

*These Meeting Minutes are not official until approved by  
the Parks, Recreation and Community Services Commission.*

REGULAR MEETING OF THE  
CULVER CITY PARKS, RECREATION  
AND COMMUNITY SERVICES COMMISSION  
CULVER CITY, CALIFORNIA

July 5, 2022  
7:00 P.M.

**Call to Order & Roll Call**

Vice Chair Rickards called the regular meeting of the Parks,  
Recreation and Community Services Commission to order at 7:05  
P.M. in Mike Balkman Council Chambers at City Hall.

Present: William Rickards, Vice Chair  
Jane Leonard, Commissioner  
Scott Zeidman, Commissioner

Absent: Khary Cuffe, Commissioner  
Palvi Mohammed, Commissioner

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**Pledge of Allegiance**

Scott Zeidman led the Pledge of Allegiance.

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**Items from Members/Staff**

None.

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**Public Comment - Items Not on the Agenda**

Vice Chair Rickards invited public comment.

The following members of the public addressed the Commission:

Margot Bennett, Women Against Gun Violence, provided background on the organization; asked that the National Rifle Association (NRA) be denied a booth at 2022 Fiesta La Ballona; discussed actions by the NRA to prevent reasonable gun regulations; lack of value added to the Fiesta by the NRA; past and repeated violations of Fiesta La Ballona rules for participation; and the central location given to the NRA booth.

Commissioner Zeidman thanked Ms. Bennet for her comments and indicated that the Commission was not allowed to comment on concerns raised for Items NOT on the Agenda.

Ti Nghiem-Eilbeck provided background on herself; echoed comments made by Ms. Bennett; reported being intimidated by the NRA booth at Fiesta La Ballona and making efforts to avoid it; discussed concerns with having an NRA booth at a family event; and she felt that the NRA should be disqualified from participation due to past violations of event policy.

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#### **Receipt of Correspondence**

Patricia Mooney, Senior Management Analyst, reported that communication regarding the Wende Museum Comprehensive Plan had been distributed to Commissioners and she indicated that Jane Leonard had been sworn in as Commissioner earlier in the afternoon.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION RECEIVE AND FILE CORRESPONDENCE.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEONARD, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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**Consent Calendar**

Item C-1

**PRCSC - Approval of the Minutes for the Regular Parks,  
Recreation and Community Services Commission Meeting of June  
7, 2022**

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY VICE CHAIR RICKARDS THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPROVE MINUTES FOR THE REGULAR PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION MEETING OF JUNE 7, 2022.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED  
ABSTAIN: LEONARD

Vice Chair Rickards discussed *The Checklist Manifesto* written by Atul Gawande; problems in modern society; proliferation of expertise; mistakes made; the Parks and Recreation profession as an accumulation of expertise; and he expressed appreciation for the summation of the conversation had in Item A-3 of the minutes.

Patricia Mooney, Senior Management Analyst, clarified that the meeting minutes are contracted out.

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**Order of the Agenda**

Items A-2, A-4 and A-5 were postponed to the next Commission meeting.

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**Action Items**

Item A-1

**PRCSC - (1) Administration of the Oath of Office to Jane Leonard, Newly Appointed Parks, Recreation and Community Services (PRCS) Commission Member; and, (2) Election of the Chair and Vice Chair of the PRCS Commission**

Commissioner Zeidman welcomed Commissioner Leonard to the Commission.

MOVED BY COMMISSIONER ZEIDMAN AND SECONDED BY COMMISSIONER LEONARD THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT WILLIAM RICKARDS TO SERVE AS CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR FISCAL YEAR 2022-2023.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEONARD, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

MOVED BY CHAIR RICKARDS AND SECONDED BY COMMISSIONER LEONARD THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION APPOINT SCOTT ZEIDMAN TO SERVE AS VICE CHAIR OF THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION FOR FISCAL YEAR 2022-2023.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEONARD, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

Item A-2

**PRCSC - Adoption of Motions to (1) Appoint/Reappoint Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) Appoint/Reappoint Members to Serve on PRCS Commission Ad Hoc Subcommittees; [If Desired] (3) Form or Dissolve PRCS Commission Ad Hoc Subcommittees; and, (4) Appoint Members to Serve on Newly Formed PRCS Commission Ad Hoc Subcommittees.**

Commission consensus was achieved to postpone the item to the next Commission meeting when more Commissioners could be present.

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Item A-3

**PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department's Celebration of July as "Parks Make Life Better" Month**

Francisca Castillo, Recreation and Community Services Manager, provided a report regarding "Parks Make Life Better" Month activities.

Discussion ensued between staff and Commissioners regarding snacks available to the community; the schedule; small activities available; encouraging people to get in the parks and be ready for movie night; clarification that the City pays the license fee for the movie; available parking; and encouragement for people to utilize public transportation.

