

REGULAR MEETING OF THE
CIVIL SERVICE COMMISSION
CULVER CITY, CALIFORNIA

August 2, 2023
7:00 P.M.

Call to Order & Roll Call

The regular meeting of the Civil Service Commission was called to order at 7:06 P.M. in Mike Balkman Council Chambers at Culver City Hall and on Webex.

Present: Chair Chi Ming Gong
Commissioner Rachelle Jackson
Commissioner Sal LaPardo
Commissioner Peter Stern
Commissioner Michele Van Gelderen

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Pledge of Allegiance

Chair Gong led the Pledge of Allegiance.

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Public Comment - Items Not On the Agenda

No requests to speak were received.

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Receipt of Correspondence

No correspondence was received.

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Action Items

Item A-1

(Out of Sequence)

Adoption of Motions to (1) Select the Chair and Vice Chair for the Civil Service Commission; and (2) Select Civil Service Commission Members to Serve on the Civil Service Rules Ad Hoc Subcommittee

Amy Webber, Human Resources Analyst, welcomed Peter Stern to the Commission and congratulated Commissioners LaPardo and Van Gelderen on their reappointments; discussed meeting procedures; procedures for making appointments; and the Civil Service Rules Ad Hoc Subcommittee.

Discussion ensued between Commissioners regarding nominations and willingness to serve.

MOVED BY COMMISSIONER VAN GELDEREN, SECONDED BY COMMISSIONER LAPARDO AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPOINT CHI MING GONG TO SERVE AS CHAIR FOR FISCAL YEAR 2023-2024.

MOVED BY CHAIR GONG, SECONDED BY COMMISSIONER JACKSON AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPOINT MICHELE VAN GELDEREN AS VICE CHAIR FOR FISCAL YEAR 2023-2024.

Discussion ensued between staff and Commissioners regarding the important work of the Civil Service Rules Ad Hoc Subcommittee; meeting frequency; progress made; and thoughtfulness required through the process.

MOVED BY CHAIR GONG, SECONDED BY COMMISSIONER STERN AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION: APPOINT VICE CHAIR VAN GELDEREN AND CHAIR GONG TO THE CIVIL SERVICE RULES AD HOC SUBCOMMITTEE.

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Recess/Reconvene

Chair Gong called a recess from 7:19 P.M. to 7:22 P.M.

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Consent Calendar

Item C-1

Approval of Minutes for the Regular Meeting of June 7, 2023

MOVED BY COMMISSIONER STERN, SECONDED BY CHAIR GONG AND UNANIMOUSLY CARRIED, THAT THE CIVIL SERVICE COMMISSION APPROVE MINUTES FOR THE REGULAR MEETING OF JUNE 7, 2023 AS WRITTEN.

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Order of the Agenda

Item A-1 was heard before Item C-1.

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Item A-2

Discussion and Direction Regarding the Civil Service Commission Regular Monthly Meetings

Amy Webber, Human Resources Analyst, congratulated the Chair and Vice Chair on their appointments and provided a summary of the material of record.

Commissioners indicated no conflicts with any of the proposed dates.

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Public Comment - Items NOT on the Agenda (Continued)

Chair Gong invited public comment.

Amy Webber, Human Resources Analyst, indicated that no public comment had been received.

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Items from Staff

Amy Webber, Human Resources Analyst, indicated that copies of reports had been provided to Commissioners for their reference. She provided an update on an item referred to a Hearing Officer at the October 2022 meeting and that request for appeal has been withdrawn; and an update that the request for appeal referred to a Hearing Officer in February 2023 should have dates calendared soon.

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Items from Commissioners

Chair Gong discussed vacancies; probationary employees; and expressed support for the increased hiring.

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Adjournment

There being no further business, at 7:33 P.M., the Civil Service Commission adjourned to a regular meeting to be held at 7:00 P.M. on Wednesday, September 6, 2023.

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Dana Anderson
Human Resources Director, Culver City, California
SECRETARY TO THE CIVIL SERVICE COMMISSION
Culver City, California

APPROVED _____

Chi Ming Gong
CHAIR of the Civil Service Commission
Culver City, California

I declare under penalty of perjury under the laws of the State of California that, on the date below written, these minutes were filed in the Office of the City Clerk, Culver City, California and constitute the Official Minutes of said meeting.

Jeremy Bocchino
CITY CLERK

Date