

REGULAR MEETING OF THE
CULTURAL AFFAIRS COMMISSION
CULVER CITY, CALIFORNIA

August 12, 2014
7:00 P.M.

Call to Order & Roll Call

Chair Koosed called meeting of the Cultural Affairs
Commission to order at 7:00 P.M.

Present: Chair Marla Koosed
Vice Chair Regina Klein*
Commissioner Len Dickter
Commissioner Thomas Small
Commissioner John B. Williams

*Vice Chair Klein arrived at 7:01 P.M.

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Pledge of Allegiance

The Pledge of Allegiance was led by Michael Dodge of Blum &
Poe.

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Public Comment - Items Not On the Agenda

Chair Koosed invited public input.

The following member of the audience addressed the
Commission:

Marissa Kristy, Los Angeles County Arts Commission summer
intern for Susan Obrow, indicated that Ms. Obrow could not be
present at the meeting but that she would provide the
performing arts report in her stead including information on
the Veterans Memorial Building and Rental Operation; Fiesta
La Ballona; and the Performing Arts Grants Program.

Chair Koosed reported that future reports from Susan Obrow
could come in this manner as her responsibilities are split,
with attendance at Cultural Affairs meeting limited to her
purview.

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Receipt of Correspondence

Christine Byers, Public Art and Historic Preservation Coordinator, reported that no correspondence had been received.

Chair Koosed read correspondence she had received from Barbara Pomykalski who ran an ice skating school at Culver Ice Arena thanking the Cultural Affairs Commissioners for their unanimous recommendation.

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Consent Calendar

Item C-1

Meeting Minutes

Vice Chair Klein indicated that she had remembered that the Commission had agreed upon creating a mission statement for each subcommittee on page 4 of 8.

Christine Byers, Public Art and Historic Preservation Coordinator, indicated that she would review the webcast and make an amendment accordingly if necessary.

MOVED BY COMMISSIONER WILLIAMS, SECONDED BY VICE CHAIR KLEIN AND UNANIMOUSLY CARRIED, THAT THE CULTURAL AFFAIRS COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF JULY 8, 2014.

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Action Items

Item A-1

Review and Provide Feedback on the Proposed Installation of a Historic Cold-War Gatehouse that Once Resided at the Public German News Service Headquarters from 1971 to 1991 in East Berlin

Chair Koosed clarified that there would be no fiscal impact for the Cultural Trust Fund associated with the item and that the Commission would just be providing feedback.

Christine Byers, Public Art & Historic Preservation Coordinator, introduced the item.

Joanne Kim, The Wende Museum, provided a slide presentation on the project.

Discussion ensued between staff, Commissioners and the speaker regarding foot traffic; vehicular traffic; identification; signage; monuments in public spaces; marketing; organic public engagement; the awareness campaign to bring attention to the project; a suggestion to include a QR or QT code at the site; providing context; distribution of postcards about the installation; security; past experience; accompanying literature; local accessibility; Artbound; the importance of having the information available in a clear and concise manner; previous issues with a lack of signage and education for temporary public art installations; onsite opening and closing events for the installation; artists participating in the project; the sculpture inside the booth; tying events in with The Culver Hotel and connecting with the Downtown Business Association; increasing interest in The Wende Museum; partnerships with other entities; the journey of the guardhouse before it arrives at Parcel B; the sculpture garden at The Wende Museum; Friedrich Kunath's work; the artist's perspective and what it brings to the work; gatehouses vs. guardhouses; consistency of terminology; a suggestion to add a crossing barrier of the object served as a gatehouse; lighting; outreach to the Culver City school district; social media; the role of media and propaganda in our society; the historic, commemorative anniversary; previous installations in the area; and integrating the project into the public landscape.

Recommendations were summarized and included: revisiting implementation of signage and postcards; adding programming for the opening and closing; connecting with the president of the Downtown Business Association and Seth Horowitz of The Culver Hotel; involving the Culver City Unified School District; marketing; security; and providing context to give the audience additional understanding.

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Item A-2

(1) Review the Current Culver City Commissions, Committees and Boards Application; and, (2) If Desired, Provide Staff with Recommendations to Update and/or Tailor the Application Form Specifically for Cultural Affairs Commission Applicants

Christine Byers, Public Art and Historic Preservation Coordinator, provided a summary of the material of record.

