

**City of Culver City, California
City Council Agenda Item Report**

Meeting Date: 07/16/07	Item Number: <u>A-5</u>
AGENDA ITEM: Approval of an Amendment to an Existing Agreement with St. Joseph Center for the Provision of Homeless Outreach, Supportive Service and Data Collection in the Amount of \$47,000 for a One-Year Period.	
Contact Person/Dept.: Armando Abrego	Phone Number: (310) 253-6724
Fiscal Impact: Yes ☒ No ☐	General Fund: Yes ☒ No ☐
Public Hearing: ☐	Action Item: ☒ Attachments: ☒
Public Notification: Homelessness Ad Hoc Committee (07/10/07); Rhonda Meister, Executive Director, St. Joseph Center (07/10/07); Master Notification List (07/11/07)	
Department Approval: Bill La Pointe (07/03/07)	City Attorney Approval: Carol Schwab (by H. Iker) (07/10/07)
City Controller Approval: Marlee Chang (07/10/07)	City Manager Approval: Jerry B. Fulwood (07/11/07)

RECOMMENDATION:

Staff recommends the City Council approve an amendment to the existing agreement with St. Joseph Center for the provision of homeless outreach, supportive service and data collection in the amount of \$47,000 for a one-year period.

BACKGROUND:

On July 26, 2004 the City Council adopted short-term and long-term goals for a comprehensive strategy to address homelessness in Culver City, including, but not limited to, joining the Westside Shelter and Hunger Coalition; forming a Citizens Homelessness Ad Hoc Committee consisting of residents and members of the business community to advise the City Council on additional strategies to address homelessness in Culver City; soliciting and securing an organization to provide homeless outreach, supportive services linkages, as well as data collection regarding the City's homeless population; and conducting a homeless study in collaboration with the Los Angeles Homeless Services Authority (LAHSA).

Through the request for proposals (RFP) process in FY 2004/05, St. Joseph Center was selected to conduct homeless outreach, supportive service, and data collection. On June 6, 2005 the City Council approved an agreement for FY 2005/06 with St. Joseph Center for \$40,000 for a one year period. On July 10, 2006 the City Council approved extending the agreement for FY 2006/07 for \$42,000 for the provision of homeless assistance, outreach, data collection and case management services to be in effect from July 1, 2006 through June 30, 2007 (Attachment 1).

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DISCUSSION:

St. Joseph Center has been providing a wide array of social services to low-income and homeless men, women and children on the Westside of Los Angeles County since 1976. Their programs include a family center, food assistance, child care, job training, money management services and housing placement. They have an extensive matrix of supportive services which support a homeless person in all stages of their progress toward self-sufficiency. In addition, St. Joseph Center has managed a Homeless Service Center since 1981 and has fielded a Dual Diagnosis Outreach Team since 1996 and a Homeless Senior Outreach Team since 1997.

St. Joseph Center's proposal outlines a plan to provide outreach, assessment, supportive service, case management and data collection for twenty-five to forty (25-40) Culver City based homeless individuals. Their homeless outreach team will visit Culver City a minimum of twice per week and will be available on a daily basis at the center. They will continue to provide monthly written and quarterly oral reports to the Homelessness Ad Hoc Committee on their progress regarding the scope of services. The Homelessness Ad Hoc Committee has been very pleased with St. Joseph Center in their provision of outreach service and assistance in working with the homeless population in Culver City.

St. Joseph Center has a strong understanding of Culver City and its community. The Center's Outreach Teams have been operating in Culver City for eight (8) years in an informal manner and the last two years under contract with the City of Culver City. They are familiar with the general location and characteristics of Culver City's homeless population as well as the concerns of the business owners, City staff, residents and other social service providers. Through their years of providing homeless outreach to Culver City, St. Joseph Center has established relationships with business owners, the Police Department and the homeless population.

Staff recommends that the agreement be amended to extend its term for an additional one-year period in an amount not-to-exceed \$47,000 to include the following the Scope of Services (an increase of \$5,000 from the FY 2006/2007 contract amount):

- Continue to contact selected Culver City employees, business owners, police and social service providers, as needed, in order to further map known areas of homeless encampment and activity
- Continue cooperative relationships with police (Culver City and Los Angeles) and other social service providers and establish open communication with business owners and residents.

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- Through a field outreach team, provide field outreach in Culver City a minimum of twice per week. Provide outreach to ***no less than 5 and up to 10 newly*** encountered homeless persons within the city of Culver City in an effort to establish rapport and allow for ongoing relationships
- On an annual basis, collect base line data on at least 75% of the homeless individuals who have been contacted through outreach. This data will include identifying information (coded for confidentiality) including gender and perceived racial/ethnic information and may include (when individuals are willing to report) age, family status, amount of time homeless, veteran status, income source and amount and disability(s).
- Provide ongoing case management to ***no less than 25 and up to 40*** homeless in the field in Culver City or at St. Joseph Center's Homeless Service Center. Assist clients in the development and/or reassessment of their case management plan that identifies barriers to stability. Monitor and provide resources to support plan.
- Provide mental health and/or substance abuse assessments and appropriate referrals to treatment to ***5*** homeless individuals.
- Provide ongoing support to ***10*** homeless clients so that they will maintain mental health and/or substance abuse treatment.
- Assist ***10*** clients to obtain or maintain permanent housing.
- Collect, analyze and report on outcome data on a monthly basis. These reports will include statistical data, complaint descriptions and summaries of outreach activities.

In fiscal year 2006-07, there was an approximately 5% decrease in the number of calls received by the Culver City Police Department classified as "loitering, panhandling and transient" calls for service. The occurrence of this type of call for service during the past three fiscal years is as follows: 713 calls in fiscal year 2004-05, 739 calls in fiscal year 2005-06, and 700 calls in fiscal year 2006-07. Since the City's first agreement with St. Joseph's Center began in 2005-06, it seems reasonable to assume that the provision of services for the homeless by St. Joseph's may be a factor in the reduction of calls for service of this type.

FISCAL ANALYSIS:

Funding for outreach services has been budgeted in the Senior and Social Services Division budget for FY 2007/2008, account no. 10134100.619800 for this purpose.

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ATTACHMENTS:

1. St. Joseph Center Contract No. 2005-125A.
2. St. Joseph Center's Outreach Budget for Fiscal Year 07-08.

MOTION:

That the City Council:

1. Approve an amendment to the existing agreement with St. Joseph Center for the provision of homeless outreach, supportive services and data collection in an amount not-to-exceed \$47,000 for a one-year period beginning on July 1, 2007 and continuing to June 30, 2008; and
2. Authorize the City Attorney to prepare the appropriate documents and authorize the City Manager to execute such documents on behalf of the City.

or

3. Provide direction to staff as deemed appropriate.