
CALIFORNIA

July 14, 2009
7:00 P.M.

Call to Order & Roll Call

The meeting of the Cultural Affairs Commission was called to order at 7:05 P.M.

Present: Chair Gayle Smashey
Vice Chair Marla Koosed
Commissioner Clement Hanami
Commissioner Ronnie Jayne

Absent: Commissioner Luther Henderson

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Pledge of Allegiance

The Pledge of Allegiance was led by Mim Shapiro.

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Presentation Items

Item P-1

Administration of the Oath of Office to newly-appointed member, Marlyn Musicant and newly reappointed member Gayle Smashey

Chair Smashey indicated that she had been sworn in prior to the meeting.

Ela Valladres, Assistant City Clerk, administered the Oath of Office to newly-appointed Cultural Affairs Commissioner Marlyn Musicant.

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Public Comment - Items Not On the Agenda

None.

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Item C-1

**Consent Calendar
Agenda Posting**

MOVED BY COMMISSIONER JAYNE, SECONDED BY VICE CHAIR KOOSSED,
AND UNANIMOUSLY CARRIED TO RECEIVE AND FILE THE SECRETARY'S
REPORT ON THE POSTING OF THE AGENDA.

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Item C-2

Meeting Minutes

MOVED BY COMMISSIONER JAYNE, SECONDED BY VICE CHAIR KOOSSED,
AND UNANIMOUSLY CARRIED (WITH COMMISSIONER MUSICANT
ABSTAINING DUE TO HER ABSENCE FROM THAT MEETING) TO APPROVE
THE MINUTES OF THE JUNE 9, 2009 REGULAR MEETING.

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Action Items

Item A-1

**Election of Officers and Assignment of Commissioners to
Sub-Committees for Fiscal Year 2009-2010**

MOVED BY CHAIR SMASHEY, SECONDED BY COMMISSIONER JAYNE, AND
UNANIMOUSLY CARRIED TO ELECT VICE CHAIR KOOSSED TO SERVE AS
THE CHAIR OF THE CULTURAL AFFAIRS COMMISSION.

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Recess

The Cultural Affairs Commission recessed to change seats
and name plaques at 7:11 p.m.

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Reconvene

The Cultural Affairs Commission reconvened its meeting at
7:13 p.m. with all Commissioners present.

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MOVED BY CHAIR KOOSSED, SECONDED BY COMMISSIONER SMASHEY,
AND UNANIMOUSLY CARRIED TO ELECT COMMISSIONER HANAMI TO
SERVE AS VICE CHAIR OF THE CULTURAL AFFAIRS COMMISSION.

MOVED BY COMMISSIONER JAYNE, SECONDED BY COMMISSIONER
SMASHEY, AND UNANIMOUSLY CARRIED THAT THE CULTURAL AFFAIRS
COMMISSION MAKE THE FOLLOWING SUBCOMMITTEE ASSIGNMENTS FOR
FISCAL YEAR 2009-2010:

Education in Life Long Learning

Commissioner Musicant

Commissioner Smashey

Facilities

Vice Chair Hanami

Commissioner Jayne

Festivals and Events

Commissioner Jayne

Commissioner Musicant

Fundraising

Vice Chair Hanami

Chair Koosed

Grants and Artists Services

Commissioner Jayne

Commissioner Smashey

Historic Preservation

Chair Koosed

Commissioner Musicant

Image and Public Relations

Commissioner Musicant

Commissioner Smashey

Public Art

Vice Chair Hanami

Chair Koosed

Cultural Affairs Commission/City Council

Commissioner Jayne

Commissioner Smashey

**Consideration of a Draft Notice of Funding Availability
(NOFA) for the 2010 Performing Arts Grant Program**

Susan Obrow, Performing Arts and Special Events Coordinator, presented a summary of the material of record and she thanked the Grants and Artist Services Subcommittee for their help.

Discussion between staff and the Commission included: improvements to the online version of the application; and formatting the document for use on PC and Mac computers.

MOVED BY COMMISSIONER JAYNE, SECONDED BY VICE CHAIR HAMANI, AND UNANIMOUSLY CARRIED TO APPROVE THE 2010 APPLICATION FOR THE PERFORMING ARTS GRANTS WITH NOTED CHANGES.

Susan Obrow, Performing Arts and Special Events Coordinator, introduced Mark Scott, City Manager who expressed his appreciation for the Commission's work and for cultural programs in the City.

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Public Comment for Items Not on the Agenda

None.

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Receipt of Correspondence

None.

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Items From Staff

Christine Byers, Public Art and Historic Preservation Coordinator, reported on the progress of *Hanging Garden*; discussed the adopted interim budget for Cultural Affairs; discussed the Art Fund balance; and invited everyone to the Culver City Historical Society's general meeting at Vets on July 15.

Jeremy Green, Cultural Affairs Administration and Special

Projects Coordinator, announced the upcoming Cultural Affairs Foundation meeting on July 21, noting that the Chair and Vice Chair were automatic members.

Susan Obrow, Performing Arts and Special Events Coordinator, announced upcoming performances of Performing Arts grantees and reported on the *Culver City Music Festival* noting that the Festival and Events subcommittee would review the festival at the end of the summer.

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Items From Commissioners

Commissioner Smashey welcomed Commissioner Musicant and wished the new Chair and Vice Chair a good year.

Commissioner Jayne echoed the previous speaker's comments and announced Fiesta La Ballona on August 28-30.

Commissioner Hanami congratulated Chair Koosed and welcomed Commissioner Musicant to the Commission; he received clarification regarding the purpose of the Foundation and different sponsors of the *Culver City Music Festival*; and he received an update regarding the City's historic preservation program.

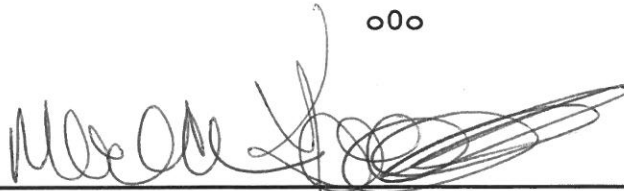
Chair Koosed welcomed Commissioner Musicant and reappointed Commissioner Smashey, and she congratulated Vice Chair Hanami on his appointment.

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Adjournment

There being no further business, at 7:55 P.M., the Cultural Affairs Commission adjourned its meeting to a Regular Meeting to be held at 7:00 P.M. on August 11, 2009 in the Mike Balkman Council Chambers at City Hall.

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MARLA KOOSSED

CHAIR of the Culver City Cultural Affairs Commission

Minutes Preparation: Kristi Callan