Discussion ensued between staff and Commissioners regarding moving section 6 to section 3 on the current application; broadening the definition of Community Service; specifying how far back employment history should go; whether resumes can be attached; eliminating redundancy in Questions 8 and 10; moving the question about goals, motivation or reason for applying from additional information to Question 6; combining Questions 4 and 5 or reversing them; listing other community participation roles specific to Culver City; residency requirements; conflict of interest consideration; adding a mission statement; background checks; letters of reference; providing an understanding of what is entailed in being a Commissioner; subcommittees; encouraging participation in related workshops; the importance of keeping the application simple and engaging; a suggestion to let applicants express themselves rather than forcing them to answer specific questions; clarification that Commissioners are volunteers that contribute their special skills; comments made in 2009; the time frame for approval; directing consideration of the item to a subcommittee; the process; follow up to see what changes were made; clarification regarding the question on commissions, committees and organizations that an applicant has participated in; concern with sounding too formal; Cultural Affairs specific questions; the monthly time commitment required; clarifying the mission of the Cultural

Affairs Commission; a suggestion to clarify what different backgrounds benefit the Commission; creating a balanced Commission; the online application; being a registered voter; Commission discussion of upcoming vacancies; recruitment; whether applicants are required to appear at the City Council meeting when their application is considered; whether to implement a set of minimum requirements for various fields; whether to have a general application for all Commissions or specific applications for each Commission; the Supplementary Questionnaire for the Landlord Tenant Mediation Board.

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Public Comment - Items Not On the Agenda

Chair Koosed invited public input.

No cards were received and no speakers came forward.

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Items from Staff

Christine Byers, Public Art and Historic Preservation Coordinator, discussed her transition back to City Hall.

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Items From Commissioners

Commissioner Dickter reported speaking to candidates for the Cultural Affairs Foundation and he recommended that Ashley Rodgers continue her work on the Board.

Commissioner Williams received clarification regarding requirements for participation.

Responding to inquiry, Commissioner Dickter provided background on Ashley Rodgers.

Vice Chair Klein invited everyone to attend the final concert of the Culver City Music Festival on August 14, the final weekend of Culver City Public Theatre performances in Carlson Park on August 16-17, and The Actors' Gang performances of

Midsummer Night's Dream in on Saturdays and Sundays in August.

MOVED BY VICE CHAIR KLEIN AND SECONDED BY COMMISSIONER WILLIAMS THAT THE CULTURAL AFFAIRS COMMISSION AGENDIZE A DISCUSSION OF HOLDING A TOWN HALL MEETING IN JANUARY FOR THE SEPTEMBER MEETING. THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: Dickter, Klein, Small, Williams
NOES: Koosed

Christine Byers, Public Art and Historic Preservation Coordinator, provided background on Town Hall meetings noting that she would provide a link to access staff reports and previous Town Hall meetings.

Discussion ensued between staff and Commissioners regarding staffing levels; evaluating what is reasonable to accomplish; clarifying expectations; the content of the Town Hall meetings; participation by visual artists; and providing background and context for the new Commissioners.

Vice Chair Klein announced Fiesta La Ballona on August 22-24 noting that the Culver City Historical Society Archives and Resource Center would be open and free to anyone who wanted to stop in during Fiesta La Ballona.

Chair Koosed reported that the Culver City Historical Society had collaborated with the Samitaur Tower to create a site-specific art installation, and she reported that former Commissioner Susan Anderson had put in an application for the Richmond Arts and Culture Commission to continue the legacy of service that her recently deceased mother had begun.

Commissioner Williams asked that Chair Koosed extend condolences to Ms. Anderson and support for her appointment to the Richmond Arts and Culture Commission.

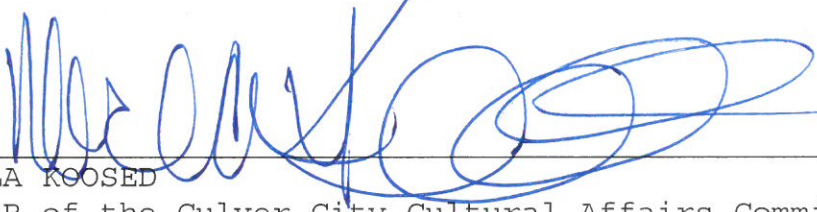
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Adjournment

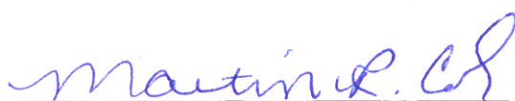
There being no further business, at 9:15 P.M., the Cultural Affairs Commission adjourned its meeting to a meeting to be held at 7:00 P.M. on September 9, 2014 in the Mike Balkman Council Chambers at City Hall.


SECRETARY of the Cultural Affairs Commission

APPROVED 08.12.2014


MARLA KOOSÉD
CHAIR of the Culver City Cultural Affairs Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.


Martin R. Cole
CITY CLERK

15 SEP 2014
Date