

REGULAR MEETING OF THE  
CIVIL SERVICE COMMISSION  
CULVER CITY, CALIFORNIA

December 4, 2024  
7:00 P.M.

**Call to Order & Roll Call**

The regular meeting of the Civil Service Commission was called to order at 7:00 P.M. in Mike Balkman Council Chambers at Culver City Hall and on Webex.

Present: Chair Chi Ming Gong  
Commissioner Rachelle Jackson\*  
Commissioner Sal LaPardo  
Commissioner Peter Stern

\*Commissioner Jackson arrived at 7:01 P.M.

Absent: Vice Chair Michele Van Gelderen

o0o

**Pledge of Allegiance**

Chair Gong led the Pledge of Allegiance.

Commissioner Jackson joined the meeting.

o0o

**Public Comment - Items NOT On the Agenda**

Chair Gong invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak had been received for Items NOT On the Agenda.

o0o

**Receipt of Correspondence**

Amy Webber, Human Resources Analyst, indicated that no correspondence had been received.

o0o

**Consent Calendar**

Item C-1

**Approval of Minutes for the Regular Civil Service Commission Meeting of November 6, 2024**

MOVED BY CHAIR GONG AND SECONDED BY COMMISSIONER STERN THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR CIVIL SERVICE COMMISSION MEETING OF NOVEMBER 6, 2024 AS WRITTEN.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, JACKSON, LAPARDO, STERN  
NOES: NONE  
ABSENT: VAN GELDEREN

o0o

**Action Items**

Item A-1

**(1) Discussion and Approval of the Draft Written Report to City Council Regarding Accomplishments by the Civil Service Commission; and (2) Authorize Transmittal of the Report to City Council**

Amy Webber, Human Resources Analyst, provided a summary of the material of record.

MOVED BY CHAIR GONG AND SECONDED BY COMMISSIONER JACKSON THAT THE CIVIL SERVICE COMMISSION APPROVE THE DRAFT WRITTEN REPORT REGARDING ACCOMPLISHMENTS BY THE CIVIL SERVICE COMMISSION AND AUTHORIZE TRANSMISSION TO THE CITY COUNCIL.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: GONG, JACKSON, LAPARDO, STERN  
NOES: NONE  
ABSENT: VAN GELDEREN

o0o

**Public Comment - Items NOT on the Agenda (Continued)**

Chair Gong invited public comment.

Amy Webber, Human Resources Analyst, indicated that no requests to speak for Items NOT on the Agenda had been received.

o0o

**Items from Staff**

Dana Anderson, Human Resources Director, thanked Commissioners for their work over the past year and wished everyone a Happy New Year.

o0o

**Items from Civil Service Commissioners**

Chair Gong discussed the vacancy reports and reminded Commissioners that the next meeting would be held in February 2025 due to the January meeting falling on New Year's Day.

o0o

**Adjournment**

There being no further business, at 7:10 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, February 5, 2025.

o0o

---

Dana Anderson  
Human Resources Director, Culver City, California  
SECRETARY TO THE CIVIL SERVICE COMMISSION  
Culver City, California

APPROVED \_\_\_\_\_

---

Chi Ming Gong  
CHAIR of the Civil Service Commission  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

---

Jeremy Bocchino  
CITY CLERK

---

Date