MOVED BY COMMISSIONER LEONARD AND SECONDED BY VICE CHAIR ZEIDMAN THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE REPORT REGARDING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT'S CELEBRATION OF JULY AS "PARKS MAKE LIFE BETTER" MONTH.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEONARD, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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Item A-4

**PRCSC - Receipt and Filing of the Report Regarding the Parks, Recreation and Community Services Department Fiscal Year 2022/2023 Adopted Budget**

Discussion ensued between staff and Commissioners regarding the work of Commissioner Mohammed on the budget letter; items planned for the August Commission agenda; consensus to postpone Item A-4 until the more of the Commission could be present; and acknowledgement that Armando Abrego, Parks, Recreation and Community Services Director might not be present for the next meeting.

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Item A-5

**PRCSC - (1) Drafting of a Parks, Recreation and Community Services Commission Biannual Report to the City Council, including Accomplishments During the Period January through June 2022, and a Status Update on the 2022 Work Plans; and (2) Authorization of Transmittal of the Report to the City Council**

Commission consensus was achieved to postpone Item A-5 to the next Commission meeting.

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Item A-6

**PRCSC - (1) Review the List of Room Availability for Holding Parks, Recreation and Community Services Commission Meetings at Culver City Parks; and (2) [If Desired] Schedule Upcoming Meetings at Parks and Recreation Facilities**

Discussion ensued between staff and Commissioners regarding availability of the video board at different facilities; community engagement; notification; the intent behind holding meetings at alternative locations; accessibility; locating meetings in affected neighborhoods; the outreach plan; support for increasing public access; logistics; ensuring the meeting is located in the right place for the right items; agreement to bring the item back on the agenda at the next meeting; room

availability; benefits to being in Council Chambers; live streaming meetings; video uploads; and determining the appropriate location in relationship to what items are being considered.

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Item A-7

**PRCSC - [Standing Item] (1) Review the Parks, Recreation and Community Services Commission Fiscal Year 2022/2023 Meeting Calendar and the Upcoming Agenda Items List and Make Adjustments, if Necessary; (2) Discuss Topics for Inclusion in the Next PRCS Commission Report to the City Council; and, (3) Receipt and Filing of the Report**

Commissioner Leonard indicated that she would not be able to attend the September 6, 2022 PRCS Commission meeting.

Discussion ensued between staff and Commissioners regarding alternate dates for the September meeting; subcommittee appointments; the department budget report; the update on accomplishments and the work plan; the room availability discussion; paddle tennis and pickleball courts; scheduling the Parks Tour; Fiesta items going before the City Council in August; the Fiesta wrap up and summer camp report scheduled for September; and the update on Disability Awareness month in October.

MOVED BY VICE CHAIR ZEIDMAN AND SECONDED BY COMMISSIONER LEOARD THAT THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION: RECEIVE AND FILE THE CALENDAR AND UPCOMING AGENDA ITEMS FOR THE PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION.

THE MOTION CARRIED BY THE FOLLOWING VOTE:

AYES: LEONARD, RICKARDS, ZEIDMAN  
NOES: NONE  
ABSENT: CUFFE, MOHAMMED

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**Public Comment - Items Not on the Agenda**

Chair Rickards invited public comment.

Patricia Mooney, Senior Management Analyst, indicated that no requests to speak had been received.

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**Items from Commissioners/Staff**

Armando Abrego, Parks, Recreation and Community Services Director, discussed summer camps; staffing challenges; recruitment efforts; the upswing in COVID cases; protocol established by the county; security at the Senior Center; the importance of making progress; and appreciation to staff for their leadership.

Patricia Mooney, Senior Management Analyst, discussed the hang tag for parking while conducting City business; the license plate recognition system; and she reminded Commissioner Leonard to sign her Oath of Office.

Commissioner Leonard discussed attending the Culver City Exchange Club Fireworks Show on July 3 and she expressed appreciation to the City and those who assisted in putting on the event and to the public for their attendance.

Chair Rickards discussed regular presentations to the City Council.

Discussion ensued between staff and Commissioners regarding clarification that the final action item on each PRCS agenda provides an opportunity to discuss any item for presentation to the City Council during the Public Comment portion of their agenda.

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**Adjournment**

There being no further business, at 7:59 P.M., the Parks, Recreation and Community Services Commission adjourned to a regular meeting to be held on Tuesday, August 2, 2022.

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Patricia A. Mooney  
SECRETARY of the Parks, Recreation and  
Community Services Commission

APPROVED \_\_\_\_\_

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William Rickards  
CHAIR of the PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSION  
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

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Jeremy Green  
CITY CLERK

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Date